September 8, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 8th, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

**AGENDA APPROVED**
Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

**MINUTES APPROVED**
Motion by Johnson, second by McElhany, to approve the minutes of September 1st, 2015; all present voted aye; motion carried.

**2016 PROVISIONAL BUDGET PUBLIC HEARING**
The Board held a public hearing, as required by statute and previously advertised, to allow public comment on the Codington County 2016 Provisional Budget. Chairman Brinkman asked for comments from the public present for this meeting. No persons appeared to address the Board regarding the proposed budget. The Board had no comments on the budget at this time.

**MONTHLY REPORTS**
Auditor, Cindy Brugman, reported levy work is under way and will continue pending tax requests from other taxing entities. The Auditor’s office is working on voter address verification/confirmation notices which were returned as undeliverable. **Director of Equalization, Shawna Constant**, reported her office continues to work on sales and in the re-appraisal area leading up to year end on November 1st. The Director and appraisal staff will attend annual schooling at the end of September.

**AUDITOR’S ACCOUNT WITH THE TREASURER AND REGISTER OF DEEDS FEES**
Motion by Hanten, second by McElhany, to approve the Auditor’s Account of the cash and cash items in the hands of the County Treasurer as of the last day of August 2015, all present voted aye; motion carried.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>$11,540.04</td>
</tr>
<tr>
<td>Checks in Treasurers’ possession</td>
<td>$65,477.30</td>
</tr>
<tr>
<td>Credit Card Charges</td>
<td>$5,288.48</td>
</tr>
<tr>
<td>Cash Items</td>
<td>$526.18</td>
</tr>
<tr>
<td>TOTAL CASH ASSETS ON HAND</td>
<td>$82,832.00</td>
</tr>
<tr>
<td>RECONCILED CHECKING</td>
<td></td>
</tr>
<tr>
<td>Great Western Bank Checking (Memorial Park)</td>
<td>$1,000.00</td>
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<tr>
<td>Reliabank Dakota</td>
<td>$15,164,751.39</td>
</tr>
<tr>
<td>INVESTMENTS</td>
<td></td>
</tr>
<tr>
<td>SD Public Funds Investment</td>
<td>$6,972.23</td>
</tr>
<tr>
<td>CERTIFICATES OF DEPOSIT</td>
<td></td>
</tr>
<tr>
<td>Home Federal Bank</td>
<td>$1,000,000.00</td>
</tr>
<tr>
<td>Reliabank Dakota</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>TOTAL CASH ASSETS</td>
<td>$16,455,555.62</td>
</tr>
<tr>
<td>General Ledger Cash Balance by Funds:</td>
<td></td>
</tr>
<tr>
<td>General</td>
<td>$9,295,854.84</td>
</tr>
</tbody>
</table>

Codington County, September 8, 2015
General restricted cash $500,000.00
Sp. Revenue $5,819,211.36
Sp. Revenue restricted cash $10,411.85
Trust & Agency $830,077.57
(schools 155,959.35, townships 45,936.23; city/towns 39,158.17)
TOTAL GENERAL LEDGER CASH $16,455,555.62

The Board noted the report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in the month of August were in the amount of $32,975.00; with $2,850.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

