

**Official Proceedings  
County of Codington, Watertown, South Dakota  
Codington County Courthouse**

September 10, 2013

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, September 10<sup>th</sup>, 2013, at the Codington County Courthouse. Commission members present were: George Heller, Myron Johnson, Elmer Brinkman, and Brenda Hanten; absent Commissioner Tyler McElhany; Chairman Brinkman presiding.

**AGENDA APPROVED**

Motion by Johnson, second by Heller, to approve the agenda, all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by Heller, to approve the minutes of September 3<sup>rd</sup>, 2013; all present voted aye; motion carried.

**2014 PROVISIONAL BUDGET HEARING**

The Board held a public hearing, as required by statute and previously advertised, to allow public comment on the Codington County 2014 Provisional Budget. No persons appeared to address the Board regarding the proposed budget. The Board held a discussion regarding the pay increase requested for employees within the 2014 Provisional Budget; the budget appropriation request from the Watertown Resource Center; budgeting for an administrative assistant for the County Commissioners; and contingency budgeting for furnishing and fixtures for a possible Detention Center/Court Facility building project.

**MONTHLY REPORTS**

**Auditor, Cindy Brugman**, reported centrally assessed property valuations for taxes payable in 2014 have been received from the SD Dept. of Revenue and work continues to calculate property tax levies for pay 2014.

**AUDITORS ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES**

Motion by Hanten, second by Heller, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of August, 2013, all present voted aye; motion carried.

Cash on hand	\$ 10,198.29
Checks in Treasurers' possession	
less than 3 days	\$ 44,205.26
Credit Card Charges	\$ 2,486.80
Cash Items	\$ 400.55
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$ 57,290.90</b>
<b>RECONCILED CHECKING</b>	
Great Western Bank Checking (Memorial Park)	\$ 454.89
Reliabank Dakota	\$11,877,459.01
<b>INVESTMENTS</b>	
SD Public Funds Investment	\$ 6,969.72
<b>CERTIFICATES OF DEPOSIT</b>	
Peoples State Bank	\$ 200,000.00
Home Federal Bank	\$ 400,000.00
<b>TOTAL CASH ASSETS</b>	<b>\$12,542,174.52</b>

## General Ledger Cash Balance by Funds:

General	\$ 7,406,133.82
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 4,025,480.15
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 600,148.70
(schools 137,239.75, townships 28,313.28; city/towns 28,280.33)	
TOTAL GENERAL LEDGER CASH	\$12,542,174.52

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in August were in the amount of \$41,467.50; with \$2,700.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

