

July 9, 2013

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 9<sup>th</sup>, 2013, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

### **AGENDA APPROVED**

Motion by McElhany, second by Hanten, to approve the agenda, all present voted aye; motion carried.

### **MINUTES APPROVED**

Motion by Hanten, second by Johnson to approve the minutes of July 2<sup>nd</sup>, 2013; all present voted aye; motion carried.

### **MONTHLY REPORTS**

**Auditor, Cindy Brugman**, reported on a project in Total Vote to remove all duplicate voter registrations before the end of July, the County's biennial Audit is almost complete, and a number of persons have recently inquired as to the availability of County liquor licenses. **Director of Equalization, Shawna Constant**, reported the office staff continues to process sales and property transfers while the appraisal staff is working daily on the reappraisal area; productivity numbers have been received for the 2014 assessment year from the Dept. of Revenue and the estimated average for 2014 is \$1,544.35 per acre, an increase of approximately 14% across the Board. **Register of Deeds, Ann Rasmussen**, reported her new office staff is working out well and cross training is a work in progress. **Treasurer, Carol Maloney**, reported the County has obtained several new pieces of property through tax deed proceedings and discussed the possibility of holding a tax deed property auction in August or September of 2013.

### **2014 BUDGET REVIEW**

The Board reviewed the following 2014 budget requests: Auditor, Director of Equalization, Register of Deeds, Treasurer, and Modernization & Preservation Relief.

### **AUDITOR'S ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES**

Motion by Hanten, second by McElhany, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of June, 2013, all present voted aye; motion carried.

Cash on hand	\$ 11,071.48
Checks in Treasurers' possession	
less than 3 days	\$ 73,653.29
Credit Card Charges	\$ 4,646.06
Cash Items	\$ 414.55
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$ 89,785.38</b>
<b>RECONCILED CHECKING</b>	
Great Western Bank Checking (Memorial Park)	\$ 569.09
Reliabank Dakota	\$13,620,131.32
<b>INVESTMENTS</b>	
SD Public Funds Investment	\$ 6,969.37
<b>CERTIFICATES OF DEPOSIT</b>	
Peoples State Bank	\$ 200,000.00
<b>TOTAL CASH ASSETS</b>	<b>\$13,917,455.16</b>
<b>General Ledger Cash Balance by Funds:</b>	
General	\$ 8,130,296.34
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 4,275,267.05

Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 1,001,479.92
(schools 297,520.63, townships 67,404.42; city/towns 48,581.83)	
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$13,917,455.16</b>

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in June were in the amount of \$39,281.50; with \$1,940.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

**JULY 1, 2013 PAYROLL RESOLUTION**

Motion by McElhany, second by Hanten, to approve Resolution 2013-16; all present voted aye; motion carried.

**RESOLUTION #2013-16**

Be it resolved, by the governing body of Codington County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year of 2013 to become effective July 1, 2013

Passed and adopted this 9th day of July, 2013

Elmer P. Brinkman  
Chairperson, County Commissioners

ATTEST:

Cindy Brugman  
County Auditor

**NON UNION POSITIONS**

**Auditor's Department**

Auditor	Attachment H
Deputy	Attachment G
Payroll Officer	Attachment A
Clerk	Attachment A

**Emergency Management**

Director	Attachment H
Deputy	Attachment G

**Equalization Department**

Director	Attachment H
Deputy	Attachment G
Appraiser I/II	Attachment C
Office Manager	Attachment A
Office Coordinator	Attachment A
Clerk	Attachment A
Data Base Coordinator	Attachment C

**County Extension**

Office Coordinator	<b><u>Grade</u></b>
Deputy Office Coordinator	Attachment A
Extension Secretary	Attachment A

**County Health**

Nurse Secretary	<b><u>Grade</u></b>
WIC Secretary	Attachment A

**Highway Department**

Highway Superintendent	<b><u>Grade</u></b>
Assistant Superintendent	Attachment H
Office Coordinator	Attachment H
	Attachment A

