AGENDA

Codington County Board of Commissioners Codington County Court House, 14 1st Ave SE, Watertown SD Commission Chambers, Room #114 9:00 a.m., Tuesday, July 9, 2024

- 1. Pledge of Allegiance
- 2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
- 3. Conflict of interest items
- 4. Action to approve the July 9, 2024, agenda
- 5. Action to approve the July 2, 2024, minutes of the Board of Codington County Commissioners
- 6. Opening of bids for 2024 County Road 20 Reconstruction project; and possible action to award bids
- 7. Action to approve plat resolution
 - a. Meseberg Addition
- 8. Monthly Reports
 - a. Community Health Nurse
 - b. Director of Equalization
 - c. Treasurer
 - d. Register of Deeds
 - e. Auditor
- 9. Review 2025 budget requests
- 10. Action to approve the Auditor's Acct. w/Treasurer and note monthly Register of Deeds fees
- 11. Action to accept letter of resignation from State's Attorney, Rebecca Morlock-Reeves
- 12. Action to approve abatement applications
- 13. Action to approve claims for payment
- 14. Action to approve automatic budget supplements
- 15. Action to approve personnel changes
- 16. Action to approve travel requests
- 17. Public Notices a possible quorum of Commissioners could be in attendance at:
- 18. Old Business
- 19. New Business
- 20. Open
 - a. Public Comments
 - b. Commission Comments

- 21. Action to enter into Executive session per SDCL 1-25-2
 - (1) Discussion of personnel issues
 - (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
 - (3) Preparing for contract negotiations with employees or employee's representatives
 - (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)
- 22. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

Official Proceedings County of Codington Codington County Court House 14 1st Ave SE Watertown, SD 57201

July 2, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 2, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Troy VanDusen, and Randall Schweer; Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by VanDusen, second by Gabel, to approve the agenda for July 2, 2024, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Waterman, to approve the minutes of June 25, 2024; all voted aye; motion carried.

MONTHLY REPORTS

Veterans Service Officer, Todd Rose, updated the Board: metrics for the month, 182 open claims (working claims) 78 pending action from VA, 117 completed (YTD), Hamlin 11 open (working claims) 1 pending from VA - 1 completed (YTD), currently working for 19 veterans and have completed 16 claims for veterans from outside our county; \$7,743 for the month of June 2024, increase in monthly compensation for veterans or their dependents YTD monthly increase \$70,470, \$76,269 for the month of June, 2024, retro-payment to bring a claim current to monthly compensation YTD retro-payments \$546,517; 3 veteran DAV transports in June; 2 transports currently 7 drivers with 1 application recently submitted; Fourth of July Parade, the local veteran organization will be leading the way as usual; was on KWAT at 7:30 a.m. on June 11, 2024 and on KXLG at 9:05 on June 11, 2024; will be meeting with CDR's of the County Veteran's Organizations; completed office appraisals and salary step increase forms; haven't heard it the Veterans Transportation System(VTS) is up and running at the local VA Clinic: intend to attend a Hamlin County Commission Meeting in July or August; will be attending the State VSO conference. 4-H/Youth Program Advisor, Jodi Loehrer, updated the Board: the 4-H Shake Wagon at Dacotah Bank on June 11-13, 2024, was a great success, thank you to everyone that purchased a shake and to all of the 4-H volunteers who worked in it; forty-four youth attended the Progressive Ag Farm Safety Day Camp on June 18 at the Extension Complex, thank you to the speakers and sponsors; fifty-three youth participated in the Kid Kare babysitting clinic on June 25, thank you to the speakers; July is busy with the State 4-H Horse Show, July 8-10. and the Special Foods Contest on July 11; will be at Camp Chance this month; Codington County Achievement Days are July 29 - August 1; Codington County has five 4-H members competing in the Daisy Nationals in Roger, Arkansas for the first time that Codington County has been represented.

2025 BUDGET REVIEW

The Board reviewed 2025 budget requests from the Veteran's Service Officer, and Extension Office.

