

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

October 13, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 13th, 2015, at the Codington County Courthouse. Commission members present were: Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; absent Lee Gabel; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by McElhany, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of October 6, 2015; all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported on levy work and applications received for the Clerk position in the Auditor's office. **Director of Equalization, Shawna Constant**, updated the Board on the annual appraisal schooling, a recent compliance audit, applications for wetlands, tax exempt status, and veterans with disabilities, sales, and preparations for appraisal year end activities. **Treasurer, Carol Maloney**, updated the Board on preparations for the 2nd half tax collections, tax deed property, and the conversion of a workstation to a handicapped accessible workstation for customers.

RESOLUTION TO CANCEL OUT DATED CHECKS

Motion by Johnson, second by McElhany, to approve Resolution 2015-25 canceling unclaimed checks and warrants as presented by the County Treasurer; all present voted aye; motion carried.

RESOLUTION 2015-25

The following unclaimed checks and warrants are being presented, for cancellation to the Board of County Commissioners of Codington County, pursuant to SDCL 7-22-17.

Name	Check Number	Amount
Reagor Dykes Auto	124387	\$ 5.00
Paul Guderian	124899	\$10.74
Thomas Pagel	125136	\$ 5.00
Chad Coleman	125137	\$ 1.00
Kyle Hollenbeck	126047	\$15.18
Wade Larsen	126307	\$10.74
Tyler Hexum	126597	\$11.48
Leslie Kruse	126971	\$10.00
Jayne Lynch	128577	\$11.48
Christine Carpenter	128461	\$11.48
Megan Dyce	128495	\$10.74
Brandon Kraus	128827	\$ 7.17
Total Remitted as Unclaimed Property		\$110.01

Approved by the Board of Codington County Commissioners this 13th day of October 2015.

Codington County, October 13, 2015

Elmer P. Brinkman

Chairman, Codington County Commissioners

ATTEST:

Cindy Brugman

Codington County Auditor

AUDITOR'S ACCOUNT W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Hanten, second by McElhany, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of September 2015, all present voted aye; motion carried.

Cash on hand	\$ 7,399.76
Checks in Treasurers' possession	
less than 3 days	\$ 92,104.59
Credit Card Charges	\$ 1,661.22
Cash Items	\$ 468.51
TOTAL CASH ASSETS ON HAND	\$ 101,634.08
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,194.00
Reliabank Dakota	\$15,227,071.44
INVESTMENTS	
SD Public Funds Investment	\$ 6,972.29
CERTIFICATES OF DEPOSIT	
Home Federal Bank	\$ 1,000,000.00
Reliabank Dakota	\$ 200,604.93
TOTAL CASH ASSETS	\$16,537,476.74
General Ledger Cash Balance by Funds:	
General	\$ 9,042,461.89
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 5,867,824.85
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 1,116,778.15
(schools 388,697.32, townships 48,156.82; city/towns 106,358.25)	
TOTAL GENERAL LEDGER CASH	\$ 16,537,476.74

The Board noted the report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in the month of September were in the amount of \$33,346.00; with \$1,630.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

GENERAL FUND SURPLUS CASH ANALYSIS

The Board noted the General Fund surplus cash as of September 30, 2015: \$1,854,063.74 or 18% of the 2016 General Fund budget.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Johnson, second by McElhany, to transfer \$18,000.00 from Commissioners Contingency to the Board of Mental Illness budget as recommended by the Auditor; all present voted aye; motion carried.

STATES ATTORNEY OFFICE COPIER

Motion by Hanten, second by Johnson, to authorize the States Attorney's office to enter into a new lease agreement with MARCO for a copier for the office; all present voted aye; motion carried.

Codington County, October 13, 2015

DEPUTY STATES ATTORNEY

States Attorney, Patrick McCann, presented the Board with a personnel change for the position of Deputy States Attorney and recommended the hiring of Rebecca Morlock Reeves to fill that position. Motion by McElhany, second by Hanten, to approve the following personnel change; all present voted aye; motion carried: New hire, Deputy States Attorney, Rebecca Morlock Reeves, step 9/\$31.16 per hour effective date October 19, 2015.

