

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

September 8, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 8th, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of September 1st, 2015; all present voted aye; motion carried.

2016 PROVISIONAL BUDGET PUBLIC HEARING

The Board held a public hearing, as required by statute and previously advertised, to allow public comment on the Codington County 2016 Provisional Budget. Chairman Brinkman asked for comments from the public present for this meeting. No persons appeared to address the Board regarding the proposed budget. The Board had no comments on the budget at this time.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported levy work is under way and will continue pending tax requests from other taxing entities. The Auditor's office is working on voter address verification/confirmation notices which were returned as undeliverable. **Director of Equalization, Shawna Constant**, reported her office continues to work on sales and in the re-appraisal area leading up to year end on November 1st. The Director and appraisal staff will attend annual schooling at the end of September.

AUDITOR'S ACCOUNT WITH THE TREASURER AND REGISTER OF DEEDS FEES

Motion by Hanten, second by McElhany, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of August 2015, all present voted aye; motion carried.

Cash on hand	\$ 11,540.04
Checks in Treasurers' possession	
less than 3 days	\$ 65,477.30
Credit Card Charges	\$ 5,288.48
Cash Items	\$ 526.18
TOTAL CASH ASSETS ON HAND	\$ 82,832.00
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,000.00
Reliabank Dakota	\$15,164,751.39
INVESTMENTS	
SD Public Funds Investment	\$ 6,972.23
CERTIFICATES OF DEPOSIT	
Home Federal Bank	\$ 1,000,000.00
Reliabank Dakota	\$ 200,000.00
TOTAL CASH ASSETS	\$16,455,555.62
General Ledger Cash Balance by Funds:	
General	\$ 9,295,854.84

Codington County, September 8, 2015

General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 5,819,211.36
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 830,077.57
(schools 155,959.35, townships 45,936.23; city/towns 39,158.17)	
TOTAL GENERAL LEDGER CASH	\$ 16,455,555.62

The Board noted the report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in the month of August were in the amount of \$32,975.00; with \$2,850.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

