December 16, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 16th, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

**AGENDA APPROVED**

Motion by Johnson, second by Hanten, to approve the agenda, all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by McElhany, to approve the minutes of December 9th, 2014; all present voted aye; motion carried.

**REC CENTER HEALTH FAIR**

John Small, Watertown Rec. Center, appeared to request the Board’s consideration to allow County employees time to attend a “Head to Toe” Health Fair at the Watertown Rec. Center, on Wednesday, January 7th, 2015, from 2:00 p.m. to 7:00 p.m. Motion by Johnson, second by Hanten, to allow County employees one (1) hour of leave to attend the Health Fair as aforementioned and to encourage employees attendance at the event; all present voted aye; motion carried. The Board noted the one hour of leave is to be used only to attend the Health Fair and employees who forego attending this event will not receive the approved leave.

**CODINGTON CONSERVATION DISTRICT GRASS DRILL**

Lynn Johnson, Codington Conservation District Supervisor, appeared before the Board to request monetary assistance for the Conservation District towards the purchase of a grass drill with an estimated cost of $42,700.00. Motion by Hanten, second by Johnson, to transfer $5,000.00 from Commissioners Contingency to the Commissioners budget to make a one-time payment to the Conservation District towards a purchase of the needed grass drill; all present voted aye; motion carried.

**MONTHLY REPORTS**

Facilities Manager, Milo Ford, gave the Board a report on the work order requests, from various County departments, utilizing the use of the Facility Dude software in the past twelve months. Mr. Ford reported a total of 1,124 work orders placed for planned maintenance, customer service, general maintenance, repair, building rentals and 4-H related events. A brief discussion was held on the possibility of holding night court as a way to overcome the crowded court schedule which is being experienced daily. Highway Supt., Rick Small, reported his department has been working on clearing the road right of way as weather permits, removing dead branches and trees from Memorial Park, and cleaning and painting in the shop area. Most recently the Highway has been clearing snow and ice from County roads.

**HIGHWAY DEPT. PICKUP**

Highway Supt., Rick Small, advised the Board that the pickup the Highway Dept. was authorized to purchase utilizing State bid specs may be delivered before the end of the year. Mr. Small requested authorization to make payment on the vehicle pending delivery by December 31st, 2014. Motion by McElhany, second by Hanten, to authorize the payment of $28,152.00 to Beck Motors, Inc. subject to delivery of the 2015 Chevrolet Silverado by December 31st, 2014; all present voted aye; motion carried.

Cootington County, December 16, 2014
KRAUSE ADDITION PLAT RESOLUTION

Zoning Officer, Luke Muller, reviewed the Krause Addition plat, which was recommended for approval by the Codington County Planning and Zoning Board. The Board adopted the following resolution:

RESOLUTION #2014-29

A Resolution to approve the platting of the Krause Addition in the County of Coodington, South Dakota.

BE IT RESOLVED by the County Commissioners of Coodington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Krause Addition located in the NE1/4 of Section 25-T116N-R51W of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner McElhany; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 16th day of December, 2014, at Watertown, Codington County, South Dakota.

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2014-29, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 16th day of December, 2014 at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

PREVIOUSLY ADOPTED PLAT RESOLUTIONS

Zoning Officer, Luke Muller, brought to the Board’s attention two plats which were previously adopted but never filed. Resolution 2008-25, Hanten Addition Plat and Resolution 2011-34, Cordell Addition Plan, which were adopted in 2008 and 2011 respectively, and have yet to be filed in the office of the Codington County Register of Deeds. Mr. Muller noted at this time there is no set time frame for plats to be filed after approval by this Board. Discussion was held regarding the possibility of setting up a
deadline for plats to be filed with the Register of Deeds after approval by the Planning and Zoning Board and the Board of County Commissioners.

**COMMISSIONER EXCUSED**

Commissioner Hanten was excused from the meeting at 9:45 a.m.

**WEED DEPT U.T.V. AND EQUIPMENT**

Motion by McElhany, second by Johnson, to approve the purchase of a Kubota RTV-X1100 in the amount of $16,400.00 and a 100 gallon UTV Sprayer in the amount of $2,119.08; per the request of and budgeted by the **Weed Dept. Supervisor, Steve Molengraaf**; all present voted aye; motion carried.

**INMATE MEDICAL SERVICES AGREEMENT**

Motion by Johnson, second by Heller, to authorize the Chairman to sign a one year agreement, beginning January 1, 2015, with Brown Clinic for continued onsite medical services for inmates. **Chief Correctional Officer, Tom Walder**, noted this agreement will not increase in cost over the current contract with Brown Clinic which has not changed in several years. Upon vote of the Board; all present voted aye; motion carried.

**FIREWORKS DISCHARGE APPLICATION**

Motion by Johnson, second by McElhany, to approve a permit to discharge fireworks at Joy Ranch on January 24th, 2015. This application was submitted by Mike Alama for a discharge of a class “C” display for approximately 10 minutes and was approved by the Watertown Fire Dept. and Codington County Sheriff. Upon vote of the Board all; present voted aye; motion carried.

**2015 COMMUNITY HEALTH SERVICES CONTRACT**

Motion by Heller, second by McElhany, to authorize the Chairman to sign the contract between the Codington County Commission and the South Dakota Dept. of Health, Community Health Services, for community health nursing services, beginning January 1, 2015 and ending December 31, 2015, in the amount of $13,390.00; all present voted aye; motion carried.

**LABOR CONTRACTS**

Human Resource Officer, Terry Satterlee, reviewed with the Board the recently negotiated labor contracts between Codington County and the Codington County Deputy Sheriff’s Association and AFSCME Local 2488 A, representing the Codington County Highway Department Employees. Mr. Satterlee noted a change in both contracts calls for a 2.5% cost of living hourly wage increase effective January 1, 2015 and a uniform allowance increase to $750.00 annually, for the Deputy Sheriff’s. Motion by Johnson, second by Heller, to approve and authorize the Chairman to sign the Deputy Sheriffs Association contract; all present voted aye; motion carried. Motion by Heller, second by McElhany, to approve and authorize the Chairman to sign the the AFSCME Local 2488 A (Highway Dept. Employees) document amending the 2014 agreement to carry forward to 2015; all present voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by Johnson, second by McElhany, to approve the following personnel change; all present voted aye; motion carried: Part time Appraiser II, Jamie Monson, step increase to step 7/$19.37 per hour, effective upon employee reaching the required hours worked, 2088, for a step increase.

**DETENTION CENTER SPACE NEEDS**

Commissioner Brinkman, noted he met briefly with a representative from a firm who is exploring a possible jail building project in Faulk County.

Codiumington County, December 16, 2014
EXECUTIVE SESSION
Motion by Johnson, second by McElhany, to enter into executive session at 10:04 a.m. to discuss a personnel issue; all present voted aye; motion carried. Human Resource Officer, Terry Satterlee and Welfare Director, Sarah Petersen, were present for executive session. The Board returned to regular session at 11:20 a.m., no action was taken.

ADJOURNMENT
There being no further business to come before the Board a motion was made by Johnson, second by Heller, to adjourn at 11:20 a.m., until 9:00 a.m., Tuesday, December 30th, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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