

AGENDA
Codington County Board of Commissioners
Codington County Court House, 14 1st Ave SE, Watertown SD
Commission Chambers, Room #114
9:00 a.m., Thursday, June 6, 2024

1. Pledge of Allegiance
2. Call for public comment. Public comment may be submitted in person or via telephone at 605-882-6248 or 605-882-6297
3. Conflict of interest items
4. Action to approve the June 6, 2024, agenda
5. Action to approve the May 28, 2024, minutes of the Board of Codington County Commissioners
6. Action to award bid for Codington County Extension Parking Lot project
7. Monthly Reports
 - a. Extension
 - b. Veterans Service Officer
8. Action to authorize chair to sign MOU with Hamlin County for Veteran Services
9. Canvass of the 2024 Primary Election and action to approve canvass
10. Draw 2024 Primary Election Post Election Audit Precincts and Races
11. Note 2024 Primary Election Post Election Audit will be Wednesday, June 12, 2024 @ 9:00 a.m.
12. Discussion/possible action to authorize application for DOC Court Resource Grant funding by Boys & Girls Club
13. Discussion/possible action to authorize application for DOC R/ED funding by Boys & Girls Club
14. Discussion/possible action to authorize chair to sign a CMAR contract with Beckenhauer Construction for possible jail construction
15. Action to approve purchase of computer equipment for Treasurer's Office, as budgeted
16. Action to approve abatement applications
17. Action to approve claims for payment
18. Action to approve automatic budget supplements
19. Action to approve personnel changes
20. Action to approve travel requests
21. Public Notices – a possible quorum of Commissioners could be in attendance at:
22. Old Business

23. New Business

24. Open

- a. Public Comments
- b. Commission Comments

25. Action to enter into Executive session per SDCL 1-25-2

- (1) Discussion of personnel issues
- (2) Consulting with legal counsel or reviewing communications from legal counsel regarding proposed or pending litigation or contractual matters
- (3) Preparing for contract negotiations with employees or employee's representatives
- (4) Discussing information listed in SDCL 1-27-1.5 (8) and 1-27-1.5 (17) (safety or disaster)

26. Action to adjourn upon completion of agenda items

Codington County does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of service.

**Official Proceedings
County of Codington
Codington County Court House
14 1st Ave SE
Watertown, SD 57201**

May 28, 2024

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 28, 2024, at the Codington County Court House. Commission members present were: Lee Gabel, Charlie Waterman, Myron Johnson, Randall Schweer; and Troy VanDusen (via phone); Chair Schweer, presiding. The pledge of allegiance was led by Commissioner Johnson.

CALLS FOR PUBLIC COMMENT AND CONFLICT OF INTEREST ITEMS

Chair Schweer called for public comments to be taken up during the open portion of the meeting; none were offered. There were no conflict-of-interest items to note.

AGENDA APPROVED

Motion by Waterman, second by Gabel, to approve the agenda for May 28, 2024, as posted; all voted aye; motion carried.

MINUTES APPROVED

Motion by VanDusen, second by Johnson, to approve the minutes of May 21, 2024; all voted aye; motion carried.

BID LETTING OF CODINGTON COUNTY EXTENSION BUILDING PARKING LOT PROJECT

This being the time and place set, as advertised, for the opening of bids for the Codington County Extension Building Parking Lot project, the following bids were opened and announced:

<u>BIDDER'S NAME AND ADDRESS</u>	<u>BASE BID</u>	<u>ALTERNATIVE 1</u>	<u>ALTERNATIVE 2</u>
L.L. & Sons Excavating, Inc., Hazel, SD	\$480,740.15	\$78,118.48	\$50,630.86
J & J Earthworks, Inc, Milbank, SD	\$457,584.10	\$61,656.55	\$50,363.95
Austreim Excavating, LLC, Brookings, SD	\$521,553.20	\$66,507.66	\$64,701.27
Duininck, Inc., Prinsburg, MN	\$465,612.45	\$49,802.35	\$72,508.10

All bidders provided a bid bond.

Bid award will take place at the Board's meeting on June 6th, 2024.

