

***Official Proceedings***  
***Codington County Justice Advisory Committee***  
***Lake Area Technical Institute***  
***Watertown, SD 57201***  
***February 16, 2016***

The Codington County Justice Advisory Committee (CCJAC) met at Lake Area Technical Institute Room 512 on February 16, 2016. In attendance were committee members Al Koistinen, Larry Wasland, Greg Endres, Lee Gabel, Toby Wishard, Tyler McElhany and Megan Gruman. Also present were non-voting members Tom Walder and the Honorable Robert Spears. Meeting called to order at 6:16 p.m. by Chairman Lee Gabel.

***Agenda Approved***

Motion by Ms. Gruman to approve the agenda, motion seconded, all in favor; agenda approved.

***Minutes Approved***

Motion made by Koistinen to approve the minutes from January 19, 2016. Motion seconded, all in favor, minutes approved.

Motion by Wasland to approve the minutes from February 3, 2016. Motion seconded, all in favor, minutes approved.

***Nominations and Action for Chair, Vice-Chair and Secretary for 2016***

Election of officers for the upcoming year were conducted. Mr. Endres nominated Lee Gabel to be re-elected as chairman. Mr. Koistinen moved that nominations cease and a unanimous ballot be cast for Gabel; motion seconded; all in favor. Lee Gabel will continue as Chairman for the upcoming year.

Koistinen nominated Ms. Gruman for the position of Vice-Chair. There being no other nominations from the floor, McElhany moved that nominations cease and a unanimous ballot be cast for Gruman. Motion seconded, all in favor; Ms. Gruman will continue as Vice-Chair for the year 2016.

Koistinen nominated Julie Radach to act as secretary for the committee for the upcoming year. Endres made a motion that nominations cease; motion seconded and all in favor. Ms. Radach will continue as secretary in 2016.

***Interview for Pre-design Architectural Services***

The BKV Group presented its proposal for pre-design services for justice facilities. Representatives of the BKV Group were DuWayne Jones, Bruce Schwartzman and Allen Brinkman. Following the presentation, a question-and-answer session was held with committee members.

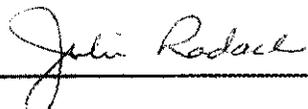
***Unfinished business, New business, Open***

No unfinished business or new business was presented. There were no open discussion items.

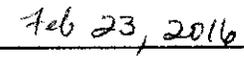
***Future Meetings***

Next meeting will be February 23, 6:10 p.m. at Lake Area Technical Institute Room 512, to interview a second architectural firm for pre-design services.

McElhany motioned to adjourn, motion seconded, all in favor. Meeting adjourned at 7:57 p.m.

  
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Secretary

CCJAC

  
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Date Approved