CLAIMS

Motion by Johnson, second by Hanten, to approve the following claims; all present voted aye; motion carried: 1st Choice Sever & Septic Co 75.00 Rep, A&C Sales Llc 400.00 Repairs/Maint., Accreditation, Audit And 150.00 Svc, Active Heating 555.00 Rep, Advance Auto Parts 9.99 Rep, AP Auto Pros 50.00 Rep, Justin Arendsee 50.84 Jury, AT&T Mobility 145.11 Util, Austin Law Offices 1574.23 Svc, Automatic Building Controls 16790.35 Rep, Queen Of Peace Health Services 123.80 Repairs/Maint., Avera Home Medical Equipment 31.25 Sup, Beacon Center 4735.00 Pmt, Tom Beadnell 51.68 Jury, Allen Benck 25.00 Utilities, Best Western Of Huron 468.00 Trav, Best Western 660.93 Trav, Scott A. Bohls 40.00 Cell, Todd Bohls 51.68 Jury, Boldt Construction 306.12 Rep, Borns Group 2414.64 Post, Boys & Girls Club 1000.00 Pmt, Bratland Law 1107.00 Svc, Brian's Glass & Door, Inc. 8000.00 Rep, Brown Clinic Pllp 7385.00 Svc, Burns Law Office 2900.00 Svc, Noah Burright 20.00 Wit, Dan Busta 25.00 Utilities, C & R Supply 314.61 Rep, Carquest Auto Parts 165.70 Rep, Carquest Auto Parts 25.81 Supplies, Carrico Law Prof. Llc 1739.80 Svc, Cartney Bearing & Supply 206.70 Repairs/Maint., Jeff Case 25.00 Utilities, Cashway Lumber Inc. 262.94 Rep, Centurylink 37.40 Util, Centurylink 733.08 Util, Charm-Tex, Inc 248.40 Sup, Clubhouse Hotel 332.00 Trav, Codington County Sheriff 55.49 Reimb, Codington County Treasurer 143.51 Pmt, Codington-Clark Electric Coope 81.15 Utilities, Denise Cody 103.50 Svc, Cole Papers, Inc. 1938.90 Sup, Comfort Inn 104.00 Trav, Comtronics Inc 304.21 Sup, Connecting Point Computer Cent 12117.68 Sup, Shawna Constant 219.02 Trav, Construction Supply Inc 1099.22 Sup, The Coteau Shopper 56.35 Pub, County Fair Foods 219.88 Sup, Crescent Electric Supply Co. 140.91 Rep, Chad Crom 114.00 Trav, Culligan Water Conditioning 213.25 Sup, David Curtis 40.00 Cell, Dakota Portable Toilets, Inc 291.25 Rent, Eric Dargatz 25.00 Utilities, Matt Dargatz 25.00 Utilities, Data Truck 39.99 Util, Days Inn Pierre 331.47 Trav, Delyle's South 81 Service Inc 424.19 Rep, Deuel School District 8.61 September 2015 Apportionment, Chris Devine 106.72 Jury, Dexter Township 4852.36 September 2015 Apportion, Diesel Machinery, Inc. 9184.00 Supplies, Dive Rescue International Inc 375.00 Svc, Duane Dolen 25.00 Utilities, Jamie Dolen 25.00 Utilities, Dugan Sales & Service 1695.95 Equip, Bimbo Foods, Inc 1501.79 Sup, East Dakota Water Development 911.80 September 2015 Apportion, Eden Township 2424.73 September 2015 Apportion, John Egge 54.20 Jury, Ellyson Law Office 3177.24 Svc, Elmira Township 2087.03 September 2015 Apportion, EMC Insurance Companies 4306.07 Ins, Endres Welding 864.00 Svc, Calvin Engels 25.00 Utilities, Engelstad Electric Co. 9266.00 Svc, F.J. McLaughlin 708568.67 Other Exp., Family, Cosmetic, & Implant 131.00 Svc, Farnams Genuine Parts 536.66 Supplies, Fastenal Company 12.30 Rep, First District Assn Of Lcl Gov 7215.58 Svc, Town Of Florence-Peggy Lindahl 46.75 Utilities, Florence School Dist. 15014.94 September 2015 Apportion, Town Of Florence 420.59 September 2015 Apportion, Allison Forbush 185.00 Trav, Milo Ford 291.13 Mile, Fox & Youngberg, P.C. 365.64 Svc, Fuller Township 3879.72 September 2015 Apportion, Linda Fulmer 52.52 Jury, James Galipeau 150.00 Rent, Gast Sales, Inc 259.46 Sup, GCR Tire Center 168.00 Repairs/Maint., GCR Tires & Service 625.37 Rep, Genoa Healthcare/Watertown 1028.51 Sup, Germantown Township 3524.85 September 2015 Apportion, Glacial Interactive Inc 178.75 Svc, Glass Products Inc. 1611.60 Rep, Graceland Township 2079.05 September 2015 Apportion, Grainger 277.68 Rep, Gray Construction 839.29 Rep, Green, Roby, Oviatt, 4937.50 Svc, Dianne Grismer 71.00 Jury, Michael Gubka 40.00 Cell, Guest House Motor Inn 700.00 Asst, Justin Halajian 25.00 Cell, Hamlin Codington Regional Lib. 612.12 September 2015 Apportion, Hamlin School District 2040.26 September 2015 Apportion, Brenda Hanten 38.64 Trav, Harmelink, Fox & Ravensborg Law 323.80 Svc, Rick Hartley 40.00 Utilities, Daniel Hauge 103.36 Jury, Dave Hedding 25.00 Utilities, Town Of Henry 136.10 Utilities, Henry School District 6024.27 September 2015 Apportion, Henry Township 2711.42 September

