

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

September 22, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 22nd, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of September 8th, 2015; all present voted aye; motion carried.

2015 ANNUAL BUDGET ADOPTION

Motion by Hanten, second by Gabel, to adopt the 2016 Provisional Budget as the 2016 Annual Budget. Chairman Brinkman opened the floor to the public, present for this meeting, for comments or questions regarding the 2016 Provisional Budget as prepared and previously presented. No persons offered comments on the budget adoption. Chairman Brinkman then turned to the Board for questions and comments. Motion by McElhany, second by Hanten, to amend the 2016 Provisional Budget as follows: Lower Commissioner's contingency by \$1,500.00 to \$198,500.00; increase Human Society budget by \$1,500.00 to \$5,000.00; lower Commissioners budget by \$125,000.00 to \$316,756.00; and increase Ag. Building budget by \$125,000.00 to \$415,772.00; all present voted aye; motion carried. Upon vote of the original motion to adopt the 2016 budget; all present voted aye; motion carried.

RESOLUTION 2015-22

Adoption of Annual Budget for Codington County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Codington County, South Dakota and all its institutions and agencies for calendar year January 1, 2016 and ending December 31, 2016, and the same is hereby approved and adopted by the Board of County Commissioners of Codington County, South Dakota, this 22nd day of September, 2015. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor,

Codington County, South Dakota. The accompanying taxes are levied by Codington County for the year January 1, 2016 through December 31, 2016.

Board of County Commissioners of Codington County, South Dakota.

Elmer P. Brinkman
Chairman

Lee Gabel
Commissioner

Tyler McElhany
Commissioner

Myron Johnson
Commissioner

Brenda Hanten
Commissioner

ATTEST:

Cindy Brugman
County Auditor

County tax levies within limited levy: General County Purposes \$7,679,404.00, \$3.313 \$'s/1,000.00, total taxes levied by Codington County. As of September 22nd, 2015, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

FIRST READING OF ORDINANCE #62 TO AMEND THE ZONING ORDINANCE

The Board held the first reading of Ordinance #62 to amend the Zoning Ordinance for property described as the SE1/4 of SE1/4 of Sec. 19-T119N-R55W in the County of Codington. Zoning Officer, Luke Muller, was present and reviewed the proposed change to the Zoning Ordinance with regards to the described property. Mr. Muller indicated this property is located in Eden Township and the request is to rezone the property from Agricultural to Industrial to accommodate a plan for a fertilizer facility for the Farm County Co-op of Wallace. The second reading and action to adopt Ordinance #62 is set for 9:00 a.m., Tuesday, October 6th, 2015.

MONTHLY REPORTS

States Attorney, Patrick McCann, provided the Board with a report of monthly case type counts for the time period January 2014 through August 2015. Mr. McCann noted the month of August 2015 had the most cases opened, 288 cases, in a twenty month period. Mr. McCann advised the Board he has issued an offer of employment for the position of Deputy States Attorney and will be bringing a recommendation to the Board in the near future. **Sheriff, Toby Wishard**, submitted the following statistics compiled during the month of August, 2015, for the Detention Center and Sheriff's Office: Average daily inmate population 78.57 (low of 73 and high of 86); bookings 261; \$18,188.71 collected in fees for out of county prisoner contracts; \$4,795.00 collected in work release fees; \$4,261.00 collected in fees for the 24/7 program; \$7,018.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General's Office; 43 individuals testing twice daily for PBT'S; 14 individuals reporting twice weekly for UA Drug testing; 4 individuals wearing drug detecting sweat patches; and 32 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 541 cases/calls for service; 4 traffic

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accidents investigated; 144 arrest warrants served; 237 sets of civil papers served; and 3,110 transport miles conducting 17 inmate transports. Sheriff Wishard presented the Board with a report of fees collected in the amount of \$6,523.98 and retained by the County, during the month of August, 2015. Sheriff Wishard provided the Board with an average of inmates and days of incarceration on the 17th of September in the years 2011 through 2015 as compiled by the Chief Correctional Officer. **Emergency Management Director, Jim Sutton**, reported the following activities for the Search and Rescue Team: 9/13 assisted in the search for a missing person from Day County; 9/17 assisted in the search for a missing person in Vermillion; 9/17 participated in the First Responders/Veterans Appreciation Event; and on 9/18 assisted in the recovery of fire victims in Platte. Mr. Sutton reported on the following events: 9/9 & 9/16 Emergency Management Office was host to a HAZMAT Awareness Ops class for First Responders; 9/14 two new emergency sirens have been installed in Watertown; 9/22 LEPC meeting; 9/24 LATI Law Enforcement Advisory Committee meeting and open house; 9/25 Salvation Army board meeting; 10/6 – 8 Mandatory Evacuation and Re-Entry Class per a requirement of the SLA; and on 10/9 Regional Homeland Security Grant meeting.