BALLOT LANGUAGE FOR BOND REFERENDUM TO FUND DETENTION CENTER CONSTRUCTION

Motion by Gabel, second by VanDusen to approve ballot language for a bond referendum to fund Detention Center construction; Commissioner Gabel presented the Board with ballot language for bond referendum to fund Detention Center construction. Commissioner Gabel noted that the bond election amount is based on application of approximately \$8,600,619 from the future building funds towards the total cost of the project which decreases the original amount of the bond to \$29,650,000; upon roll call vote being taken the following voted AYE: Gabel, VanDusen and Schweer; and the following voted NAY: Waterman and Johnson; motion carried.

NOTE PESTICIDE CONTAINER RECYLCE COLLECTION

The 2024 pesticide container recycle collection will be held on July 9th, 2024 at the Codington County Weed & Pest Shop from 8:00 a.m. to 12:00 p.m.

REGISTER OF DEEDS OFFICE SR. ADMINISTRATIVE SPECIALIST JOB DESCRIPTION

Motion by Gabel, second by Waterman, to approve a job description for the position of Sr. Administrative Specialist in the Register of Deed's Office; all voted aye; motion carried.

REVISED WAGE SCALE

Motion by VanDusen, second by Gabel, to approve a revised wage scale for the addition of Register of Deeds Sr. Administrative Specialist to Pay Grade 35, as presented by Human Resource Representative, Natalie Remund; all voted aye; motion carried.

2024 REVISED WAGE SCALE

ew Pay Grade	Title	Dept/Dlv.	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6M	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12
			\$24.81	\$25.44	\$26.07	\$26.73	527.39	\$28.08	\$28.78	\$29.49	\$30.23	\$30.99	\$31.76	\$32.56
35	Correctional Officer	Shenfi/Corrections	\$4,315,94	\$4.426.56	\$4.536.18	\$4,651.02	\$4.765.86	\$4.885.92	55.607.72	\$5,131.26	55 260 02	\$5,302.26	\$5.525.24	95 665 43
35	Correctional Officer (PT)	Sherift/Corrections				·	1			L			40.020.2	03.0031
35	Churt Security	Sheriff	#											
35	Deputy Transport	Sheaft												
35	Highway Maintenance Tech III	Highway												
35	Legal Records Specialist	States Attorney	20											
35	Payrod Specialist	Auditor	2											
35	Records Amministrator	Sherift	Ĉ.											
35	S: Administrative Specialist	Extension												
35	Si Administrative Specialist	Highway												
35	Sr Administrative Specialist	Register of Deeps	22											
35	Accountant Administrator	Auditor	20											

CLAIMS

Motion by Gabel, second by Johnson, to approve the following claim: Watertown Public Opinion, \$965.62, publications; all voted aye; motion carried.

PERSONNEL CHANGES

Motion by Gabel, second by VanDusen, to approve the following annual step increase personnel changes; all voted aye: motion carried:

<u>Employee</u>	Position	Wage	Effective	
Ann Rasmussen	Register of Deeds	43.66/7596.84	7/1/2024	
Jacki Manning	First Deputy ROD	31.95/5559.30	7/1/2024	
Jill Schweitzer	Admin. Spec. ROD	26.82/4666.68	7/1/2024	
Shawna Constant	Director of Equalization	41.55/7229.70	7/1/2024	
Diane Merchant	Administrative Spec.	28.17/4901.58	7/1/2024	
Michelle Pederson	Database Coordinator	33.54/5835.96	7/1/2024	
Heidi Selchert	Appraiser II	31.17/5423.58	7/1/2024	
Barbara Martenson	Administrative Asst.	26.83/4668.42	7/1/2024	

