

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

May 26, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, May 26<sup>th</sup>, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

**AGENDA APPROVED**

Motion by Hanten, second by Gabel, to approve the agenda, all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by McElhany, second by Johnson, to approve the minutes of May 19<sup>th</sup>, 2015; all present voted aye; motion carried.

**MONTHLY REPORTS**

**Emergency Management Director, Jim Sutton**, reported on the following: Search and Rescue assistance in Egan, SD, an upcoming meeting of City Departments, continued training on the credentialing system, a letter of thanks to the Search and Rescue team for their assistance during President Obama's visit to Watertown, an upcoming meeting of the Salvation Army Board, and location to view Search and Rescue vehicles to be sold by sealed bid. **Sheriff, Toby Wishard**, submitted the following statistics compiled during the month of April, 2015, for the Detention Center and Sheriff's Office: Average daily inmate population 70.6; bookings 269; \$11,149.09 collected in fees for out of county prisoner contracts; \$10,805.00 collected in work release fees; \$3,093.00 collected in fees for the 24/7 program; \$5,470.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General's Office; 41 individuals testing twice daily for PBT'S; 17 individuals reporting twice weekly for UA Drug testing; and 31 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 559 cases/calls for service; 7 traffic accident investigated; 144 arrest warrants served; 220 sets of civil papers served; and 20 prisoner transports for a total of 4,281 miles traveled. Sheriff Wishard presented the Board with a report of fees collected in the amount of \$6,862.58 and retained by the County, during the month of April, 2015. Sheriff Wishard advised the Board he has received the review from the National Institute of Jail Operations for the Codington County Detention Center. Sheriff Wishard noted there are deficiencies indicated in the report that will require budgetary funds to resolve. This review will be made available to the Board during their annual walk through of the Detention Center scheduled for June 16<sup>th</sup>.

**COUNTY PROPERTY LEASE CONTRACT**

Motion by Hanten, second by Gabel, to authorize the Chairman to sign a contract with Paul McElhany for the lease of County owned property for haying purposes as provided for by a public auction held at 9:00 a.m., Tuesday, May 19<sup>th</sup>, 2015; all present voted aye; motion carried.

**SALARY CLAIMS**

Motion by Hanten, second by McElhany, to approve the following May salary claims; all present voted aye; motion carried: Commissioners: 9,805.75 total salaries. Auditor: 20,692.24 total salaries. Co. Treasurer: 27,512.17 total salaries. States Attorney: 34,699.08 total salaries. Gov. Buildings: 18,517.93 total salaries. Dir. Equalization: 40,929.24 total salaries; Diane Merchant 3,340.80 step increase. Reg. of Deeds: 18,677.61 total salaries; Jacki Manning 3,170.28 step increase. Veterans Service: 9,416.00 salaries. Sheriff: 79,962.90 total salaries. Co. Jail: 89,463.73 total salaries; Lori Mills 3,622.68 step

Codington County, May 26, 2015

increase. Coroner: 1,453.27 total salaries. Care of the Poor: 4,500.71 total salaries. County Nurse: 4,181.15 total salaries. Co. Park: 8,742.95 total salaries. Ag. Bldg.: 8,799.85 total salaries. Co. Extension: 8,976.91 total salaries. Weed Control: 4,667.36 total salaries; Steve Molengraaf 3,446.94 step increase. Planning Board: 510.94 total salaries. Road & Bridge: 85,275.31 total salaries; Dan Busta, \$3678.36 step increase; Loren Haug, \$13.35 per hour seasonal temp. Emergency Management: 10,836.49 total salaries. Crime Victim: 5,939.32 total salaries. Total: 493,560.91. Breakdown of withholding amounts which are included in the above: S.D. Retirement 43,943.10; S.D. Retirement 327.38 spouse option; S.D. Supplemental Retire. 3,770.00 suppl. retire.; Wellmark 66,898.30 ins.; Lincoln Financial Group 488.97 life ins.; Delta Dental 5,829.88 ins.; Avesis 796.46 ins.; Nationwide Retire. Sol. 244.29 suppl. retire.; AFSCME Council 65 432.00 employee union dues; AFLAC 2,476.69 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 3,002.00 suppl. retire.; AFLAC 344.88 ins.; Watertown United Way 115.85 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 14,996.00 employee payments; Cod. Co. Treasurer 35,215.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 195.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 36,337.26 federal withholding; ReliaBank Dakota 55,811.94 social security; Breit Law Office 140.00 employee wage deduction; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.; employee payment.

### **ACH PAYMENTS**

Motion by McElhany, second by Gabel, to authorize the County Treasurer to make monthly ACH payments, to County credit card vendors, to avoid late payment fees; all present voted aye; motion carried.

### **COURTHOUSE WINDOW REPLACEMENT PROJECT**

**Facilities Manager, Milo Ford**, presented the Board with quotes to replace windows on the North, East, and West sides of the Courthouse, a total of 201 windows. Total proposal from Brian's Glass and Door is \$28,650 and total proposal from Glass Products Co. is \$45,000 +. Motion by Johnson, second by McElhany, to proceed with the window replacement project utilizing the proposal from Brian's Glass and Door. Discussion was held regarding the possibility of building onto the west or east side of the Courthouse and if the window replacement on those sides would be redundant. Mr. Ford's recommendation is to move forward with the window replacement on all three sides, as proposed, as the seals on the windows, installed in 1977, have failed and are no longer energy efficient. Upon vote of the Board; all present voted aye; motion carried.

### **MEMORIAL PARK ELECTRICAL PEDESTALS**

**Facilities Manager, Milo Ford**, presented the Board with a request to order 16 electrical pedestals, with 50, 30 and 20 amp plug ins, for installation on the new camping pads that will be replacing old pads that will be removed to accommodate the bike trail coming through the park. Mr. Ford noted the cost for the pedestals is \$3,366.21, which does not include installation, and is a budgeted item for 2015. Motion by Johnson, second by McElhany, to approve the purchase of the pedestals as proposed by Mr. Ford; all present voted aye; motion carried.

### **PLAT RESOLUTIONS**

The Board took action on plat resolutions for the Kevin Ries and Clarence Fox Additions which have been recommended for approval by the Codington County Planning and Zoning Board.

### **RESOLUTION #2015-13**

A Resolution to approve the platting of the Kevin Ries Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:  
That an examination has been made of the plat entitled:

Kevin Ries Addition located in the NE1/4 of Section 19-T116N-R51W of the 5<sup>th</sup> P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Johnson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 26<sup>th</sup> day of May, 2015, at Watertown, Codington County, South Dakota.

Elmer P. Brinkman  
Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA  
§  
COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2015-13, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 26<sup>th</sup> day of May, 2015 at Watertown, Codington County, South Dakota.

Cindy Brugman  
County Auditor, Codington County, South Dakota

#### **RESOLUTION #2015-14**

A Resolution to approve the platting of the Clarence Fox Addition in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:  
That an examination has been made of the plat entitled:

Clarence Fox Addition located in the NW1/4 of Section 35-T117N-R52W of the 5<sup>th</sup> P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

Codington County, May 26, 2015



Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$\_\_\_\_\_.