**CLAIMS**

Motion by Johnson, second by Hanten, to approve for payment the following claims; all present voted aye; motion carried: Accreditation, Audit And 150.00 Svc, Aason Engineering 3531.03 Repairs/Maint., Active Heating 178.57 Rep, Advance Auto Parts 5.29 Rep, Advantage RV'S 360.00 Svc, AP Auto Pros 79.46 Rep, Alli Arampatzis 20.00 Wit, AT&T Mobility 39.95 Util., AT&T Mobility 75.14 Util, AT&T Mobility 70.90 Utilities, Bob Barker Co. 598.78 Sup, Nancy Barthel 11.48 Jury, Batteries Unlimited 160.00 Repairs/Maint., Gwendolyn Benck 129.60 Jury, Bendix Imaging Incorporated 168.99 Sup, Cynthia Bergsbaken 104.44 Jury, Best Western Of Huron 150.00 Trav, Billion Buick 399.64 Rep, Scott A. Bohls 40.00 Cell, Boldt Construction 174.03 Maint, Borns Group 2758.96 Post, Boys & Girls Club 1000.00 Pmt, Brian's Glass & Door Inc. 234.00 Repairs/Maint., Brown Clinic PLLP 1620.00 Svc, Brown Clinic - Main 626.00 Svc, Cindy Brugman 47.46 Trav, Mitchell Buffalo 20.00 Wit, Burns Law Office 390.20 Svc, Butler Machinery 283.87 Supplies, Richard Carey Iii 20.00 Wit, Carquest Auto Parts 95.04 Sup, Cartney Bearing & Supply 63.72 Repairs/Maint., Cashway Lumber Inc. 35.95 Rep, Cass-Clay Creamery 1595.30 Sup, Centurylink 37.39 Util, Centurylink 718.89 Util, Codington County Weed Board 809.53 Repairs/Maint., Codington-Clark Electric 35.62 Utilities, Denise Cody 42.00 Svc, Cole Papers, Inc. 1115.20 Sup, Connecting Point Computer Cent 2057.50 Sup, Connecting Point 1250.00 Repairs/Maint., Construction Products 465.00 Sup, Shawna Constant 25.00 Cell, County Fair Foods 51.21 Sup, CRA Payment Center 174.30 Repairs/Maint., Credit Bureau Of Watertown Inc 786.65 Svc, Culligan Water Conditioning 162.25 Sup, Dixie Currey 50.74 Jury, David Curtis 40.00 Cell, Travis Dahle 10.00 Jury, Ross Dale 24.80 Jury, Data Truck 39.99 Util, Detco 216.37 Sup, Digital-Ally 110.00 Equip, Doug's Anchor Marine 58.98 Rep, Doug's Anchor Marine 1396.49 Sup, Bimbo Foods, Inc 911.13 Sup, East Dakota Water Development 312.57 August Apportionment, Electric Motors & Moore Inc 155.00 Rep, Ellyson Law Office 463.75 Svc, Ellyson Law Office 11626.67 Svc, John Engels 40.00 Cell, Engelstad Electric Co. 112.74 Rep, Lester Fairchild 20.00 Wit, Family Dental Center 658.00 Svc, Farnams Genuine Parts 285.42 Supplies, Heidi Fiechtner 11.48 Jury, Allison Forbush 25.00 Cell, Milo Ford 9.00 Trav, Patty Fox 13.70 Jury, Gloria Gallisath 102.96 Jury, Galls, An Aramark Company 372.60 Sup, Galls, An Aramark Company 467.88 Sup, GCR Tire Center 37.20 Repairs/Maint., GCR Tire Center 127.15 Rep, Gary Or Judy Geier 240.00 Asst, David Gibbs 40.00 Cell, Tyler Gilbertson 20.00 Wit, Tana Gisi 101.48 Jury, Grainger 313.53 Rep, Erica Grant 101.48 Jury, Green, Roby, Oviatt, 4158.33 Svc, Michael Gubka 40.00 Cell, Paul Guderian 10.74 Jury, Jodi Hammerich 12.96 Jury, Harry Hemstock 22.58 Jury, Jeff Hershman 25.00 Cell, Hillyard Floor Care Supply 563.20 Sup, William Hoff 40.00 Cell, Larry Howard 38.94 Reimb, Brad Howell 40.00 Cell, Glacial Lakes Humane Society 450.00 Svc, HyVee #1871 Accts Receivable 1622.53 Sup, Interlakes Community Action 986.83 Svc, Intoximeters 945.00 Sup, JAGO Designs 135.00 Rep, JAGO Designs 429.00 Svc, Kathy Janske 20.00 Wit, Al Janzen 408.50 Reimb, Myron Johnson 281.20 Trav, Paul Johnson 583.33 Svc, Jurgens Printing 212.00 Sup, Marty Karnopp 40.00 Cell, Kellie Kellogg 15.92 Jury, Kimball Midwest 158.39 Supplies, Klein's 25.13 Sup, Jared Koppman 10.74 Jury, Kossuth County Sheriff's Office 18.00 Svc, Lake City Fire Equipment 908.21 Maint, Lake City Fire Equipment 130.40 Maint, J.H. Larson Electrical Co. 1.95 Rep, LATI/Corp Ed

