October 14, 2014

The Codington County Commissioners met in regular session at 9:00 am, Tuesday, October 14th, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by McElhany, second by Johnson, to approve the minutes of October 7th, 2014; all present voted aye; motion carried.

INMATE AMBULANCE SERVICES
Doug Kranz, Watertown Fire and Rescue, met with the Board to discuss the possibility of a contract, between the Codington County Detention Center and Watertown Fire and Rescue, for the provision of ambulance service for inmates. The City currently bills inmates privately, who are in need of ambulance service, while incarcerated in the Codington County Detention Center. The City would like to see a contract where the County would pay a reduced rate to the City directly for those services and the County would then collect reimbursement from the inmate. Discussion was held regarding the annual number of ambulance calls for inmates, determination of when an inmate is considered to be in the County’s custody, and how out of County inmates would be billed. Sheriff, Toby Wishard, was present for this conversation and noted funds have not been included, for these services, in the County’s adopted 2015 budget. Chairman Brinkman indicated a need for additional discussion between this Board, Mayor Steve Thorson and member/s of the Watertown City Council before a contract would be considered by the County.

MONTHLY REPORTS
Auditor, Cindy Brugman, reported work continues on calculation of levies for taxes payable in 2015, absentee voting is underway, and election work continues to prepare voting precincts for the 2014 General Election. Director of Equalization, Shawna Constant, reported her office is starting year end procedures for the assessment year, finalizing values in the reappraisal area, reviewing sales, updating property cards and entering the data into the software program, working on building permits, and accepting wetland and tax exempt applications which must be filed by November 1st of each year. The Equalization office has been working with Ag. Producers to determine the impact of the proposed County bond levy on their taxable property values.

AUDITOR’S ACCOUNT WITH THE TREASURER
Motion by Hanten, second by Heller, to approve the Auditor’s Account of the cash and cash items in the hands of the County Treasurer as of the last day of September, 2014, all present voted aye; motion carried.

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>6,977.54</td>
</tr>
<tr>
<td>Checks in Treasurers’ possession less than 3 days</td>
<td>131,790.46</td>
</tr>
<tr>
<td>Credit Card Charges</td>
<td>2,077.95</td>
</tr>
<tr>
<td>Cash Items</td>
<td>527.85</td>
</tr>
</tbody>
</table>

Codington County, October 14, 2014
TOTAL CASH ASSETS ON HAND $141,373.80

RECONCILED CHECKING
  Great Western Bank Checking (Memorial Park) $16,971.61
  Reliabank Dakota $13,259,198.40

INVESTMENTS
  SD Public Funds Investment $6,971.58

CERTIFICATES OF DEPOSIT
  Home Federal Bank $400,000.00
  People's State Bank $400,000.00

TOTAL CASH ASSETS $14,224,515.39

General Ledger Cash Balance by Funds:
  General $8,259,131.02
  General restricted cash $500,000.00
  Sp. Revenue $4,435,527.08
  Sp. Revenue restricted cash $10,411.85
  Trust & Agency $1,019,445.44
  (schools 435,114.22, townships 42,331.01; city/towns 87,889.54)

TOTAL GENERAL LEDGER CASH $14,224,515.39

REGISTER OF DEEDS MONTHLY FEES
The Board noted a report of fees as submitted by Register of Deeds, Ann Rasmussen. Total transactions in September were in the amount of $34,845.00; with $2,320.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

GENERAL FUND SURPLUS CASH ANALYSIS
The Board noted the General Fund surplus cash as of September 30, 2014: $2,732,055.02 or 29% of the 2015 General Fund budget.

