

**Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse**

November 12, 2013

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 12th, 2013, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by McElhany, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Hanten, to approve the minutes of November 5th, 2013; all present voted aye; motion carried.

PUBLIC HEARING RAUVILLE STATION LIQUOR LICENSE APPLICATION

The Board held a public hearing, as previously advertised, on an application from Gordon Kliegel, DBA Rauville Station, for an on-sale liquor license. Motion by Johnson, second by McElhany, to approve the application as filed by Mr. Kliegel. Chairman Brinkman asked for comments from the public present for this hearing. No comments were offered. Chairman Brinkman then turned to the Board for further discussion. The Board offered no further discussion on the motion. Upon vote of Commissioner Johnson's motion; all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported tax levies for pay 2014 have been sent to the SD Dept. of Revenue for approval and the Auditor's office will be closely monitoring budgets that may need supplementing before the end of 2013. **Director of Equalization, Shawna Constant**, reported the appraisal staff has completed the reappraisal area and is working on the 635 new building permits filed this year before assessment notices can be prepared. The Office staff is finishing up with 2013 sales data.

AUDITORS ACCOUNT W/ TREASURER AND REGISTER OF DEEDS FEES

Motion by McElhany, second by Hanten, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of October, 2013, all present voted aye; motion carried.

Cash on hand	\$ 10,755.99
Checks in Treasurers' possession	
less than 3 days	\$ 968,188.71
Credit Card Charges	\$ 8,822.93
Cash Items	\$ 335.55
TOTAL CASH ASSETS ON HAND	\$ 988,103.18
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 279.94
Reliabank Dakota	\$22,529,079.77
INVESTMENTS	
SD Public Funds Investment	\$ 6,970.07
CERTIFICATES OF DEPOSIT	
Home Federal Bank	\$ 400,000.00
TOTAL CASH ASSETS	\$23,924,432.96

Codington County, 11/12/2013

General Ledger Cash Balance by Funds:	
General	\$ 9,141,905.55
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 4,739,686.48
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 9,532,429.08
(schools 7,327,627.03, townships 158,213.56; city/towns 1,573,109.53)	
TOTAL GENERAL LEDGER CASH	\$23,924,432.96

The Board noted the following report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in October were in the amount of \$35,635.50; with \$2,150.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

