

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

October 11, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, October 11, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

AGENDA APPROVED

Motion by Gabel, second by Hanten, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by McElhany, to approve the minutes of October 4th, 2016; all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, updated the Board on early voting, precinct workers, and tax levy preparation. **Director of Equalization, Shawna Constant**, reported on the finishing up of appraisal field work, work on building permits, tax exempt and flooded farmland applications, and end of year work. The Board noted the receipt of the quarterly report of the **Community Health Office**, submitted by Anne Kriese, RN and Karla Moes, RN, which included information on the following: Meetings attended, Office fees collected, Office visits, Community outreach, WIC caseload, Immunizations, Baby Care, and Flu vaccinations. **Pete Bauman, SDSU Extension Range Field Specialist**, met with the Board to update them on the following from the Codington County SDSU Extension Office: current staffing levels of the Watertown office, walk-in traffic, and a project to compile a comprehensive inventory of native range land (unbroken sod) in eastern South Dakota and extending the project to western South Dakota. Mr. Bauman thanked the Board for allowing the SDSU office the opportunity to share in the discussion regarding space issues at the County's Extension Center Complex.

AUDITOR'S ACCOUNT W/TREASURER AND REGISTER OF DEEDS FEES

Motion by Hanten, second by McElhany, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of September, 2016, all present voted aye; motion carried.

| | | |
|---|-----------|----------------------|
| Cash on hand | \$ | 13,377.48 |
| Checks in Treasurers' possession | | |
| less than 3 days | \$ | 110,179.20 |
| Credit Card Charges | \$ | 5,881.83 |
| Cash Items | \$ | 525.00 |
| TOTAL CASH ASSETS ON HAND | \$ | 129,963.51 |
| RECONCILED CHECKING | | |
| Great Western Bank Checking (Memorial Park) | \$ | 1,000.00 |
| Reliabank Dakota | \$ | 17,485,105.00 |
| INVESTMENTS | | |
| SD Public Funds Investment | \$ | 6,973.34 |
| CERTIFICATES OF DEPOSIT | | |
| Home Federal Bank | \$ | 200,000.00 |
| Reliabank Dakota | \$ | 200,000.00 |
| TOTAL CASH ASSETS | \$ | 18,023,041.85 |

Codington County, October 11, 2016

General Ledger Cash Balance by Funds:

| | |
|---|------------------|
| General | \$ 9,580,712.43 |
| General restricted cash | \$ 500,000.00 |
| Sp. Revenue | \$ 6,763,554.78 |
| Sp. Revenue restricted cash | \$ 10,411.85 |
| Trust & Agency | \$ 1,168,362.79 |
| (schools 488,055.92, townships 55,255.18; city/towns 84,147.08) | |
| TOTAL GENERAL LEDGER CASH | \$ 18,023,041.85 |

The Board noted the collection of \$30,872.50 in Register of Deeds fees during the month ending September 30, 2016, with \$1,600.00 remitted to the State of South Dakota for certified records.

