

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

November 1, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, November 1, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Elmer Brinkman presiding.

**AGENDA APPROVED**

Motion by Hanten, second by McElhany, to approve the agenda; all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by McElhany, second by Hanten, to approve the minutes of October 25<sup>th</sup>, 2016; all present voted aye; motion carried.

**MONTHLY REPORTS**

**4-H/Youth Program Advisor, Jodi Lehrer**, reported on the following items: National 4H Conference; 4H member enrollment; Clover Buds; annual recognition event; and preparation with the Optimist Club, as President Elect, for the Winter Wonderland event at Stokes Thomas City Park. **Weed Supervisor, Steve Molengraaf**, reported \$56,749.26 invoiced for weed spraying in 2016 to date, \$20,736.14 in revenue collected as of this date, and \$6,100.00 in grant funds received. West Nile invoices \$2,002.40 and all collected along with \$5,000.00 received in grant funds. Mr. Molengraaf reported on the following: Mosquito Conference, fall spraying is finished, upcoming District Board meeting, upcoming Safety Loss Conference, upcoming Codington County Weed Board meeting, and the possibility of purchasing a data log system. **Welfare Director, Sarah Petersen**, provided the Board with reports of statistics from the Welfare office for the month of October 2016. 31 people were served for the following: 11 medical, 1 homeless, 8 housing, 3 housing support, 1 prescription, 1 burial and 5 utilities. \$2,575.00 in cost was paid out for these contacts and \$1,242.00 was saved using other resources. Ms. Petersen reported the NACO prescription drug card program provided \$3,418.25 in savings for 68 people for the month of October. Ms. Petersen updated the Board on the following: Mental Health Task Force meeting and the development of an assessment tool for this program and the current status of emergency housing for the homeless.

**WELFARE OFFICE COPIER**

Motion by Johnson, second by Gabel, to authorize the purchase of a copier in the Welfare office to replace a copier that has been in use for nine years, estimated cost \$2,419.00 with service agreement if applicable; all present voted aye; motion carried.

**EXTENSION CENTER BARN AREA LIGHTING PROJECT**

Representatives from the Watertown Chamber Ag. Committee; Megan Gruman, Marc Hoffman and Chuck Langner, met with the Board to propose partnering with the County on a project to update the lighting in the barn area of the Extension Center complex with LED fixtures. Facility Manager, Milo Ford, participated in this discussion. The total cost of the project, after an estimated rebate of \$3,500.00, is \$26,832.00. The Chamber Ag. Committee will provide approximately \$10,000.00 in funding if the project can be approved before the 2017 Winter Farm show. The final cost to the County will be approximately \$16,000.00, for which Mr. Ford noted there are sufficient budgeted funds. Motion by McElhany, second by Johnson, to proceed with the LED lighting project based on the proposed funding from the Chamber Ag. Committee; all present voted aye; motion carried.

Codington County, November 1, 2016

**COUNTY PROPERTY PRIVATE APPRAISAL**

The Board discussed hiring a private property appraiser to appraise the County's property on Highway 212, which was previously proposed as a location for a justice facility. Commissioner Gabel noted this appraisal would assist the County in entering into a possible agreement with the City of Watertown for the property known as the Watertown City Auditorium. Mr. Gabel advised this appraisal would cost approximately \$1,500.00. Motion by McElhany, second by Hanten, to hire a private property appraiser, at a cost of up to \$1,500.00, to appraise the aforementioned County owned property; all present voted aye; motion carried.

**COUNTY EMPLOYEE HEALTH INSURANCE**

The Board discussed proposals received for health insurance coverage for County employees. The Board will contact a local agent for more information on one of the plans proposed to the Board.

**PERSONNEL CHANGES**

Motion by Hanten, second by McElhany, to approve the following personnel change; all present voted aye; motion carried: Janet Bevers, Deputy Treasurer, anniversary step increase to step 9/\$21.76 per hour.

**TRAVEL REQUESTS**

Motion by Johnson, second by Gabel, to approve the following travel requests; all present voted aye; motion carried. Welfare Director and Commissioner Gabel, Recidivism workshop. Community Health Nurse Clerical, Jeanie Ochsendorf, WIC Strategic Plan meeting.

**OTHER BUSINESS.**

The board briefly discussed the following items: jail bond options, a recent meeting, attended by Commissioner Johnson, of the Watertown-Codington County Regional Rail Authority, and the Watertown City Auditorium being located in a "Historic District."

**ALCOHOL REVERSION TAX**

The Board noted the first payment of the 25% Alcohol Tax Reversion funds has been received, from the State of South Dakota, in the amount of \$34,247.07.

**911 BOARD MEETING**

Commissioner Hanten provided the Board with a report from the 911 Board meeting she attended on October 27<sup>th</sup>.

**EXECUTIVE SESSION**

Motion by Hanten, second by Gabel, to enter into executive session, at 10:02 p.m., per SDCL 1-25-2 #4 Preparing for contract negotiations or negotiation with employees or employee representatives; all present voted aye; motion carried. The Board returned to regular session at 10:24 a.m., no action was taken. Human Resource Officer, Terry Satterlee, was present for executive session.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:24 a.m., until 9:00 a.m., Thursday, November 10<sup>th</sup>, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

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Published once at the total approximate cost of \$\_\_\_\_\_.