

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse**

November 5, 2013

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 5th, 2013, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by McElhany, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of October 22nd, 2013; all present voted aye; motion carried.

EMPLOYEE/STAFF RECOGNITION

Mayor, Steve Thorson, presented a plaque of appreciation to, SDSU 4-H/Youth Program Advisor, Jodi Loehrer, and Ag. Building Lead Maintenance, Bryan Bleeker, for their assistance with the evacuation of residents of the Sunchase Apartment complex due to a fire on the evening of Tuesday, August 6th.

BUILDING PROJECT SITES

Mayor, Steve Thorson, briefly met with the Board to discuss two potential sites for a proposed County building project and the possibility of conducting a land trade between the County and the City for one of the potential sites.

MONTHLY REPORTS

SDSU 4-H/Youth Program Advisor, Jodi Loehrer, reported on the recently held 4-H recognition event; a strengthening families program; Clover Buds scheduling; a Kid Quest nutrition program; and major events that are scheduled for the Extension Center Complex in the next two months. **Community Health Nurse, Karla Moes**, who could not be present for this meeting submitted a written report covering the following items: flu clinics with 1,364 shots dispersed in the month of October; progression of the new SDWIC-IT system; WIC caseload; an upcoming audit of the operation of WIC in Codington County; a regional staff meeting in Redfield; a conference on breastfeeding; and the shortage of one nurse in the office for most of the month. **Veterans Service Officer, Al Janzen**, reported 10 trips to the V.A. Hospital in Sioux Falls with 27 riders; and a Veterans Day program is scheduled for 10:30 a.m., Monday, November 11th at the Codington County Extension Center complex, with scheduled guest speaker Major General Don Goldhorn, U.S. Army retired. **Weed Dept. Supervisor, Steve Molengraaf and Weed Dept. Manager, Paul Johnson**, reported on the following items: completion of spraying by the middle of October; invoices have been sent out; a district weed meeting and information distributed at that meeting; grant applications; a weed chemical seminar; and a safety and loss conference. Mr. Molengraaf will begin working with the Ag. Building staff as the spraying season has ended. **SDSU Regional Specialist, Paul Johnson**, reported the regional staff are undergoing annual reviews and are planning for winter meetings. **Welfare Director, Sarah Petersen**, submitted the following statistics for the time period October 2 through November 1, 2013: 5 applications; with 1 approved for County assistance; 1 denial; 3 pending or referred; 0 other resources utilized; 0 guarantees; and 0 new clients approved. Total Assistance: \$147.01 for pharmacy; 1 active medical case and 1 medical application pending decision. Total Credits: 6,339.74. The Welfare Director noted statistics for the NACo Prescription Drug Program in Codington County during the month of September with a savings of \$6,224.14 and 230 people utilizing

SALARY CLAIMS APPROVED

Motion by Heller, second by Hanten, to approve September salary claims; all present voted aye; motion carried: Commissioners: 9,346.36 total salaries. Auditor: 17,821.27 total salaries; Debbie Melville 1539.41 step increase. Co. Treasurer: 25,614.36 total salaries. States Attorney: 32,378.23 total salaries. Gov. Buildings: 17,797.58 total salaries. Dir. Equalization: 37,705.92 total salaries; Barb Martenson 1382.98 step increase. Reg. of Deeds: 17,224.54 total salaries. Veterans Service: 8,597.64 total salaries. Sheriff: 72,173.14 total salaries; Scott Bohls 3233.18 step increase. Co. Jail: 84,882.54 total salaries; Jennifer Matejek 1459.97 step increase; Matt Blackwelder 2067.97 step increase. Care of the Poor: 4,119.38 total salaries. County Nurse: 3,886.65 total salaries. Co. Park: 5,834.44 total salaries. Ag. Bldg.: 8,186.08 total salaries. Co. Extension: 8,235.01 total salaries. Weed Control: 8,434.60 total salaries. Planning Board: 269.76 total salaries. Road & Bridge: 74,994.94 total salaries. Emergency Management: 9,927.64 total salaries. Crime Victim: 5,488.59 total salaries. W.I.C.: 3,881.20 total salaries. Total: 456,799.87. Breakdown of withholding amounts which are included in the above: S.D. Retirement 41,095.86; S.D. Retirement 351.64 spouse option; S.D. Supplemental Retire. 2,015.00 suppl. retire.; Wellmark 55,194.95 ins.; Lincoln Financial Group 446.50 life ins.; Delta Dental 5,582.36 ins.; Avesis 612.77 ins.; Nationwide Retire. Sol. 214.29 suppl. retire.; AFSCME Local #2488 330.30 employee union dues; AFLAC 2,521.05 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 2,527.00 suppl. retire.; AFLAC 400.15 ins.; Watertown United Way 111.67 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 12,510.94 employee payments; Cod. Co. Treasurer 34,390.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 219.00 employee union dues; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 33794.22 federal withholding; ReliaBank Dakota 52,692.10 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.; employee payment.