**Maintenance Department**

Facilities Manager	<b><u>Grade</u></b>
Maintenance Supervisor Deputy	Attachment H
Lead Buildings Maintenance	Attachment G
Buildings Maintenance	Attachment B
Custodial	Attachment B
	Attachment B

**Register of Deeds**

Register of Deeds	<b><u>Grade</u></b>
Deputy	Attachment H
Clerk	Attachment G
	Attachment A

**Sheriff's Department**

Sheriff	<b><u>Grade</u></b>
Chief Deputy Sheriff	Attachment H
Chief Correctional Officer	Attachment G
Asst. Chief Correctional Officer	Attachment H
Part Time Deputy	Attachment G
Part Time Correctional Officer	Attachment D
Civil Process Server	Attachment D
Records Management	Attachment D
Support Coordinator	Attachment F
Cook	Attachment F
	Attachment C

**States Attorney**

States Attorney	<b><u>Grade</u></b>
Deputy	Attachment H
Records Manager	Attachment H
Legal Secretary	Attachment F
	Attachment F

**Victim Assistance**

Victim Assistance Program Supervisor	<b><u>Grade</u></b>
Victim Assistance Coordinator	Attachment H
	Attachment F

**Treasurer's Department****Grade**

Treasurer	Attachment H
Deputy	Attachment G
Second Deputy Treasurer	Attachment A
Clerk	Attachment A

**Veteran's Department**

Director	Attachment H
Secretary	Attachment A

**Grade**

**UNION POSITIONS**

**Sheriff's Department**

Correctional Officer	Attachment D
Deputy Sheriff	Attachment D
Sergeant Sheriff	Attachment G
Work Release Coordinator	Attachment D

**Grade**

**Highway Department**

Maintenance III	Attachment E
Mechanic	Attachment E
Maintenance II	Attachment E

**Grade**

\*\* All employees will be placed appropriately in the step accordingly to his/her current hire date

**ATTACHMENT A  
OFFICIAL PAY SERIES - Office Support (OS)**

Nonexempt		2013		
Clerk	Step	Wage		Monthly
Secretary	1	13.82	1st 6 months	\$2,404.68
	2	14.21	2nd 6 months	\$2,472.54
	3	14.65	Annual	\$2,549.10
	4	15.10	Annual	\$2,627.40
	5	15.60	Annual	\$2,714.40
	6	16.07	Annual	\$2,796.18
	7	16.58	Annual	\$2,884.92

Nonexempt		2013		
2nd Deputy	Step	Wage		Monthly
Administrative Assistant	1	14.22	1st 6 months	\$2,474.28
	2	14.65	2nd 6 months	\$2,549.10
Deputy Office Coordinator	3	15.10	Annual	\$2,627.40
	4	15.60	Annual	\$2,714.40
	5	16.07	Annual	\$2,796.18
	6	16.58	Annual	\$2,884.92
	7	17.12	Annual	\$2,978.88

Nonexempt		2013		
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<b>Payroll Officer</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
<b>Office Coordinator</b>	1	14.95	1st 6 months	\$2,601.30
<b>Office Manager</b>	2	15.39	2nd 6 months	\$2,677.86
	3	15.87	Annual	\$2,761.38
	4	16.39	Annual	\$2,851.86
	5	16.91	Annual	\$2,942.34
	6	17.44	Annual	\$3,034.56
	7	18.00	Annual	\$3,132.00

**ATTACHMENT B  
OFFICIAL PAY SERIES - Maintenance Staff (MS)**

<b>Nonexempt</b>		<b>2013</b>		
<b>Custodian</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
	1	12.89	1st 6 months	\$2,242.86
	2	13.27	2nd 6 months	\$2,308.98
	3	13.66	Annual	\$2,376.84
	4	14.07	Annual	\$2,448.18
	5	14.49	Annual	\$2,521.26
	6	14.95	Annual	\$2,601.30
	7	15.40	Annual	\$2,679.60