2015 Apportion, Town Of Henry 910.95 September 2015 Apportion, Jeff Hershman 25.00 Cell, Hillyard Floor Care Supply 2032.91 Sup, William Hoff 40.00 Cell, Daniel Hoffman 65.12 Jury, Rick Holinka 25.00 Utilities, James Hoppe 100.00 Jury, Brad Howell 40.00 Cell, Human Service Agency 2069.05 Svc, Glacial Lakes Humane Society 400.00 Svc, HyVee #1871 Accts Receivable 2990.60 Sup, I State Truck Center 110114.00 Equipment, Interlakes Community Action 2377.84 Svc, Intoximeters 600.00 Sup, James & Larson Law 599.25 Svc, Johnson Controls, Inc. 1638.58 Rep, Janice Johnson 42.43 Wit, Scott Jongbloed 600.00 Grant, Tina Jordan 20.00 Wit, Jurgens Printing 280.00 Sup, Jurgens Printing 299.50 Grant, Kampeska Township 2509.32 September 2015 Apportion, Kannas Custom Cabinets Inc 875.00 Rep, Jenna Kannas 103.36 Jury, Marty Karnopp 40.00 Cell, Mark Katterhagen 30.00 Svc, KCH Law 204.05 Svc, Sandy Kerkvliet 119.77 Sup, Christy Kinney 52.52 Jury, Patricia Knutson 103.36 Jury, Koletzky Law Office 512.00 Svc, Town Of Kranzburg 192.49 September 2015 Apportion, Kranzburg Township 4334.10 September 2015 Apportion, Lake Kampeska Water Proj. Dist 1730.23 September 2015 Apportion, Lake Pelican Watershed 1314.92 September 2015 Apportion, Lake Township 1664.23 September 2015 Apportion, Ryan Lappegard 41.00 Reimb, Larry's Lumber 19.45 Rep, Leads Online 594.00 Rep, Leisure Interactive, Llc 75.73 Maint, Leola Township 1737.40 September 2015 Apportion, Lewis & Clark Bhs 1600.00 Svc, Lewno Law Office 982.69 Svc, Lincoln Co Treasurer 830.85 Svc, Nancy Lintner 50.84 Jury, Jodi Loehrer 426.05 Reimb, M & T Fire And Safety 100.00 Supplies, Mac's Inc 53.94 Supplies, Mac's Inc. 121.80 Rep, Mahowald's 193.09 Rep, Marco, Inc 415.97 Rent, Mark's Auto 10.00 Rep, Russell Mathews 40.00 Cell, Tyler McElhany 646.17 Trav, Mcleod's Printing & Office Sup 222.00 Sup, Menards 32.85 Supplies, Menards 1004.06 Rep, Jonathan Meyer 71.00 Jury, Midcontinent Communications 376.17 Util, Mikelson Law Office 45.00 Svc, Moe Oil Company 2597.30 Supplies, Jamie Monson 12.50 Cell, Motorola 4902.00 Repairs/Maint., Municipal Utilities 11279.44 Util, Municipal Utilities 326.43 Utilities, Natl Public Safety Info Bureau 144.00 Sup, Andrew Niemann 127.52 Wit, North Marsh Lake Watershed 69.62 September 2015 Apportion, Northwestern Energy 139.36 Utilities, Chelsea Nygaard 105.04 Jury, OSB Company 1294.94 Supplies, Office Peeps, Inc. 2339.28 Sup, Office Peeps 5.24 Supplies, Jerrod Olson 185.00 