11250.00 CDBG Grant, LATI/Corp Ed 15000.00 Grant, Ann Lauseng 12.96 Jury, Lewis & Clark Bhs 160.00 Svc, Lewno Law Office 607.67 Svc, Lincoln Co Treasurer 45.00 Svc, Dustin Lindner 20.00 Wit, Jodi Loehrer 292.91 Trav, Phyllis Lutz 102.96 Jury, M & T Fire And Safety 48.00 Supplies, Mac's Inc. 41.54 Sup, Mahowald's Hardware 6.98 Supplies, Mahowald's 54.72 Rep, Marco, Inc 433.16 Svc, Marshall & Swift 1658.30 Maint, Russell Mathews 40.00 Cell, Menards 138.85 Rep, Menards 44.98 Supplies, Meyers Tractor Salvage 397.96 Rep, Midcontinent Communications 275.00 Util, Midwest Automotive Inc 465.98 Equip, Mikelson Law Office 214.78 Svc, Milbank Communications 54.74 Rep, Michael Mitchell 20.00 Refund, Municipal Utilities 11086.56 Util, Municipal Utilities 312.31 Utilities, Roland Niewoehner 13.70 Jury, Northern Con-Agg 926.42 Supplies, Northwestern Energy 146.23 Utilities, Yanira Novoa 100.00 Svc, Office Peeps, Inc. 3611.57 Sup, Olson Asphalt Maintenance 5643.75 Rep, Jerrod Olson 40.00 Cell, Ottertail Power Co, 20.53 Utilities, Michelle Pederson 25.00 Cell, Pennington County Sheriff 307.20 Trans, Sarah Petersen 8.45 Reimb, Jody Piel 20.00 Wit, Pitney Bowes 210.00 Rent, PMB 0112 201.57 Util, Jerry Pollard 174.00 Svc, Prairie Lakes Health Care Cent 3315.00 Svc, Print 'Em Now 609.00 Sup, Ann Rasmussen 39.00 Trav, Redwood Toxicology Laboratory 355.48 24/7, Reedstrom Law Office, PC 4155.79 Svc, Adam Reeves 20.00 Cell, Cathryn Rehfuss 6.00 Svc, Brian Richter 40.00 Cell, Ron's Saw Shop 9.44 Rep, Anna Rud 66.00 Ref, Runnings 143.14 Rep, Dawn Russell 315.40 Svc, Terrance Satterlee 1500.00 Svc, Lila Schaefer 104.44 Jury, Harvey Schneider 105.92 Jury, SD Attorney General's Office 250.00 24/7 Fees, SD Department Of Revenue 1956.00 Fees, SD State Fair 22.00 Pass, SD State Treasurer 344786.62 Sept Remittance, SDACO 1090.00 Aug M&P Relief, SDN Communications 612.97 Util, Melissa Sears 25.00 Cell, Securus Technologies 2100.00 Util, Service Plus, Inc. 212.45 Rep, Shepherd Reporting Llc 120.00 Svc, Sherwin Williams 84.19 Rep, Sioux Valley Coop 1479.37 Sup, Sioux Valley Coop 21.16 Supplies, South Dakota Dept. Of Transpor 300.65 Repairs/Maint., South Shore Gazette 2093.34 Publ, Star Laundry 51.21 Sup, Star Laundry 107.50 Supplies, Michelle Sterry 38.50 Witn, Sturdevant's Auto Parts 37.32 Rep, Sutton Law Office Pc 387.97 Misc, Sutton Law Office Pc 10420.83 Svc, Karen Swanda 48.00 Svc, Scott Swanson 25.00 Cell, T & J Parking Lot Maintenance 425.00 Rep, Technicolor Screen Printing 44.00 Unif, Heidi Thorson 25.00 Cell, Toshiba Financial Services 484.68 Rent, Tower Apartments 44.00 Rent, Town Of Florence-Peggy Lindahl 25.00 Utilities, Town Of South Shore 72.00 Utilities, Harold Lee Trumm 75.00 Reimb, Ultramax 1596.00 Sup, Us Foodservice Inc 9105.73 Sup, Deidra Sinner Vangilder 10.74 Jury, Verizon Wireless 154.74 Util, Great Western Bank 1311.23 Sup, TCM/Reliabank Dakota 2158.67 Trav, Tom Walder 40.00 Cell, Walgreens 147.01 Presc, Walmart Community 1293.68 Sup, Watertown Lawn & Garden 18.00 Rep, Watertown Lawn & Garden 445.00 Rep, Watertown Public Opinion 2524.56 Publ, Watertown Public Opinion 29.84 Publ, Toby Wishard 40.00 Cell, Wow! Business 374.81 Util, Wow! 49.95 Utilities, Xerox Corporation 124.11 Supplies, Yankton Co. Sheriff 125.00 Svc, Yankton Co Treasurer 106.25 Svc, Patricia Yetter 101.48 Jury.

