

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

October 7, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 7th, 2014, at the Codington County Courthouse. Commission members present were: Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Commissioner George Heller was absent; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Johnson, second by Hanten, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by McElhany, to approve the minutes of September 23rd, 2014; all present voted aye; motion carried.

ORDINANCE #58 REGARDING OFF-PREMISE SIGNS

The Board held the second reading and public hearing regarding proposed ordinance #58 which would, if approved, amend the County's zoning ordinance regarding off-premise signage. Zoning Officer, Luke Muller, reviewed the proposed ordinance which would amend the County's ordinance to become more closely aligned with State statute. Motion by Johnson, second by McElhany, to adopt proposed ordinance #58. Chairman Brinkman then opened the floor to the public present for this meeting for comments. No persons present offered comments. Chairman Brinkman then closed the hearing to the public and turned to the Board for additional comments. The Board had no further comments. Upon vote of the Board, on Commissioner Johnson's motion to adopt proposed Ordinance #58, the following roll call vote was taken: Heller – absent, McElhany – aye, Johnson – aye, Brinkman – aye, and Hanten – aye; motion carried.

911 RESIDENTIAL SIGNAGE

4-H Youth Program Advisor, Jodi Loehrer and Zoning Officer, Luke Muller, met with the Board to discuss the process of 911 home addressing signage. Previously these signs were put together by the 4-H Leaders Association as a fund raising project and since the margin of profit has decreased considerably the Association has expressed a desire to discontinue the project. The Board determined this function is best suited to the Planning and Zoning Office as when a homeowner applies for a building permit the address sign can be ordered at the same time. The Board further determined the Planning and Zoning Office will take over the sale and assembly of 911 home addressing signs effective January 1, 2015. Discussion was held regarding many 911 home address signs that were ordered previously and have not yet been picked up at the Extension Center Complex. Sheriff Wishard suggested letters be sent out to the persons who have ordered these signs and if after a period of time the signs still have not been claimed Sheriff Wishard will have his deputies deliver said signs. Discussion was also held regarding the "old red signs" that are still in place in the rural areas of Codington County and which were previously used to guide emergency responders. The Board noted these signs should be removed as they are obsolete with the current use of 911 home address signs.

MONTHLY REPORTS

4-H Youth Program Advisor, Jodi Loehrer, reviewed the following items: Events associated with National 4-H Week, October 5th – October 11th; the Strengthening Families Program; the 4-H Recognition event; SDSU Extension Conference and National 4-H Conference. **Community Health Nurses, Karla Moes and Annie Kriese**, submitted a written report covering the following items: WIC, Immunizations,

TB Preventive Therapy, Baby Care, Flu, POD, School services, meeting attended, office fees collected, and office visit numbers. **Weed Supervisor, Steve Molengraaf**, noted fall weed spraying is near completion. Mr. Molengraaf attended the State Weed meeting where the annual weed spraying grant was set at \$6,000 or more depending on grant applications. Mr. Molengraaf advised the Board that Palmeri Aramanthus, pig weed resistant to glyphosate found in the U.S. Southeast, has now been found in Buffalo County in South Dakota. **Welfare Director, Sarah Petersen**, reported statistics for her office for the time period of September 1st through October 7th, 2014: 62 contacts, 3 applications; with 0 approved for County assistance; 1 denial; 2 pending or referred; 0 other resources utilized; 0 guarantees; and 0 new clients approved. Total Assistance: \$282.50 for 1 burial (opening and closing of grave for cremation); 0 active medical cases and 2 medical applications pending decision. The Welfare Director noted statistics for the NACo Prescription Drug Program in Codington County during the month of August with 159 persons utilizing the program and a realized savings of \$6,069.00 for the month. The Welfare Director noted the prescription drug card continues to be utilized despite the effects of the Affordable Care Act. Ms. Petersen reviewed several events she attended in the month of September.

PART TIME DEPUTY SHERIFF POSITION

Motion by Hanten, second by McElhany, to authorize Sheriff Wishard to fill a part time Deputy Sheriff position internally. Sheriff Wishard advised the Board that this position has been vacant since the prior part time Deputy was promoted to full time upon the retirement of a full time Deputy earlier this summer. Upon vote of the Board; all present voted aye; motion carried.

