

# Architecture Incorporated

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Codington County Safety Center  
Project No.: 2500

Webex Project Review  
Date: February 7, 2014

## PRESENT:

Sheriff Toby Wishard  
Commissioner Brenda Hanten  
Milo Ford, Facility Manager  
Tom Walder, Chief Correctional Officer  
Martin Bergland, DLR Group  
Mark Aspaas, Architecture Incorporated  
Lauren Deshler, Architecture Incorporated  
Elizabeth Squyer, Architecture Incorporated

The following items were discussed:

1. Mark Aspaas reviewed recent changes to the floor plan, based on the previous Wednesday's meeting.
  - a. Emergency Management, EOC and Highway Patrol spaces moved to the basement.
  - b. EOC requirements were reviewed. Martin asked if the County was pursuing FEMA standards for the EOC.
    - i. County will advise if FEMA standards are necessary. As of now, not required.
    - ii. County would like two separate conference rooms, one work space and one kitchen.
    - iii. One of the EOC Conference rooms could be used as a Training Room.
    - iv. 1<sup>st</sup> floor conference room could be used as one of the EOC Conference Rooms.
2. Booking Area:
  - a. Access to the Juvenile Booking from Main Booking will be adjusted.
  - b. Holding Spaces in Booking:
    - i. Martin suggested one for 5-6 and three single holding cells.
    - ii. 120 square foot, plus or minus with room for 1 or 2 people on a bench and large enough for two in the future.
  - c. Add unisex shower room with changing area. Use 30x60 shower/no fold-down seat.
  - d. Add Interview Room.
  - e. Staff area/counter
    - i. Two at counter with three in the future.
    - ii. Small office.
    - iii. File area.
    - iv. Storage.
    - v. Space for Restraint Chair.
  - f. Include small open waiting area for in-custody holding. This could be a row of chairs with knee wall for protection.
  - g. Access to the Jail from the Booking Area will be via the 10-foot wide hall south of Booking.
  - h. Drug testing can be done in cell in Booking. 24/7 needs a separate toilet room. A window will be added to Booking for 24/7.
  - i. Pre-booking: add a toilet room.
3. Juvenile Booking:



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- a. Omit corridor between Laundry and Juvenile Area and add a space to Juvenile Storage and Kitchen.
- b. Include Juvenile Contact Visit Space.
4. Jail:
  - a. Capacity is near 150 and includes juveniles, work release and jail inmates.
  - b. Jail cells:
    - i. Un-sentenced - most of cells
    - ii. Sentenced - most can be in dormitory style area
    - iii. Eight per cell offers economy of plumbing fixtures and less doors.
5. Existing Detention Center:
  - a. Architects will prepare conceptual plan with Treasurer's office on the west side and Auditor's office on the east side. Commission Meeting Room should also be moved to the Detention Center. Provide east-west circulation through the building.
6. Next meeting: February 11, 2014 in Watertown.

Submitted by,



Elizabeth Squyer, AIA