### **EXTENSION CENTER SALE RING ROOFING REPAIRS**

Facility Manager, Milo Ford, met with the Board to discuss a project to replace the roof area of the Extension Center Complex specifically over the sale ring. Mr. Ford advised the Board that since he started the process to secure quotes for this proposed project he has had a contractor suggest the roof is in need of repair and not replacement. Mr. Ford noted the estimated cost to repair the roof is \$5,860.00 compared to the proposed cost to replace the roof in the amount of \$39,890.00. Mr. Ford recommended to the Board that the repair approach is appropriate at this time. Motion by Johnson, second by Heller, to authorize the repair of the roof over the sale ring area at the Extension Center Complex; all present voted aye; motion carried.

### **SUNCHASE PROPERTY LAND ACQUISITION**

Watertown Mayor, Steve Thorson, met with the Board to discuss a City/County effort to purchase property from Mills Property Management upon which the Sunchase Apartments stood before a fire destroyed the apartment complex. Mayor Thorson noted the City has made an offer on the property which has been accepted by Mills Property. Mayor Thorson made a request of \$150,000.00 from the

County towards the purchase price of the property. Motion by Hanten, second by Brinkman, to use \$150,000.00 from the Courthouse Building Fund budget towards the purchase of the Sunchase property. Discussion was held regarding the title to the property; an agreement to be drawn up between the City and County for maintenance and care of the property; removal of the current rubble on the property due to the fire and destruction of the apartment complex; and County funds available to use towards the purchase of the property. Upon vote of the Board; all present voted aye; motion carried.

**CHANGE OF REGULAR MEETING DATE**

The Board noted there will be no regular meeting of this Board on Tuesday, September 17<sup>th</sup>, due to the SDACC/SDACO County Convention in Spearfish from September 16<sup>th</sup> through September 18<sup>th</sup>. The Board also noted there will be a quorum of this Board in attendance at the convention.

**COLONIAL LIFE PRESENTATION**

Zebulen Dickey, District General Agent and Stephanie Greenman, Sales Representative; both with Colonial Life, presented to the Board information regarding Colonial Life's benefit solutions/services.

**DOUGHERTY & COMPANY LLC**

Dougherty & Company LLC representatives, Tom Grimmond, Tom Beadnell, and Toby Morris, met with the Board to review funding options available to the County for a possible major building project.

**PERSONNEL CHANGES**

Motion by Hanten, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: Correctional Officer, Jennifer Matejek; anniversary step increase, from step 6/\$18.89 per hour to step 7/\$19.51 per hour; effective date October 1<sup>st</sup>, 2013, submitted and approved by Chief Correctional Officer. Tom Walder.

**BUILDING STUDY**

Commissioner Heller updated the Board on the recent tour of the Court/Detention facilities in Austin, Minnesota. Discussion was held regarding the availability/unavailability of State owned land for the County's proposed building project, a letter of invitation to potential building committee members, and scheduling of the next meeting with the architect sometime during the week of September 23<sup>rd</sup>.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 10:41 a.m., until 9:00 a.m., Tuesday, September 24<sup>th</sup>, 2013; all present voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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