CLAIMS
Motion by Hanten, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried: Accreditation, Audit And 150.00 Svc, Active Heating 292.09 Rep, AT&T Mobility 145.11 Util, Batteries Unlimited 225.00 Sup, Beacon Center 1000.00 Pmt, Allen Benck 25.00 Utilities, Best Western Pierre 293.97 Trav, Scott A. Bohls 40.00 Cell, Borns Group 22.67 Post, Borns Group 2714.70 Post, Boys & Girls Club 1000.00 Pmt, Bratland Law 540.00 Svc, Brian's Glass & Door Inc. 313.00 Repairs/Maint., Brown Clinic Pllp 2340.00 Svc, Brownells, Inc 291.28 Sup, Burns Law Office 2900.00 Svc, Jenelle Bussard 58.40 Jury, Dan Busta 25.00 Utilities, Carquest Auto Parts 21.99 Rep/Maint., Cartney Bearing & Supply 164.52 Repairs/Maint., Jeff Case 25.00 Utilities, Cashway Lumber Inc. 1.25 Rep, Centurylink 37.40 Util, Centurylink 733.08 Util, Codington County Treasurer 1.77 Post, Code Works 1397.50 Maint, Denise Cody 55.50 Svc, Cole Papers, Inc. 2530.85 Sup, Compass Counseling 3000.00 Svc, Connecting Point Computer Cent 856.40 Rep, Shawna Constant 25.00 Cell, County Fair Foods 86.73 Sup, Crescent Electric Supply Co. 172.92 Rep, Culligan Water Conditioning 176.00 Sup, David Curtis 40.00 Cell, Dakota Portable Toilets, Inc 165.00 Rent, Eric Dargatz 25.00 Utilities, Matt Dargatz 25.00 Utilities, Data Truck 39.99 Util, Decastro Law Office 6351.89 Svc, Delyle's South 81 Service Inc 791.67 Rep, Detco 311.20 Sup, Deuel School District 7.27 August 2015 Apportionment, Lori Deutsch 200.82 Travel & Conf., Dexter Township 4706.69 August 2015 Apportionment, Duane Dolen 25.00 Utilities, Jamie Dolen 25.00 Utilities, Doug & Jerry Masonry, Inc 1047.00 Rep, Doug's Anchor Marine 789.99 Equip, Bimbo Foods, Inc 1134.77 Sup, East Dakota Water Development 302.12 August 2015 Apportionment, Ed Roehr Safety Products 85.00 Sup, Eden Township 2353.34 August 2015 Apportionment, Elite Signs & Graphix 150.00 Sup, Elmira Township 2092.72 August 2015 Apportionment, EMC Insurance Companies 4306.09 Ins, Calvin Engels 25.00 Utilities, Engelstad Electric Co. 1925.89 Rep, F.J. McLaughlin 506.22 Supplies, Family, Cosmetic & Implant 131.00 Svc, Famans Genuine Parts 362.09 Supplies, Fastenal Company 13.04 Repairs/Maint., FedEx 20.45 Ship, First Dakota Title 100.00 Svc, First District Assn Of Lcl Gov 7535.18 Svc, Flint Hills Resources 148613.89 Other Exp., Town Of Florence-Peggy Lindahl 45.05 Utilities, Florence School Dist. 2967.43 August 2015 Apportionment, Town Of Florence 450.84 August 2015 Apportionment, Allison Forbush 25.00 Cell, Milo Ford 64.40 Mile, Fox & Youngberg, P.C. 277.32 Svc, Fuller Township 3597.15 August 2015 Apportionment, GCR Tire Center 84.95 Repairs/Maint., GCR Tires & Service 1008.39 Rep, Genoa Healthcare/Watertown 37.32 Svc, Germantown Township 3476.20 August 2015 Apportionment, Glacial Interactive Inc 220.00 Maint, Glass Products Inc. 4.50 Rep, Taryn Gott 20.00 Wit, Graceland Township 2169.44 August 2015 Apportionment, Grainger 458.24 Rep, Green, Roby, Oviatt, 4285.88 Svc, Michael Gubka 40.00 Cell, Justin Halajian 25.00 Cell, Hamlin Codington Regional Lib. 175.05 August 2015 Apportionment, Hamlin School District 11.03 August 2015 Apportionment, Rick Hartley 40.00 Utilities, Daniel Hauge 51.68 Jury, Dave Hedding 25.00 Utilities, Helena Chemical Co. 293.92 Sup, Mary Henning 63.00 Ref, Henry School District 4588.85 August 2015 Apportionment, Henry Township 2338.80 August 2015 Apportionment, Town Of Henry 390.92 August 2015 Apportionment, Jeff Hershman 25.00 Cell, Hillyard Floor Care Supply 1559.28 Sup, William Hoff 40.00 Cell, Daniel Hoffman 65.12 Jury, Rick Holinka 25.00 Utilities, James Hoppe 50.00 Jury, Brad Howell 40.00 Cell, Hurkes Implement Co. 427.07 Rep, HyVee #1871 Accts Receivable 1868.95 Sup, Interlakes Community