CLAIMS APPROVED

Motion by Johnson, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried. A-Ox Welding 65.69 Supplies, Accreditation, Audit And 150.00 Pmt, AEL Inc 426.00 Rep, Angela Allen 10.84 Jury, AP Auto Pros 56.89 Rep, AT&T Mobility 119.50 Util, Austin Law Offices 2841.20 Svc, Batteries Unlimited 55.95 Rep, Beacon Center 1000.00 Pmt, Allen Benck 25.00 Utilities, Benco Products, Inc 479.95 Sup, Roger Benthin 86.00 Rep, Best Western Of Huron 468.00 Trav, Best Western 1919.80 Trav, Red Beynon 20.00 Wit, Boldt Construction 408.16 Sup, Heidi Boomsma 11.68 Jury, Borns Group 3262.42 Post, Mahlon Boughton 55.04 Jury, Boys & Girls Club 1250.00 Pmt, John Branschmidt 42.00 Ref, Brian's Glass & Door, Inc. 232.00 Rep, Elmer Brinkman 175.43 Trav, Jordan Brist 12.52 Jury, Brown Clinic Plp 3131.00 Svc, Brownells, Inc 70.74 Sup, Cindy Brugman 91.43 Trav, Burns Law Office 4045.00 Svc, Dan Busta 25.00 Utilities, C & R Supply 619.90 Sup, Jeff Case 25.00 Utilities, Cash-Wa Distributing 3125.00 Sup, Cashway Lumber Inc. 429.40 Rep, Centurylink 83.90 Util, Centurylink 687.05 Util, Charm-Tex 283.60 Sup, Gina Chilson 71.00 Jury, Codington-Clark Electric Coope 5749.90 Utilities, Cole Papers, Inc. 1745.13 Sup, Connecting Point Computer Cent 1078.70 Maint, Conserv Flag Co. 213.84 Sup, Shawna Constant 25.00 Cell, The Coteau Shopper 56.35 Pub, County Fair Foods 105.52 Sup, Culligan Water Conditioning 213.00 Sup, David Curtis 40.00 Cell, Victoria Danens 52.52 Jury, Matt Dargatz 25.00 Utilities, Data Truck 39.99 Util, Jamie Dolen 25.00 Utilities, Brian Dolney 203.00 Ref, Duane's Floor Covering 3987.00 Sup, Duininck Incorporated 813626.10 Other Exp., Bimbo Foods, Inc 1145.77 Sup, Calvin Engels 25.00 Utilities, John Engels 52.52 Jury, Engelstad Electric Co. 604.67 Rep, Family Cosmetic & Implant 212.00 Svc, Farnams Genuine Parts 17.49 Sup, Farnams Genuine Parts 285.15 Supplies, First District Assn Of Lcl Gov 9329.68 Grant, Town Of Florence-Peggy Lindahl 61.70 Utilities, Allison Forbush 174.00 Trav, Milo Ford 65.34 Trav, D Lee Gabel 218.36 Trav, GCR Tire Center 71.00 Repairs/Maint., GCR Tires & Service 640.28 Rep, Genoa Healthcare/Watertown 326.82 Sup, Glacial Interactive Inc 55.00 Svc, Glass Products Inc. 1291.74 Rep, Les Gonsor 12.52 Jury, Grainger 51.54 Rep, Green, Roby, Oviatt, 4287.15 Svc, Greentree Psychological Service 270.00 Svc, Michael Gubka 40.00 Cell, Gunderson Law Office 1562.00 Svc, Justin Halajian 25.00 Cell, David Hanson 12.52 Jury, Jennifer Hanson 20.00 Jury, Rick Hartley 40.00 Utilities, Dave Hedding 25.00 Utilities, Town Of Henry 136.31 Utilities, Jeremy Herrboldt 109.28 Trav, Jeff Hershman 25.00 Cell, Kimberly Hicks 30.00 Ref, Hillyard Floor Care Supply 760.23 Sup, Terry Hoffman 119.00 Trav, Rick Holinka 25.00 Utilities, Michael Hoverstadt 62.60 Jury, Larry Howard 40.00 Cell, Brad Howell 175.00 Trav, Cheri Howell 41.00 Trav, Kyle Hulscher 18.40 Jury, Human Service Agency 21534.00 Svc, Kenneth & Dorothy Hunter 1690.00 Supplies, Cindy Huppler 25.12 Jury, Linda Hurlbut 15.88 Jury, HyVee #1871 Accts Receivable 2833.67 Sup, Interlakes Community Action 2390.84 Svc, Intoximeters 650.00 Sup, David Janssen 71.00 Jury, Jefferson Partners LP 44.50 Trav, Johnson Controls, Inc. 275.45 Rep, Myron Johnson 371.88 Trav, Rachael Johnson 53.36 Jury, Jurgens Printing 51.90 Sup, Terry Kannas 11.68 Jury, Jennifer Karst 10.84 Jury, Mark Katterhagen 27.00 Svc, Janet Keller 31.00 Jury, Kimball Midwest 94.18 Supplies, The King Corporation 137.50 Rep, Kingslien And Associates 507.50 Svc, Barry Kjetland 10.00 Jury, David Knoff 36.00 Svc, Lake County Sheriff's Office 130.00 Svc, Leads Online 594.00 Maint, Lewno Law Office 254.42 Svc, Lincoln Co Treasurer

