

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

November 12, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Wednesday, November 12th, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of November 6th, 2014; all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported clean up from the General Election continues, budgets are being monitored for possible end of the year supplements, and tax levy work has resumed. The Auditor expressed appreciation to the other offices, which assisted with election preparation, specifically the Facilities Manager and his staff and the Emergency Management Director for assistance with delivering election equipment to various polling places. **Director of Equalization, Shawna Constant**, reported her office continues to work on building permits and sales in preparation for 2015 assessment notices. Discussion was held regarding sending out notices to property owners, with the 2015 assessment notices, regarding illegal private use of the County road rights of way.

CLAIMS

Motion by Hanten, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried: A B Business Solutions 1.54 Equip, A-I Computer Solutions 153.69 Maint, Accreditation, Audit And 150.00 Sup, Aason Engineering 12022.05 Repairs/Maint., Active Heating 29.36 Rep, Allen Benck 25.00 Utilities, Altus Computers 69.99 Rep, Robert Anderson 57.40 Jury, AP Auto Pros 39.47 Rep, AT&T Mobility 147.98 Util, Graciela Barrantes 300.00 Svc, Batteries Unlimited 25.00 Rep, Thomas Bernard 50.74 Jury, Scott A. Bohls 40.00 Cell, Borns Group 49.40 Post, Borns Group 4149.96 Post, Boys & Girls Club 1000.00 Pmt, Brad Schwinger 25.00 Utilities, Bratland Law 1889.80 Svc, Colleen Brazil 1168.08 Svc, David Brimus 20.00 Wit, Burns Law Office 433.30 Svc, Burns Law Office 2900.00 Svc, Business Telephone Company 74.50 Rep, Calvin Engels 25.00 Utilities, Carquest Auto Parts 152.31 Repairs/Maint., Cartney Bearing & Supply 12.96 Rep, Cartney Bearing & Supply 56.94 Repairs/Maint., Cashway Lumber Inc. 217.46 Rep, Kemp's Llc 1640.45 Sup, Centurylink 625.22 Util, Centurylink 131.48 Util, Chuck's Bike & Lock Shop 1538.55 Rep, Codington County Highway Dept. 7461.14 Maint, Codington County Weed & Pest 146.01 Maint, Codington-Clark Electric Cooperative 35.53 Utilities, Denise Cody 21.00 Svc, Cole Papers, Inc. 2142.47 Sup, Compass Counseling 3000.00 Svc, Connecting Point Computer Cent 1368.65 Maint, Shawna Constant 25.00 Cell, County Fair Foods 156.70 Sup, CRC Payment Center 900.73 Repairs/Maint., Creative Visions 140.00 Rep, Credit Bureau Of Watertown Inc 1024.28 Pmt, Culligan Water Conditioning 182.00 Sup, David Curtis 40.00 Cell, D K Diesel 1025.00 Supplies, Dakota Fluid Power Inc. 38.75 Supplies, Dakota Outdoors 230.23 Rep, Dakota Storage Buildings, Llc 1535.00 Sup, Dan Busta 25.00 Utilities, Data Truck 39.99 Svc, Dave Hedding 25.00 Utilities, Delyle's South 81 Service 398.12 Rep, Doug's Anchor Marine 176.87 Rep, Duane Dolen 25.00 Utilities, Duane's Floor Covering 2201.00 Rep, Eachen Inc 95.00 Rep, Bimbo Foods, Inc 901.94 Sup, East Dakota Water Development 22823.57 October Apportionment, Marv Ekeren 6.00