Cedington County, September 8, 2015
HUMANE SOCIETY 2016 BUDGET APPROPRIATION REQUEST

Dan Miller and Dr. Howard, representing the Glacial Lakes Humane Society; along with Sheriff Wishard met with the Board to discuss the County’s budget appropriation for the Humane Society. Sheriff
Wishard noted the Humane Society is an asset to the Sheriff’s Office who was previously hauling stray animals in the back seat of County law enforcement vehicles. Mr. Miller and Dr. Howard noted current expense of the Humane Society is out distancing projected revenues. Currently there is a 2016 budget appropriation, in the amount of $3,500.00 within the County’s provisional budget, designated for the Humane Society. The County currently uses budgeted funds to pay invoices from the Humane Society based on the number of stray animals dropped off in any one month period. Mr. Miller and Dr. Howard requested that the County appropriate $5,000.00 and pay that flat amount in lieu of paying per animal. Motion by Hanten, second by Johnson, to appropriate $5,000.00 in the 2016 County Budget and to pay said amount in a one payment per written request of the Humane Society in 2016; all present voted aye; motion carried.

**PLANNING BOARD MEMBER APPOINTMENT**
Motion by Hanten, second by McElhany, to appoint Mel Ries to the Codington County Planning and Zoning Board to fill the unexpired term of a former member; all present voted aye; motion carried.

**JOINT JURISDICTIONAL BOARD OF ADJUSTMENT BOARD MEMBER APPOINTMENTS**
Zoning Officer, Luke Muller, met with the Board to recommend Board member appointments to the County/City Joint Jurisdictional Board of Adjustment. Motion by McElhany, second by Gabel, to appoint Planning Board members Bob Fox and Mark O’Neill, and Commissioner Brenda Hanten, to the Joint Jurisdictional Board of Adjustment. Upon further discussion; motion by McElhany, second by Gabel, to amend the motion to include Commissioner Myron Johnson as an alternate to the Joint Jurisdictional Board of Adjustment; upon vote of the amendment; Gabel, McElhany, Brinkman, and Hanten; voted aye; Johnson voted no; motion carried. Upon vote of the amended original motion; Gabel, McElhany, and Hanten; voted aye; Johnson and Brinkman; voted no; motion carried.

**DETENTION CENTER FIRE SAFETY UPDATES**
Sheriff, Toby Wishard, provided the Board with proposals to upgrade current fire controls and install new fire control equipment in the Detention Center. Sheriff Wishard noted a recent audit of operations in the Detention Center called for an updated fire code review to bring the facility into compliance. Motion by Hanten, second by McElhany, to declare an emergency, in the interest of public safety, and accept the following quotes to proceed with projects to update fire control systems in the Detention Center:

- **Fire Sprinkler Systems Repairs**
  - Building Sprinklers, Inc. $21,000.00

- **Fire Alarm System**
  - Automatic Building Controls Inc. $15,419.34
  - Engelstad Electric $11,226.00

Upon vote of the Board; all present voted aye; motion carried.

**PERSONNEL CHANGES**
Motion by McElhany, second by Gable, to approve an updated job description for the position of Emergency Management Secretary; all present voted aye; motion carried. Motion by Hanten, second by Gabel, to approve the following personnel changes; all present voted aye; motion carried: Treasurer Clerk, Ashley Lindner, step increase from step 1/$14.31 per hour to step 2/$14.71 per hour, effective date September 1, 2015. Part time Correctional Officer, new hire, Cameron Kamlitz, step 1/$16.70 per hour effective date September 1, 2015. Part time Correctional Officer, new hire, Kelly Spieker, step 1/$16.70 per hour, effective date September 4, 2015.

Codington County, September 8, 2015
TRAVEL REQUESTS
Motion by McElhany, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Director, state required Evacuation and Re-Entry Class in Pierre; Emergency Management Director and Deputy Director, State E.M. Conference in Mitchell. Highway Supt., Annual Regional Local Road Conference in Rapid City.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:00 a.m., until 9:00 a.m., Tuesday, September 22nd, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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