CLAIMS APPROVED

Motion by Heller, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried: Accreditation, Audit And 150.00 Train, ABRA SD Watertown 228.19 Rep, Advance Auto Parts 14.89 Sup, Keith Anderson 24.80 Jury, Morris Anderson 10.74 Jury, Norma Anderson 15.00 Svc, Melissa Angermeier 24.80 Jury, Architecture Incorporated 5000.00 Svc, Steven Arnesen 27.76 Jury, AT&T Mobility 131.40 Util, AT&T Mobility 69.38 Utilities, Janice Ausland 50.00 Jury, Austin Law Offices 1607.20 Svc, Kenneth Bailly 10.74 Jury, Bob Barker Co. 983.47 Sup, Douglas Barlow 10.74 Jury, Traci Barse 75.50 Wit, Brent Bass 10.74 Jury, Batteries Unlimited 215.00 Repairs/Maint., Jerry Behnke 12.22 Jury, Margaret Beitelspacher 52.22 Jury, Gwendolyn Benck 64.80 Jury, Roger Benthin 86.00 Rep, Bergh Auction 177.00 Reimb, Cynthia Bergsbaken 52.22 Jury, Best Western Ramkota Hotel 163.98 Travel & Conf., Best Western - Pierre 109.99 Trav, Scott A. Bohls 40.00 Cell, Borns Group 3823.71 Post, Boys & Girls Club 1000.00 Pmt, Bratland Law 3141.60 Svc, Brown Clinic Pllp 1170.00 Svc, Brown Clinic - Main 1341.00 Svc, Don Brownell 20.00 Wit, Brenda Buchholz 10.74 Jury, Bullet Sportswear & Graphics 776.00 Unif, Burns Law Office 256.60 Svc, Burns Law Office 2600.00 Svc, Patrick Byer 11.48 Jury, Sarah Cameron 53.70 Jury, Carquest Auto Parts 26.66 Sup, Carquest Auto Parts 12.85 Repairs/Maint., Michael Carter 12.22 Jury, Cashway Lumber Inc. 187.25 Sup, Cass-Clay Creamery 1342.99 Sup, Centurylink 13.39 Util, Centurylink 657.61 Util, Centurylink 85.28 Util, Clark County Sheriff's Office 46.07 Svc, Richard Clark 12.96 Jury, Codington County Highway Dept. 2877.17 Maint, Codington Co. Register Deeds 60.00 Svc, Codington County Treasurer 10.55 Reimb, Codington County Weed & Pest 430.48 Maint, Codington-Clark Electric Coope 81.06 Utilities, Denise Cody 22.50 Svc, Cole Papers, Inc. 2673.77 Rep, Comtronics 313.31 Sup, Connecting Point Computer Cent 746.65 Maint, Shawna Constant 25.00 Cell, Coteau Shopper 31.20 Pub, Brandon Cotton 11.48 Jury, County Fair Foods 102.16 Sup, Debrah Cox 10.00 Jury, Creative Rewards 160.00 Sup, Creative Visions 140.00 Rep, Credit Bureau Of Watertown Inc 650.55 Pmt, Crescent Electric Supply Compa 26.06 Supplies, Laura Croymans 51.48 Jury, Culligan Water Conditioning 110.75 Sup, David Curtis 40.00 Cell, D K Diesel 825.00 Supplies, Dakota Outdoors 96.95 Rep, Days Inn Pierre 100.00 Trav, Delyle's South 81 Service Inc 458.82 Rep, Digital Ally 525.00 Sup, Beverly Dolney 10.74 Jury, Donald & Lyndren Kuhlman 226.31 Repairs/Maint., Dugan Sales & Service 740.95 Equip, Brittany Dukes 20.00 Wit, Bimbo Foods, Inc 1031.17 Sup, East Dakota Water Development 21568.80 October Apportionment, Ed Roehr Safety Products 192.70 Sup, Electric Motors & Moore, Inc. 36.00 Repairs/Maint., Elks Lodge 838 249.05 Sup, John Engels 40.00 Cell, Kristi Engels 11.48 Jury, Engelstad Electric Co. 1179.25 UPD, Karissa Erickson 51.48 Jury, Family, Cosmetic & Implant 93.00 Svc, Family Dental Center 87.00 Svc, Farnams Genuine Parts 83.75 Rep, Farnams Genuine Parts 651.88 Supplies, FedEx 19.05 Sup, First District Assn Of Lcl Gov 35303.25 Svc, Flint Hills Resources 8984.10 Supplies, Town Of Florence 124.00 Pmt, Allison Forbush 25.00 Cell, Milo Ford 67.98 Reimb, Gloria Gallisath 51.48 Jury, Galls, An Aramark Company 634.69 Sup, GCR Tire Center 266.40 Repairs/Maint., GCR Tire Center 629.22 Rep, Lindsey Geist 50.00 Jury, Genoa Healthcare/Watertown 244.26 Sup, David Gibbs 40.00 Cell, Tana Gisi 50.74 Jury, Glass Products Inc. 29.42 Rep, Katie Good 54.44 Jury, Grainger 1217.60 Rep, Barbara Grant