<b>Nonexempt</b>		<b>2013</b>		
<b>Buildings Maintenance</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
	1	13.82	1st 6 months	\$2,404.68
	2	14.21	2nd 6 months	\$2,472.54
	3	14.65	Annual	\$2,549.10
	4	15.10	Annual	\$2,627.40
	5	15.60	Annual	\$2,714.40
	6	16.07	Annual	\$2,796.18
	7	16.58	Annual	\$2,884.92

<b>Nonexempt</b>		<b>2013</b>		
<b>Lead Building Maintenance</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
	1	15.40	1st 6 months	\$2,679.60
	2	15.88	2nd 6 months	\$2,763.12
	3	16.39	Annual	\$2,851.86
	4	16.91	Annual	\$2,942.34
	5	17.42	Annual	\$3,031.08
	6	18.00	Annual	\$3,132.00
	7	18.57	Annual	\$3,231.18

**ATTACHMENT C  
OFFICIAL PAY SERIES - Sheriff/Technical Staff (TS)**

<b>Nonexempt</b>		<b>2013</b>		
<b>Cook</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
	1	13.67	1st 6 months	\$2,378.58
	2	14.08	2nd 6 months	\$2,449.92
	3	14.50	Annual	\$2,523.00
	4	14.96	Annual	\$2,603.04
	5	15.42	Annual	\$2,683.08
	6	15.91	Annual	\$2,768.34
	7	16.40	Annual	\$2,853.60

<b>Nonexempt</b>		<b>2013</b>		
<b>Appraiser I</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
<b>*Need to pass Certification to</b>	1	15.87	1st 6 months	\$2,761.38
<b>to move to Appraiser II Step 3</b>	2	16.39	2nd 6 months	\$2,851.86

<b>Nonexempt</b>		<b>2013</b>		
<b>Appraiser II</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
<b>Database Coordinator</b>	1	15.87	1st 6 months	\$2,761.38
	2	16.39	2nd 6 months	\$2,851.86
	3	16.91	Annual	\$2,942.34
	4	17.44	Annual	\$3,034.56
	5	18.02	Annual	\$3,135.48
	6	18.58	Annual	\$3,232.92
	7	19.18	Annual	\$3,337.32

<b>Nonexempt</b>		<b>2013</b>		
<b>Weed Supervisor</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
<b>position established 1/1/06</b>	1	14.95	Annual	\$2,601.30
	2	15.39	Annual	\$2,677.86
	3	15.87	Annual	\$2,761.38
	4	16.39	Annual	\$2,851.86
	5	16.91	Annual	\$2,942.34
	6	17.44	Annual	\$3,034.56
	7	18.00	Annual	\$3,132.00

<b>Nonexempt</b>		<b>2013</b>		
<b>Assistant Weed Supervisor</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
<b>position established 1/1/06</b>	1	14.03	Annual	\$2,441.22
	2	14.45	Annual	\$2,514.30
	3	14.88	Annual	\$2,589.12
	4	15.31	Annual	\$2,663.94
	5	15.77	Annual	\$2,743.98
	6	16.26	Annual	\$2,829.24
	7	16.76	Annual	\$2,916.24

**ATTACHMENT D**

**OFFICIAL PAY SERIES - Public Safety (Union & Nonunion) (PS)**

<b>Nonexempt</b>		<b>2013</b>		
<b>Civil Process Server</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
	1	15.91	1st 6 months	\$2,768.34
	2	16.40	2nd 6 months	\$2,853.60
	3	16.92	Annual	\$2,944.08
	4	17.44	Annual	\$3,034.56
	5	18.02	Annual	\$3,135.48
	6	18.58	Annual	\$3,232.92
	7	19.18	Annual	\$3,337.32

<b>Nonexempt</b>		<b>2013</b>		
<b>Correctional Officer</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
	1	16.13	1st 6 months	\$2,806.62
	2	16.63	2nd 6 months	\$2,893.62
	3	17.17	Annual	\$2,987.58
	4	17.71	Annual	\$3,081.54
	5	18.28	Annual	\$3,180.72
	6	18.89	Annual	\$3,286.86
	7	19.51	Annual	\$3,394.74