CLAIMS
Motion by McElhany, second by Johnson, to approve the following claims; all present voted aye; motion carried:
  1st Choice Sewer & Septic Co 118.75 Rep, A-I Computer Solutions 90.10 Svc, Accreditation, Audit And 150.00 Pmt, Aaron Engineering 9518.26 Rep, ABRA 303.18 Rep, Active Heating 1080.14 Rep, Advance Auto 14.69 Rep, Allen Benck 25.00 Utilities, Robert Anderson 57.40 Jury, Aspen Tree Service 400.00 Rep, AT&T Mobility 144.60 Util, Bob Barker Co. 18.03 Sup, Batteries Unlimited 24.00 Rep, Beacon Center 3961.00 Pmt, Bendix Imaging Incorporated 437.97 Sup, Thomas Bernard 50.74 Jury, Best Western Of Huron 396.00 Rep, Best Western - Pierre 3034.95 Trav, Janet Bevers 31.70 Reimb, Scott A. Bohls 40.00 Cell, Borns Group 1940.39 Post, Boys & Girls Club 1000.00 Pmt, Brad Schwinger 25.00 Utilities, Bratland Law 835.20 Svc, Brevik Law Office Prof Llc 204.01 Svc, Brian's Glass & Door Inc. 245.00 Repairs/Maint, Elmer Brinkman 167.52 Trav, Brown Clinic Pllp 1890.00 Svc, Cindy Brugman 43.00 Trav, Burns Law Office 1846.30 Svc, Burns Law Office 2900.00 Svc, Butler Machinery 403.53 Repairs/Maint., C & R Supply 341.18 Rep, Calvin Engels 25.00 Utilities, Carquest Auto Parts 358.74 Maint, Carquest Auto Parts 34.89 Rep, Cartney Bearing & Supply 174.84 Repairs/Maint., Cashway Lumber Inc. 4837.81 Sup, Kemps Llc 2049.10 Sup, Center For Education And 260.00 Sup, Centurylink 85.28 Util, Centurylink 657.61 Util, Centurylink 13.39 Util, Chuck's Bike & Lock Shop 20.00 Rep, Clubhouse Hotel 1692.00 Trav, Clubhouse Hotel & Suites 228.00 Trav, Concourse 5059.72 Sup, Codering-Clark Electric Coope 81.24 Utilities, Denise Cody 90.00 Svc, Cole Papers, Inc. 2245.97 Sup, Connecting Point Computer Cent 736.65 Maint, Shawna Constant 146.00 Trav, Consulting Radiologists Ltd 467.00 Svc, County Fair Foods 152.22 Sup, CRA Payment Center 274.78 Repairs/Maint., Creative Rewards 50.00 Svc, Credit Bureau Of Watertown Inc 2195.06 Pmt, Culligan Water Conditioning 535.31 Sup, David Curtis 40.00 Cell, D K Diesel 256.74 Repairs/Maint., D S Solutions, Inc 175.00 Sup, Dakota Mailing 358.74 Maint, Dakota Outdoors 135.00 Rep, Dan Busta 25.00 Utilities, Data Truck 79.98 Util, Dave Hedding 25.00 Utilities, Days Inn Pierre 428.94 Trav, Dean Schaefer Court Reporting 90.00 Svc, Delyle's South 81 Service Inc 713.74 Rep, Detco 873.28 Sup, David Donahoe 20.00 Wit, Duane Dolen 25.00 Utilities, Duane's Floor Covering Llc 490.00 Sup, Bimbo Foods, Inc 1306.16 Sup, East Dakota Water Development

Codington County, October 14, 2014
### Cancellation

#### Cancellation

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>123456789</td>
<td>Description 1</td>
<td>1234.56</td>
</tr>
<tr>
<td>123456789</td>
<td>Description 2</td>
<td>2345.67</td>
</tr>
<tr>
<td>123456789</td>
<td>Description 3</td>
<td>3456.78</td>
</tr>
</tbody>
</table>

#### Notes

- Description: Additional information about the cancellation.
- Amount: The monetary value associated with the cancellation.
NOVEMBER MEETING DATES
Motion by Hanten, second by McElhany, to change two November meeting dates as follows and as recommended
by the Auditor: Tuesday, November 4th – no meeting, Thursday, November 6th – meet at 9:00 a.m., to canvass the
2014 General Election, Tuesday, November 11th – no meeting on Veterans’ Day, Wednesday, November 12th – meet
at 9:00 a.m. for regular weekly meeting. Upon vote of the Board; all present voted aye; motion carried.

UNCLAIMED PROPERTY RESOLUTION
Treasurer, Carol Maloney, presented the Board with Resolution 2014-24, a resolution to cancel out dated
checks and send the funds to the State of South Dakota unclaimed property division. Motion by Johnson,
second by Hanten, to approve the following resolution; all present voted aye; motion carried:

Resolution #2014-24

The following unclaimed checks and warrants are being presented, for cancellation to the Board of
County Commissioners of Codington County, pursuant to SDCL 7-22-17.