51.48 Jury, Erica Grant 50.74 Jury, Great Western Bank 191.49 Supplies, Green, Roby, Oviatt, 4158.33
Pmt, Michael Gubka 40.00 Cell, Amanda Halvorson 10.74 Jury, Brenda Hansen 11.48 Jury, James
Hanson 51.48 Jury, Shelley Hardie 10.74 Jury, Harmelink, Fox & Ravensborg Law 134.00 Svc, Stephanie
Heim 10.74 Jury, Christopher Heki 20.00 Wit, Michelle Heller 51.48 Jury, Town Of Henry 141.00 Pmt,
Jeff Hershman 25.00 Cell, Hillyard Floor Care Supply 562.65 Sup, Richard Hoeltzner 10.74 Jury, Bill
Hoff 40.00 Cell, Thomas Holmes 11.48 Jury, Hosmer Law Office 160.16 Svc, Howard Vet Clinic 118.00
Svc, Brad Howell 40.00 Cell, Human Service Agency 15792.25 Pmt, Glacial Lakes Humane Society
350.00 Svc, Hurkes Implement 61.71 Repairs/Maint., Hurkes Implement Co. 101.01 Maint, HyVee
#1871 Accts Receivable 1314.55 Sup, Interlakes Community Action 1973.66 Pmt, Intoximeters 1087.65
Sup, Linda Jackson 50.74 Jury, JAGO Designs 97.50 Svc, Phillip Jenkins 22.58 Jury, Brenda Johnson
15.18 Jury, Johnson Controls, Inc. 4179.45 Rep, Paul Johnson 583.33 Svc, Jake Jorgenson 20.00 Wit,
Joseph Lakness 307.14 Repairs/Maint., Joseph W & Janet S Bevers 25.48 Repairs/Maint., Jurgens
Printing 716.00 Sup, Richard Jurgens 50.00 Jury, Karl E. Kuhlman 161.65 Repairs/Maint., Marty
Karnopp 40.00 Cell, Gerald Kasuske 14.44 Jury, Laura Kennedy 10.74 Jury, Kennedy, Pier & Knoff Llp
132.00 Svc, Shawn Keszler 55.18 Jury, Todd Kinyon 11.48 Jury, Ramona Kirsch 11.48 Jury, Steven
Kjenstad 10.74 Jury, Jared Koppman 25.00 Ref, Tarolyn Korthour 51.48 Jury, Town Of Kranzburg 86.00
Pmt, Anne Kriese 19.62 Jury, Janice Larkin 14.44 Jury, J.H. Larson Electrical Co. 255.49 Rep,
LATI/Corp Ed 11250.00 Pmt, Lewis & Clark Bhs 480.00 Svc, Lewno Law Office 395.17 Svc, Daren
Lindner 50.74 Jury, Lindner Music 490.00 Equip, Jodi Loehrer 25.00 Cell, Seth Luoma 10.74 Jury, M &
T Fire And Safety 51.00 Supplies, Vikki Maas 21.84 Jury, Mac's Inc 12.33 Supplies, Shirley Mack 10.74
Jury, Macksteel Warehouse, Inc. 126.08 Upd, Mac's Inc. 39.23 Sup, Jason Madsen 12.22 Jury, David
Magee 50.74 Jury, Mahowald's 108.67 Rep, Carol Maloney 60.00 Reimb, Manatron 2334.01 Maint,
Marco, Inc 354.40 Rent, Mark's Auto 458.82 Rep, Russell Mathews 40.00 Cell, McCann, Ribstein &
McCarty, Pc 8611.07 Svc, McFleeg Inc 84.18 Rep, Mcleod's Printing & Office Sup 612.00 Sup, Eric
McPeek 10.74 Jury, Tracy Meikle 52.22 Jury, Menards 223.61 Supplies, Menards 3185.76 Rep,
Midcontinent Communications 275.00 Util, Midwest Truck & Parts, Inc 41.60 Rep, Mikelson Law Office
177.80 Svc, Milbank Communications 1707.71 Rep, Steven Miller 51.48 Jury, MLN Consulting 1124.00
Grant, Moe Oil Company 1841.45 Supplies, Maria Moeller 20.00 Wit, Steve Molengraaf 30.00 Reimb,
Jamie Monson 12.50 Cell, Municipal Utilities 10417.50 Util, Municipal Utilities 462.88 Utilities, Nathan
Lakness 307.14 Repairs/Maint., Karen Nerison 12.96 Jury, Jarod Nevin 106.58 Wit, Northwestern Energy
209.27 Utilities, Yanira Novoa 150.00 Svc, Office Peeps, Inc. 1595.63 Sup, Jerrod Olson 40.00 Cell,
Thomas O'Neill 21.10 Jury, Ottertail Power Co, 23.74 Utilities, Overhead Door 525.00 Repairs/Maint.,
Joseph Patek 20.00 Wit, Michelle Pederson 25.00 Cell, Aron Petersen 21.10 Jury, Sarah Petersen 93.12
Reimb, Dion Pietz 50.74 Jury, PMB 0112 219.28 Util, Jerry Pollard 174.00 Svc, Toni Popham 21.10
Jury, Prairie Lakes Health Care Cent 3409.92 Svc, Pro-Tec Roofing & Sheet Metal 295.92 Rep, Royce
Rau 20.00 Wit, Elizabeth Redetzke 72.20 Jury, Derrick Redlin 68.50 Jury, Redlinger Bros. 39.50
Repairs/Maint., Redlinger Bros. 1625.85 Rep, Redwood Toxicology Laboratory 355.48 Sup, Reserve
Acct 3000.00 Post, Brian Richter 40.00 Cell, Rick Hartley 26.00 Travel & Conf., Marlowe Ronke 13.70
Jury, Elizabeth Ruen 12.22 Jury, Runnings 508.89 Sup, Runnings Farm & Fleet 32.93 Repairs/Maint.,
Kristin Sands 75.00 Svc, Terrance Satterlee 1500.00 Svc, Lila Schaefer 52.22 Jury, Matt Schell 20.00
Wit, Emily Schiernbeck 20.00 Wit, Randal Schmeichel 18.88 Jury, Tamara Schmidt 10.00 Jury, Barbi
Schulte 11.48 Jury, Schuneman Equipment 96.31 Repairs/Maint., Karen Schweitzer 10.74 Jury, SD
Attorney General's Office 193.00 Pmt, SD Department Of Revenue 910.00 Svc, SD Department Of
Revenue 138.00 Fee, S.D. Federal Property 50.00 Sup, SD Sheriffs' Association 1166.81 Dues, SD State
Treasurer 301305.99 November Remittance, SDACC 4127.74 Clerp, SDACO 1044.00 M&P, SDML
Workers' Comp Fund 6991.81 Ins, SDML Workers' Comp Fund 79705.19 Ins, SDN Communications
2258.18 Util, Melissa Sears 25.00 Cell, Securus Technologies 1400.00 Sup, Dean Selchert 27.76 Jury,
Shepherd Reporting Llc 105.00 Svc, Sherwin Williams 198.82 Sup, Sioux Valley Coop 5807.39 Sup,
Sioux Valley Coop 11,923.20.00 Supplies, William Snow 11.48 Jury, South Dakota Federal Property
15537.75 Equipment, South Shore Gazette 1727.39 Pub, Town Of South Shore 187.00 Pmt, Connor
Spears 13.70 Jury, Spears Law Office 289.70 Svc, Star Laundry 107.50 Supplies, Star Laundry 33.35