<b>Nonexempt</b>		<b>2013</b>		
<b>Work Release Coordinator.</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
	1	16.13	1st 6 months	\$2,806.62
	2	16.63	2nd 6 months	\$2,893.62
	3	17.17	Annual	\$2,987.58
	4	17.71	Annual	\$3,081.54
	5	18.28	Annual	\$3,180.72
	6	18.89	Annual	\$3,286.86
	7	19.51	Annual	\$3,394.74

<b>Nonexempt</b>		<b>2013</b>		
<b>Deputy Sheriff</b>	<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
	1	19.18	1st 6 months	\$3,337.32
	2	19.82	2nd 6 months	\$3,448.68
	3	20.48	Annual	\$3,563.52
	4	21.16	Annual	\$3,681.84
	5	21.89	Annual	\$3,808.86
	6	22.62	Annual	\$3,935.88
	7	23.39	Annual	\$4,069.86

**ATTACHMENT E****OFFICIAL PAY SERIES - Highway Maintenance (Union & Nonunion) (HS)**

Nonexempt		2013		
Maintenance III	Step	Wage		Monthly
Mechanic	1	16.91	1st 6 months	\$2,942.34
	2	17.42	2nd 6 months	\$3,031.08
	3	18.01	Annual	\$3,133.74
	4	18.58	Annual	\$3,232.92
	5	19.18	Annual	\$3,337.32
	6	19.82	Annual	\$3,448.68
	7	20.49	Annual	\$3,565.26

Nonexempt		2013		
Maintenance II	Step	Wage		Monthly
	1	16.39	1st 6 months	\$2,851.86
	2	16.91	2nd 6 months	\$2,942.34
	3	17.42	Annual	\$3,031.08
	4	18.01	Annual	\$3,133.74
	5	18.58	Annual	\$3,232.92
	6	19.18	Annual	\$3,337.32
	7	19.82	Annual	\$3,448.68

**ATTACHMENT F****OFFICIAL PAY SERIES - Law Enforcement Support Series (LS)**

Nonexempt		2013		
Legal Secretary	Step	Wage		Monthly
	1	13.82	1st 6 months	\$2,404.68
	2	14.21	2nd 6 months	\$2,472.54
	3	14.65	Annual	\$2,549.10
	4	15.10	Annual	\$2,627.40
	5	15.60	Annual	\$2,714.40
	6	16.07	Annual	\$2,796.18
	7	16.58	Annual	\$2,884.92

Nonexempt		2013		
Criminal/Civil Support Coord.	Step	Wage		Monthly
	1	14.97	1st 6 months	\$2,604.78
	2	15.42	2nd 6 months	\$2,683.08
	3	15.88	Annual	\$2,763.12
	4	16.40	Annual	\$2,853.60
	5	16.91	Annual	\$2,942.34
	6	17.45	Annual	\$3,036.30
	7	18.02	Annual	\$3,135.48

Nonexempt		2013		
Victims Assistance Coordinator	Step	Wage		Monthly

1	15.40	1st 6 months	\$2,679.60
2	15.88	2nd 6 months	\$2,763.12
3	16.39	Annual	\$2,851.86
4	16.91	Annual	\$2,942.34
5	17.42	Annual	\$3,031.08
6	18.00	Annual	\$3,132.00
7	18.57	Annual	\$3,231.18

Nonexempt		2013		
Criminal/Civil Records Mgmt.	Step	Wage		Monthly
	1	16.67	1st 6 months	\$2,900.58
	2	17.34	2nd 6 months	\$3,017.16
	3	18.00	Annual	\$3,132.00
	4	18.67	Annual	\$3,248.58
	5	19.32	Annual	\$3,361.68
	6	20.00	Annual	\$3,480.00

