

Architecture Incorporated

SIoux FALLS ■ RAPID CITY

Codington County Study
Watertown, South Dakota
Date: November 19, 2013
Project No: 2500

PRESENT:

Gary Moen, Chief Court Services Officer
George Heller, County Commissioner
Jim Sutton, Emergency Management Director
Joel Torgrude, Circuit Court Administrator
Judge Timm, Third Circuit Court
Milo Ford, Facility Manager
Myron Johnson, County Commissioner
Toby Wishard, Sheriff
Tom Walder, Chief Correctional Officer
Mark Aspaas, Architecture Incorporated
Elizabeth Squyer, Architecture Incorporated

The following items were discussed:

1. Highway 212 Site: Two-Storey Building Option
 - a. Toby: move Juveniles and Work Release into "Jail" area.
 - b. JDA: recommending non-secure Juveniles.
2. Staffing Room for both Drug & Veteran's Court (close off from the public)
3. Architecture Incorporated considering adding 2nd elevator/stair/Staff Area and toilet rooms
4. A partial Basement could be used for Storage and Mechanical with controlled access.
5. Toby - consider making footprint more rectangular and square to the highway.
 - a. In jail, consider back hallway to allow for two (2) exits/secure hallways and access to Recreation for those in-custody.
 - b. Watch rebar/steel at metal detector at Courts and Jail.
6. Possible ECC set-up in 1st Floor Conference (emergency command center)
7. Security screening at the top of the stair/lobby large enough for cueing. Security can control access to the courtrooms from this point and be able to lock-down courtrooms. Area should include lockers (clear doors and keys). Also set-up for security at front door as an option.
8. May switch Non-Jury with Clerk of Courts.
9. Separate entrances for both:
 - a. Work Release
 - b. 24/7
10. The Conceptual plan is 100,000 square feet as shown.
 - a. Need Loading Dock for semi's - weekly deliveries.
 - b. Add space for Public Defender.
 - c. Garage space for vehicle storage.
 - i. Command post trailer
 - ii. M-wrap
 - iii. Public auction
 1. Fenced area for impoundments
11. Working Session: Architecture Incorporated and Sheriff/Architecture Incorporated and Judge
 - a. Monday afternoon, November 25 at 2 p.m.

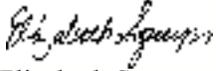


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12. Site- utility and access easement is shown on the east side of the Highway 212 site.
13. Discussed the existing Jail and Courthouse – what is appropriate use for this once the new Justice Center is built?
14. Mark Aspaas will contact Tom Drake, City Engineer, about FAA height instructions and site access/utility easement.

Respectfully Submitted,



Elizabeth Squyer, AIA



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The following items were discussed:

1. Committee Hearing Group
 - a. After next week's meeting with the judge and the sheriff, Architecture Incorporated expects have a revised plan with square footage in early December.
 - b. Square footage will be used to develop building costs.
 - c. Architecture Incorporated will develop exterior rendering.
 - d. The proposed scheme will then be ready to show the public.
2. Brenda Hatten has contacted SD Highway Department about moving access to section line.
3. Brenda Hatten has contacted adjacent property owners about purchasing additionally property to square off the parcel.
4. Hugh outlined pros and cons of each site under consideration
 - a. 4th Avenue and Highway 212 site
5. Show of hands favored Highway 212 site; architects will proceed with planning on the 212 site.
6. What are the plans for existing Courthouse and Jail?
 - a. Needs/Costs need to be address with the bond issue.

Respectfully Submitted,

