

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

October 14, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 14th, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of October 7th, 2014; all present voted aye; motion carried.

INMATE AMBULANCE SERVICES

Doug Kranz, Watertown Fire and Rescue, met with the Board to discuss the possibility of a contract, between the Codington County Detention Center and Watertown Fire and Rescue, for the provision of ambulance service for inmates. The City currently bills inmates privately, who are in need of ambulance service, while incarcerated in the Codington County Detention Center. The City would like to see a contract where the County would pay a reduced rate to the City directly for those services and the County would then collect reimbursement from the inmate. Discussion was held regarding the annual number of ambulance calls for inmates, determination of when an inmate is considered to be in the County's custody, and how out of County inmates would be billed. Sheriff, Toby Wishard, was present for this conversation and noted funds have not been included, for these services, in the County's adopted 2015 budget. Chairman Brinkman indicated a need for additional discussion between this Board, Mayor Steve Thorson and member/s of the Watertown City Council before a contract would be considered by the County.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported work continues on calculation of levies for taxes payable in 2015, absentee voting is underway, and election work continues to prepare voting precincts for the 2014 General Election. **Director of Equalization, Shawna Constant**, reported her office is starting year end procedures for the assessment year, finalizing values in the reappraisal area, reviewing sales, updating property cards and entering the data into the software program, working on building permits, and accepting wetland and tax exempt applications which must be filed by November 1st of each year. The Equalization office has been working with Ag. Producers to determine the impact of the proposed County bond levy on their taxable property values.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Hanten, second by Heller, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of September, 2014, all present voted aye; motion carried.

Cash on hand	\$	6,977.54
Checks in Treasurers' possession		
less than 3 days	\$	131,790.46
Credit Card Charges	\$	2,077.95
Cash Items	\$	527.85

Codington County, October 14, 2014

TOTAL CASH ASSETS ON HAND	\$ 141,373.80
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 16,971.61
Reliabank Dakota	\$13,259,198.40
INVESTMENTS	
SD Public Funds Investment	\$ 6,971.58
CERTIFICATES OF DEPOSIT	
Home Federal Bank	\$ 400,000.00
People's State Bank	\$ 400,000.00
TOTAL CASH ASSETS	\$14,224,515.39
General Ledger Cash Balance by Funds:	
General	\$ 8,259,131.02
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 4,435,527.08
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 1,019,445.44
(schools 435,114.22, townships 42,331.01; city/towns 87,889.54)	
TOTAL GENERAL LEDGER CASH	\$14,224,515.39

REGISTER OF DEEDS MONTHLY FEES

The Board noted a report of fees as submitted by Register of Deeds, Ann Rasmussen. Total transactions in September were in the amount of \$34,845.00; with \$2,320.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

GENERAL FUND SURPLUS CASH ANALYSIS

The Board noted the General Fund surplus cash as of September 30, 2014: \$2,732,055.02 or 29% of the 2015 General Fund budget.