**ATTACHMENT G**  
**OFFICIAL PAY SERIES - Assistant to the Supervisor (AS)**

Nonexempt		2013		
Deputy Auditor	Step	Wage		Monthly
	1	17.14	1st 6 months	\$2,982.36
	2	17.82	2nd 6 months	\$3,100.68
	3	18.54	Annual	\$3,225.96
	4	19.29	Annual	\$3,356.46
	5	19.93	Annual	\$3,467.82
	6	20.71	Annual	\$3,603.54

Deputy Equalization				
	Step	2013		Monthly
	1	16.74	1st 6 months	\$2,912.76
	2	17.40	2nd 6 months	\$3,027.60
	3	18.11	Annual	\$3,151.14
	4	18.85	Annual	\$3,279.90
	5	19.47	Annual	\$3,387.78
	6	20.24	Annual	\$3,521.76

Deputy Treasurer		2013		
Deputy Register of Deeds	Step	Wage		Monthly
Deputy Maintenance Sup.	1	16.32	1st 6 months	\$2,839.68
(established 1/1/09)	2	16.95	2nd 6 months	\$2,949.30
	3	17.63	Annual	\$3,067.62
	4	18.37	Annual	\$3,196.38

5	18.95	Annual	\$3,297.30
6	19.70	Annual	\$3,427.80

<b>Deputy Emergency Mgmt. established 10/1/06</b>		<b>2013</b>	
<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
1	16.01	1st 6 months	\$2,785.74
2	16.62	2nd 6 months	\$2,891.88
3	17.28	Annual	\$3,006.72
4	17.99	Annual	\$3,130.26
5	18.56	Annual	\$3,229.44
6	19.28	Annual	\$3,354.72

<b>Chief Deputy Sheriff position established 4/1/06</b>		<b>2013</b>	
<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
1	20.36	1st 6 months	\$3,542.64
2	21.22	2nd 6 months	\$3,692.28
3	22.10	Annual	\$3,845.40
4	23.03	Annual	\$4,007.22
5	24.00	Annual	\$4,176.00
6	25.03	Annual	\$4,355.22

<b>Assistant Chief Correctional Officer position established 5/15/07</b>		<b>2013</b>	
<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
1	16.47	1st 6 months	\$2,865.78
2	17.17	2nd 6 months	\$2,987.58
3	17.89	Annual	\$3,112.86
4	18.65	Annual	\$3,245.10
5	19.44	Annual	\$3,382.56
6	20.27	Annual	\$3,526.98

**Sergeant Sheriff  
position established 11/23/10**

		<b>2013</b>	
<b>Step</b>	<b>Wage</b>		<b>Monthly</b>
1	20.53	1st 6 months	\$3,572.22
2	21.21	2nd 6 months	\$3,690.54
3	21.90	Annual	\$3,810.60
4	22.63	Annual	\$3,937.62
5	23.42	Annual	\$4,075.08
6	24.20	Annual	\$4,210.80

## **ATTACHMENT H EXEMPT DEPARTMENT HEAD SALARY RANGES - 2013**

<b>Department Heads</b>	<b>Minimum</b>	<b>Monthly</b>	<b>Maximum</b>	<b>Monthly</b>
State's Attorney 2009-100% FT	n/a	n/a	44.30	\$7,708.20
Sheriff	n/a	n/a	30.43	\$5,294.82

Highway Superintendent	25.74	4,478.76	29.68	\$5,164.32
Auditor	n/a	n/a	26.48	\$4,607.52
Equalization Director	21.36	3,716.64	25.85	\$4,497.90
Facility Manager	20.79	3,617.46	27.67	\$4,814.58
Register of Deeds	n/a	n/a	25.14	\$4,374.36
Treasurer	n/a	n/a	25.14	\$4,374.36
Victim Assistance Supervisor	20.32	3,535.68	24.55	\$4,271.70
Emergency Management	21.30	3,706.20	24.51	\$4,264.74
Veterans Director	17.19	2,991.06	20.64	\$3,591.36
Welfare Director	16.94	2,947.56	20.32	\$3,535.68