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Svc, Electric Motors & Moore Inc 165.00 Rep, EMC Insurance Companies 4569.73 Ins, John Engels 15.00 Trav, Eric Dargatz 25.00 Utilities, Scott Evjen 20.00 Wit, F.J. McLaughlin 2597.91 Supplies, Facilitydude.Com 490.00 Sup, Family Cosmetic & Implant 1724.00 Svc, Farnams Genuine Parts 24.28 Sup, Farnams Genuine Parts 312.79 Supplies, Town Of Florence 124.00 Pmt, Allison Forbush 25.00 Cell, Milo Ford 40.32 Mile, James Gallipeau 240.00 Asst, Galls, An Aramark Company 376.62 Sup, GCR Tires & Services 1808.43 Rep, Genoa Healthcare/Watertown 131.82 Sup, Glass Products Inc. 35.00 Rep, Karen Glover 51.48 Jury, Grainger 458.20 Rep, Great Western Bank 69.98 Supplies, Green, Roby, Oviatt, 4158.33 Pmt, Michael Gubka 40.00 Cell, Harmelink, Fox & Ravnsborg Law 160.25 Svc, Hefty Seed Company 200.45 Sup, Kristin Hemmer 53.70 Jury, Town Of Henry 141.00 Pmt, Jeff Hershman 25.00 Cell, Ashley Heustess 20.00 Wit, Daniel Heustess 20.00 Wit, Hillyard Floor Care Supply 1548.87 Sup, William Hoff 120.00 Cell, Horn Law Office 162.60 Svc, Brad Howell 40.00 Cell, Human Service Agency 16645.50 Pmt, HyVee #1871 Accts Receivable 1093.51 Sup, Interlakes Community Action 1038.33 Svc, Intoximeters 657.50 Sup, Jamie Dolen 25.00 Utilities, Jeff Case 25.00 Utilities, Johnson Controls, Inc. 361.13 Rep, Jurgens Printing 913.00 Sup, Darla Kannas 52.22 Jury, Marty Karnopp 40.00 Cell, Town Of Kranzburg 86.00 Pmt, Lake City Fire Equipment 186.27 Maint, Lar Jo's 1017.90 Sup, Leisure Interactive, Llc 6.67 Svc, Lewis & Clark Bhs 1280.00 Svc, Lewno Law Office 251.24 Svc, Lincoln Co Treasurer 459.19 Svc, Locators & Supplies, Inc 114.57 Supplies, Jodi Loehrer 139.60 Reimb, Lutheran Social Services 131.20 Svc, Macksteel Warehouse, Inc. 23.78 Sup, Mac's Inc. 57.07 Sup, Mahowald's 63.93 Rep, The Maintenance Shop 894.46 Rep, Marco, Inc 363.90 Rent, Mark's Auto 80.00 Rep, Russell Mathews 40.00 Cell, Matt Dargatz 25.00 Utilities, Nancy McClanahan 147.50 Svc, Mcleod's Printing & Office Sup 280.00 Sup, Menards 40.51 Rep, Menards 302.06 Supplies, Midcontinent Communications 380.27 Util, Milbank Communications 694.65 Sup, Moe Oil Company 1247.40 Supplies, Steve Molengraaf 30.00 Trav, Jamie Monson 12.50 Cell, Megan Mundt 20.00 Wit, Municipal Utilities 9995.51 Util, Municipal Utilities 413.27 Utilities, New Dawn Technologies Inc 10460.00 Svc, Lam Nguyen 50.00 Svc, Northeast Property Management 240.00 Asst, Northern Con-Agg 10435.57 Supplies, Northwestern Energy 141.15 