Melissa Sears	Appraiser II	31.17/5423.58	7/1/2024
Gayleen Rothenberger	Administrative Asst.	23.14/4026,36	7/1/2024
Bradford Howell	Sheriff	52.14/9072.36	7/1/2024
Brent Solum	Chief Deputy Sheriff	39.69/6906.06	7/1/2024
Vanna Engst	Sheriff Records Admin.	28.08/4885.92	7/1/2024
Erin Lenzner	Sheriff Pub. Safety Tech.	26.83/4668.42	7/1/2024
Megan Swanson	Sheriff Pub. Safety Tech.	23.14/4026.36	7/1/2024
Matt Blackwelder	Chief Correctional Officer	39.69/6906.06	7/1/2024
Morgan Wermedal	Public Safety Supp. Tech.	23.14/4026.36	7/1/2024
Shawna Carter	Correctional Officer	30.99/5392.26	7/1/2024
Maria Escamilla	Corrections Sergeant	32.93/5729.82	7/1/2024
Brandon Anderson	PT Corr. Officer/Supp Cord	26.07/hr.	7/1/2024
Julie Gallisath	Correctional Officer	26.73/4651.02	7/1/2024
Austin Hanson	Correctional Officer	26.73/4651.02	7/1/2024
Melissa Holtquist	Correctional Officer	29.49/5131.26	7/1/2024
Wesley Jennings	Correctional Officer	29.49/5131.26	7/1/2024
Jordan Jensen	Correctional Officer	26.73/4651.02	7/1/2024
Jennifer Matejek	Correctional Officer	30.99/5392.26	7/1/2024
Shawn Nills	Corrections Sergeant	31.15/5420.10	7/1/2024
Kelly Oelrich	Correctional Officer	29.49/5131.26	7/1/2024
Charles Rossow	PT Pub. Safety Supp. Tech.	23.14/hr.	7/1/2024
Kayla Schomaker	Correctional Officer	28.78/5007.72	7/1/2024
Lindsey Stricherz	Correctional Officer	30.99/5392.26	7/1/2024
Raistlan Tschetter	Correctional Officer	26.73/4651.02	7/1/2024
KonnerAnderson	Correctional Officer	25.44/4426.56	7/1/2024
Dillon Solberg	Correctional Officer	26.07/4536.18	7/1/2024
Tristan Coyle	Correctional Officer	26.07/4536.18	7/1/2024
L .	Correctional Officer	25,44/4426.56	7/1/2024
Keith DeCoteau	Correctional Officer	26.73/4651.02	7/1/2024
Sara Aman	Health Admin. Tech.	24.40/4245.60	7/1/2024
Mary Hiro Thomas Pouli	Annyaisan II Divaston of Can	alization Stan 2/Cuada 4	0 000 04/4010

New Hire, Thomas Pauli, Appraiser II, Director of Equalization, Step 2/Grade 40, \$28,24/4913.76; Job title change to Sr. Administrative Specialist, Mary Fransen, Step 10/Grade35, \$30,99/5392.26.

TRAVEL REQUESTS

Motion by Johnson, second by Gabel, to approve the following travel requests: Director of Equalization staff, to attend a conference; Treasurer's Office staff, to attend a conference; all voted aye; motion carried

NEW BUSINESS

Auditor, Brenda Hanten, asked the Board, for direction on what to budget for the Court Appointed Attorney budget since as of May 31, 2024 only \$101,462.85 remains from the beginning amount of \$692,875.00 which the June claims have not been taken out as of yet. Commissioner Gabel expressed to the other Board members that he has been working on the 2025 Commissioner Budget and encouraged them to look at what he has done so far and let him know if they have anything to add to it.

EXECUTIVE SESSION

Motion by Johnson, second by Gabel, to enter into executive session, per SDCL 1-25-2(1) discussion of personnel issues and (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters at 10:14 a.m.; all voted aye; motion carried. The Board returned to regular session at 11:01 a.m., no action was taken. Human Resource Representative, Natalie Remund, Planning and Zoning Officer, Luke Muller, States Attorney, Rebecca Morlock-Reeves, Auditor, Brenda Hanten, Director of Equalization, Shawna Constant, were present for executive session.

