October 11, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 11, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

AGENDA APPROVED
Motion by Gabel, second by Hanten, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED
Motion by Hanten, second by McElhany, to approve the minutes of October 4th, 2016; all present voted aye; motion carried.

MONTHLY REPORTS
Auditor, Cindy Brugman, updated the Board on early voting, precinct workers, and tax levy preparation. Director of Equalization, Shawna Constant, reported on the finishing up of appraisal field work, work on building permits, tax exempt and flooded farmland applications, and end of year work. The Board noted the receipt of the quarterly report of the Community Health Office, submitted by Anne Kriese, RN and Karla Moes, RN, which included information on the following: Meetings attended, Office fees collected, Office visits, Community outreach, WIC caseload, Immunizations, Baby Care, and Flu vaccinations. Pete Bauman, SDSU Extension Range Field Specialist, met with the Board to update them on the following from the Codington County SDSU Extension Office: current staffing levels of the Watertown office, walk-in traffic, and a project to compile a comprehensive inventory of native range land (unbroken sod) in eastern South Dakota and extending the project to western South Dakota. Mr. Bauman thanked the Board for allowing the SDSU office the opportunity to share in the discussion regarding space issues at the County’s Extension Center Complex.

AUDITOR’S ACCOUNT W/TREASURER AND REGISTER OF DEEDS FEES
Motion by Hanten, second by McElhany, to approve the Auditor’s Account of the cash and cash items in the hands of the County Treasurer as of the last day of September, 2016, all present voted aye; motion carried.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>$13,377.48</td>
</tr>
<tr>
<td>Checks in Treasurers’ possession</td>
<td></td>
</tr>
<tr>
<td>less than 3 days</td>
<td>$110,179.20</td>
</tr>
<tr>
<td>Credit Card Charges</td>
<td>$5,881.83</td>
</tr>
<tr>
<td>Cash Items</td>
<td>$525.00</td>
</tr>
<tr>
<td>TOTAL CASH ASSETS ON HAND</td>
<td>$129,963.51</td>
</tr>
<tr>
<td>RECONCILE CHECKING</td>
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</tr>
<tr>
<td>Great Western Bank Checking (Memorial Park)</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Reliabank Dakota</td>
<td>$17,485,105.00</td>
</tr>
<tr>
<td>INVESTMENTS</td>
<td></td>
</tr>
<tr>
<td>SD Public Funds Investment</td>
<td>$6,973.34</td>
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<tr>
<td>CERTIFICATES OF DEPOSIT</td>
<td></td>
</tr>
<tr>
<td>Home Federal Bank</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>Reliabank Dakota</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>TOTAL CASH ASSETS</td>
<td>$18,023,041.85</td>
</tr>
</tbody>
</table>

Codington County, October 11, 2016
General Ledger Cash Balance by Funds:

- General $ 9,580,712.43
- General restricted cash $ 500,000.00
- Sp. Revenue $ 6,763,554.78
- Sp. Revenue restricted cash $ 10,411.85
- Trust & Agency $ 1,168,362.79

(schools 488,055.92; townships 55,255.18; city/towns 84,147.08)

TOTAL GENERAL LEDGER CASH $ 18,023,041.85

The Board noted the collection of $30,872.50 in Register of Deeds fees during the month ending September 30, 2016, with $1,600.00 remitted to the State of South Dakota for certified records.