CLAIMS

Motion by McElhany, second by Johnson, to approve the following claims; all present voted aye; motion carried: 1st Choice Sewer & Septic Co 118.75 Rep, A-I Computer Solutions 90.10 Svc, Accreditation, Audit And 150.00 Pmt, Aason Engineering 9518.26 Repairs/Maint., ABRA 303.18 Rep, Active Heating 1080.14 Rep, Advance Auto 14.69 Rep, Allen Benck 25.00 Utilities, Robert Anderson 57.40 Jury, Aspen Tree Service 400.00 Rep, AT&T Mobility 144.60 Util, Bob Barker Co. 18.03 Sup, Batteries Unlimited 24.00 Rep, Beacon Center 3961.00 Pmt, Bendix Imaging Incorporated 437.97 Sup, Thomas Bernard 50.74 Jury, Best Western Of Huron 396.00 Trav, Best Western - Pierre 3034.95 Trav, Janet Bevers 31.70 Reimb, Scott A. Bohls 40.00 Cell, Borns Group 1940.39 Post, Boys & Girls Club 1000.00 Pmt, Brad Schwinger 25.00 Utilities, Bratland Law 835.20 Svc, Brevik Law Office Prof Llc 204.01 Svc, Brian's Glass & Door Inc. 245.00 Repairs/Maint., Elmer Brinkman 167.52 Trav, Brown Clinic Plp 1890.00 Svc, Brown Clinic - Main 2263.00 Svc, Cindy Brugman 43.00 Trav, Burns Law Office 1846.30 Svc, Burns Law Office 2900.00 Svc, Butler Machinery 403.53 Repairs/Maint., C & R Supply 341.18 Rep, Calvin Engels 25.00 Utilities, Carquest Auto Parts 53.78 Rep, Carquest Auto Parts 34.89 Repairs/Maint., Cartney Bearing & Supply 174.84 Repairs/Maint., Cashway Lumber Inc. 4837.81 Sup, Kemps Llc 2049.10 Sup, Center For Education And 260.00 Sup, Centurylink 85.28 Util, Centurylink 657.61 Util, Centurylink 13.39 Util, Chuck's Bike & Lock Shop 20.00 Rep, Clubhouse Hotel 1692.00 Trav, Clubhouse Hotel & Suites 228.00 Travel & Conf., Codington County Highway Dept. 5095.72 Sup, Codington-Clark Electric Coope 81.24 Utilities, Denise Cody 90.00 Svc, Cole Papers, Inc. 2245.97 Sup, Connecting Point Computer Cent 736.65 Maint, Shawna Constant 146.00 Trav, Consulting Radiologists Ltd 467.00 Svc, County Fair Foods 152.22 Sup, CRA Payment Center 274.78 Repairs/Maint., Creative Rewards 50.00 Svc, Credit Bureau Of Watertown Inc 2195.06 Pmt, Culligan Water Conditioning 535.31 Sup, David Curtis 40.00 Cell, D K Diesel 256.74 Repairs/Maint., D S Solutions, Inc 175.00 Sup, Dakota Mailing 358.74 Maint, Dakota Outdoors 135.00 Rep, Dan Busta 25.00 Utilities, Data Truck 79.98 Util, Dave Hedding 25.00 Utilities, Days Inn Pierre 428.94 Trav, Dean Schaefer Court Reporting 90.00 Svc, Delyle's South 81 Service Inc 713.74 Rep, Detco 873.28 Sup, David Donahoe 20.00 Wit, Duane Dolen 25.00 Utilities, Duane's Floor Covering Llc 490.00 Sup, Bimbo Foods, Inc 1306.16 Sup, East Dakota Water Development

