

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

May 27, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 27, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by McElhany, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of May 20, 2014; all present voted aye; motion carried.

FIREWORKS MORATORIUM

Mike Denning, Sioux Falls, SD, appeared before the Board to request that the Board lift the moratorium, enacted by the adoption of Resolution 2014-7 on April 15th, 2014, for receiving and processing permit applications for fireworks establishments within the unincorporated areas of Codington County that are located within one mile of the corporate limits of the City of Watertown. Mr. Denning informed the Board he has previously sold fireworks at the Sioux Valley Greenhouse, located on Sioux Conifer Road, and there have been no problems with his fireworks operation at that location. Chairman Brinkman noted that if this Board did lift the moratorium to allow Mr. Denning the opportunity to apply for a County conditional use permit Mr. Denning would then be subject to legal action by the City of Watertown for selling fireworks within one mile of the corporate limits of the City. Motion by McElhany, second by Hanten, to lift the fireworks sale moratorium; upon roll call vote, Johnson, Brinkman, and Heller voted aye; Hanten and McElhany voted no; motion carried.

JAKE BRAKE ORDINANCE FIRST READING

The Board held the first reading of an ordinance to prohibit the unlawful use of engine and compression (jake) brakes. Aaron Shives addressed the Board and spoke in favor of the proposed ordinance. The Board scheduled the second reading and action on the ordinance for 9:00 a.m., Tuesday, June 10th, 2014.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following items: the jet skis trade and acquisition has been completed; the Search & Rescue team provided assistance to the Watertown Fire Dept. at a large fire call at Watertown Ford on May 20th; the Search and Rescue team will participate in a major training and recertification May 30th through June 1st; the next meeting of the LEPC will take place June 3rd at Watertown Fire Station #1; on June 17th Mr. Sutton will provide information on severe weather awareness to the participants of a farm safety youth camp at the Extension Center Complex; and on June 23rd regional full scale E.O.C. exercises will be conducted in the northeast corner of the state. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending March 31, 2014, for the Detention Center and Sheriff's Office: average daily inmate population 54; bookings 205; \$3,080.00 collected in fees for out of county prisoner contracts; \$5,300.00 collected in work release fees; \$3,618.00 collected in fees for the 24/7 program, \$4,573.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 43 individuals testing twice daily for PBT's; 5 individuals reporting twice weekly for UA Drug testing; and 26 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 361 cases/calls for service; 4 traffic accidents investigated; 128 arrest warrants were served;

262 sets of civil papers served; and 20 prisoner transports conducted with 4,102 miles traveled. Sheriff Wishard presented the Board with a report of fees, collected and retained by the County, in the month of March 2014, in the amount of \$6,311.64. Sheriff Wishard also submitted the following statistics for the month ending April 30, 2014, for the Detention Center and Sheriff's Office: average daily inmate population 65.1; bookings 231; \$10,106.99 collected in fees for out of county prisoner contracts; \$8,375.00 collected in work release fees; \$2,978.00 collected in fees for the 24/7 program, \$4,113.00 collected in SCRAM fees and remitted to the Clerk of Courts Office; with 45 individuals testing twice daily for PBT's; 7 individuals reporting twice weekly for UA Drug testing; and 21 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 357 cases/calls for service; 4 traffic accidents investigated; 96 arrest warrants were served; 294 sets of civil papers served; and 22 prisoner transports conducted with 4,987 miles traveled. Sheriff Wishard presented the Board with a report of fees, collected and retained by the County, in the month of April 2014, in the amount of \$6,186.93. The Auditor's Office received an electronic payment on April 3rd from the Attorney General's Office in the amount of \$2,545.00 as the County's allocation for SCRAM fees collected in the 1st quarter of 2014. A discussion was held regarding work release fees and work detail projects. Sheriff Wishard reported fire arm qualification training has been completed; Civil Process Server, Adam Reeves, will be certified as a law enforcement officer at the end of this week following a thirteen week certification course; and a full time correctional officer position has been filled from within the pool of current part time officers. Sheriff Wishard will meet with Mark Aspaas from Architecture Inc. regarding the floor plans for the proposed detention center within the Justice Center project and to specifically explore the possibility of cutting down on space to save project dollars.

HIGHWAY DEPARTMENT

Highway Supt., Rick Small, will contact the SDDOT to appear before the Board to review and explain the FHWA **adjusted urban boundaries** and related results from the proposed changes. Mr. Small requested **cell phone stipends** for the following employees: \$25.00 per month for Al Benck, Dan Busta, Jeff Case, Eric Dargatz, Matt Dargatz, Duane Dolen, Cal Engels, Dave Hedding, Rick Holinka, Brad Schwinger, and Todd Warne; and \$40.00 per month for Rick Small and Rick Hartley. Motion by Hanten, second by McElhany, to approve the aforementioned cell phone stipends for employees of the County Highway Dept. beginning June 1, 2014; all present voted aye; motion carried. Motion by Johnson, second by Heller, to authorize the Highway Supt., to proceed with a project to put in **rumble striping along County Highway 11** (Old Highway 81 North) from the north Watertown City limits to the Grant County line; all present voted aye; motion carried. The Board held a brief discussion regarding the condition and maintenance of 38th Ave North.

EQUIPMENT REQUESTS

Motion by Hanten, second by Heller, to approve the purchase of a new computer for the Highway Dept., estimated cost \$2,537.00; all present voted aye; motion carried. Motion by Johnson, second by McElhany, to authorize a 63 mo. lease with Office Peeps for a copy machine for the Extension Office; all present voted aye; motion carried.