CLAIM APPROVED

Motion by McElhany, second by Hanten, to approve for payment the following claim; all present voted aye; motion carried: SD D.C.I. \$43.25 fee.

EMPLOYEE HEALTH INSURANCE

Motion by Hanten, second by McElhany, to approve the following schedule of employee health insurance premiums as submitted by Wellmark; all present voted aye; motion carried.

Option DN7/CUB Plus - \$660.83 single coverage
 Option DP4/CUF Primary - \$616.02 single coverage
 Option DN7/CUB Plus - \$1,638.59 family coverage
 Option DP4/CUF Primary - \$1,406.94 family coverage

Motion by McElhany, second by Hanten, to approve the following cost share for employee health insurance: Single premium to be paid entirely by the County and Family premium split 50/50 between the County and the employee. Upon vote of the Board, all present voted aye; motion carried.

PRIVATE PROPERTY SITTING ON COUNTY PROPERTY

Facilities Manager, Milo Ford, met with the Board to discuss a complaint he has received from a private party regarding private docks and boat lifts sitting on County property at Memorial Park. Mr. Ford informed the Board that privately owned docks and boat lifts have appeared on County owned property on the west side of Memorial Park. Mr. Ford noted the owners of these items are unknown and these items are blocking a public access to Lake Kampeska at this site. The Board authorized Mr. Ford to work with local media to attempt to notify the owners of these items that their private property must be removed from the County's property at Memorial Park.

LOCK TRAINING

Facilities Manager, Milo Ford, met with the Board to discuss sending a County employee to a Lock Training course. Mr. Ford explained the cost to send an employee to such a course would cost approximately \$2,500.00 and could save the County costs for lock repairs and maintenance in the long run. The Board indicated they have no opposition to this proposal provided there are adequate budgeted funds to cover the cost of the training. No action was taken at this time.

SIoux VALLEY COMMISSIONERS ASSOCIATION

The Board discussed potential speakers for the quarterly meeting of the Sioux Valley Commissioners Association to be held on Monday, November 18th, at the Codington County Extension Center Complex.

COUNTY ROAD 20-3 RIGHT OF WAY DOCUMENTS

Motion by McElhany, second by Hanten, to authorize the Chairman to sign temporary easement agreements with Myron Kuhlman in the amount of \$239.73; for a total of 1.65 acres of land for the County Road 20-3 project; all present voted aye; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by McElhany, to approve automatic budget supplements to the Government Buildings budget in the amount of \$2,620.94 and to the County Park budget in the amount of \$10,483.77, with FEMA reimbursement funds for the June 21st windstorm damages; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by McElhany, second by Johnson, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Director; state E.M. meeting in Pierre. Facilities Manager; Facility Dude University in Myrtle Beach.

PERSONNEL CHANGES

Motion by Hanten, second by McElhany, to approve the following personnel change; all present voted aye; motion carried: Deputy Sheriff, Scott Bohls; anniversary step increase; from step 4/\$21.26 per hour to step 5/\$21.99 per hour; effective date October 15th, 2013; submitted and approved by Sheriff, Toby Wishard.

BUILDING STUDY

Commissioner Heller informed the Board a poll of the Citizens Committee is being taken with regards to which of two sites, available for the County's proposed building project, best will suit the needs of the County and the project. The next meeting of the Citizens Committee is scheduled for Tuesday, November 19th at 3:30 p.m. in the Commissioners chambers.

EXECUTIVE SESSION

Motion by Johnson, second by McElhany, to enter into executive session at 10:23 a.m., to discuss union contract negotiations and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 11:25 a.m. No action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 11:25 a.m., until 9:00 a.m., Tuesday, November 12th, 2013; all present voted aye; motion carried.

ATTEST:

Codington County, November 5, 2013

Cindy Brugman
Codington County Auditor

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