Utilities, Office Peeps, Inc. 2377.42 Sup, Office Peeps 120.17 Supplies, Jerrod Olson 40.00 Cell, Ottetail Power Co, 24.83 Utilities, Overhead Door Co 158.11 Rep, Michelle Pederson 25.00 Cell, Pennington County Sheriff 218.40 Trav, Randy Phillips 20.00 Wit, Prairie Lakes Health Care Cent 3899.24 Svc, Print 'Em Now 240.00 Sup, ProBuild 24.57 Rep, Pryntcomm 465.00 Sup, Queen Of Peace Health Services 123.80 Repairs/Maint., Redlinger Bros. 288.59 Rep, Rodger Redmond 68.50 Jury, Redwood Toxicology Laboratory 352.33 Sup, Adam Reeves 40.00 Cell, Brian Richter 40.00 Cell, Rick Hartley 40.00 Utilities, Rick Holinka 25.00 Utilities, Ricky Small 40.00 Utilities, Robyn Riter 25.00 Utilities, Runnings 593.09 Sup, Runnings Farm & Fleet 85.92 Repairs/Maint., Dawn Russell 216.60 Svc, Terrance Satterlee 1500.00 Cell, Dean Schaefer Court Reporting 204.00 Svc, Trever Schimmel 40.00 Cell, Schrader's 105.00 Sup, Michaela Schulte 20.00 Wit, Schuneman Equipment 205.87 Repairs/Maint., SD Attorney General's Office 167.00 Pmt, SD Department Of Revenue 690.00 Svc, SD Department Of Revenue 138.00 Fees, SD State Treasurer 286934.42 November Remittance, SDACC 5490.41 Clerp, SDACO 1048.00 M&P Relief October Collect, SDN Communications 1129.09 Util, Toby Brown, SDPA Sec/Treas 255.00 Trav, SDSA 75.00 Reg, SDSA 1166.81 Dues, SDSU Extension 50.00 Trav, SDVSOA 50.00 Dues, Melissa Sears 25.00 Cell, Securus Technologies 2170.20 Sup, Heidi Selchert 25.00 Cell, Senske Construction 3000.00 Rep, Sioux Valley Coop 1716.03 Fuel, Sioux Valley Coop 44056.70 Supplies, Nichole Smith 51.48 Jury, South Shore Gazette 2201.01 Pub, Town Of South Shore 187.00 Pmt, Town Of South Shore 55.00 Util, Amber Stanton 20.00 Wit, Star Laundry 123.34 Supplies, Star Laundry 92.44 Sup, Sturdevants Auto Parts 11.97 Repairs/Maint., Sturdevant's Auto Parts 116.11 Rep, Subway 80.00 Jury, Sutton Law Office Pc 12219.40 Svc, Karen Swanda 15.00 Svc, Scott Swanson 25.00 Cell, Sysco North Dakota 10855.41 Sup, T & J Parking Lot Maintenance 100.00 Rep, T & M Autobody, Inc 30.00 Rep, Kirsten Titze 98.44 Wit, Todd Warne 25.00 Utilities, Tool Time Rental 175.00 Salaries & Wages, Toshiba Financial Services 304.61 Rent, Town Of Florence-Peggy Lindahl 25.00 Utilities, Trav's Outfitter 385.68 Supplies, Truenorth Steel 24531.62 Supplies, Verizon Wireless 455.17 Util, Great Western Bank 534.24 Pmt, Visa 625.65 Pmt, Tom Walder 40.00 Cell, Town Of Wallace 57.00 Pmt, Walmart Community 160.72 Pmt, Pam Wandry 92.82 Wit, Blake Wasland 120.00 Ref, Watertown