JUSTICE CENTER BUILDING PROJECT

Mark Aspaas, Architecture Inc., briefed the Board on the progress of the floor plans for the proposed Justice Center Building project. Discussion was held regarding the possibility of reducing inmate cell sizes in the proposed detention center and other changes to the proposed new facility to potentially save project dollars for use elsewhere.

SALARY CLAIMS

Motion by McElhany, second by Hanten, to approve the following May salary claims; all present voted aye; motion carried: Commissioners: 9,438.96 total salaries. Auditor: 18,461.36 total salaries. Co. Treasurer: 26,654.91 total salaries. States Attorney: 33,194.68 total salaries. Gov. Buildings: 17,540.23

total salaries. Dir. Equalization: 38,680.82 total salaries; Diane Merchant 1,699.93 step increase; Heidi Thorson 1,009.40 step increase. Register of Deeds: 17,824.82 total salaries; Jackie Manning 2,309.10 step increase. Veterans Service: 8,912.13 total salaries. Sheriff: 75,049.29 total salaries; Mike Gubka 2,810.13 step increase. Co. Jail: 85,132.17 total salaries; Lori Mills 1,751.72 step increase. Care of the Poor: 4,304.80 total salaries. County Nurse: 4,009.90 total salaries. County Park: 7,722.71 total salaries. Ag. Bldg.: 8,441.51 total salaries. Co. Extension: 8,536.80 total salaries. Weed Control: 5,136.44 total salaries; Steve Molengraaf 2,500.69 step increase. Planning Board: 281.04 total salaries. Road & Bridge: 78,015.33 total salaries; Dan Busta 2,552.97 step increase. Emergency Management: 10,257.10 total salaries. Crime Victim: 5,717.81 total salaries. W.I.C.: 4,004.44 total salaries. Total: 467,317.25. Breakdown of withholding amounts which are included in the above: S.D. Retirement 41,943.32; S.D. Retirement 360.88 spouse option; S.D. Supplemental Retire. 1,635.00 suppl. retire.; Wellmark 62,432.17 ins.; Lincoln Financial Group 436.50 life ins.; Delta Dental 5,674.54 ins.; Avesis 703.24 ins.; Nationwide Retire. Sol. 214.29 suppl. retire.; AFSCME Local #2488 313.60 employee union dues; AFLAC 2,521.05 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 2,662.00 suppl. retire.; AFLAC 400.15 ins.; Watertown United Way 125.42 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 11,518.00 employee payments; Cod. Co. Treasurer 35,050.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 193.00 employee union dues; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 36,196.31 federal withholding; ReliaBank Dakota 53,052.14 social security; Breit Law Office 510.52 employee payment; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.; employee payment.

MINIMAL RENTAL RATE FOR LEASE OF COUNTY PROPERTY

Motion by Johnson, second by Hanten, to set a minimal rate of \$63.25 per acre for the lease of County owned property; all present voted aye; motion carried.

NOTICE OF PUBLIC AUCTION LEASE OF COUNTY LAND

Motion by Hanten, second by McElhany, to authorize the Auditor to publish a notice of public auction for the lease of County owned property for haying purposes; all present voted aye; motion carried. The public auction will be held at 9:00 a.m., Tuesday, June 17th, 2014 at the north entrance to the Courthouse.

WEED DEPT. MANAGER CONTRACT

Action to amend the Weed Dept. Manager contract was continued to the Board's agenda for June 10th, 2014.

MEMORIAL PARK SEASONAL CUSTODIAN POSITION

Motion by McElhany, second by Hanten, to authorize the addition of a seasonal custodial position at Memorial Park per the request of Facilities Manager, Milo Ford. Mr. Ford previously advised the Board that the new position would share hours with a current seasonal position and combined hours worked will not exceed the number of approximately 40 weekly hours currently being worked. Upon vote of the Board; all present voted aye; motion carried.

SURPLUS EQUIPMENT

Motion by Hanten, second by Johnson, to declare a computer from the Treasurer's office surplus to be destroyed, HP Compaq DC5800, s/n MXM82404RR; all present voted aye; motion carried.

LIEN RELEASE REQUEST

The Board discussed a request for a partial release of County liens. Welfare Director, Sarah Petersen, will contact the applicant to gather more information regarding the reason for the request and the release of any funds from the sale of real property owned by the applicant.

AUTOMATIC BUDGET SUPPLEMENT

Motion by Hanten, second by Johnson, to approve an automatic budget supplement to the Commissioners budget with CDBG grant funds reimbursement in the amount of \$12,335.00; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by McElhany, second by Hanten, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Director, Jim Sutton, full scale exercise evaluator, in Aberdeen.

PERSONNEL CHANGES

Motion by Johnson, second by Hanten, to approve the following personnel changes; all present voted aye; motion carried: Eric Dargatz, Highway Maintenance II, anniversary step increase to step 8/\$20.32 per hour; Gail and Scott Wahl, seasonal Memorial Park Custodians, step 2/\$13.40 per hour; and Marcy Rossow, Detention Center Cook, anniversary step increase to step 5/\$15.57 per hour.

YOGA CLASS

The Board had no objection to a request to hold a yoga class on the Courthouse grounds on Saturday, June 14th, 2014.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:56 a.m., until 9:00 a.m., Thursday, June 5th, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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