<u>ADJOURNMENT</u>	
Upon conclusion of all business to come before the Board, a motion was made by Jo Gabel, to adjourn at 11:02 a.m., all voted aye; motion carried.	ohnson, second by

Brenda Hanten
Codington County Auditor

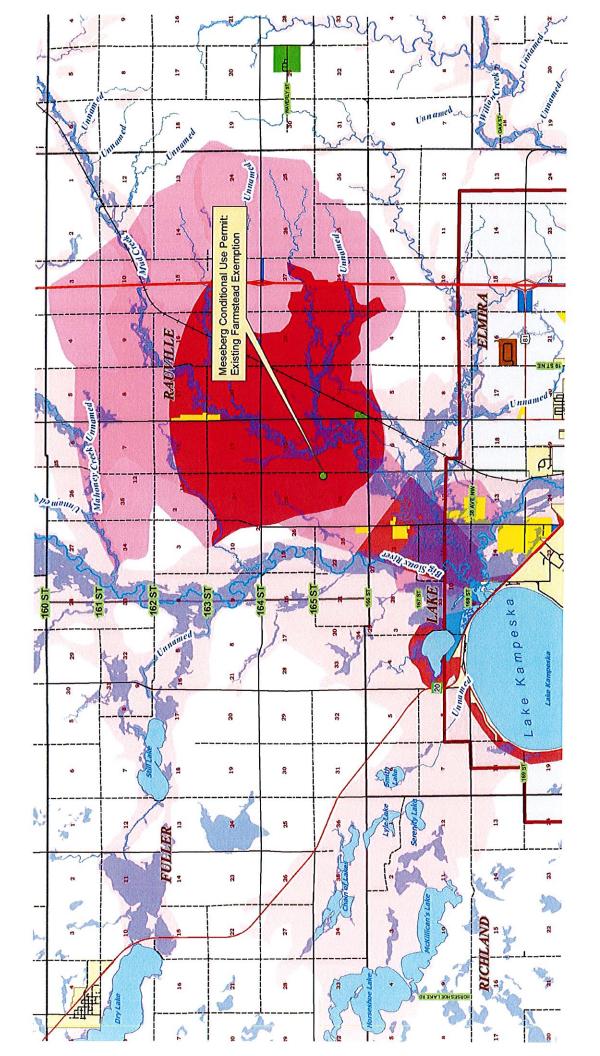
Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$______

Meseberg Plat

Meseberg Addition in the Northeast Quarter, Section 36 Township 118 North, Range 53 West of the 5th P.M., Codington County, South Dakota

Plat Approval

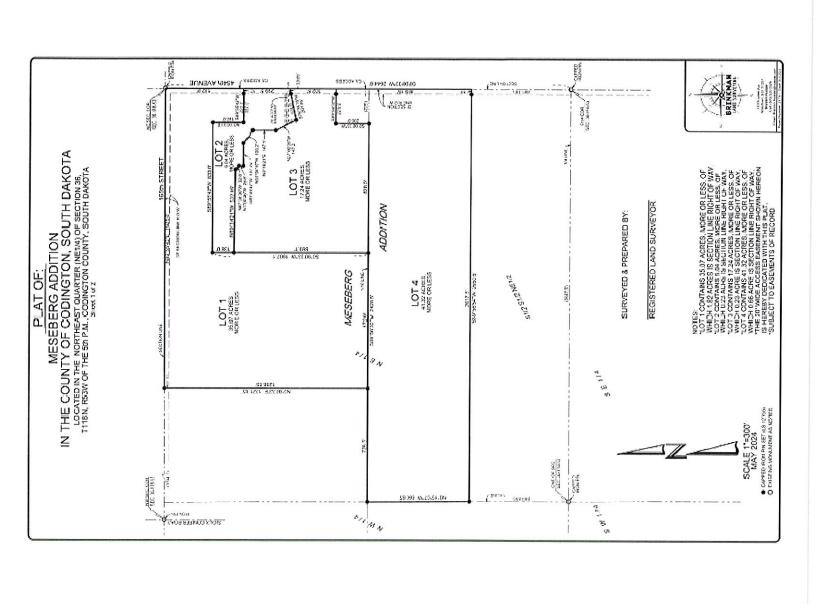




Legend







Commissioner Report

Codington

April-June

PERSONNEL/OFFICE:

Kaia has completed all additional training that was required after passing her registered nursing boards. All services are now being completed by both nurses.