<b>Assistant Department Heads/Supervisors</b>	<b>Minimum</b>	<b>Monthly</b>	<b>Maximum</b>	<b>Monthly</b>
Deputy States Attorney	24.17	4,205.58	29.22	\$5,084.28
Chief Correctional Officer	20.27	3,526.98	24.50	\$4,263.00
Assistant Highway Superintendent	21.37	3,718.38	24.54	\$4,269.96

#### **SIDE SCAN SONAR UNIT**

Motion by McElhany, second by Johnson, to approve the purchase of a side scan sonar unit, from Search and Rescue donated and outside source funding, for a boat recently purchased by the Search and Rescue Team and as requested by Emergency Management Director, Jim Sutton; all present voted aye; motion carried.

#### **TITLE VI COORDINATOR**

Motion by Johnson, second by McElhany, to appoint Emergency Management Director, Jim Sutton, to the position of Title VI Coordinator for Codington County; all present voted aye; motion carried. Highway Supt., Rick Small noted there will be training involved for this position. Mr. Small advised the Board he would be taking the training along with Mr. Sutton.

#### **TITLE VI PROGRAM PRE-AWARD ASSURANCE CHECKLIST**

Motion by Johnson, second by McElhany, to authorize the Chairman to sign the SDDOT Title VI Program Pre-Award Assurance Checklist; all present voted aye; motion carried.

#### **EXTENSION CENTER PARKING LOT STRIPING**

Motion by Hanten, second by McElhany, to enter into a cost sharing project, with the Watertown City Park and Recreation and Lake City Softball Association, to stripe the parking lot south of the Codington County Extension Center Complex. Facilities Manager, Milo Ford, explained this project will address a safety issue for those parking at numerous events at the Extension Center Complex and adjacent softball complex. Mr. Ford advised the Board that the total cost for the striping is approximately \$2,500.00 and the County's share is approximately \$833.00. Upon vote of the Board; all present voted aye; motion carried.

#### **TRAVEL REQUESTS**

Motion by Hanten, second by McElhany, to approve the following travel requests; all present voted aye; motion carried: Register of Deeds, PRIA Conference in Minneapolis. Director of Equalization Clerical staff, Ultra Inc., Software User meeting in Pierre. Director of Equalization and appraisal staff, SDAAO School in Pierre.

**PESTICIDE CONTAINER RECYCLING**

Weed Dept. Supervisor, Steve Molengraaf, advised the Board that a pesticide container recycling collection will take place on July 16<sup>th</sup> from 9:00 a.m. to 1:00 p.m. at the Weed Dept. building located at the County Highway Dept. on Hwy 20 N.

**TOWNSHIP WEED ENFORCEMENT**

Weed Dept. Supervisor, Steve Molengraaf, requested support from the Board to place enforcement on Dexter Township for right of way issues of noxious weeds. The Township was asked to provide Mr. Molengraaf with a plan for the control of noxious weeds. Mr. Molengraaf noted the steps taken by the Township do not comply with the laws in place for the control of noxious weeds. Motion by McElhany, second by Johnson, to place an enforcement on Dexter Township for the control of noxious weeds in the right of ways. Commissioner Johnson noted all Townships in the County are required to control noxious weeds. Upon vote of the Board; all present voted aye; motion carried.

**ORGANIZATIONAL CHART**

Human Resource Director, Terry Satterlee, presented the Board with an organizational chart of County Departments, which is currently outdated. Mr. Satterlee requested that the Board review the chart and provide him with a list of which Departments have been assigned to each Commissioner.

**BUILDING STUDY**

Commissioner Heller advised the Board that Architecture Inc. representatives will meet with the Sheriff's Office on Wednesday, July 10<sup>th</sup>, at 10:00 a.m. It was noted that three or more Commissioners may be present for this meeting. Discussion was also held regarding financing options available to Counties for major building projects.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:12 a.m., until 9:00 a.m., Tuesday, July 16<sup>th</sup>, 2013; all present voted aye; motion carried.

ATTEST:

\_\_\_\_\_  
Cindy Brugman  
Codington County Auditor

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