January 28, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 28, 2014, at the Codington County Courthouse. Commission members present were: Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; absent George Heller; Chairman Brinkman presiding.

AGENDA APPROVED
Motion by Johnson, second by Hanten, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED
Motion by McElhany, second by Johnson, to approve the minutes of January 21st, 2014; all present voted aye; motion carried.

MONTHLY REPORTS
Emergency Management Director, Jim Sutton, reported the Search and Rescue team has recently completed CPR certification and re-certification training; the new dog trailer is in service; and the Search and Rescue team will assist at the Polar Plunge on February 15th at Lake Kampeska. Sheriff, Toby Wishard, submitted the following statistics for the month ending December 31st, 2013 for the Detention Center and Sheriff’s Office: average daily inmate population 45.39; bookings 210; $10,335.00 collected in fees for out of county prisoner contracts; $7,015.00 collected in work release fees; $3,024.00 collected in fees for the 24/7 program, $5,205.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 39 individuals testing twice daily for PBT’s; 4 individuals reporting twice weekly for UA Drug testing; and 32 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 403 cases/calls for service; 14 accidents investigated; 98 arrest warrants were served; 218 sets of civil papers served; and a total of 3,557 miles traveled for 15 prisoner transports. Crisis Intervention Training is scheduled to start Thursday, January 30th for Detention Center and Sheriff’s Office employees.

The Sheriff will meet today, with Mark Aspaas, Architecture Inc., to review security details for the proposed Justice Center building project. Sheriff Wishard reviewed with the Board a 2013 statistical report of inmate population; bookings; 24/7 fees collected; and other funds collected, including inmate phone system proceeds for the year ending 2013. Sheriff Wishard also reviewed with the Board a 2013 incident and arrest summary; yearly statistics for calls for service, accidents, warrants, civil papers, and transport miles. Discussion was held regarding the number of available inmate beds created when the Detention Center was built in 1973-1974; the number of inmate beds that have been added since that time; and the number that will be needed into the future years.

CLAIM APPROVED
Motion by Hanten, second by McElhany, to approve for payment the following claim: City of Watertown, $22,897.09, November 911 surcharge fees collected. Upon vote of the Board; all present voted aye; motion carried.

PAYROLL CLAIMS
Motion by Hanten, second by McElhany, to approve January salary claims; all present voted aye; motion carried: Commissioners: 9,434.02 total salaries; Elmer Brinkman 1796.80; Brenda Hanten 1696.80; Myron Johnson 1696.80; George Heller 1696.80; Tyler McElhany 1696.80. Auditor: 18,459.11 total salaries; Cindy Brugman 4722.36; Judy Heim 2914.50; Jodi Pearson 3163.32; Debbie Melville 2914.50. Co. Treasurer: 26,417.68 total salaries; Carol Maloney 4483.98; Janet Bevers 3462.60; Betty Overlie

Codington County, January 28, 2014
2014 CAMPGROUND RATES

Facilities Manager, Milo Ford, met with the Board to discuss 2014 campground rates. Mr. Ford noted he has collected data regarding State and City rates in the area and the current rates at Memorial Park are in line with the rates of those entities. Motion by McElhaney, second by Johnson, to keep the 2014 campground rates the same as the 2013 rates; per the recommendation of Facilities Manager, Milo Ford, all present voted aye; motion carried.

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Full Hook-up 50 amp: $23.00 per day; $138.00 per week; and $547.00 per 30 day month.
Full Hook-up 30 amp: $22.00 per day; $132.00 per week; and $479.00 per 30 day month.
Electric Only 20-30 amp: $20.00 per day; $120.00 per week; and $431.00 per 30 day month.
Tent Site: $15.00 per day or $90.00 per week.
Building Rental: $57.00 per day
Picnic Shelters: $20.00 reservation fee.
Firewood: $4.00 per bundle.

ABATEMENTS
Motion by Hanten, second by Johnson, to approve the following property tax abatement applications; all present voted aye; motion carried: Property record #8126; property owner should have received owner occupied status; $694.70 abated. Property record #10256, property quality was incorrect; $54.38 abated.

HOUSING AND REDEVELOPMENT COMMISSION
The Board discussed appointments to the Housing and Redevelopment Commission. Motion by Hanten, second by McElhany, to authorize the Chairman to sign the following certificate of appointment and to authorize the Auditor to set a meeting date of the Housing Commission; all present voted aye; motion carried.

CERTIFICATE OF APPOINTMENT OF COMMISSIONERS OF THE HOUSING AND REDEVELOPMENT COMMISSION OF CODINGTON COUNTY, SOUTH DAKOTA

WHEREAS, the Board of Commissioners of Codington County, South Dakota, held a regular meeting on the 23rd day of July, 2002; and

WHEREAS, at said meeting resolution #2002-18 was passed and adopted declaring the need for a Housing and Redevelopment Commission;

NOW, THEREFORE, pursuant to the provisions of the County and Municipal Housing and Redevelopment Law (S.D. Codified Laws 11-7-12(1995)), and by virtue of my office as chairman, I hereby appoint the five persons hereinafter named to serve as Commissioners of the Housing and Redevelopment Commission of Codington County, South Dakota, and each to serve until the expiration date appearing after his or her name.

___________________________, term expires 12/31/2014
Elmer Brinkman

___________________________, term expires 12/31/2015
Georgia Kahnke

___________________________, term expires 12/31/2016
Judy Kos

___________________________, term expires 12/31/2017
George Heller

___________________________, term expires 12/31/2018
Kathy Turbak

IN TESTIMONY WHEREOF, I have hereunto signed my name as Chairman of the Board of Commissioners of Codington County, South Dakota, caused the corporate seal of said Codington County to be attached hereto this 28th day of January, 2014.

Elmer P. Brinkman
(Chairman)

Codington County, January 28, 2014
BOND PROCEDURES
Toby Morris, Dougherty & Company LLC appeared before the Board, per a prior request of the Board, to review the timeline for a Bond election. Mr. Morris also supplied the Board with a Bond Referendum Organizational Chart and preliminary calendar of events. Mr. Morris will prepare a step by step plan for the Board’s reference when beginning the process to place a bond issue on an election ballot. Discussion was held regarding the placement of a bond issue on the General Election ballot rather than the June Primary ballot.

PERSONNEL CHANGES
Motion by McElhany, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: Part time Correctional Officer, Maria Escamilla, step increase upon reaching the required number of hours worked to step 2/$16.80 per hour. Motion by McElhany, second by Hanten, to correct a personnel change position title from January 14th regarding Robert Byer. The position title noted in the minutes as, Lead Building Maintenance should have read Deputy Maintenance Supervisor. Upon vote of the Board; all present voted aye; motion carried.

JUSTICE CENTER BUILDING PROJECT
Commissioner Hanten reported she has contacted Architecture Inc. to obtain an estimate of the cost to remodel the Detention Center into office space should a new Justice Center Building become a reality.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Johnson, second by Hanten, to adjourn at 10:25 a.m., until 9:00 a.m., Tuesday, February 4th, 2014; all present voted aye; motion carried.

ATTEST:
Cindy Brugman
(Auditor)

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