STAFF TRAINING:

All staff continue to have the opportunity to attend virtual trainings monthly on Cultural Competency Skill Building and being Trauma Informed. These are both recorded so staff can watch at later times as well. State staff attended Active Shooter Training in April in Sioux Falls. State staff have been given the opportunity to do training lessons completed through Babble. Interested staff needed to fill out a survey and are waiting back for management approval.

IMMUNIZATIONS:

Public Health was present at Kindergarten Round Up on April 4th and 5th and provided immunizations to children who were not school compliant. We will be returning on August 19th during the open house to immunize children who are not compliant with 6th grade immunizations. We will also be present at Florence Schools Open House on August 15th to immunize both Kindergarten and 6th grade. Our overall immunization cover rate for the office has increased from 74% in April to 84% in June.

WIC (WOMEN, INFANT, CHILDREN):

MATERNAL HEALTH:

The Department of Health and Department of Social Services have partnered together in collaboration with Sanford Health and created a Pregnancy Health Home Program. This has helped to allow Public Health to work alongside the Obstetricians and Case Manage Nurses at Sanford to provide streamline of care surrounding pregnancy and post-partum to create better maternal and infant outcomes.

CHILD/ADOLESCENT SERVICES:

School services have already been scheduled for 4 out of the 5 contracted schools and will begin in the fall. Developmental screenings are being completed on children 6 months-5 years when they present to the office for WIC services. We are also continuing to offer fluoride treatments to children aged 1-6 years old.

BRIGHT START:

COMMUNITY INVOLVEMENT:

Codi continues to be active in the interagency meetings that are held by the Welfare office each month.

STATEWIDE UPDATES:

The Department of Health issued a new release on mosquito control post-flooding. The release states ways to help decrease the mosquito population such as removing standing water, using wire mesh for contains that can't be covered and contain water, use mosquito repellant on you and your family, wear clothing that covers exposed skin when outside, and be extra cautious at dawn and dusk when mosquitos thrive.

Codi Martin Community Health Nurses Codington County Community Health 07/01/2024

2024 Q 2 STATS

WIC (JAN-MARCH)			ber of ood kages	Total Estimated Food Dollars	
Total			The Edition		
*Average cost of food package is based WIC Appointments	JAN	ta from	2020.	1et QUARTER	
	JAIN	FEB	IVIAR	1st QUARTER	
Nutrition Counseling				0	
Certifications				0	
Mid-Cert Assessments				0	
Caseload				0	
Total Visits	0	0	0	0	

WIC Appointments	APR	MAY	JUNE	2nd QUARTER
Nutrition Counseling				0
Certifications				0
Mid-Cert Assessments				0
Caseload				0
Total Visits	0	0	0	0

ASQs* Completed	JAN	FEB	MAR	1st QUARTER
Monthly Total				0
	APR	MAY	JUNE	2nd QUARTER
Monthly Total	7	17	23	47

^{*}Ages and Stages Developmental/Social Emotional Screenings

Cribs for Kids	JAN	FEB	MAR	1st QUARTER
Distributed (No Charge to Client)				0
	APR	MAY	JUNE	2nd QUARTER
Distributed (No Charge to Client)	0	2	5	7

Presented by Community Health Nurse Office on _07/09/2024____

IMMUNIZATIONS	JAN	FEB	MAR	1st QUARTER
VFC DOSES				0
NON-VFC DOSES				0
NON-VFC DOSES				0
INFLUENZA DOSES				0
	APR	MAY	JUNE	2nd QUARTER
VFC DOSES	61	61	40	162
NON-VFC DOSES	30	11	2	43
INFLUENZA DOSES	16	0	0	16

*The Vaccines For Children (VFC) program is a federally funded program that provides vaccines at no cost to children who might not otherwise be vaccinated because of inability to pay. NON-VFC doses were billed to private insurance.