CLAIMS

Motion by Hanten, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried: Accreditation, Audit And 150.00 Svc, Active Heating 292.09 Rep, AT&T Mobility 145.11 Util, Batteries Unlimited 225.00 Sup, Beacon Center 1000.00 Pmt, Allen Benck 25.00 Utilities, Best Western Pierre 293.97 Trav, Scott A. Bohls 40.00 Cell, Borns Group 22.67 Post, Borns Group 2714.70 Post, Boys & Girls Club 1000.00 Pmt, Bratland Law 540.00 Svc, Brian's Glass & Door Inc. 313.00 Repairs/Maint., Brown Clinic Pllp 2340.00 Svc, Brownells, Inc 291.28 Sup, Burns Law Office 2900.00 Svc, Jenelle Bussard 58.40 Jury, Dan Busta 25.00 Utilities, Carquest Auto Parts 21.99 Repairs/Maint., Cartney Bearing & Supply 164.52 Repairs/Maint., Jeff Case 25.00 Utilities, Cashway Lumber Inc. 1.25 Rep, Centurylink 37.40 Util, Centurylink 733.08 Util, Codington County Treasurer 1.77 Post, Code Works 1397.50 Maint, Denise Cody 55.50 Svc, Cole Papers, Inc. 2530.85 Sup, Compass Counseling 3000.00 Svc, Connecting Point Computer Cent 856.40 Rep, Shawna Constant 25.00 Cell, County Fair Foods 86.73 Sup, Crescent Electric Supply Co. 172.92 Rep, Culligan Water Conditioning 176.00 Sup, David Curtis 40.00 Cell, Dakota Portable Toilets, Inc 165.00 Rent, Eric Dargatz 25.00 Utilities, Matt Dargatz 25.00 Utilities, Data Truck 39.99 Util, Decastro Law Office 6351.89 Svc, Delyle's South 81 Service Inc 791.67 Rep, Detco 311.20 Sup, Deuel School District 7.27 August 2015 Apportionment, Lori Deutsch 200.82 Travel & Conf., Dexter Township 4706.69 August 2015 Apportionment, Duane Dolen 25.00 Utilities, Jamie Dolen 25.00 Utilities, Doug & Jerry Masonry, Inc 1047.00 Rep, Doug's Anchor Marine 789.99 Equip, Bimbo Foods, Inc 1134.77 Sup, East Dakota Water Development 302.12 August 2015 Apportionment, Ed Roehr Safety Products 85.00 Sup, Eden Township 2353.34 August 2015 Apportionment, Elite Signs & Graphix 150.00 Sup, Elmira Township 2092.72 August 2015 Apportionment, EMC Insurance Companies 4306.09 Ins, Calvin Engels 25.00 Utilities, Engelstad Electric Co. 1925.89 Rep, F.J. McLaughlin 506.22 Supplies, Family, Cosmetic& Implant 131.00 Svc, Farnams Genuine Parts 362.09 Supplies, Fastenal Company 13.04 Repairs/Maint., FedEx 20.45 Ship, First Dakota Title 100.00 Svc, First District Assn Of Lcl Gov 7535.18 Svc, Flint Hills Resources 148613.89 Other Exp., Town Of Florence-Peggy Lindahl 45.05 Utilities, Florence School Dist. 2967.43 August 2015 Apportionment, Town Of Florence 450.84 August 2015 Apportionment, Allison Forbush 25.00 Cell, Milo Ford 64.40 Mile, Fox & Youngberg, P.C. 277.32 Svc, Fuller Township 3597.15 August 2015 Apportionment, GCR Tire Center 84.95 Repairs/Maint., GCR Tires & Service 1008.39 Rep, Genoa Healthcare/Watertown 37.32 Svc, Germantown Township 3476.20 August 2015 Apportionment, Glacial Interactive Inc 220.00 Maint, Glass Products Inc. 4.50 Rep, Taryn Gott 20.00 Wit, Graceland Township 2169.44 August 2015 Apportionment, Grainger 458.24 Rep, Green, Roby, Oviatt, 4285.88 Svc, Michael Gubka 40.00 Cell, Justin Halajian 25.00 Cell, Hamlin Codington Regional Lib. 175.05 August 2015 Apportionment, Hamlin School District 11.03 August 2015 Apportionment, Rick Hartley 40.00 Utilities, Daniel Hauge 51.68 Jury, Dave Hedding 25.00 Utilities, Helena Chemical Co. 293.92 Sup, Mary Henning 63.00 Ref, Henry School District 4588.85 August 2015 Apportionment, Henry Township 2338.80 August 2015 Apportionment, Town Of Henry 390.92 August 2015 Apportionment, Jeff Hershman 25.00 Cell, Hillyard Floor Care Supply 1559.28 Sup, William Hoff 40.00 Cell, Daniel Hoffman 65.12 Jury, Rick Holinka 25.00 Utilities, James Hoppe 50.00 Jury, Brad Howell 40.00 Cell, Hurkes Implement Co. 427.07 Rep, HyVee #1871 Accts Receivable 1868.95 Sup, Interlakes Community