Cell, Ottertail Power Co, 22.91 Utilities, Michelle Pederson 169.00 Trav, Pelican Township 2371.89 September 2015 Apportion, Pennington County Jail 768.95 Trav, Performance Towing 135.00 Svc, Pharmchem Inc 150.00 Sup, Phipps Township 1863.76 September 2015 Apportion, Randy Pickrel 108.40 Jury, PMB 0112 178.28 Util, Prairie Lakes Health Care Cent 2975.00 Svc, Prestige 250.00 Svc, Michael Price 20.00 Wit, Print Em Now 136.00 Supplies, Print 'Em Now 56.00 Sup, Ramada Mitchell 221.00 Trav, Rauville Township 4133.60 September 2015 Apportion, Redlinger Bros. 1001.75 Rep, Redwood Toxicology Laboratory 525.86 Sup, Adam Reeves 40.00 Cell, Regional Pharmacy 45.29 Sup, Cathryn Rehfuss 28.50 Svc, Reserve Acct 2500.00 Sup, Richland Township 2379.13 September 2015 Apportion, Brian Richter 40.00 Cell, Robyn Riter 25.00 Utilities, Bodie Robbins 20.00 Wit, Ed Roehr Safety Products 305.00 Sup, Ron's Saw Shop 472.86 Rep, Ron's Small Engine Repair 21.99 Rep, Don Rowland 600.00 Grant, Runnings 61.96 Sup, Runnings Farm & Fleet 40.75 Supplies, Dawn Russell 22.80 Trans, Dennis Sandahl 30.00 Ref, Sanford Watertown Occupational 402.00 Svc, Terrance Satterlee 1500.00 Svc, Tyler Schaack 133.60 Jury, Dean Schaefer Court Reporting 321.00 Svc, Trever Schimmel 40.00 Cell, Schrieber Law Firm, Prof Llc 534.28 Svc, Schuneman Equipment 13669.00 Equipment, Brad Schwinger 25.00 Utilities, SD Attorney General's Office 358.00 Pmt, SD Department Of Revenue 2380.00 Pmt, S.D. Federal Property 49.23 Sup, SD State Treasurer 496124.83 October Remittance, SDACC 5285.05 CLERP, SDACO 866.00 M&P, SDN Communications 1151.23 Util, Melissa Sears 185.00 Trav, Securus Technologies 4340.40 Sup, Heidi Selchert 185.00 Trav, Service Signs, Inc 50.00 Svc, Sheridan Township 2408.13 September 2015 Apportion, Sherwin Williams 107.97 Rep, Sioux Valley Coop 3855.33 Sup, Sioux Valley Coop 2883.58 Supplies, Sioux Valley Greenhouses 959.25 Rep, Ricky Small 40.00 Utilities, South Dakota Dept. Of Transpor 559.46 Repairs/Maint., Town Of South Shore 55.00 Utilities, South Shore Gazette 532.94 Pub, Town Of South Shore 1022.63 September 2015 Apportion, Star Laundry 107.60 Supplies, Star Laundry 36.28 Sup, Sturdevants Auto Parts 112.90 Repairs/Maint., Jim Sutton 55.55 Reimb/Trav, Sutton Law Office Pc 15877.57 Svc, Karen Swanda 45.00 Svc, Scott Swanson 25.00 Cell, Wayne Swenson 50.84 Jury, Sysco North Dakota 19269.43 Sup, Taser International 3025.98 Sup, Tec Distributing Inc 80.85

