

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE**

October 6, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 6th, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of September 22nd, 2015; all present voted aye; motion carried.

BOYS AND GIRLS CLUB OF WATERTOWN

Liz Christianson, Executive Director; Kyle Thyen, Director of Program Services; and Louis Canfield, Director of Operations; all with the Boys and Girls Club of Watertown, met with the Board to express thanks for the County's annual appropriation to the Boys and Girls Club and provide an overview of the services provided by the club. Mr. Canfield informed the Board that the County's appropriation is used directly for counseling services through the club.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board on National 4-H Week, National Youth Science Day, Extension Conference, 4-H record books completion, 4-H recognition event, National Extension 4-H Youth Association meeting, a shooting sports training for volunteers, and a newly organized 4-H club. **Community Health Nurses, Anne Kriese and Karla Moes**, who could not be present for this meeting, provided the Board with a written report covering the following: meetings attended, community and office activities, office fees collected, office visits stats, WIC activities, immunizations, baby care, flu vaccine availability, and an upcoming POD/HAN exercise. **Weed Supervisor, Steve Molengraaf**, updated the Board on the near completion of the spraying season, working at the State Fair, attending the State Weed meeting and tour, 2016 grant funds availability, an upcoming District Weed meeting hosted by Codington County, and an upcoming State Weed Conference scheduled in Aberdeen.

DISTRICT WEED MEETING

Motion by McElhany, second by Johnson, to authorize expenses to host a District Weed meeting in Codington County on November 2nd; all present voted aye; motion carried.

FFY2016 EMERGENCY MANAGEMENT STATE AND LOCAL AGREEMENT

Motion by Hanten, second by McElhany, to authorize the Chairman to sign the FFY2016, Emergency Management, State and Local Agreement between the SDOEM (South Dakota Office of Emergency Management) and Codington County; all present voted aye; motion carried.

EXTENTION CENTER COMPLEX LIGHTING PROJECT

Motion by Johnson, second by McElhany, to authorize a project at the Extension Center Complex to replace/install 94 light fixtures. Facility Manager, Milo Ford, presented the Board with a proposal from Muth Electric in the amount of \$13,992.00 for the cost of this project. Mr. Ford advised the Board that a

rebate of \$1,692.00 will come back to the County for this project. Upon vote of the Board; all present voted aye; motion carried.

2016 DETOUR AGREEMENT

Highway Supt., Rick Small, presented the Board with a detour agreement, between the SDDOT and Codington County, for the duration of a resurfacing project on Highway 212 east of Watertown. The SDDOT wishes to use County Roads 9 & 20, as detour roads, during this project. Motion by Hanten, second by McElhany, to authorize the Chairman to sign the detour agreement; all present voted aye; motion carried.

SALARY CLAIMS

Motion by Johnson, second by Hanten, to approve the following salary claims for the month of September; all present voted aye; motion carried: Commissioners: 11,309.61 total salaries. Auditor: 15,279.91 total salaries. Co. Treasurer: 26,855.55 total salaries; Ashley Lindner 2,559.54 step increase. States Attorney: 26,769.90 total salaries. Gov. Buildings: 18,779.78 total salaries. Dir. Equalization: 41,451.13 total salaries. Reg. of Deeds: 15,181.85 total salaries. Veterans Service: 9,342.71 salaries. Sheriff: 80,009.12 total salaries; Rusty Mathews 4,229.94 step increase. Co. Jail: 100,575.50 total salaries; Shawna Carter 3,640.08 step increase; Lindsey Stricherz 3,640.08 step increase; Tyler Varns 16.70 per hour part time new hire; Kayla Schomaker 16.70 per hour part time new hire; Cameron Kamnitz 16.70 per hour part time new hire; Kelly Spieker 16.70 per hour part time new hire; Matt Blackwelder 3,514.80 step increase. Care of the Poor: 4,769.37 total salaries. County Nurse: 4,181.14 total salaries. Co. Park: 11,218.65 total salaries. Ag. Bldg.: 8,851.25 total salaries. Co. Extension: 8,918.60 total salaries. Weed Control: 8,943.93 total salaries. Planning Board: 164.79 total salaries. Road & Bridge: 86,484.80 total salaries; Lori Deutsch 3,340.80 step increase. Emergency Management: 11,032.10 total salaries. Crime Victim: 5,939.32 total salaries. W.I.C.: 2,873.75 total salaries. Total: 498,932.76
Breakdown of withholding amounts which are included in the above: S.D. Retirement 43,229.18; S.D. Retirement 328.93 spouse option; S.D. Supplemental Retire. 3,770.00 suppl. retire.; Wellmark 64,008.93 ins.; Lincoln Financial Group 478.11 life ins.; Delta Dental 5,690.50 ins.; Avesis 768.02 ins.; Nationwide Retire. Sol. 244.29 suppl. retire.; AFSCME Council 65 432.00 employee union dues; AFLAC 2,750.42 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 3,202.00 suppl. retire.; AFLAC 344.88 ins.; Watertown United Way 115.85 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 14,417.00 employee payments; Cod. Co. Treasurer 33,815.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 195.00 employee union due; Codington County Deputy Sheriff's Association 135.00 employee union dues; ReliaBank Dakota 36,650.04 federal withholding; ReliaBank Dakota 56,794.22 social security; Breit Law Office 140.00 employee wage deduction; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.; employee payment; SDRS Special Pay Plan 45.00 employee participation fee; SDRS Special Pay Plan 1,304.06 final pay out for Mary Halsey.

