

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

November 25, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 25th, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of November 18th, 2014; all present voted aye; motion carried.

SALARY CLAIMS

Motion by Hanten, second by Heller, to approve the following November payroll claims; all present voted aye; motion carried: Commissioners: 9,474.20 total salaries. Auditor: 17,985.06 total salaries. Co. Treasurer: 26,785.29 total salaries; Janet Bevers 3,514.80 step increase. States Attorney: 32,498.68 total salaries; Barb Maxwell 2,958.00 step increase. Gov. Buildings: 17,494.95 total salaries; Cindy Dargatz 15.78 per hour step increase. Dir. Equalization: 39,208.27 total salaries. Register of Deeds: 17,986.97 total salaries. Veterans Service: 8,962.73 total salaries. Sheriff: 73,583.59 total salaries. Co. Jail: 83,401.31 total salaries. Coroner: 1,453.27 total salaries Care of the Poor: 4,235.30 total salaries. County Nurse: 4,059.32 total salaries. Ag. Bldg.: 8,748.28 total salaries. Co. Extension: 8,578.52 total salaries. Weed Control: 4,853.45 total salaries. Planning Board: 343.36 total salaries. Road & Bridge: 82,340.54 total salaries; Brad Schwinger 3,654.00 step increase; Al Benck 3,654.00 step increase; Rick Holinka 3,535.68 step increase. Emergency Management: 10,314.45 total salaries. Crime Victim: 5,700.81 total salaries. W.I.C.: 4,053.88 total salaries. Total: 462,062.23. Breakdown of withholding amounts which are included in the above: S.D. Retirement 42,293.90 S.D. Retirement 362.92 spouse option; S.D. Supplemental Retire. 1,730.00 suppl. retire.; Wellmark 63,051.41 ins.; Lincoln Financial Group 441.50 life ins.; Delta Dental 5,793.60 ins.; Avesis 752.22 ins.; Nationwide Retire. Sol. 214.29 suppl. retire.; AFSCME Local #65 313.60 employee union dues; AFLAC 2,593.91 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 2,652.00 suppl. retire.; AFLAC 379.46 ins.; Watertown United Way 125.42 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 13,321.00 employee payments; Cod. Co. Treasurer 35,465.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 197.00 employee union dues; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 34,378.46 federal withholding; ReliaBank Dakota 52,160.34 social security; Barbara Curtis 800.00 employee payment; Rodenburg Law Office 436.07 employee payment; Washington National Ins. 20.20 ins.; employee payment.

HIGHWAY EQUIPMENT RENTAL AGREEMENT

Highway Supt., Rick Small, met with the Board to discuss a County contract, available to local Towns and Townships, for the removal of snow, blading or mowing of designated streets and roads under the jurisdiction of the Town or Townships. Mr. Small noted the rental agreement Resolution which compliments this contract has not been updated since January 2010 and the cost to operate the equipment used to perform the services within the contract has increased significantly. Motion by Hanten, second by McElhany to adopt Resolution 2014-28 which sets the rates for the use of County equipment through the contract for services. Commissioner Johnson advised the Board he received numerous calls from

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property owners along Township roads regarding the delay to clear certain Township roads of snow after a recent heavy snowfall. Commissioner Johnson also noted he tried to contact several Township Officers, in the affected area, with little success. Commissioner Johnson referenced Township laws that require Townships to keep mail routes and school bus routes open. Mr. Small noted Resolution 2014-28 allows Townships to request snow removal assistance from the County based on the adopted equipment rental rates. Upon vote of the Board the following resolution was adopted:

Resolution 2014-28

Whereas, Resolution number 765 was adopted to make County road equipment available to cities, towns, and townships on a rental basis.