UJS OFFICES SECURITY UPDATES

Motion by Hanten, second by Gabel, to authorize Facilities Manager, Milo Ford, to proceed with a project to upgrade security to an UJS office area on the second floor of the Courthouse; all present voted aye; motion carried.

UJS COURT SECURITY GRANT PROGRAM

Motion by Gabel, second by Hanten, to authorize county officials to apply for grant funding through the UJS Court Security Grant Program to help offset the costs of security improvements; all present voted aye; motion carried. Magistrate Judge, Dawn Elshere; Sheriff, Toby Wishard; and States Attorney, Patrick McCann, were present for this discussion.

COMMISSIONER EXCUSED

Commissioner Johnson was excused at 9:38 a.m. to attend a tour of the Upper Big Sioux Watershed Project.

EMPLOYEE YEARS OF SERVICE AND MEMORIAL RECOGNITION

The following employees were recently recognized, at the SDACC/SDACO annual conference, for their years of service to Codington County: Elmer Brinkman, County Commissioner, 30 years of service and Milo Ford, Facilities Manager, 25 years of service. Employees are recognized each year based on 25, 30, 35, 40, 45, & 50+ years of service. The following were also recognized as former employees who have passed away in the past year: James Bevers, Weed Department; Dan Brandriet, Highway Dept; and Lavern Marquardt, County Commissioner.

LOSS CONTROL/SAFETY ACHIEVEMENT AWARDS

The following awards were recently awarded to the County at the 2015 SDACC/SDACO Convention: The Codington County Highway Dept. and Highway Supt., Rick Small, was the recipient of a Safety and Loss Control Recognition Award. The Highway Department is a recipient of 8 “Bronze” and 9 “Gold” awards for safety and loss control. The Maintenance Dept. and Facilities Manager, Milo Ford, is the recipient of 9 “Gold” awards for safety and loss control. The County as a whole is once again the recipient of a “Platinum” award based on benefits to claims ratio. These awards are sponsored by the SDML Workers Compensation Fund, SDPAA, and Safety Benefits, Inc., and are awarded based on steps taken by the Departments to improve work safety for their employees and customers.

CLAIMS

Motion by McElhany, second by Hanten, to approve for payment the following claims; all present voted aye; motion carried: Justin Arendsee 50.84 Jury, Tom Beadnell 51.68 Jury, Todd Bohls 51.68 Jury,

James Bunde 14.20 Jury, James Croston 18.40 Jury, John Egge 54.20 Jury, Linda Fulmer 52.52 Jury, Lee Gabel 168.84 Trav, Bill Garnos 3188.00 Svc, Polly Gerber 10.84 Jury, Dianne Grismer 71.00 Jury, Elizabeth Hanson 14.20 Jury, Myron Johnson 78.96 Trav, Carole Kettwig 12.52 Jury, Christy Kinney 52.52 Jury, Carla Klug 11.68 Jury, Nancy Lintner 50.84 Jury, Michele Mack 10.00 Jury, Lavonne Manseau 10.84 Jury, Jonathan Meyer 71.00 Jury, SD Attorney General's Office 527.00 Pmt, Sioux Valley Coop 4257.25 Sup, Stacy Stoltenburg 10.84 Jury, Wayne Swenson 50.84 Jury., Visa - S&R 60.44 Pmt, Visa - Sheriff 28.27 Pmt, Watertown City Finance Office 23119.84 911 Surcharge Coll July.

EMPLOYEE FLU SHOTS

Motion by Hanten, second by McElhany, to approve payment for employee flu shots with the Codington County Community Health Office; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel changes; all present voted aye; motion carried: Correctional Officer, Jennifer Matejek, step increase from step 8/\$20.51 per hour to step 9/\$20.82 per hour, effective date October 1, 2015. Nurse Secretary, Jeanie Ochsendorf, step increase from step 8/\$17.43 per hour to step 9/\$17.69 per hour, effective date October 1, 2015.

EXECUTIVE SESSION

Motion by Hanten, second by McElhany, to enter into executive session at 9:54 a.m., to discuss union contract negotiations; all present voted aye; motion carried. Human Resource Officer, Terry Satterlee, was present for executive session. The Board returned to regular session at 10:35 a.m., no action was taken.

COMMISSIONER EXCUSED

Commissioner McElhany was excused during executive session at 10:15 a.m.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:35 a.m., until 9:00 a.m., Tuesday, October 6th, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.