COUNTY WEBSITE MAINTENANCE

The Board held a discussion regarding fees paid for updating the County's website with current information and the possibility of going to a flat monthly fee rate instead of an hourly charge. No action was taken at this time.

EMPLOYEE HEALTH INSURANCE

The Board held a brief discussion regarding proposals received for employee health insurance coverage. Chairman Brinkman noted several of the proposals potentially have significant out of pocket costs to employees depending on which medical facility an employee may use.

CCJAC

Commissioner Gabel updated the Board on progress of the CCJAC including the completion of a courthouse space assessment by the National Center for State Courts. Commissioner Gabel also provided the Board with a report of historical renovation considerations for the Courthouse which has been listed on the National Register of Historic Places since 1978. Commissioner Gabel noted the next meeting of the CCJAC will take place at 6:00 P.M. on Tuesday, November 10th, at LATI.

PERSONNEL CHANGES

Motion by Hanten, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: Debra Melville, Auditor Clerk, anniversary step increase from step 8/\$17.43 per hour to step 9/\$17.69 per hour, effective date October 15, 2015. Linda Young, States Attorney Criminal Civil Records Management, anniversary step increase from step 7/\$21.01 per hour to step 8/\$21.33 per hour, effective date October 1, 2015. Russell Mathews, Deputy Sheriff, anniversary step increase from step 6/\$23.52 per hour to step 7/\$24.31 per hour, effective date September 15, 2015. Terry Keogan, Highway Maintenance II, anniversary step increase from step 8/\$20.83 per hour to step 9/\$21.14 per hour, effective date October 1, 2015. Marty Karnopp, Deputy Emg. Mgmt. Director, anniversary step increase from step 7/\$20.25 per hour to step 8/ \$20.56 per hour, effective date October 1, 2015.

TRAVEL REQUESTS

Motion by Hanten, second by Gabel, to approve the following travel requests; all present voted aye; motion carried: Veterans Service Officer, Volunteer Service meeting; Highway Supt., Emg. Mgmt. Director, and Weed Supervisor, Safety & Loss Control Conference; and Emg. Mgmt. Director, State Incident Mgmt. Assistance Team Conference.

ORDINANCE #62 TO AMEND THE ZONING ORDINANCE

The Board held the second reading and public hearing regarding proposed Ordinance #62 to amend the Zoning Ordinance for property described as the SE1/4 of SE1/4 of Sec. 19-T119N-R55W in the County of Codington. Zoning Officer, Luke Muller, was present for this second reading and hearing and advised the Board the Planning and Zoning Board has recommended approval of the ordinance. This ordinance, if approved, will rezone the aforementioned property from Agricultural to Industrial to accommodate a plan for a fertilizer facility for the Farm County Co-op of Wallace. Motion by Johnson, second by McElhany, to adopt Ordinance #62. Chairman Brinkman asked for comments from the public present for this hearing; no comments were offered. Chairman Brinkman then closed the hearing to the public and asked for additional comments from the Board; no comments were offered. Upon vote of the Board on Commissioner Johnson's motion to adopt Ordinance #62; all present voted aye; motion carried.

PLAT RESOLUTIONS

Zoning Officer, Luke Muller, presented the Board with two plats for their approval. The Board took action on the following Plat Resolutions:

RESOLUTION #2015-23

A Resolution to approve the platting of the Schlotterbeck First Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled: Schlotterbeck First Addition located in the NW1/4 of Section 10-T117N-R51W of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the

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said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Johnson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 6th day of October, 2015, at Watertown, Codington County, South Dakota.

Elmer P. Brinkman

Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2015-23, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 6th day of October, 2015 at Watertown, Codington County, South Dakota.

Cindy Brugman

County Auditor, Codington County, South Dakota

RESOLUTION #2015-24

A Resolution to approve the platting of the Syhre Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Syhre Addition located in the SE1/4 of Section 6-T117N-R52W of the 5th P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Johnson, second by Commissioner McElhany; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Codington County, October 6, 2015

Dated this 6th day of October, 2015, at Watertown, Codington County, South Dakota.

Elmer P. Brinkman
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA
§
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2015-24, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 6th day of October, 2015 at Watertown, Codington County, South Dakota.

Cindy Brugman
County Auditor, Codington County, South Dakota

EXECUTIVE SESSION

Motion by Hanten, second by Gabel, to enter into executive session at 10:21 a.m., to discuss current litigation, contract negotiations, and union contract negotiations; all present voted aye; motion carried. Legal representatives from Richardson, Wyly, Wise, Sauck & Hieb; Mayor Steve Thorson; Councilman Jon Solum; States Attorney, Patrick McCann; and Human Resource Officer, Terry Satterlee, were present for executive session at varying times. The Board returned to regular session at 12:05 a.m., no action was taken.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 12:05 a.m., until 9:00 a.m., Tuesday, October 13th, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____.