MONTHLY REPORTS

Emergency Management Director, Andrew Delgado, updated the Board: thanked Cheri for keeping things running while at drill weekends: seven individuals from Search and Rescue completed drone classes, two have passed to get remote pilot license; held two weather spotter classes with 44 participants; severe weather preparedness week this year was April 8-12, CPT Rehorst from the Police Dept. invited me to a couple of radio time slots to discuss weather, outdoor warning sirens, local shelter locations, in addition to the PD events that he promoted; met with people from a couple of local businesses to tour their facilities, providing input/discussion on shelter locations for severe weather, evacuation, transportation, what the EOC would be doing in an incident that may require evacuation of facilities for whatever reason, to help them develop their plans; the Red Cross and State Shelter trailers were inspected, so are set if the need for one arises; Cheri and myself did Salamander training, Cheri participated in a tabletop exercise, I attended a FSE along with other meetings, maintenance on the outdoor sirens. Motorola radios, getting the Search and Rescue team ready for the DR 1.

Sheriff, Brad Howell, provided the Board with the following statistics, compiled from activity in the month of April 2024. for the Detention Center and Sheriff's Office: office fees were collected in the amount of \$15,445.03.

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2024-11, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 28th day of May, 2024, at Watertown, Codington County, South Dakota.

Brenda Hanten

County Auditor, Codington County, South Dakota

AMENDED CONTRACT FOR E-911 SERVICE (2024)

Motion by Gabel, second by Johnson, to authorize the Chair to sign an Amended Contract for E-911 Service (2024), Commissioner VanDusen informed the Board that due to HB 1092 which increased the E-911 surcharge of the 100% collection from the County from \$1.25 to \$2.00 starting on July 1, 2024 to December 31, 2024, which will only amend that portion of the original E-911 Contract; Gabel, Johnson, Schweer and Waterman, voted aye; VanDusen was recused; motion carried.

BURN BAN

The Board decided there was no need to enact a burn ban at this time and by the advice of Emergency Manager, Andrew Delgado, to take it off as an agenda item.

MAY SALARY CLAIMS

Motion by VanDusen, second by Gabel, to approve for payment the following May salary claims; all voted aye; motion carried. Commissioners: 11,754.35 total salaries. Auditor: 24,361.15 total salaries. Co. Treasurer: 40,027.01 total salaries. States Attorney: 55,465.20 total salaries. Gov. Buildings: 20,939.06 total salaries. Dir. Equalization: 48,471.10 total salaries. Reg. of Deeds: 29,379.49 total salaries. Veterans Service: 12,619.37 total salaries. Sheriff: 126,835.73 total salaries. Jail: 151,863.46 total salaries; Konner Anderson 4316.04 F/T. Welfare: 20,889.89 total salaries. CO. Nurse: 5,689.82 total salaries. Co.Park: 8,118.03. Ag. Bldg.: 11,834.71 total salaries. Co. Extension: 12,707.65 total salaries. Weed: 7,981.54 total salaries; John Engels seasonal 23.70 P/T. Planning Board: 476.52 total salaries. Road & Bridge: 109,831.66 total salaries Jeff Riley seasonal 16.74 P/T. Emergency Management: 13,305.19 total salaries. Crime Victim: 8,521.26 total salaries. W.I.C.: 5,235.93 total salaries. 24/7: 7,059.19 total salaries. Total 733,367.31

Breakdown of withholding amounts which are included in the above:

S.D. Retirement 70,271.46; VSP 940.40 eye insurance; S.D. Supplemental Retire. 4,790.00 suppl. retire.; Sanford 95,190.65; Reliance Standard Life Insurance 810.99 life ins.; Delta Dental 7,412.18 ins.; Codington County 6389.11 employee HSA contribution; Nationwide Retire. Sol. 25.29 suppl. retire.; AFSCME Council 65 504.00 employee union dues; AFLAC 3,908.79 ins.; VSP 383.50 eye insurance; John Hancock 5,825.00 suppl. retire.; AFLAC 1,133.10 ins.; Sioux Valley Credit Union 28,253.00 employee payments; John Hancock Roth 200.00 suppl. retire.; SDRS Supplemental Retirement 2980.00 Roth retirement; Teamsters Local Union 120 528.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 49,050.24 federal withholding; ReliaBank Dakota 66,876.04 social security; ReliaBank Dakota 15,640.26 Medicare; Division of Child Support 1,090.00 employee payment; United Way 60.00 employee contributions; Health Equity 6,389.00 employee HSA contribution.