Sup, Thompson Mechanical Inc 147.90 Rep, Productivity Plus Account 24.18 Repairs/Maint., Tool Time Rental 65.00 Rent, Toshiba Financial Services 683.60 Rent, Christina Tuttle 20.00 Wit, Van Diest Supply Company 7310.80 Sup, Vast Business 408.27 Util, Vast Broadband 49.95 Utilities, Verizon Wireless 448.23 Util, Great Western Bank 189.50 Travel & Conf., Great Western Bank 552.52 Pmt, Tom Walder 40.00 Cell, Town Of Wallace 187.96 September 2015 Apportion, Walmart Community 326.20 Sup, Warne Plumbing 860.74 Rep, Todd Warne 25.00 Utilities, Watertown City Finance Office 103623.63 September 2015 Apportion, Watertown Fire & Ambulance 500.00 Svc, Watertown Flowers Inc 47.00 Svc, Watertown Ford 1519.99 Rep, Watertown Lawn & Garden 42.00 Rep, Watertown Public Opinion 1308.09 Pub, Watertown School District 351262.46 September 2015 Apportion, Waverly School District 12697.73 September 2015 Apportion, Waverly Township 3196.10 September 2015 Apportion, Webster Area School Dist #18-5 1649.05 September 2015 Apportion, Westside Animal Clinic Pc 172.50 Svc, Wheelco 177.76 Repairs/Maint., Toby Wishard 40.00 Cell, Watertown Landfill 6.75 Svc, WW Tire Service Inc. 879.00 Supplies, Xerox Corporation 106.89 Supplies, Yankton Co. Sheriff 200.00 Svc, Yankton Co Treasurer 372.75 Svc, Kaley Zietz 20.00 Wit.

PERSONNEL CHANGES

Motion by Johnson, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: Barbara Martenson, Director of Equalization Clerk, anniversary step increase to step 9/\$17.69 per hour, effective date October 15, 2015.

TRAVEL REQUESTS

Motion by Hanten, second by McElhany, to approve the following travel requests; all present voted aye; motion carried: Director of Equalization and appraisal staff, Pictometry User Group meeting; Director of Equalization and clerical staff, Sales Analysis/Statistics workshop; Facility Manager, Safety and Risk Conference; and Emg. Mgmt. Director, Regional Homeland Security Grant meeting.

SIoux VALLEY COMMISSIONERS ASSOCIATION DISTRICT MEETING

Codington County will host the district meeting of the Sioux Valley Commissioners Association at the Codington County Extension Center Complex on Thursday, November 12th, 2015.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 9:31 a.m., until 9:00 a.m., Tuesday, October 20th, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.