330.97 Svc, Jodi Loehrer 36.00 Trav, Mac's Inc 19.28 Supplies, Mac's Inc. 34.09 Sup, Macksteel Warehouse, Inc. 557.84 Rep, Macksteel Warehouse, Inc. 477.74 Supplies, Arlet Magstadt 52.52 Jury, Mahowald's 142.43 Sup, Carol Maloney 112.68 Trav, Marco, Inc 266.51 Rent, Mark's Auto 527.93 Rep, Eric Martens 51.68 Jury, Russell Mathews 84.00 Trav, Patrick McCann 191.16 Trav, Mcleod's Printing & Office Sup 412.30 Sup, Medical Waste Transport, Inc 125.01 Svc, Menards 768.49 Sup, Menards 136.14 Supplies, Sheila Mennenga 51.68 Jury, Midcontinent Communications 396.97 Util, Minnehaha County Auditor 216.00 Svc, Minnehaha Co. Treasurer 31.28 Svc, Geraldine Mohror 54.20 Jury, Mitzi Moore 20.00 Wit, Municipal Utilities 11492.77 Util, Municipal Utilities 314.75 Utilities, Muth Electric 568.84 Rep, Northwestern Energy 172.69 Utilities, O'reilly Auto Parts 42.96 Repairs/Maint., Office Peeps, Inc. 2262.84 Sup, Office Peeps 21.59 Supplies, Jerrod Olson 40.00 Cell, Ottertail Power Co, 31.47 Utilities, Overhead Door Co 316.17 Rep, Jason Pearson 12.52 Jury, Michelle Pederson 174.00 Trav, Jody Pennings 57.56 Jury, Sarah Petersen 182.78 Trav, Ronald Peterson 18.40 Jury, Pharmchem Inc 275.00 Sup, Pitney Bowes 210.00 Rent, Jennifer Pletan 51.68 Jury, PMB 0112 152.45 Util, Prairie Lakes Health Care Cent 351.00 Svc, Print 'Em Now 872.00 Sup, Print Em Now 96.00 Supplies, Pro-Tec Roofing 5459.14 Rep, Corrine Pumpkinseed 20.00 Wit, Ramkota Hotel - Pierre 57.00 Trav, Ann Rasmussen 121.56 Trav, Redwood Toxicology Laboratory 526.37 Sup, Adam Reeves 40.00 Cell, Cathryn Rehfuss 12.00 Svc, Reserve Account 2500.00 Post, Brian Richter 40.00 Cell, Donald Ries 11.68 Jury, Mary Riley 15.88 Jury, Robyn Riter 25.00 Utilities, Dawn Rolla 20.00 Wit, Ron's Saw Shop 574.54 Rep, Runnings 95.51 Rep, Jennifer Rydel 20.00 Jury, Lynne Sadergaski 50.84 Jury, Safety Benefits, Inc 195.00 Trav, Sanford Health 2350.00 Svc, Terrance Satterlee 1500.00 Pmt, Dean Schaefer Court Reporting 111.00 Svc, Trever Schimmel 40.00 Cell, Tammy Schuchard 54.66 Reimb, Schumacher Elevator Company 98753.00 Maint, Schuneman Equipment 178.68 Repairs/Maint., Brad Schwinger 25.00 Utilities, SD Attorney General's Office 331.00 Pmt, SD Dept Of Labor & Regulation 1464.00 Pmt, SD Department Of Revenue 1067.00 Svc, SD State Treasurer 467665.58 Oct Remittance, SDACC 265.80 Trav, SDACC 5114.20 Pmt, SDACO 888.00 M&P, SDN Communications 1151.28 Util, Melissa Sears 174.00 Trav, Securus Technologies 2893.60 Sup, Heidi Selchert 174.00 Trav, Service Signs, Inc 60.00 Rep, Sheehan Equipment 232.50 Repairs/Maint., Sheraton Sioux Falls 238.00 Trav, Sioux Equipment 626.81 Repairs/Maint., Sioux Falls Two-Way Radio 7197.98 Rep, Sioux Valley Coop 497.68 Fuel, Sioux Valley Coop 11510.31 Supplies, Ricky Small 40.00 Utilities, Stefanie Smykowski 20.00 Wit, Larry Soesbe 156.08 Wit, Lynn Solberg 25.00 Utilities, Aliessa Sonstebo 75.20 Jury, South Dakota Dept. Of Transpor 5398.75 Repairs/Maint., Town Of South Shore 61.00 Utilities, South Shore Gazette 952.28 Pub, Star Laundry 60.85 Sup, Star Laundry 107.60 Supplies, State Bar Of South Dakota 625.00 Svc, Stimson Auto 550.50 Rep, Connie Stoebner 45.60 Svc, Steve Stunes Consulting 970.09 Svc, James Sutton 41.00 Trav, Sutton Law Office Pc 14541.67 Svc, Karen Swanda 15.00 Svc, Scott Swanson 25.00 Cell, Leray Swedeen 26.80 Jury, Sysco North Dakota 10911.41 Sup, Marie Thompson 20.00 Wit, Doug Torstenson 25.00 Utilities, Toshiba 5177.00 Equip, Toshiba Financial Services 328.02 Rent, Van Diest Supply Company 15463.95 Sup, Jesse Vanheel 50.00 Jury, Vast Business 409.62 Util, Vast Broadband 49.95 Utilities, Verizon Wireless 434.64 Util, Great Western Bank 675.90 Pmt, Kerrigan Vosberg 20.00 Wit, Tom Walder 40.00 Cell, Walmart Community 417.23 Pmt, Walmart Community 39.97 Repairs/Maint., Todd Warne 25.00 Utilities, Watertown Fire & Ambulance 250.00 Svc, Watertown Ford 175.48 Rep, Watertown Public Opinion 1521.62 Pub, Weismantel Rent-All 275.00 Rent, Lisa Wendroth 10.84 Jury, Doug Wensing 20.00 Wit, Westside Animal Clinic Pc 19.95 Svc, Wight & Comes Funeral Chapel 779.58 Svc, Gerald Williams 50.84 Jury, Toby Wishard 40.00 Cell, Watertown Landfill 8.36 Maint, WW Tire Service Inc. 4300.00 Repairs/Maint., Xerox Corporation 107.23 Supplies, Yankton Co. Sheriff 100.00 Svc, Karen Yexley 10.84 Jury, Zep Sales & Service 497.68 Supplies.