CLAIMS

Motion by Johnson, second by Gabel, to approve the following claim: Johnson Controls, Inc., SVC Agreement, Government Buildings. \$5,782.89; all voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Gabel, to approve the following travel request: Codington County Public Health Office. to attend a regional meeting; all voted aye; motion carried

OLD BUSINESS

Commissioner Gabel noted that the Garnos draft jail consultant report can be found on the County website.

EXECUTIVE SESSION

Motion by Johnson, second by Waterman, to enter into executive session, per SDCL 1-25-2(1) discussion of personnel issues at 9:29 a.m.; all voted aye; motion carried. The Board returned to regular session at 9:39 a.m., no action was taken.

ADJOURNMENT

Upon conclusion of all business to come before the Board, a motion was made by Gabel, second by Waterman, to adjourn at 9:39 a.m., all voted aye; motion carried.

ATTEST:

Brenda Hanten
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____

Solution Proposal

57902



57902 .02

504 Jenson Ave SE 3710 S Kiwanis Ave. 1680 East Capitol Ave Suite B 114 Main St. N Ste. 202F 801 S 42nd Street, Suite G1
 Watertown, SD 57201 Sioux Falls, SD 57105 Bismarck, ND 58501 Hutchinson, MN 55350 Grand Forks 58201
 P: 605.882.1555 P: 605.361.8881 P: 701.258.6689 P: 320.582.0234

Codington County Treasurer - HP All In ONE Business PC's

May 30, 2024

Bill To:
 Codington County Treasurer
 Carol Maloney
 14 1st. Ave. S.E.
 Watertown, SD 57201

Phone:
 (605) 882-6285

Ship To:
 Codington County Treasurer
 Carol Maloney
 14 1st. Ave. S.E.
 Watertown, SD 57201

Email: treasurer@codington.org

Salesperson: Greg Richter

	Description	Price Each	Qty	Ext Price
Items				\$9,660.00
1	HP EliteOne 840 G9 AIO HP EliteOne 840 G9 All-in-One Computer - Intel Core i5 12th Gen i5-12500 Hexa-core (6 Core) 3 GHz - 16 GB RAM DDR5 SDRAM - 512 GB M.2 PCI Express NVMe SSD - 23.8" Full HD 1920 x 1080 - Desktop - Intel Q670 Chip - Windows 11 Pro - Intel UHD Graphics 770 DDR5 SDRAM - English Keyboard - IEEE 802.11ax	\$1,575.00	3	\$4,725.00 <input checked="" type="checkbox"/>
2	HP EliteOne 870 G9 AIO HP EliteOne 870 G9 All-in-One Computer - Intel Core i5 12th Gen i5-12500 Hexa-core (6 Core) 3 GHz - 16 GB RAM DDR5 SDRAM - 512 GB M.2 PCI Express NVMe SSD - 27" Full HD 1920 x 1080 - Desktop - Intel Q670 Chip - Windows 11 Pro - Intel UHD Graphics 770 DDR5 SDRAM - English Keyboard - IEEE 802.11ax <i>Option for 27" All in One size screen PC</i>	\$1,645.00	3	\$4,935.00 <input type="checkbox"/> Option Item -Not Included in Total
3	Monthly Connect Care MSP Recurring monthly fee for Premium Connect Care, Standard three year agreement. Includes 24x7x365 Remote Monitoring, Monthly Reports, Automated Operating System Patch Management, Antivirus and/or Antispam Monitoring, Updates and Remediation (License Required) Automated Disk Optimization, Desktop and Server Labor for covered equipment both Remote and Onsite (mileage within 75 miles of nearest Connecting Point location is included), Annual Network Documentation and Network Security Scan, Yearly Review and Planning, Remote Checkups <i>3 Replacement PC's = \$0.00 Count provided by Carol</i>	\$0.00	1	\$0.00 <input checked="" type="checkbox"/>
4	Onboarding of MSP device 3 Replacement PC's Implementation of Connect Care monitoring agents on equipment to be covered. Document and label equipment with agreement information. Register and verify equipment is live and available to monitor and manage. Provide master list of equipment to be covered to DISPATCH See scope detail for items to be completed for Kaseya onboarding. <i>3 Replacement PC's = \$0.00 Count provided by Carol</i>	\$0.00	1	\$0.00 <input checked="" type="checkbox"/>