Sup, Steinley Real Estate Appraisal 620.00 Reg, Steve's World 4348.38 Rep, Ryan Stormo 14.44 Jury, Sturdevants Auto Parts 223.87 Repairs/Maint., Sturdevant's Auto Parts 151.37 Rep, Sturdevant's Auto Parts 102.97 Rep, Christopher Sturm 24.80 Jury, Jeffery Sumner 66.28 Jury, James Sutton 40.00 Trav, Sutton Law Office Pc 10896.90 Svc, Karen Swanda 37.50 Svc, Scott Swanson 25.00 Cell, Sysco Food Services Of ND 8606.00 Sup, Kathryn Taken 10.00 Jury, Technicolor Screen Printing 30.00 Unif, Jessica Teneyck 10.74 Jury, Trent Theye 11.48 Jury, Genia Thompson 10.74 Jury, Heidi Thorson 25.00 Cell, Todd & Connie Fuerstenau 177.82 Repairs/Maint., Toshiba Financial Services 434.04 Rent, Town Of Florence-Peggy Lindahl 50.00 Utilities, Town Of Henry 136.10 Utilities, Town Of South Shore 80.00 Utilities, Truenorth Steel 8247.10 Supplies, Trugreen 72.00 Svc, Terry Ulrich 20.00 Wit, Van Diest Supply Company 8594.10 Sup, Verizon Wireless 176.01 Util, Great Western Bank 166.03 Grant, Great Western Bank 476.08 Pmt, TCM/Reliabank Dakota 1659.63 Pmt, Tom Walder 40.00 Cell, Walgreens 147.01 Asst, Town Of Wallace 57.00 Pmt, Walmart Community 353.98 Pmt, Steven Warne 10.74 Jury, Watertown City Finance Office 23002.00 Pmt, Watertown Development Company 25000.00 Pmt, Watertown Ford 169.00 Rep, Watertown Public Opinion 1995.68 Pub, Weathergard Roofing & Crane 5977.20 Rep, Jesse Weeks 51.48 Jury, Charleen Weismantel 15.92 Jury, Lawrence Weseloh 10.74 Jury, Western Detention 2016.46 Rep, Westside Animal Clinic Pc 110.60 Sup, Barbara Wiedman 11.48 Jury, Bryan Wientjes 20.00 Wit, Toby Wishard 40.00 Cell, Benjamin Woelber 50.74 Jury, Penny Woelber 10.74 Jury, Alyssa Wohlleber 10.74 Jury, Adam Wolkow 20.00 Wit, Wow! Business 374.47 Util, Wow! 49.95 Utilities, Watertown Landfill 7.26 Maint, WW Tire Service Inc. 850.95 Repairs/Maint., Xerox Corporation 262.26 Supplies, Yankton Co. Sheriff 25.00 Svc, Yankton Co Treasurer 637.50 Svc, Patricia Yetter 50.74 Jury, Zep Sales & Service 860.60 Supplies.