CODINGTON COUNTY HAZARDOUS MATERIAL PLAN

Emergency Management Director, Jim Sutton, who could not be present for this meeting, provided the Board with an updated Codington County Hazardous Materials Plan and recommended approval of the plan. Motion by McElhany, second by Hanten, to approve the plan as submitted and to authorize the Chairman to sign the corresponding certificate of adoption; all present voted aye; motion carried.

FLOOR TILE REPLACEMENT PROJECT

Deputy Maintenance Supervisor, Robert Byer, acting on behalf of Facility Manager, Milo Ford, requested authorization to proceed with a project to replace floor tile in two offices in the Courthouse at an estimated cost of \$5,980.00 based on a quote from Duane's Floor Covering. Motion by Hanten, second by McElhany, to approve the aforementioned project; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by McElhany, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: New Hire, Deputy Sheriff, Brent Solum, step 3/\$21.62 per hour.

TRAVEL REQUESTS

Motion by McElhany, second by Gabel, to approve the following travel request; all present voted aye; motion carried: Highway Supt., Loss Control & Safety Conference.

EXECUTIVE SESSION

Motion by Hanten, second by McElhany, to enter into executive session at 9:33 a.m., per SDCL 1-25-2 (4), to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:00 a.m. no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:00 a.m., until 9:00 a.m., Tuesday, October 18th, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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