PAYROLL CLAIMS

Motion by McElhany, second by Johnson, to approve the following September payroll claims; all present voted aye; motion carried: Commissioners: 9,438.91 total salaries. Auditor: 18,516.97 total salaries. Co. Treasurer: 26,669.41 total salaries. States Attorney: 32,538.68 total salaries. Gov. Buildings: 17,842.34 total salaries. Dir. Equalization: 39,910.14 total salaries. Register of Deeds: 17,986.97 total salaries. Veterans Service: 8,962.72 total salaries. Sheriff: 73,339.92 total salaries; Rusty Mathews 3,993.30 step increase. Co. Jail: 87,248.65 total salaries; Shawna Carter 3,499.14 step increase; Lindsey Stricherz 3,499.14 step increase; Matt Blackwelder 3,319.92 step increase. Care of the Poor: 4,391.29 total salaries. County Nurse: 4,009.89 total salaries. County Park: 11,173.91 total salaries. Ag. Bldg.: 8,546.32 total salaries. Co. Extension: 8,578.54 total salaries. Weed Control: 7,225.88 total salaries. Planning Board: 285.53 total salaries. Road & Bridge: 83,223.94 total salaries; Lori Deutsch 3,210.30 step increase. Emergency Management: 10,257.12 total salaries. Crime Victim: 5,700.83 total salaries. W.I.C.: 4,004.45 total salaries. Total: 479,852.41. Breakdown of withholding amounts which are included in the above: S.D. Retirement 42,758.32 S.D. Retirement 361.40 spouse option; S.D. Supplemental Retire. 1,730.00 suppl. retire.; Wellmark 63,623.74 ins.; Lincoln Financial Group 451.50 life ins.; Delta Dental 5,724.94 ins.; Avesis 772.76 ins.; Nationwide Retire. Sol. 214.29 suppl. retire.; AFSCME Local #65 313.60 employee union dues; AFLAC 2,593.91 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 2,652.00 suppl. retire.; AFLAC 379.46 ins.; Watertown United Way 125.42 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 12,720.00 employee payments; Cod. Co. Treasurer 35,465.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 197.00 employee union dues; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 35,789.04 federal withholding; ReliaBank Dakota 54,614.44 social security; AAA Collections 436.07 employee payment; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.; employee payment.

CLAIMS

Motion by Hanten, second by Johnson, to approve a claim to Visa in the amount of \$2,277.08 sup/trav; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by McElhany, second by Johnson, to declare the following equipment from the Emergency Management Office, surplus to be destroyed; all present voted aye; motion carried: HP Computer s/n MXL6500GY7, keyboard and mouse and GEN 01396, HP Computer s/n 2UA8440J59 and keyboard.

AG. BUILDING LIGHTING PROPOSALS

Motion by Johnson, second by McElhany, to approve a request to proceed with a lighting project at the Ag. Building, as requested by Facilities Manager, Milo Ford, who could not be present for this meeting. Mr. Ford advised the Board by previous correspondence that the project consists of four separate areas of the Extension Center Complex in the areas of the sale ring, echo chamber, north and south expos. The total cost of the projects comes to a gross of \$33,564 and a net of \$26,978 after rebates are applied. Mr. Ford noted there are budget funds available for these projects. Upon vote of the Board; all present voted aye; motion carried.

U.S. GEOLOGICAL FUNDING AGREEMENT/ FLOOD MONITORING STATIONS

Motion by Johnson, second by McElhany, to authorize Chairman Brinkman to sign the Joint Funding Agreement, between Codington County and the USGS (United States Geological Survey), for flood monitoring stations and precipitation gages, for the time period from October 1, 2014 through September 30, 2015, in the amount of \$8,800.00; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by McElhany, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Director, State Homeland Security Senior Advisory Committee meeting in Pierre and Safety Loss and Control Conference also in Pierre. Weed Supervisor, 2014 Weed and Pest District Meeting in Stratford, SD.

PERSONNEL CHANGES

Motion by Hanten, second by McElhany, to approve the following anniversary step increase personnel changes; all present voted aye; motion carried. Steve Coyle, Building Maintenance, step 7 to step 8, \$16.75 per hour to \$17.00 per hour, effective date October 1, 2014. Debra Melville, Auditor Accounts Payable Clerk, step 7 to step 8, \$16.75 per hour to \$17.00 per hour, effective date October 15, 2014.

CORRESPONDENCE

The Board noted correspondence from U. S. Senator, Tim Johnson, advising that there are no federal grants available for the building of jails.

EXECUTIVE SESSION

Motion by Johnson, second by Hanten, to enter into executive session at 9:52 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:04 a.m., no action was taken. Welfare Director, Sarah Petersen and Human Resource Director, Terry Satterlee, were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:04 a.m., until 9:00 a.m., Tuesday, October 14th, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County, October 7, 2014

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