

**Official Proceedings**  
**Codington County Justice Advisory Committee**  
**Lake Area Technical Institute Room 433**  
**Watertown SD 57201**  
**March 1, 2016**

The Codington County Justice Advisory Committee met at Lake Area Technical Institute, Room 433 on March 1, 2016. Attending were committee members Megan Gruman, Larry Wasland, Tyler McElhany, Lee Gabel, Al Koistinen, Toby Wishard; absent was Greg Endres. Also present were non-voting members Tom Walder and the Honorable Robert Spears. Meeting called to order at 6:10 p.m. by Chairman Lee Gabel.

***Agenda Approved***

Motion to approve the meeting agenda was made by Ms. Gruman; motion seconded, all in favor, agenda approved.

***Minutes Approved***

Motion to approved the minutes from Feb. 23, 2016 was made by McElhany; motion seconded, all in favor, minutes approved.

***Discuss Architectural Firm Interviews for Pre-Design of Justice Facilities***

Scores from the interview judging sheets of BKV Group and Shive-Hattery were reviewed, and reference results were discussed by committee members.

***Action to Recommend an Architectural Firm to the BoCC***

Gruman offered a motion to recommend to the Board of County Commissioners to negotiate an agreement with BKV Group as the architectural firm for pre-design services for county justice facilities. Motion seconded. Voice vote 5 yea, 1 nay (Koistinen), motion carried.

***Future Meetings***

A date of March 29 was tentatively set for the next meeting.

***Unfinished business, New business, Open***

Judge Spears noted that a comment was made during the needs assessment that jury trials seem to be phasing out across the country, but he doesn't see this trend locally based on this year's number of jury trials.

There being no other business presented, Koistinen motioned to adjourn the meeting. Motion seconded, all in favor. Meeting adjourned 6:31 p.m.

*Julie Radach*

Secretary

CCJAC

*March 29, 2016*

Date Approved