

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

March 1, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February March 1<sup>st</sup>, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

**AGENDA APPROVED**

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by McElhany, second by Hanten, to approve the minutes of February 23<sup>rd</sup>, 2016; all present voted aye; motion carried.

**MONTHLY REPORTS**

**4-H/Youth Program Advisor, Jodi Loehrer**, reported on the following items: Farm Show wrap up; Archery, BB gun, and Air Rifle practice; Women & Men in Science events; Clover Buds; spring and summer activities planning; and a grant from the Boys and Girls Club for an activity, in conjunction with Kid Scope, called "Farmers Grow My Plate." **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for February 2016. 16 people were served for the following: 3 medical, 4 homeless, 3 housing, 1 housing support, 1 prescription, 1 transportation, 2 burials, and 2 utilities. \$2,925.00 in cost was paid out for these contacts and \$9,049.25 was saved using other resources. Ms. Petersen reported the NACO prescription drug card program provided \$5,279.25 in savings for 118 people for the month of February. Ms. Petersen is working on a draft of risk needs assessment goals for the "Stepping Up Initiative." The Mental Health Task Force will hold its first meeting on March 30<sup>th</sup> and the Codington County Stepping Up Initiative team has been selected to attend the "Stepping Up Summit" in Washington D.C.; for which travel expenses will be paid by NACO.

**4-H PROMOTION AND EXPANSION COMMITTEE**

Motion by Johnson, second by McElhany, to appoint Mercedes Zemlicka to the 4-H Promotion and Expansion Committee as the Adult Non-4H member; all present voted aye; motion carried.

**COUNTY ROAD 20-3 RIGHT OF WAY AGREEMENTS**

**Highway Supt., Rick Small**, presented the Board with right of way agreements for the County Road 20-3 paving project. Motion by Hanten, second by McElhany; to authorize the Chairman to sign the following agreements for right of way acquisition: Donald & Lyndren Kuhlman \$582.86; Bruce Stauffer \$299.15; Todd Kuhlman \$61.76; Derick & Raebekah Evenson \$115.80; and Donna Briggs \$81.06. Upon vote of the Board; all present voted aye; motion carried.

**SECOND FLOOR DOOR REMOVAL**

The Board received a request, from Facility Manager, Milo Ford, to remove door #223 on the second floor of the Courthouse per a request of the Drug Court Coordinator. This entry door has become unnecessary as it leads to other rooms which have secure entrances. Mr. Ford's written request noted if the door is removed no hardware will be removed and the door will be labeled and stored in the basement of the Courthouse. Motion by McElhany, second by Gabel, to authorize the removal of door #223 from the second floor of the Courthouse as requested by the Drug Court Coordinator; all present voted aye; motion carried.

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**U.J.S. REQUEST FOR CHAIRS**

The Board received notice, from Facility Manager, Milo Ford, that a request has been made by the Unified Judicial System for 5 chairs for the west courtroom. Motion by Hanten, second by McElhany, to approve the purchase of chairs for the west courtroom. Discussion followed regarding whether or not this purchase is a responsibility of the County or the U.J.S. Motion by Hanten, second by Gabel, to postpone action on this request until financial responsibility for the purchase can be determined; all present voted aye; motion carried.

**U.J.S. REQUEST FOR P.A. SYSTEM**

The Board received notice, from Facility Manager, Milo Ford, that a request has been made by the Unified Judicial System for a PA system for the west courtroom. Mr. Ford's written notice indicated this project has an estimated price tag of \$1,600.00, including an option for hearing impaired wireless earbud units. Motion by McElhany, second by Hanten, to approve the purchase of the requested sound system including the option for the earbud units; all present voted aye; motion carried.

**EXTENSION CENTER KITCHEN MEETING ROOM P.A. SYSTEM REQUEST**

The Board received notice, from Facility Manager, Milo Ford, that the Planning and Zoning Board has requested a P.A. system in the kitchen meeting room at the Extension Center complex. Discussion was held regarding what type of equipment is currently in place in the kitchen area. Motion by Johnson, second by Gabel, to postpone action on this request until Mr. Ford can be present to provide additional information on the proposed project; Gabel, Johnson, Brinkman and Hanten voted aye; McElhany voted no; motion carried.

**PERSONNEL CHANGES**

Motion by Hanten, second by McElhany, to approve the following personnel changes; all present voted aye; motion carried: Jamie Monson, Director of Equalization Appraiser II, from part time to full time, step 7/\$20.25 per hour, effective March 1, 2016. Brittini Schliesman, Correctional Officer, from part time to full time, step 2/\$17.66 per hour, effective March 1, 2016.

**TRAVEL REQUESTS**

Motion by McElhany, second by Hanten, to approve the following travel requests; all present voted aye; motion carried: Weed Supervisor, Hamlin County annual weed meeting and Deuel County annual weed meeting.

**CODINGTON COUNTY JUSTICE ADVISORY COMMITTEE**

Commissioner Gabel noted a meeting of the CCJAC will be held this evening at 6:10 p.m., at LATI. The CCJAC will discuss the two architectural firms interviewed and select one firm to refer to the Board of County Commissioners.

**EXECUTIVE SESSION**

Motion by Hanten, second by McElhany, to enter into executive session at 9:40 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:16 a.m., no action was taken.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by Hanten, to adjourn at 10:16 a.m., until 9:00 a.m., Tuesday, March 8<sup>th</sup>, 2016; all present voted aye; motion carried.

ATTEST:

Codington County, March 1, 2016

Cindy Brugman  
Codington County Auditor

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