1145.53 September Apportionment, Marv Ekeren 37.50 Svc, Election Systems & Software 4711.50 Sup, Dawn Aman-Elshere 126.95 Trav, EMC Insurance Companies 4569.71 Ins, Engelstad Electric Co. 81.63 Rep, Eric Dargatz 25.00 Utilities, F.J. McLaughlin 337.08 Supplies, Family Cosmetic & Implant 735.00 Svc, Family Dental Center 178.00 Svc, Farnams Genuine Parts 696.22 Supplies, First District Assn Of Lcl Gov 6455.12 Svc, Allison Forbush 143.00 Trav, Milo Ford 64.72 Mile, Fox & Youngberg, P.C. 181.32 Svc, Jeanne Friske 30.36 Wit, GCR Tires & Services 1163.36 Rep, Karen Glover 51.48 Jury, Grainger 965.44 Rep, Great Western Bank 228.46 Supplies, Green, Roby, Oviatt, 4158.33 Svc, Greg's Bobcat Services 227.50 Rep, Michael Gubka 40.00 Cell, Nancy Gulden 20.00 Wit, Brenda Hanten 21.00 Trav, Harmelink, Fox & Ravensborg Law 123.71 Svc, Kristin Hemmer 53.70 Jury, Mariah Hericks 20.00 Wit, Jeremy Herrboldt 121.00 Trav, Jeff Hershman 25.00 Cell, Hillyard Floor Care Supply 488.85 Rep, Home Improvement Specialists 6139.68 Rep, Howard Vet Clinic 20.25 Svc, Brad Howell 75.00 Trav, Glacial Lakes Humane Society 75.00 Svc, HyVee #1871 Accts Receivable 1340.28 Meds, I C S Jail Supplies Inc 67.07 Sup, Interlakes Community Action 1038.33 Pmt, Interstate All Battery Center 154.10 Sup, Intoximeters 600.00 Sup, Jago Designs 315.00 Svc, Jamie Dolen 25.00 Utilities, Jeff Case 25.00 Utilities, Johnson Controls, Inc. 4770.69 Rep, Donnie Johnson 20.00 Wit, Myron Johnson 176.40 Trav, Jurgens Printing 542.00 Sup, Darla Kannas 52.22 Jury, Marty Karnopp 40.00 Cell, Lakearea Child Protection Team 20.00 Dues, J.H. Larson Electrical Co. 36.25 Rep, Lawson Products 64.01 Supplies, Leads Online 594.00 Rep, Leisure Interactive, Llc 29.46 Svc, Lewis & Clark BHS 480.00 Svc, Lewno Law Office 901.44 Svc, Lincoln Co Treasurer 40.50 Svc, Jodi Loehrer 47.40 Trav, Lyle Signs Inc 326.39 Supplies, M & T Fire And Safety 153.00 Supplies, Mac's Inc 35.20 Supplies, Macksteel Warehouse, Inc. 7.03 Rep, Macksteel Warehouse, Inc. 30.64 Repairs/Maint., Mac's Inc. 20.90 Sup, Mahowald's 60.82 Rep, Manatron 2483.44 Maint, Marco, Inc 363.90 Rent, Russell Mathews 40.00 Cell, Matt Dargatz 25.00 Utilities, Nancy Mcclanahan 561.50 Svc, Tyler McElhany 182.48 Trav, Mcleod's Printing & Office Sup 1200.00 Sup, Menards 44.13 Supplies, Menards 10.32 Sup, James K Meyer 20.00 Wit, Mid States Audio, Inc 98.00 Rep, Midcontinent Communications 375.27 Util, Minnehaha County Auditor 157.50 Svc, Moe Oil Company 662.20 Supplies, Steve Molengraaf 47.00 Trav, Jamie Monson 133.50 Trav, Motorola Solutions, Inc 3728.00 Sup, Mount Hope Cemetery 282.50 Svc, Municipal Utilities 11165.15 Util, Municipal Utilities 337.82 Utilities, Nat'l 4-H Council-Supply Svc 31.90 Sup, Natl Public Safety Info Bureau 144.00 Sup, Newman Traffic Signs 198.96 Supplies, Northland Chemical Corp 92.39 Sup, Northwestern Energy 139.64 Utilities, Yanira Novoa 60.00 Svc, ODB Company 1280.39 Supplies, Office