PHQ9	JAN	FEB	MAR	1st QUARTER
Monthly Total		1		0
	APR	MAY	JUNE	2nd QUARTER
Monthly Total	10	12	16	38

^{*}Depression Screenings

Fluoride Varnish	JAN	FEB	MAR	1st QUARTER
Monthly Total				0
	APR	MAY	JUNE	2nd QUARTER
Monthly Total	11	14	14	39
Total Value \$30	\$1,170.00			

CAR SEATS	JAN	FEB	MAR	1st QUARTER
Monthly Total				0
	APR	MAY	JUNE	2nd QUARTER
Monthly Total	5	5	8	18

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners, Codington County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Codington as of the last business day in June 2024.

Cash on Hand	\$10,097.13
Checks in Treasurer' possession	\$63,519.41
less than 3 days	
Credit Card Charges	\$14,046.69
Cash Items	\$425.00
TOTAL CASH ASSETS ON HAND	\$88,088.23

RECONCILED CHECKING	RECON	ICILED	CHECK	CING
---------------------	-------	--------	-------	-------------

Reliabank (Memorial Park)	\$19,047.00
Reliabank Dakota	\$31,210,739.78
INVESTMENTS	
OD Dublic Foundation and	04 000 40

SL	Public Funds investment	\$1,030.10
Pla	ins Commerce Bank CD's	\$2,000,000.00
	and dominated bank ob d	Ψ2,000,000.00

TOTAL CASH ASSETS	\$33,318,913.11
	¥ 0 0 , 0 . 0 , 0 . 0

GENERAL LEDGER CASH BALANCES:

General			\$21,634,062.25
General restricted ca	sh		\$500,000.00
Sp. Revenue			\$10,061,680.28
Sp. Revenue restricte	d cash		
Custodial			\$1,123,170.58
Schools	\$	377 286 82	

Schools	\$ 377,286.82
Townships	\$ 54,001.65
City/Towns	\$ 38,738.63

TOTAL GENERAL LEDGER CASH

\$33,318,913.11

Dated this 2nd day of July 2024

County Auditor

AUDITOR'S MONTHLY SETTLEMENT WITH TREASURER CODINGTON COUNTY DATE: July 2, 2024

CASH ON HAND IN TREASURER'S OFFICE

Silver and Pennies Ones Fives Tens Twenties Fifties Hundreds Cash Items Credit Card Charges Checks TOTAL CASH ON HAND	\$85.13 \$262.00 \$310.00 \$280.00 \$4,460.00 \$1,900.00 \$2,800.00 \$425.00 \$14,046.69 \$63,519.41 \$88,088.23
CHECKING ACCOUNT BALANCE:	\$60,000.23
Reliabank (Memorial Park) Reliabank Dakota	\$19,047.00 \$31,210,739.78
INVESTMENTS: SD Public Funds Investment Trust Plains Commerce Bank CD's	\$1,038.10 \$2,000,000.00
OTHER ACCOUNT BALANCES:	\$33,230,824.88
GRAND TOTAL CASH AND BALANCES:	\$33,318,913.11
GENERAL LEDGER CASH AND INVESTMENT BALANCES BY FUNDS: General Fund General Fund restricted cash Sp. Revenue Funds Sp. Revenue Funds restricted cash Custodial Funds	\$21,634,062.25 \$500,000.00 \$10,061,680.28 \$0.00 \$1,123,170.58
TOTAL GENERAL LEDGER CASH	\$33,318,913.11

OFFICIAL STATEMENT OF FEES COLLECTED REGISTER OF DEEDS STATEMENT OF FEES COLLECTED DURING THE MONTH

OF JUNE, 2024

The sum of \$33,866.60 in fees has been collected by me as Register of Deeds for JUNE, 2024

Ann Rasmussen being duly sworn, deposes and says that she is the Register of Deeds in and for CODINGTON COUNTY, State of South Dakota; that the foregoing statement is a true and correct report of all fees collected by me as such Register of Deeds, as required by law, during the month of JUNE, 2024