Action 1188.92 Pmt, Jefferson Partners Lp 41.60 Svc, Johnson Controls, Inc. 319.63 Rep, Jurgens Printing 20.00 Sup, Kampeska Township 2330.24 August 2015 Apportionment, Marty Karnopp 40.00 Cell, KCH Law 341.44 Svc, The King Corporation 66.95 Sup, Kingslien And Associates 206.25 Svc, Town Of Kranzburg 180.98 August 2015 Apportionment, Kranzburg Township 4264.43 August 2015 Apportionment, Lacroix Law Office 241.13 Svc, Lake Kampeska Water Proj. Dist 487.50 August 2015 Apportionment, Lake Pelican Watershed 257.86 August 2015 Apportionment, Lake Township 1168.59 August 2015 Apportionment, Lawson Products 228.17 Supplies, Leisure Interactive, Llc 131.20 Svc, Leola Township 1641.15 August 2015 Apportionment, Lewis & Clark Bhs 640.00 Svc, Lewno Law Office 482.97 Svc, Lincoln Co Treasurer 219.50 Svc, Jodi Loehrer 47.00 Cell, Lyle Signs Inc 2336.70 Supplies, Mac's Inc 11.98 Supplies, Mac's Inc. 111.56 Sup, Mahowald's 160.92 Rep, Marco, Inc 432.12 Rent, Mark's Auto 388.87 Rep, Marshall & Swift/Boeckh, Llc 1908.30 Sup, Barbara Martenson 21.00 Trav, Russell Mathews 40.00 Cell, Menards 407.40 Sup, Menards 2.49 Supplies, Diane Merchant 21.00 Trav, Meyers Tractor Salvage, Llc 109.78 Repairs/Maint., Midcontinent Communications 376.17 Util, Mikelson Law Office 234.96 Svc, Milbank Communications 1226.08 Svc, Minnehaha County Auditor 229.50 Svc, Jamie Monson 12.50 Cell, Municipal Utilities 14664.64 Util, Municipal Utilities 407.41 Utilities, Northern Con-Agg 10065.12 Supplies, Northwestern Energy 135.75 Utilities, Chelsea Nygaard 52.52 Jury, Office Peeps, Inc. 2684.96 Sup, Office Peeps 26.33 Supplies, Olson Asphalt Maintenance 2973.83 Rep, Jerrod Olson 40.00 Cell, Ottertail Power Co, 22.05 Utilities, Michelle Pederson 25.00 Cell, Pelican Township 2294.69 August 2015 Apportionment, Pennington County Jail 995.45 Trav, Pharmchem Inc 1241.00 Sup, Phipps Township 1804.03 August 2015 Apportionment, Pitney Bowes 210.00 Rent, PMB 0112 184.12 Util, Prairie Lakes Health Care Cent 4092.63 Svc, Print Em Now 329.00 Supplies, Print 'Em Now 72.00 Sup, Rauville Township 4033.47 August 2015 Apportionment, Redlinger Bros. 3.95 Rep, Adam Reeves 40.00 Cell, Regional Pharmacy 129.74 Svc, Richland Township 2353.34 August 2015 Apportionment, Brian Richter 40.00 Cell, Robyn Riter 25.00 Utilities, Runnings 142.56 Sup, Runnings Farm & Fleet 199.99 Supplies, Dawn Russell 26.60 Svc, Terrance Satterlee 1500.00 Svc, Tyler Schaack 66.80 Jury, Trever Schimmel 40.00 Cell, Marcus Schoepp 111.56 Wit, Schrader's 22.00 Sup, Brad Schwinger 25.00 Utilities, SD Department Of Revenue 1346.00 Svc, S.D. Federal Property 40.00 Sup, SD State Treasurer 507116.63 September Remittance, SDACC 100.00 Travel & Conf., SDACO 912.00 M&P, SDN Communications 1151.23 Util, Melissa Sears 25.00 Cell, Securus Technologies 2170.20 Sup, Heidi Selchert 25.00 Cell, Senske Construction 3512.41 Rep, Sheridan Township 2188.85 August 2015 Apportionment, Sherwin Williams 17.35 Rep, Sioux Equipment 158.67 Supplies, Sioux Valley Coop 31353.13 Supplies, Ricky Small 40.00 Utilities, Town Of South Shore 55.00 Utilities, South Shore Gazette 1603.65 Pub, Town Of South Shore 1044.09 August 2015 Apportionment, Star Laundry 107.60 Supplies, Star Laundry 55.19 Sup, State Bar Of South Dakota 625.00 Sub, Connie Stoebner 163.40 Svc, Stopstick, Ltd 430.00 Sup, Sturdevants Auto Parts 37.25 Supplies, Sutton Law Office Pc 15171.64 Svc, Karen Swanda 55.50 Svc, Scott Swanson 25.00 Cell, Sysco North Dakota 14144.41 Sup, Productivity Plus Account 30.80 Repairs/Maint., Vast Business 408.09 Util, Vast Broadband 49.95 Utilities, Verizon Wireless 508.23 Util, Great Western Bank 1244.66 Pmt, Tom Walder 40.00 Cell, Town Of Wallace 187.52 August 2015 Apportionment, Walmart Community 276.32 Sup, Todd Warne 25.00 Utilities, Watertown City Finance Office 36903.82 August 2015 Apportionment, Watertown Public Opinion 1998.11 Pub, Watertown School District 143830.71 August 2015 Apportionment, Waverly School District 4463.54 August 2015 Apportionment, Waverly Township 3123.10 August 2015 Apportionment, Webster Area School Dist #18-5 90.52 August 2015 Apportionment, Sandra Wegter 21.00 Trav, Western Detention 217.28 Rep, Jason Weyh 147.68 Wit, Wheelco 63.94 Repairs/Maint., Janet White 20.00 Wit, Wight & Comes Funeral Chapel 2575.00 Svc, Toby Wishard 40.00 Cell, Worthington Ag Parts 383.99 Repairs/Maint., Watertown Landfill 24.42 Maint, Xerox Corporation 108.14 Supplies, Yankton Co. Sheriff 75.00 Svc, Yankton Co Treasurer 509.00 Svc.