Peeps 10.72 Supplies, Office Peeps, Inc. 1573.92 Sup, Jerrod Olson 40.00 Cell, Otis Elevator Company 5135.59 Rep, Ottertail Power Co, 24.01 Utilities, Michelle Pederson 146.00 Trav, Pennington County Sheriff 97.20 Svc, Sarah Petersen 38.00 Trav, Pheasantland Industries, 13.25 Sup, Pitney Bowes 210.00 Rent, PMB 0112 144.64 Util, PMB 0112 165.21 Svc, Pollard & Larson , Llp 681.50 Svc, Prairie Lakes Health Care Cent 4010.00 Svc, Print 'Em Now 513.00 Sup, Ann Rasmussen 195.60 Trav, Redlinger Bros. 3155.72 Rep, Rodger Redmond 68.50 Jury, Redwood Toxicology Laboratory 352.84 Sup, Adam Reeves 40.00 Cell, Cathryn Rehfuss 6.00 Svc, William Reiner 19.00 Ref, Reserve Acct 2500.00 Sup, Brian Richter 40.00 Cell, Rick Hartley 40.00 Utilities, Rick Holinka 25.00 Utilities, Ricky Small 40.00 Utilities, Robyn Riter 25.00 Utilities, Runnings 30.47 Rep, Terrance Satterlee 1500.00 Svc, Trevor Schimmel 40.00 Cell, Schrader's 14.00 Sup, Schuneman Equipment 43.03 Repairs/Maint., SD Attorney General's Office 373.00 Svc, SD Department Of Revenue 1115.00 Pmt, SD State Treasurer 386733.56 October Remittance, SDACO 880.00 Pmt, SDN Communications 1129.09 Util, SDN Communications 1129.09 Util, Melissa Sears 146.00 Cell, Securus Technologies 2873.60 Sup, Heidi Selchert 143.00 Trav, Service Signs, Inc 76.53 Rep, Sheehan Equipment 898.65 Repairs/Maint., Sherwin Williams 1145.30 Sup, Sioux Valley Coop 10284.57 Fuel, Sioux Valley Coop 4932.87 Supplies, Nichole Smith 51.48 Jury, South Dakota Dept. Of Transpor 858.73 Repairs/Maint., South Shore Gazette 1105.62 Pub, Town Of South Shore 14.40 Util, Star Laundry 308.35 Supplies, Star Laundry 52.09 Sup, State Bar Of South Dakota 625.00 Sub, Sturdevants Auto Parts 124.94 Repairs/Maint., Sturdevant's Auto Parts 66.25 Rep, Sutton Law Office Pc 10948.33 Svc, Karen Swanda 58.50 Svc, Scott Swanson 25.00 Cell, Sysco North Dakota 12592.58 Sup, T & M Autobody, Inc 360.00 Rep, Zach Thompson 20.00 Wit, Todd Warne 25.00 Utilities, Tool Time Rental 45.00 Maint, Toshiba Financial Services 649.33 Rent, Town Of Florence-Peggy Lindahl 25.00 Utilities, Town Of Henry 136.10 Utilities, Town Of South Shore 110.00 Utilities, Trav's Outfitter Inc 458.66 Unif, Truenorth Steel 13060.35 Supplies, Van Diest Supply Company 9286.70 Sup, David Vandenberg 20.00 Wit, Verizon Wireless 485.09 Cell, Great Western Bank 700.19 Pmt, Tom Walder 40.00 Cell, Walmart Community 326.89 Sup, Warne Plumbing & Heating 536.93 Rep, Watertown Ford 932.90 Rep, Watertown Optimist Club 130.00 Dues, Watertown Public Opinion 925.75 Pub, Wesley Westrum 52.22 Jury, Wheelco 70.76 Repairs/Maint., Wiles & Rylance, Llp 134.40 Svc, Toby Wishard 40.00 Cell, Wow! Business 389.72 Util, Wow! 49.95 Utilities, Watertown Landfill 5.18 Rep, WW Tire Service Inc. 1933.30 Supplies, WW Tire Service Inc 18.87 Rep, Xerox Corporation 120.99 Supplies, Yankton Co. Sheriff 100.00 Svc, Yankton Co Treasurer 330.00 Svc, Zep Sales & Service 493.21 Supplies.