<table>
<thead>
<tr>
<th>Name</th>
<th>Check Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bass, Brent</td>
<td>121337</td>
<td>$10.74</td>
</tr>
<tr>
<td>Claussen, Jessica</td>
<td>122884</td>
<td>$10.74</td>
</tr>
<tr>
<td>Davis, Jennifer</td>
<td>119640</td>
<td>$10.00</td>
</tr>
<tr>
<td>Eitzen, Maral</td>
<td>120378</td>
<td>$11.48</td>
</tr>
<tr>
<td>Eschen, Tricia or Jeff</td>
<td>119501</td>
<td>$10.03</td>
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<tr>
<td>First Dakota Title</td>
<td>123196</td>
<td>$30.00</td>
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<tr>
<td>Hallauer, Jonathan</td>
<td>119682</td>
<td>$12.96</td>
</tr>
<tr>
<td>Holland, Amanda</td>
<td>118692</td>
<td>$4.00</td>
</tr>
<tr>
<td>Lopez, Jaque</td>
<td>123757</td>
<td>$20.00</td>
</tr>
<tr>
<td>McFarland, Kyle</td>
<td>119300</td>
<td>$11.48</td>
</tr>
<tr>
<td>Paladeni, Beth</td>
<td>119502</td>
<td>$1.00</td>
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<tr>
<td>Roper, Tierra</td>
<td>119794</td>
<td>$10.00</td>
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<tr>
<td>Schulz, Chelsea</td>
<td>123029</td>
<td>$10.74</td>
</tr>
<tr>
<td>Shaw, David</td>
<td>123276</td>
<td>$3.00</td>
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<tr>
<td>Shortt, Jean</td>
<td>118682</td>
<td>$4.92</td>
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<tr>
<td>Stiener, April</td>
<td>119373</td>
<td>$13.70</td>
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<tr>
<td>Stevens, Brandi</td>
<td>121849</td>
<td>$20.00</td>
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<tr>
<td>Sutten, Shane</td>
<td>123844</td>
<td>$12.22</td>
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<tr>
<td>Thompson, Levine</td>
<td>122823</td>
<td>$4.79</td>
</tr>
<tr>
<td>Toering, Jonathan</td>
<td>120800</td>
<td>$15.00</td>
</tr>
<tr>
<td>Total Remitted as Unclaimed Property</td>
<td></td>
<td>$226.80</td>
</tr>
</tbody>
</table>

Approved by the Board of Codington County Commissioners this 14th day of October 2014.

Elmer P. Brinkman
Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County, October 14, 2014
DONATION TO MEMORIAL PARK
The Board noted a donation, in the amount of $1,470.10, received from the Watertown Community Foundation, for the playground equipment recently installed at Memorial Park. Facilities Manager, Milo Ford, noted these funds were left over from a fund drive dating back twelve or thirteen years where funds were collected by a private party to update the playground equipment at Memorial Park. The Auditor advised the Board that this donation will be deposited in the County’s General Fund.

DETENTION CENTER ELEVATOR REPAIR
Facilities Manager, Milo Ford, requested authorization to proceed with a repair project on the elevator in the Detention Center. This repair will include the installation of an “Otis Hydro Accel Hydraulic Elevator Modernization System” at the cost of $54,486.00. Mr. Ford advised the Board parts are no longer available for the elevator along with no available technical support when the elevator goes down. Currently the elevator has to be reset each month at a cost of $900.00 per month to the County. Motion by Johnson, second by McElhany, to authorize the Chairman to sign the proposal to proceed with the repairs to the elevator as presented and recommended by Facilities Manager, Milo Ford; all present voted aye; motion carried.

MEMORIAL PARK BATH HOUSE RENOVATION
Facilities Manager, Milo Ford, presented the Board with a proposal to renovate the bath house facility on the west side of Memorial Park. Mr. Ford noted this renovation is estimated to cost $11,880 and will restore the bath house to a fully functional bath house using budgeted funds. Motion by Hanten, second by McElhany, to proceed with the renovation project as presented and recommended by Mr. Ford; all present voted aye; motion carried.

MEMORIAL PARK CAMPGROUND REPORT
Facilities Manager, Milo Ford, along with Memorial Park Campground Managers, Tom and Sharon Sauer, met with the Board to review 2014 revenue statistics for the campground. Mr. Ford reported the total income for 2014 is $118,438 of which $23,409 was collected for 2015 reservations leaving a net of $95,029 for 2014 camping fees collected. Mr. Ford noted this was an approximate gain of 43% over 2013 or $66,554. Mr. Ford reported there were a number of electrical problems this year but no major plumbing or equipment problems.

AUTOMATIC BUDGET SUPPLEMENT
Motion by Hanten, second by Brinkman, to approve an automatic budget supplement to the Sheriff’s budget in the amount of $320.12 and the Emergency Management budget in the amount of $245.12 with Homeland Security Grant reimbursement funds; all present voted aye; motion carried.

PERSONNEL CHANGES
Motion by Johnson, second by McElhany, to approve the following anniversary step increase personnel changes; all present voted aye; motion carried: Deputy Treasurer, Janet Bevers, step 6 to step 7, $19.90 per hour to $20.20 per hour, effective date November 15, 2014; Deputy Sheriff, Scott Bohls, step 5 to step 6, $22.21 per hour to $22.95 per hour, effective date October 15, 2014; Correctional Officer, Jennifer Matejek, from step 7 to step 8, $19.71 per hour to $20.01 per hour, effective date October 1, 2014.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 10:19 a.m., until 9:00 a.m., Tuesday, October 21st, 2014; all present voted aye; motion carried.

ATTEST:
Cindy Brugman

Codington County, October 14, 2014
Cодингтон County Auditor

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disability in employment or the provision of service.

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