

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

October 20, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 20th, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of October 13, 2015; all present voted aye; motion carried.

MONTHLY REPORTS

Highway Supt., Rick Small, who could not be present for this meeting, submitted a written report as follows: graveling continues in the Kranzburg area; the main mowing is finished with touch ups taking place in a number of problem areas where snow has previously drifted and built up; the asphalt cold planer is being installed on the Bobcat and the new truck will be delivered to Northern Truck for the installation of the dump body. **Facilities Manager, Milo Ford**, reported the following: Memorial Park – the park is closed for the season, despite requests for camping spots in the month of October, 2015 camping revenues appear to be successful and will be reported at a future meeting. Mr. Ford expressed his thanks to the Emergency Management Office, Search and Rescue Organization, and Highway Dept. for their assistance with projects at the park during the course of the year. Courthouse – the window replacement project is progressing and the security updates on second floor are slowly progressing. Ag. Building – the distributed antenna system has been installed and the building continues to see many rentals and activities in the last quarter of the year. Detention Center – contractors have been on site for a number of projects, the HVAC system has needed repairs along with a major plumbing issue that called for the replacement of sewer piping.

CLAIMS

Motion by McElhany, second by Hanten, to approve the following claims; all present voted aye; motion carried: Daniel Hauge 51.68 jury, Daniel Hoffman 65.12 jury, Safety Benefits 195.00 registration, Visa – Reliabank 1,031.97 sup/trav, Watertown City 22565.02 E-911 collections.

COURTHOUSE SPACE NEEDS ASSESSMENT

Motion by Gabel, second by McElhany, to accept the Courthouse space assessment report from the National Center for State Courts; all present voted aye; motion carried. Discussion was held regarding the findings of this report and what was presented to the public in the County's bond election process in 2014.

FACILITY DUDE CONDITION ASSESSMENT PROPOSAL

Facility Manager, Milo Ford, presented the Board with a proposal from Facility Dude that would provide the County with an assessment of the Courthouse, Detention Center, and Extension Center Complex, from top to bottom. This assessment would allow the County the planning capability for capital projects and improvements for the next 20 years. Mr. Ford informed the Board the proposal comes at a cost of \$14,250.00, which has been budgeted for in 2016. Chairman Brinkman suggested the

County Highway Office building be included in the assessment if possible. Motion by McElhany, second by Hanten, to approve the proposal from Facility Dude, as presented by the Facility Manager; all present voted aye; motion carried.

EXTENSION CENTER COMPLEX PUBLIC INTERNET ROUTER EQUIPMENT

Facility Manager, Milo Ford, informed the Board that the router equipment for public internet access at the Extension Complex is in need of replacement. Mr. Ford noted the proposed new business class router, with a cost of \$925.00, would provide a firewall, content filtering, and will support a larger number of devices than the old router. Motion by Johnson, second by McElhany, to authorize the purchase of the new router equipment, as presented by Mr. Ford; all present voted aye; motion carried.

SURPLUS CASH REVIEW

The Board spent some time discussing the current General Fund surplus cash analysis and comparing the current balance to prior year reports. Discussion was also held regarding the availability of Highway grant funds to Counties who are not utilizing the maximum wheel tax collection as authorized by statute.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by McElhany, to supplement the Emergency Management expenditure and revenue budgets with Homeland Security grant reimbursement funds in the amount of \$1,499.50; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel changes; all present voted aye; motion carried: Deputy Sheriff, Scott Bohls, anniversary step increase to step 7/\$24.31 per hour, effective date October 15, 2015. Highway Maintenance III, Allen Benck, anniversary step increase to step 9/\$21.85 per hour, effective date November 1, 2015. Highway Maintenance III, Brad Schwinger, anniversary step increase to step 9/\$21.85 per hour, effective date November 1, 2015. Highway Maintenance II, Rick Holinka, anniversary step increase to step 9/\$21.14 per hour, effective date November 1, 2015.

TRAVEL REQUESTS

Motion by Johnson, second by McElhany, to approve the following travel requests; all present voted aye; motion carried: Welfare Director, Medicaid Advisory Committee meeting and Auditor, Election workshop.

EXECUTIVE SESSION

Motion by McElhany, second by Gabel, to enter into executive session at 9:58 a.m. to discuss union contract negotiations and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:46 a.m.; no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:46 a.m., until 9:00 a.m., Tuesday, October 27th, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.