

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

September 23, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 23rd, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by McElhany, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Heller, to approve the minutes of September 9th, 2014; all present voted aye; motion carried.

1ST READING ORDINANCE #58 REGARDING OFF-PREMISE SIGNS

The Board held the first reading of proposed ordinance #58 which would, if approved, amend the County's zoning ordinance regarding off-premise signage. Zoning Officer, Luke Muller, reviewed the proposed ordinance which would amend the County's ordinance to become more closely aligned with State statute. The second reading, public hearing, and action to adopt the ordinance will take place at the Board's meeting at 9:00 a.m., Tuesday, October 7th, 2014.

BOULDER RIDGE PLAT RESOLUTION

Zoning Officer, Luke Muller, presented the Board with a plat of the "Boulder Ridge" Addition in Pelican Township in the County of Codington. Mr. Muller reviewed the proposed plat, consisting of a development with 37 lots, which was recommended for approval by the Codington County Planning and Zoning Commission. The Board took action on Resolution 2014-22 as follows:

RESOLUTION #2014-22

A Resolution to approve the platting of the Boulder Ridge Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:
That an examination has been made of the plat entitled:

Boulder Ridge Addition located in the NW1/4 of Section 8-T116N-R53W of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

Codington County, September 23, 2014

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner Hanten; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 23rd day of September, 2014, at Watertown, Codington County, South Dakota.

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2014-22, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 23rd day of September, 2014 at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

MONTHLY REPORTS

Highway Supt., Rick Small, reported his department is finishing up with graveling, fall mowing, and the screening and processing of asphalt millings. The road project on County 20-3 is progressing slower than anticipated due to the unexpected amount of black dirt that had be dug out of the road bed and the final cost of the project maybe \$200,000.00 higher than anticipated due to this problem. **Emergency Management Director, Jim Sutton**, will attend a Senior Advisory meeting of the Homeland Security Program. Mr. Sutton noted the Search and Rescue Team has assisted with a number of special events in the last 30 days. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending August 31, 2014, for the Detention Center and Sheriff's Office: Average daily inmate population 63.61; bookings 213; \$14,564.00 collected in fees for out of county prisoner contracts; \$6,750.00 collected in work release fees; \$2,992.00 collected in fees for the 24/7 program, \$3,265.00 collected in SCRAM fees and remitted to the Office of the SD Attorney General; with 35 individuals testing twice daily for PBT's; 6 individuals reporting twice weekly for UA Drug testing; and 19 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 612 cases/calls for service; 6 traffic accidents investigated; 99 arrest warrants were served; 232 sets of civil papers served; and 8 prisoner transports conducted with 1,472 miles traveled. Sheriff Wishard presented the Board with a report of fees, collected and retained by the County, in the month of August 2014, in the amount of \$6,112.29.

EMPLOYEE RECOGNITION

The following employees were recently recognized, at the SDACC/SDACO annual conference, for their years of service to Codington County: Terry Keogan, Highway Maintenance II, 40 years of service and Jeff Case, Highway Maintenance III, 25 years of service. Employees are recognized each year based on 25, 30, 35, 40, 45, & 50+ years of service.

LOSS CONTROL/SAFETY ACHIEVEMENT AWARDS

The following awards were recently awarded to the County at the 2014 SDACC/SDACO Convention: The Codington County Highway Dept. and Highway Supt., Rick Small, was the recipient of a Safety and Loss Control Recognition Award. The Highway Department is a past recipient of 8 "Bronze" and 7 "Gold" awards for safety and loss control and at this time has received a "Gold" award for an eighth

consecutive year for the Highway Dept. The Maintenance Dept. and Facilities Manager, Milo Ford, was the recipient of a Safety and Loss Control Recognition Award. This is the eighth "Gold" award received by the Maintenance Dept. These awards are sponsored by the SDML Workers Compensation Fund, SDPAA, and Safety Benefits, Inc., and are awarded based on steps taken by the Departments to improve work safety for their employees and customers.

FFY2015 EMERGENCY MANAGEMENT STATE AND LOCAL AGREEMENT

Emergency Management Director, Jim Sutton, presented to the Board, and briefly reviewed the FFY2015 Emergency Management State and Local Agreement (SLA). Motion by McElhany, second by Heller, to authorize the Chairman to sign the FFY2015, Emergency Management, State and Local Agreement between the State of South Dakota and Codington County, as requested by Emergency Management Director, Jim Sutton, all present voted aye; motion carried.

MOBILE RADIO EQUIPMENT

Motion by Hanten, second by Heller, to authorize the purchase of two 1500 mobile radios, estimated cost \$1,864.00 each, from the Search and Rescue Fund as requested by Emergency Management Director, Jim Sutton; all present voted aye; motion carried.

AG. BUILDING LIGHTING PROPOSALS

Motion by Johnson, second by McElhany, to approve a request to proceed with a lighting project at the Ag. Building, as requested by Facilities Manager, Milo Ford, who could not be present for this meeting. Motion by Johnson, second by Heller, to table action on the aforementioned project until Mr. Ford can give the Board a cost estimate on the project; all present voted aye; motion carried.