Ann Rasmuss Register of Deeds	Cer	
Subscribed and sworn to before me thi	is 1st day of July	2024
CERTIFIED BIRTHS		
State Children's Fund (\$2.00)	\$ 136.00	
County General Fund (\$5.00)	\$ 340.00	
State EVRSS Fund (\$5.00)	\$ 340.00	
State General Fund (\$3.00)	\$ 204.00	
тотл	AL \$ 1,020.00	
CERTIFIED DEATHS		
County General Fund (\$5.00)	\$ 625.00	
State General Fund (\$4.00)	\$ 500.00	
State EVRSS Fund (\$6.00)	\$ 750.00	

\$ 1,875.00

TOTAL

JUL 0 1 2024

CODINGTON COUNTY AUDITOR

Receipt TotalsBy Date: 6/1/2024 12:00:00 AM - 6/28/2024 11:59:59 PM; Departments: All; Cash based.

Summary:

		Paid	Charged	Debited	Total
	Document: Non Document:	\$27,289.50 \$4,209.00	\$620.00 \$1,422.50	\$0.00 \$0.00	\$27,909.50 \$5,631.50
	Subtotal:	\$31,498.50	\$2,042.50	\$0.00	\$33,541,00
Payment on Account Totals	ount Totals		•	•	_
	Applied:	\$2,368.10			
	Refunded:	\$0.00			
	Unposted:	\$0.00			
	Net Posted:	\$2,368.10			
Payments & Refur	spun				
		\$19,944.50		ě.	
	Cash:	\$2,704.00			
	Check:	\$11,218.10			
	Total:	\$33,866.60			
Revenue Account	nt Activity				
		Total Received	Paid on Receipt	Applied from POA	Adjusted
101-0-321.00	Marriage License 1	\$240.00	\$240.00	\$0.00	\$0.00
101-0-341.21	Reg. Deeds Filing/Recording 2	\$7,620.00	\$6,855.00	\$765.00	
101-0-341.22	Reg. Deeds Transfer fees 3	\$19,049.50	\$19,049.50	\$0.00	
229-0-321.00	Domestic Abuse Marriage Lic. 6	\$720.00	\$720.00	\$0.00	
726-0-209.00	Reg. Deeds Fees - State 8	\$1,930.00	\$1,390.00	\$540.00	
1-0-341.29	Reg. Deeds Other Fees 4	\$2,777.10	\$1,869.00	\$908.10	
250-0-341.21	M&P Relief ROD Filing/Rec 7	\$918.00	\$825.00	\$93.00	
769-0-209.00	M&P Relief ROD Allocation 9	\$612.00	\$550.00	\$62.00	\$0.00
		Total: \$33.866.60	\$31 498 50	A1 368 10	4

JUL 01 2024

PERSONNEL TRAN	NSACTION - NEW HIRE/CI	HANGE OF STATUS
EMPLOYEE NAME	E	DATE
Thoma	s Pauli	7/2/2024
	is I dall	1/2/2024
EFFECTIVE DATE	DOCUTION TUTE	DED A DEL COLO
	POSITION TITLE	DEPARTMENT
7/15/2024	Appraiser II	Director of Equalization
2		
CURRENT STEP	NEW STEP	
		2
,		
CURRENT PAY RATE	NEW PAY RATE	
	THE WITH RATE	\$28.24
		\$20.24
DEAGONG FOR GHANGE		
REASONS FOR CHANGE		
e	New Hire	
Vacati	on accrual 8 Hours/month fir	st year
Pe	er Employee Policy Manual 8	3.2
*		
EMPLOYEE SIGNATURE	1	
	Shows A. 1	
DEPARTMENT HEAD SIGNATURE_	Shund Custo	7
1 1 .		
DATE 7/3/24		ž.
		w/
COUNTY COMMISSIONEDS	*	
COUNTY COMMISSIONERS		
DATE		

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.