COMMISSIONERS CONTINGENCY TRANSFERS

Motion by Hanten, second by Heller, to transfer \$11,600.00 from the Commissioners Contingency budget to the Developmentally Disabled budget in the amount of \$600.00 and to the Court Appointed Attorney budget in the amount of \$11,000.00; all present voted aye; motion carried.

COMPUTER EQUIPMENT

Motion by Hanten, second by Johnson, to authorize the purchase of three computers, software and installation fees for the Auditor's Office; all present voted aye; motion carried. Motion by Hanten, second by McElhany, to approve the purchase of two routers, software and installation fees for the Sheriff's office; all present voted aye; motion carried.

EQUIPMENT TRANSFER

Motion by Johnson, second by McElhany, to approve a transfer of GEN01203, a Western Snow Plow, from Government Buildings to the Weed Dept; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by McElhany, second by Hanten, to approve the following travel requests; all present voted aye; motion carried: Director of Equalization appraisal staff, Melissa Sears and Allison Forbush; USPAP Course; in Chamberlain, SD. Emergency Management Director; E.M. IMAT meeting/training; in Rapid City.

BUILDING STUDY

Commissioner Hanten informed the Board a poll of the Citizens Committee shows approval for the Highway 212 site for the County's proposed building project. The next meeting of the Citizens Committee is scheduled for Tuesday, November 19th at 3:30 p.m. in the Commissioners chambers.

EXECUTIVE SESSION

Motion by Hanten, second by Johnson, to enter into executive session at 9:31 a.m., to discuss Memorial Park Campground Manager contractual matters; all present voted aye; motion carried. The Board returned to regular session at 10:21 a.m. No action was taken. Human Resource Director, Terry Satterlee and Facilities Manager, Milo Ford were present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:21 a.m., until 9:00 a.m., Tuesday, November 19th, 2013; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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