CLAIMS

Motion by Hanten, second by Heller, to approve for payment the following claims; all present voted aye; motion carried: Clausen Construction 109,175.82 1st pmt. Co. Road 20-3 project; Cole Papers 78.00 sup; First Dakota Title 209.79 refund; Watertown City Finance Office 22,425.45 July 911 surcharge collections.

AUDITOR'S SCANNING SOFTWARE

Motion by McElhany, second by Hanten, to authorize the purchase of scanning software for the Auditor's Office in the amount of \$4,760.00 as requested by the Auditor; all present voted aye; motion carried.

KAMPESKA BLVD. PROPERTY

Motion by Johnson, second by Hanten, to declare the following property, deeded to Codington County in 1889, and described as record #6878, part of Lot 1 Block 12, Davis Add to the City of Watertown, as surplus to be sold to an adjacent property owner for \$1.00 and to issue a quit claim deed to said adjacent property owner. The Director of Equalization has placed a value on the property of \$300-\$500 which by statute allows the County to sell the property by private sale without offering the property to the general public. Said property is a triangle shape, adjacent to a vacated alley, approximately 1,132.56 sq. ft. in area. Upon vote of the Board; all present voted aye; motion carried.

911 HOME ADDRESS SIGNS

The Board discussed which budget would best serve the purpose of ordering and preparing 911 home addressing signs for residents in Codington County outside any municipality. Commissioner Hanten will contact Zoning Officer, Luke Muller, for input on this matter.

2015 ANNUAL BUDGET ADOPTION

Motion by McElhany, second by Johnson, to adopt the 2015 Provisional Budget as the 2015 Annual Budget. Chairman Brinkman opened the floor to the public, present for this meeting, for comments or

questions regarding the 2015 Provisional Budget as prepared and previously presented. No persons offered comments on the budget adoption. Chairman Brinkman then turned to the Board for questions and comments. Commissioner McElhany requested a discussion and review of the budget request for the Welfare Office. Welfare Director, Sarah Petersen, participated in this discussion. Following a review and discussion of the Welfare Budget a subsequent motion was submitted. Motion by McElhany, second by Hanten, to amend the 2015 Provisional Budget to delete \$5,000.00 from line item 422.60 within the Provisional Welfare budget; all present voted aye; motion carried. An additional subsequent motion was made by Hanten, second by Johnson, to amend the 2015 Provisional Budget and add \$25,000.00 to the Provisional Public Defender budget and to lower the Provisional Commissioners Contingency budget by \$20,000.00; all present voted aye; motion carried. Upon vote of the original motion to approve the budget the following roll call vote was taken to approve the 2015 Provisional budget as so amended; Heller, Johnson, Brinkman, and Hanten voted aye; McElhany voted no; motion carried.

RESOLUTION 2014-23
Adoption of Annual Budget for Codington County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Codington County, South Dakota and all its institutions and agencies for calendar year January 1, 2015 and ending December 31, 2015, and the same is hereby approved and adopted by the Board of County Commissioners of Codington County, South Dakota, this 23rd day of September, 2014. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Codington County, South Dakota. The accompanying taxes are levied by Codington County for the year January 1, 2015 through December 31, 2015.

Board of County Commissioners of Codington County, South Dakota.

Elmer P. Brinkman
Chairman

Myron Johnson

Brenda Hanten

George Heller

Tyler McElhany

ATTEST:

Codington County, September 23, 2014

Cindy Brugman
County Auditor

County tax levies within limited levy: General County Purposes \$7,446,823.00, \$3.435 \$'s/1,000.00, total taxes levied by Codington County. As of September 23rd, 2014, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

TRAVEL REQUESTS

Motion by Johnson, second by Heller, to approve the following travel request; all present voted aye; motion carried: Welfare Director, Drug Court Training.

PERSONNEL CHANGES

Motion by Hanten, second by McElhany, to approve the following anniversary step increase personnel changes; all present voted aye; motion carried. Deputy Emergency Management, Marty Karnopp, step 7/\$19.76 per hour, effective date 10/1/2014; Highway Maintenance II, Terry Keogan, step 8/\$20.32 per hour, effective date 10/1/2014; Director of Equalization Clerk, Barb Martenson, step 8/\$17.00 per hour, effective date 10/15/2014; and Deputy Sheriff, Russell Mathews, step 6/\$22.95 per hour, effective date 9/15/2014.

INTERLAKES COMMUNITY ACTION PROGRAM SELF HELP HOUSING

Commissioner Hanten briefly reported on a program through Interlakes Community Action, "Self Help Housing" which Commissioner Hanten hopes to implement in Codington County.

JUSTICE CENTER BUILDING PROJECT

The Board noted the following public meetings, regarding the Justice Center Building Project: Thursday, October 16, 2014, 6:30 PM, at the Extension Center in the kitchen area and Thursday, October 30, 2014, 6:30 PM, at LATI, 4th level meeting room.

COMMISSIONER EXCUSED

Commissioner Johnson was excused at 10:45 a.m.

EXECUTIVE SESSION

Motion by Hanten, second by Heller, to enter into executive session at 10:45 a.m., to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:51 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller, to adjourn at 10:51 a.m., until 9:00 a.m., Tuesday, October 7th, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.

Codington County, September 23, 2014