And Whereas, the County road equipment represents a large investment by the taxpayers, the County Highway Superintendent is hereby ordered to set up equipment rental rates including operators for snow removal and maintenance as follows:

Motor graders with operator, \$82.00 per hour
 Motor graders with plow/wing & operator, \$90.00 per hour
 2 ½ ton truck/plow & operator, \$74.00 per hour
 Loader with rotary plow & operator, \$149.00 per hour
 Front end loader & operator, \$93.00 per hour
 Wheeled backhoe & operator, \$55.00 per hour
 Rotary mower & operator, \$78.00 per hour
 Minimum charge one hour, additional time in ½ hour increments.
 Any other equipment to be billed at County's cost plus 2%.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner McElhany, and upon vote of the Board all present voted aye; motion carried.

Dated at Watertown, South Dakota, this 25th day of November, 2014

Elmer P. Brinkman
 Chairman

ATTEST:

Cindy Brugman
 Auditor

MONTHLY REPORTS

Sheriff, Toby Wishard, submitted the following statistics for the month ending October 31st, 2014, for the Detention Center and Sheriff's Office: Average daily inmate population 63.42; bookings 256; \$17,572.16 collected in fees for out of county prisoner contracts; \$6,465.00 collected in work release fees; \$2,789.00 collected in fees for the 24/7 program, \$4,674.00 collected in SCRAM fees, which were remitted to the Office of the SD Attorney General; 34 individuals testing twice daily for PBT's; 6 individuals reporting twice weekly for UA Drug testing; and 19 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 517 cases/calls for service; 10 traffic accidents investigated; 128 arrest warrants were served; 299 sets of civil papers served; and 14 prisoner transports conducted with 3,100 miles traveled. Sheriff Wishard presented the Board with a report of fees, collected and retained by the County, in the month of October 2014, in the amount of \$7,457.62. The Auditor's Office received a payment on October 7th in the amount of \$1,410.00 from the SD Attorney General's

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Office for 3rd quarter SCRAM fees collected. The County recently received notification from the SD Attorney General's Office that Codington County is the recipient of a grant award in the amount of \$16,500.00 from a 24/7 Sobriety Program staffing grant. Sheriff Wishard noted firearms qualifications and training has been completed for all certified deputies that carry fire arms. Sheriff Wishard advised the Board that the intercom system in the Detention is failing and will need to be replaced, the server which supports the RMS (records management system) is failing and records are being reproduced manually for preservation, and Brown Clinic has advised Sheriff Wishard that onsite care of inmates will be discontinued in 2015 due to constraints within the Clinic. Sheriff Wishard expressed his thanks to his staff along with staff from the Auditor's Office, Emergency Management Office, and Welfare Office for their assistance in manually preserving records from the RMS.

LAWN MOWING EQUIPMENT

Facilities Manager, Milo Ford, presented the Board with quotes and a request to purchase lawn mowing equipment, as budgeted and scheduled, for the Courthouse grounds and Memorial Park. Mr. Ford received quotes from Watertown Lawn & Garden for a unit at Memorial Park at a price of \$7,000.00 including a trade in credit of \$1,000.00 and a unit for the Courthouse at a price of \$4,608.00 which includes a \$600.00 trade in credit. Motion by Johnson, second by McElhany, to approve the purchase of the lawn mowing units as requested by Mr. Ford and to declare GEN01350 a Dixon Ram mower and GEN01165 a Great Dane mower surplus to be traded; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by Heller, to approve the following travel requests; all present voted aye; motion carried: Facilities Manager, Facility Dude Seminar; West & Pest Supervisor, Weed Supervisor Association Meeting; and Welfare Director, Housing for the Homeless Consortium.

PERSONNEL CHANGES

Motion by Hanten, second by Heller, to approve the following personnel changes; all present voted aye; motion carried: Maintenance Custodian, Cindy Dargatz, anniversary step increase from step 7/\$15.55 per hour to step 8/\$15.78 per hour, effective date September 25, 2014 after reaching 2088 hours worked from previous step raise.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller, to adjourn at 9:43 a.m., until 9:00 a.m., Tuesday, December 2nd, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.