HUMANE SOCIETY 2016 BUDGET APPROPRIATION REQUEST

Dan Miller and Dr. Howard, representing the Glacial Lakes Humane Society; along with Sheriff Wishard met with the Board to discuss the County's budget appropriation for the Humane Society. Sheriff

Wishard noted the Humane Society is an asset to the Sheriff's Office who was previously hauling stray animals in the back seat of County law enforcement vehicles. Mr. Miller and Dr. Howard noted current expense of the Humane Society is out distancing projected revenues. Currently there is a 2016 budget appropriation, in the amount of \$3,500.00 within the County's provisional budget, designated for the Humane Society. The County currently uses budgeted funds to pay invoices from the Humane Society based on the number of stray animals dropped off in any one month period. Mr. Miller and Dr. Howard requested that the County appropriate \$5,000.00 and pay that flat amount in lieu of paying per animal. Motion by Hanten, second by Johnson, to appropriate \$5,000.00 in the 2016 County Budget and to pay said amount in a one payment per written request of the Humane Society in 2016; all present voted aye; motion carried.

PLANNING BOARD MEMBER APPOINTMENT

Motion by Hanten, second by McElhany, to appoint Mel Ries to the Codington County Planning and Zoning Board to fill the unexpired term of a former member; all present voted aye; motion carried.

JOINT JURISDICTIONAL BOARD OF ADJUSTMENT BOARD MEMBER APPOINTMENTS

Zoning Officer, Luke Muller, met with the Board to recommend Board member appointments to the County/City Joint Jurisdictional Board of Adjustment. Motion by McElhany, second by Gabel, to appoint Planning Board members Bob Fox and Mark O'Neill, and Commissioner Brenda Hanten, to the Joint Jurisdictional Board of Adjustment. Upon further discussion; motion by McElhany, second by Gabel, to amend the motion to include Commissioner Myron Johnson as an alternate to the Joint Jurisdictional Board of Adjustment; upon vote of the amendment; Gabel, McElhany, Brinkman, and Hanten; voted aye; Johnson voted no; motion carried. Upon vote of the amended original motion; Gabel, McElhany, and Hanten; voted aye; Johnson and Brinkman; voted no; motion carried.

DETENTION CENTER FIRE SAFETY UPDATES

Sheriff, Toby Wishard, provided the Board with proposals to upgrade current fire controls and install new fire control equipment in the Detention Center. Sheriff Wishard noted a recent audit of operations in the Detention Center called for an updated fire code review to bring the facility into compliance. Motion by Hanten, second by McElhany, to declare an emergency, in the interest of public safety, and accept the following quotes to proceed with projects to update fire control systems in the Detention Center:

Fire Sprinkler Systems Repairs

Building Sprinklers, Inc.	\$21,000.00
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Fire Alarm System

Automatic Building Controls Inc.	\$15,419.34
Engelstad Electric	\$11,226.00

Upon vote of the Board; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by McElhany, second by Gable, to approve an updated job description for the position of Emergency Management Secretary; all present voted aye; motion carried. Motion by Hanten, second by Gabel, to approve the following personnel changes; all present voted aye; motion carried: Treasurer Clerk, Ashley Lindner, step increase from step 1/\$14.31 per hour to step 2/\$14.71 per hour, effective date September 1, 2015. Part time Correctional Officer, new hire, Cameron Kamnitz, step 1/\$16.70 per hour effective date September 1, 2015. Part time Correctional Officer, new hire, Kelly Spieker, step 1/\$16.70 per hour, effective date September 4, 2015.

TRAVEL REQUESTS

Motion by McElhany, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Director, state required Evacuation and Re-Entry Class in Pierre; Emergency Management Director and Deputy Director, State E.M. Conference in Mitchell. Highway Supt., Annual Regional Local Road Conference in Rapid City.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:00 a.m., until 9:00 a.m., Tuesday, September 22nd, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.