City Finance Office 23002.00 Pmt, Watertown Elks Lodge 838 256.65 Pmt, Watertown Public Opinion 3198.80 Pub, Wesley Westrum 52.22 Jury, Westside Animal Clinic Pc 180.17 Svc, Wheelco 53.52 Repairs/Maint., Wiles & Rylance, Llp 1260.00 Svc, Toby Wishard 40.00 Cell, Wow! Business 383.10 Util, Wow! 49.95 Utilities, Xerox Corporation 108.22 Supplies, Yankton Co. Sheriff 100.00 Svc, Yankton Co Treasurer 767.31 Svc, Cody Zimmerman 50.74 Jury, James Adams 160.00 Svc, Marie Adams 160.00 Svc, Margaret Alwin 160.00 Svc, Dorothy Anderson 160.00 Svc, Mary Antrim 160.00 Svc, Diane Appel 130.00 Svc, Marilyn Bach 172.21 Svc, Ardys Berven 160.00 Svc, Boy Scouts Troop #8 50.00 Svc, Karen Brandriet 160.00 Svc, Cindy Brugman 40.70 Trav, Harvey Bue 160.00 Svc, Deanna Bullis 160.00 Svc, Kathy Busch 160.00 Svc, Lisa Cady 160.00 Svc, Marilyn Chapman 130.00 Svc, Carol Comes 160.00 Svc, Vergene Comes 130.00 Svc, Myra Dahl 160.00 Svc, Cindy Dargatz 160.00 Svc, Gerri Ann DeBoer 130.00 Svc, Corolyn Edison 160.00 Svc, David Edison 160.00 Svc, Nyla Egge 160.00 Svc, Beverly Ewy 160.00 Svc, Connie Flemming 160.00 Svc, Florence Community Center 50.00 Svc, Allison Forbush 69.80 Svc, Carol Ford 160.00 Svc, Deloris Fox 160.00 Svc, Mary Fransen 41.88 Svc, Marilyn Frantz 160.00 Svc, Carole Geiger 160.00 Svc, Jim Glosimodt 160.00 Svc, Ramona Gribble 130.00 Svc, Helen Haan 160.00 Svc, Marilyn Haan 160.00 Svc, Elaine Hanson 160.00 Svc, Janis Hanson 130.00 Svc, Mavis Hanten 160.00 Svc, Don Heim 130.00 Svc, Joan Hemp 160.00 Svc, Marilyn Henning 160.00 Svc, Henry Town Hall 50.00 Svc, Sharon Herman 160.00 Svc, Nancy Hlavacek 160.00 Svc, Alice Hoff 160.00 Svc, Holy Rosary School 50.00 Svc, Marlene Holzwarth 160.00 Svc, Dave Jacobson 130.00 Svc, Phyllis Jacobson 160.00 Svc, Marcia Jelsma 160.00 Svc, Gert Jipp 160.00 Svc, Coletta Johnson 174.06 Svc, Linda Johnson 160.00 Svc, Norma Johnson 160.00 Svc, Sherry Jongeling 160.00 Svc, Joan Kaaz 160.00 Svc, Marty Karnopp 130.00 Svc, Pat Kitterman 160.00 Svc, Steve Kjellsen 130.00 Svc, Diane Kludt 130.00 Svc, Linda Koch 160.00 Svc, Judy Kranz 160.00 Svc, Gennie Laframboise 160.00 Svc, Mildred Langenfeld 160.00 Svc, Anne Marie Larson 130.00 Svc, Marlys Lenning 160.00 Svc, Patricia Linngren 160.00 Svc, Pat Maag 130.00 Svc, Loretta Maass 160.00 Svc, Myron Maass 160.00 Svc, Jeanette Mack 130.00 Svc, Paula Mack 130.00 Svc, Marilyn Mahanke 160.00 Svc, Sharon Malcom 160.00 Svc, Beth Mantey 130.00 Svc, Barbara Martenson 27.92 Svc, Laurel McElhany 160.00 Svc, Joyce McGillivary 160.00 Svc, Dianna Meisenheimer 160.00 Svc, Al Meisenheimer 160.00 Svc, Ruth Meroney 130.00 Svc, Carol Meyer 130.00 Svc, Eunice Meyer 160.00 Svc, Katherine Meyer 160.00 Svc, Kathleen Meyer 178.50 Svc, Diann Moe 160.00 Svc, Jim Morgans 160.00 Svc, Pat Nordquist 160.00 Svc, Joyce Oleson 160.00 Svc, Delores O'Neill 160.00 Svc, Levka Ostlund 160.00 Svc, Lila Page 160.00 Svc, Janice Paulson 160.00 Svc, Janice Poppen 160.00 Svc, Karen Pulscher 160.00 Svc, Darlene Radtke 160.00 Svc, Ann Rasmussen 41.88 Svc, Judy Rasmussen 130.00 Svc, Maynard Rasmussen 130.00 Svc, Monica Ries 160.00 Svc, Susan Riley 160.00 Svc, Lorraine Rittmann 160.00 Svc, Sandi Robbins 160.00 Svc, Marcella Rost 30.00 Svc, Dorothy Schoepp 160.00 Svc, Robert Schwandt 160.00 Svc, Sheila Schwanke 160.00 Svc, Shirley Schwinger 172.21 Svc, Heidi Selchert 41.88 Svc, Katherine Simon 160.00 Svc, Kay Solberg 160.00 Svc, Jerry Sour 160.00 Svc, South Shore Community Center 50.00 Svc, Donna Speidel 160.00 Svc, Mary Ann Stahlke 130.00 Svc, Dianne Stark 160.00 Svc, Betty Stoltenburg 160.00 Svc, Joan Strang 171.10 Svc, Marlys Stricherz 160.00 Svc, Bonnie Struss 160.00 Svc, Dawn Thyen 160.00 Svc, Judith Trzynka 160.00 Svc, Louise Tupper 160.00 Svc, Joyce Vansickle 160.00 Svc, Loydeen Vansickle 160.00 Svc, Rita Waba 160.00 Svc, Pat Walder 130.00 Svc, Julie Walker 167.40 Svc, Susan Walker 130.00 Svc, Deanna Ward 160.00 Svc, Waverly School 50.00 Svc, Barbara Weber 130.00 Svc, Carolyn West 130.00 Svc, Sharon Wettstad 160.00 Svc, Conda Williams 160.00 Svc, Darlene Young 130.00 Svc, Brenda Zemlicka 160.00 Svc, Bill Zubke 130.00 Svc, Cathryn Zubke 160.00 Svc, Joan Zwiieg 160.00 Svc.