5	Description	Price Each	Qty	Ext Price
	<p>Onsite setup of PC Unbox and run initial setup 3 HP EliteOne PC's, Users are Carol, Janet, & Lindee. this includes the installing of the latest Microsoft updates, installation of Codington Trend Micro antivirus & Each users MS365 Business Apps and licensing. Sync OneDrive to local profile. On site setup at customer site replacing existing HP PC's . then connecting to the customer's existing domain network and the moving user profile data . Setup Ultra Software & Motor V software software on each. Also includes installing of printer drivers for existing local and network printers and running test prints. . Clean up work area, dispose of boxes, confirm with customer that the work area is acceptable following the replacement of PC(s).</p> <p>* Check the AD server computers list, verify that it has been populated with the new equipment info and remove any computer equipment being retired from these same consoles / portals, document this in work order.</p> <p>* MSP contract, please record SN of unit being replaced in labor notes. Also be sure to check that the Kaseya agent and Trend antivirus consoles have been updated for new unit and removed from the unit being replaced if applicable.</p> <p><i>Covered under Gregory County Connect Care MSP \$81185.00 value</i></p>	\$0.00	1	\$0.00 ☒

Payment Terms:

Payment terms are established at the time of the order. We accept cash or check along with credit card, but our company policy is to limit credit card payment acceptance to \$4,000.00 or less per account per month. We also offer leasing and other options to manage your purchase. Account setup time can take 1-2 business days to review and approve.

Subtotal	\$4,725.00
Tax	\$0.00

Return Policy:

Unopened items can be returned 15 days from date of delivery without restock fees. Items that have been opened will have a 15% restock fee and can be returned up to 30 days from date of purchase. There are no returns for SPECIAL ORDER, CUSTOM CONFIGURATIONS or Items that are older than 30 days from date of purchase.

Total	\$4,725.00
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Shipping Disclaimer:

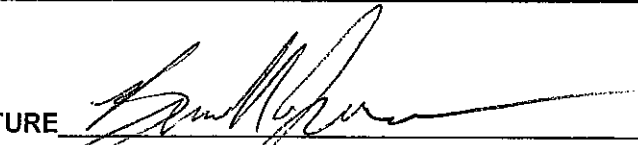
Connecting Point is not responsible for any damages that occur during shipping. As the recipient, you are responsible for reporting damaged shipments and to inspect all boxes prior to signing for deliveries. You also have an option of refusing the shipment of any damaged goods. If not refused, take pictures of any damage and have the delivery driver sign off on shipping documentation. Any damage done from shipping must be brought to our attention immediately at time of receiving the product. Delayed reporting of any damages or missing parts may result in rejection of your claim. Hold all damaged goods and all original packing materials for inspection. Shipping insurance is available at an additional cost.

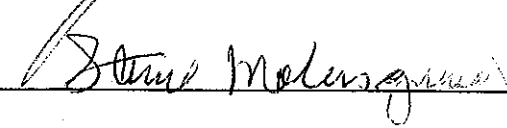
_____ By initialing here you are agreeing to accept these shipping terms.

Quoted by: _____

Accepted by: _____

PERSONNEL TRANSACTION - NEW HIRE/CHANGE OF STATUS		
EMPLOYEE NAME Byron Jacobson Brandon		DATE
EFFECTIVE DATE 6/3/2024	POSITION TITLE Season Memorial Park Custodian	DEPARTMENT Park
CURRENT STEP	NEW STEP AA1	
CURRENT PAY RATE	NEW PAY RATE \$16.74	
REASONS FOR CHANGE New Seasonal Hire		

EMPLOYEE SIGNATURE 

DEPARTMENT HEAD SIGNATURE 

DATE 5-30-2024

COUNTY COMMISSIONERS _____

DATE _____

PLEASE SUBMIT FORM TO THE AUDITOR'S OFFICE ONE MONTH PRIOR TO THE EFFECTIVE OR ANNIVERSARY DATE.

FILED

MAY 30 2024

CODINGTON COUNTY AUDITOR