CLAIMS APPROVED

Motion by Johnson, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried. A-Ox Welding 65.69 Supplies, Accreditation, Audit And 150.00 Pmt, AEL Inc 426.00 Rep, Angola Allen 10.84 Jury, AP Auto Pros 56.89 Rep, AT&T Mobility 119.50 Util, Austin Law Offices 2841.20 Svc, Batteries Unlimited 55.95 Rep, Beacon Center 1000.00 Pmt, Allen Benck 25.00 Utilities, Benco Products, Inc 479.95 Sup, Roger Benthin 86.00 Rep, Best Western Of Huron 468.00 Trav, Best Western 1919.80 Trav, Red Beynon 20.00 Wit, Boldt Construction 408.16 Sup, Heidi Boomsma 11.68 Jury, Borns Group 3262.42 Post, Mahlon Boughton 55.04 Jury, Boys & Girls Club 1250.00 Pmt, John Branschmidt 42.00 Ref, Brian's Glass & Door, Inc. 232.00 Rep, Elmer Brinkman 175.43 Trav, Jordan Brist 12.52 Jury, Brown Clinic Plp 3131.00 Svc, Brownells, Inc 70.74 Sup, Cindy Brugman 91.43 Trav, Burns Law Office 4045.00 Svc, Dan Busta 25.00 Utilities, C & R Supply 619.90 Sup, Jeff Case 25.00 Utilities, Cash-Wa Distributing 3125.00 Sup, Cashway Lumber Inc. 429.40 Rep, Centurylink 83.90 Util, Centurylink 687.05 Util, Charm-Tex 283.60 Sup, Gina Chilson 71.00 Jury, Cordington-Clark Electric Coope 5749.90 Utilities, Cole Papers, Inc. 1745.13 Sup, Connecting Point Computer Cent 1078.70 Maint, Conserv Flag Co. 213.84 Sup, Shawna Constant 25.00 Cell, The Coteau Shopper 56.35 Pub, County Fair Foods 105.52 Sup, Culligan Water Conditioning 213.00 Sup, David Curtis 40.00 Cell, Victoria Danens 52.52 Jury, Matt Dargatz 25.00 Utilities, Data Truck 39.99 Util, Jamie Dolen 25.00 Utilities, Brian Dolney 203.00 Ref, Duane's Floor Covering 3987.00 Sup, Duininck Incorporated 813626.10 Other Exp., Bimbo Foods, Inc 1145.77 Sup, Calvin Engels 25.00 Utilities, John Engels 52.52 Jury, Engelstad Electric Co. 604.67 Rep, Family Cosmetic & Implant 212.00 Svc, Farnams Genuine Parts 17.49 Sup, Farnams Genuine Parts 285.15 Supplies, First District Assn Of Lcl Gov 9329.68 Grant, Town Of Florence-Peggy Lindahl 61.70 Utilities, Allison Forbush 174.00 Trav, Milo Ford 65.34 Trav, D Lee Gabel 218.36 Trav, GCR Tire Center 71.00 Repairs/Maint., GCR Tires & Service 640.28 Rep, Genoa Healthcare/Watertown 326.82 Sup, Glacial Interactive Inc 55.00 Svc, Glass Products Inc. 1291.74 Rep, Les Gonsor 125.52 Jury, Grainger 51.54 Rep, Green, Roby, Oviatt, 4287.15 Svc, Greentree Psychological Service 270.00 Svc, Michael Gubka 40.00 Cell, Gunderson Law Office 1562.00 Svc, Justin Halajian 25.00 Cell, David Hanson 12.52 Jury, Jennifer Hanson 20.00 Jury, Rick Hartley 40.00 Utilities, Dave Hedding 25.00 Utilities, Town Of Henry 136.31 Utilities, Jeremy Herrboldt 109.28 Trav, Jeff Hershman 25.00 Cell, Kimberly Hicks 30.00 Ref, Hillyard Floor Care Supply 760.23 Sup, Terry Hoffman 119.00 Trav, Rick Holinka 25.00 Utilities, Michael Hoverstad 62.60 Jury, Larry Howard 40.00 Cell, Brad Howell 175.00 Trav, Cheri Howell 41.00 Trav, Kyle Hulscher 18.40 Jury, Human Service Agency 21534.00 Svc, Kenneth & Dorothy Hunter 1690.00 Supplies, Cindy Huppler 25.12 Jury, Linda Hurlbut 15.88 Jury, HyVee #1871 Accts Receivable 2833.67 Sup, Interlakes Community Action 2390.84 Svc, Intoximeters 650.00 Sup, David Janssen 71.00 Jury, Jefferson Partners LP 44.50 Trav, Johnson Controls, Inc 275.45 Rep, Myron Johnson 371.88 Trav, Rachael Johnson 53.36 Jury, Jurgens Printing 51.90 Sup, Terry Kannas 11.68 Jury, Jennifer Karst 10.84 Jury, Mark Katterhagen 27.00 Svc, Janet Keller 31.00 Jury, Kimball Midwest 94.18 Supplies, The King Corporation 137.50 Rep, Kingslien And Associates 507.50 Svc, Barry Kjetland 10.00 Jury, David Knoof 36.00 Svc, Lake County Sheriff's Office 130.00 Svc, Leads Online 594.00 Maint, Lewno Law Office 254.42 Svc, Lincoln Co Treasurer
CODINGTON COUNTY HAZARDOUS MATERIAL PLAN

Emergency Management Director, Jim Sutton, who could not be present for this meeting, provided the Board with an updated Codington County Hazardous Materials Plan and recommended approval of the plan. Motion by McElhany, second by Hanten, to approve the plan as submitted and to authorize the Chairman to sign the corresponding certificate of adoption; all present voted aye; motion carried.

Codington County, October 11, 2016
FLOOR TILE REPLACEMENT PROJECT
Deputy Maintenance Supervisor, Robert Byer, acting on behalf of Facility Manager, Milo Ford, requested authorization to proceed with a project to replace floor tile in two offices in the Courthouse at an estimated cost of $5,980.00 based on a quote from Duane's Floor Covering. Motion by Hanten, second by McElhany, to approve the aforementioned project; all present voted aye; motion carried.

PERSONNEL CHANGES
Motion by McElhany, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: New Hire, Deputy Sheriff, Brent Solum, step 3/$21.62 per hour.

TRAVEL REQUESTS
Motion by McElhany, second by Gabel, to approve the following travel request; all present voted aye; motion carried: Highway Supt., Loss Control & Safety Conference.

EXECUTIVE SESSION
Motion by Hanten, second by McElhany, to enter into executive session at 9:33 a.m., per SDCL 1-25-2 (4), to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:00 a.m. no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:00 a.m., until 9:00 a.m., Tuesday, October 18th, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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