AUDITOR'S ACCOUNT WITH THE TREASURER

Motion by Hanten, second by Johnson, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of October, 2014, all present voted aye; motion carried.

Cash on hand	\$ 12,942.15
Checks in Treasurers' possession less than 3 days	\$ 1,400,567.18

Credit Card Charges	\$ 4,953.75
Cash Items	\$ 327.85
TOTAL CASH ASSETS ON HAND	\$ 1,418,790.93
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 2,000.00
Reliabank Dakota	\$23,970,576.60
INVESTMENTS	
SD Public Funds Investment	\$ 6,971.64
CERTIFICATES OF DEPOSIT	
Home Federal Bank	\$ 200,000.00
People's State Bank	\$ 400,000.00
TOTAL CASH ASSETS	\$25,998,339.17
General Ledger Cash Balance by Funds:	
General	\$10,252,613.74
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 4,881,935.07
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$10,353,378.51
(schools 8,091,763.85, townships 122,630.22; city/towns 1,680,164.31)	
TOTAL GENERAL LEDGER CASH	\$25,998,339.17

REGISTER OF DEEDS MONTHLY FEES

The Board noted a report of fees as submitted by Register of Deeds, Ann Rasmussen. Total transactions in October were in the amount of \$47,755.00; with \$2,330.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

DEPT. OF VETERANS AFFAIRS, REACHING ALL VETERANS

Veterans Service Officer, Al Janzen, met with the Board to discuss the progress of the Operation "Reaching All Veterans" within Codington County. Mr. Janzen noted there are approximately 65 to 75 veterans yet to be contacted in Codington County. Mr. Janzen informed the Board his office has made contact with over 2300 veterans through this program.

EMPLOYEE HEALTH INSURANCE COVERAGE

Motion by Hanten, second by McElhany, to renew the County's employee health insurance coverage with Wellmark, Inc. for the year beginning January 1st, 2015. Renewal rates, for the two policies the County offers to employees, will increase 6.39% for the Primary plan and 5.37% for the Plus plan. Discussion was held regarding requesting quotes periodically for employee health insurance coverage. Upon vote of the Board on the motion offered by Commissioner McElhany; all present voted aye; motion carried.

BOY SCOUT TROOP 8

Motion by Johnson, second by McElhany, to acknowledge the following members of Boy Scout Troop 8, for their services at the Courthouse on Election night and their assistance to precinct workers in returning ballot boxes and election supplies to the Auditor's Office: Brady Bollinger, Ethan Maag, Dillon Bollinger, Darrin VanMeter, Scott Johnson, Nick Vockrodt, and Tyler Mutziger. Upon vote of Commissioner Johnson's motion; all present voted aye; motion carried.

EXTENSION OFFICE PART TIME EMPLOYEE

Commissioner Johnson advised the Board that a part time office employee will be needed at the Extension Office during a training period for the Extension Office Coordinator and Deputy Coordinator. Motion by Johnson, second by Hanten, to authorize the hiring a part time office employee for the Extension Office on December 4th, 2014; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by Heller, to approve the following travel requests; all present voted aye; motion carried: Veterans Service Officer, meeting at the Sioux Falls VA Hospital; Weed Supervisor, VanDiest Year End Seminar; and Extension Office Coordinator and Deputy Coordinator, support staff training.

PERSONNEL CHANGES

Motion by McElhany, second by Johnson, to approve the following personnel change; all present voted aye; motion carried: Auditor Clerk, Judy Heim, anniversary step increase from step 7/\$16.75 per hour to step 8/\$17.00 per hour, effective date December 1, 2014.

EXECUTIVE SESSION

Motion by Johnson, second by McElhany, to enter into executive session at 9:34 a.m. to discuss union contract negotiations; all present voted aye; motion carried. The Board returned to regular session at 10:04 a.m., no action was taken. Human Resource Officer, Terry Satterlee, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 10:04 a.m., until 9:00 a.m., Tuesday, November 18th, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.