NOVEMBER MEETING DATES

Motion by Hanten, second by McElhany, to change two November meeting dates as follows and as recommended by the Auditor: Tuesday, November 4th – no meeting, Thursday, November 6th – meet at 9:00 a.m., to canvass the 2014 General Election, Tuesday, November 11th – no meeting on Veterans' Day, Wednesday, November 12th – meet at 9:00 a.m. for regular weekly meeting. Upon vote of the Board; all present voted aye; motion carried.

UNCLAIMED PROPERTY RESOLUTION

Treasurer, Carol Maloney, presented the Board with Resolution 2014-24, a resolution to cancel out dated checks and send the funds to the State of South Dakota unclaimed property division. Motion by Johnson, second by Hanten, to approve the following resolution; all present voted aye; motion carried:

Resolution #2014-24

The following unclaimed checks and warrants are being presented, for cancellation to the Board of County Commissioners of Codington County, pursuant to SDCL 7-22-17.

Name	Check Number	Amount
Bass, Brent	121337	\$10.74
Claussen, Jessica	122884	\$10.74
Davis, Jennifer	119640	\$10.00
Eitzen, Maral	120378	\$11.48
Eschen, Tricia or Jeff	119501	\$10.03
First Dakota Title	123196	\$30.00
Hallauer, Jonathan	119682	\$12.96
Holland, Amanda	118692	\$4.00
Lopez, Jaque	123757	\$20.00
McFarland, Kyle	119300	\$11.48
Paladeni, Beth	119502	\$1.00
Roper, Tierra	119794	\$10.00
Schulz, Chelsea	123029	\$10.74
Shaw, David	123276	\$3.00
Shortt, Jean	118682	\$4.92
Stiener, April	119373	\$13.70
Stevens, Brandi	121849	\$20.00
Sutten, Shane	123844	\$12.22
Thompson, Levine	122823	\$4.79
Toering, Jonathan	120800	\$15.00
Total Remitted as Unclaimed Property		\$226.80

Approved by the Board of Codington County Commissioners this 14th day of October 2014.

Elmer P. Brinkman

Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman

Codington County Auditor

DONATION TO MEMORIAL PARK

The Board noted a donation, in the amount of \$1,470.10, received from the Watertown Community Foundation, for the playground equipment recently installed at Memorial Park. Facilities Manager, Milo Ford, noted these funds were left over from a fund drive dating back twelve or thirteen years where funds were collected by a private party to update the playground equipment at Memorial Park. The Auditor advised the Board that this donation will be deposited in the County's General Fund.

DETENTION CENTER ELEVATOR REPAIR

Facilities Manager, Milo Ford, requested authorization to proceed with a repair project on the elevator in the Detention Center. This repair will include the installation of an "Otis Hydro Accel Hydraulic Elevator Modernization System" at the cost of \$54,486.00. Mr. Ford advised the Board parts are no longer available for the elevator along with no available technical support when the elevator goes down. Currently the elevator has to be reset each month at a cost of \$900.00 per month to the County. Motion by Johnson, second by McElhany, to authorize the Chairman to sign the proposal to proceed with the repairs to the elevator as presented and recommended by Facilities Manager, Milo Ford; all present voted aye; motion carried.

MEMORIAL PARK BATH HOUSE RENOVATION

Facilities Manager, Milo Ford, presented the Board with a proposal to renovate the bath house facility on the west side of Memorial Park. Mr. Ford noted this renovation is estimated to cost \$11,880 and will restore the bath house to a fully functional bath house using budgeted funds. Motion by Hanten, second by McElhany, to proceed with the renovation project as presented and recommended by Mr. Ford; all present voted aye; motion carried.

MEMORIAL PARK CAMPGROUND REPORT

Facilities Manager, Milo Ford, along with Memorial Park Campground Managers, Tom and Sharon Sauer, met with the Board to review 2014 revenue statistics for the campground. Mr. Ford reported the total income for 2014 is \$118,438 of which \$23,409 was collected for 2015 reservations leaving a net of \$95,029 for 2014 camping fees collected. Mr. Ford noted this was an approximate gain of 43% over 2013 or \$66,554. Mr. Ford reported there were a number of electrical problems this year but no major plumbing or equipment problems.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Brinkman, to approve an automatic budget supplement to the Sheriff's budget in the amount of \$320.12 and the Emergency Management budget in the amount of \$245.12 with Homeland Security Grant reimbursement funds; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by McElhany, to approve the following anniversary step increase personnel changes; all present voted aye; motion carried: Deputy Treasurer, Janet Bevers, step 6 to step 7, \$19.90 per hour to \$20.20 per hour, effective date November 15, 2014; Deputy Sheriff, Scott Bohls, step 5 to step 6, \$22.21 per hour to \$22.95 per hour, effective date October 15, 2014; Correctional Officer, Jennifer Matejek, from step 7 to step 8, \$19.71 per hour to \$20.01 per hour, effective date October 1, 2014.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 10:19 a.m., until 9:00 a.m., Tuesday, October 21st, 2014; all present voted aye; motion carried.

ATTEST:
Cindy Brugman

Codington County, October 14, 2014

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.