

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

March 22, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, March 22nd, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Myron Johnson, and Elmer Brinkman, Commissioner Brenda Hanten was present via telephone conference; Commissioner Tyler McElhany was absent; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by Gabel, to approve the minutes of March 15th, 2016; all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following: weather spotter training, weather siren project, canine recertification class, use of the drone for taking photos of an accident site to assist the Highway Patrol, and an upcoming IMAT training exercise. **Sheriff, Toby Wishard**, submitted the following statistics compiled during the month of February, 2016, for the Detention Center and Sheriff's Office: Average daily inmate population 73.07 (low of 69 and high of 77); bookings 234; \$15,578.20 collected in fees for out of county prisoner contracts; \$5,889.00 collected in work release fees; \$5,357.00 collected in fees for the 24/7 program; \$5,697.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General's Office; 46 individuals testing twice daily for PBT'S; 15 individuals reporting twice weekly for UA Drug testing; 4 individuals wearing drug detecting sweat patches; and 35 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 385 cases/calls for service; 11 traffic accidents investigated; 134 arrest warrants served; 257 sets of civil papers served; and 2,532 transport miles conducting 14 inmate transports. Sheriff Wishard provided the Board with a report of fees collected in the amount of \$8,218.74 retained by the County, during the month of February, 2016. Discussion was held regarding the average daily inmate population and the impact that number places on staff and the facility.

DETENTION CENTER SEWER LINE

Motion by Hanten, second by Gabel, to authorize a project to replace a 40' section of sewer line, which has exhibited signs of failure, and all associated fittings/connections in the Detention Center as requested by Facilities Manager, Milo Ford. Mr. Ford provided the Board with information on the proposed project and indicated the cost estimate is \$6,150.00 for the project. Upon vote of the Board; all present voted aye; motion carried.

WHITE HOUSE COMMUNITY DATA-DRIVEN JUSTICE INITIATIVE

Welfare Director, Sarah Peterson, outlined a national initiative to address two key populations; (1) "Super-utilizers" often chronically homeless individuals and (2) people held in jail before trial because they cannot afford to bond out, not because they are a risk to the community or risk of flight. The Welfare Director advised the Board that Codington County has been asked to consider participating in the White House Community Data-Driven Justice Initiative. Motion by Gabel, second by Johnson, to authorize the Chairman to sign a letter of intent, to commit Codington County to the White House Data-Driven Justice Initiative, to explore innovative solutions that can better serve the aforementioned

populations, while stabilizing communities, and generating savings to tax payers; all present voted aye; motion carried.

ABATEMENTS

Motion by Johnson, second by Hanten, to approve the following abatement applications:

<u>Property Record #</u>	<u>Property tax abated</u>
4672	\$1,224.46
4752	\$117.90
4799	\$95.48
7174	\$250.56
9541	\$272.82
10312	\$114.48
11115	\$531.96
17520	\$49.05 (refund)

Upon vote of the Board; all present voted aye; motion carried.

Motion by Johnson, second by Hanten, to approve the following abatement application:

<u>Property Record #</u>	<u>Property tax abated</u>
14645	\$8,209.52

Chairman Brinkman noted this property is owned by the Bridge Church of Christian & Missionary, of which Commissioner Gabel is a member, but not a Board member of said Church. Director of Equalization Constant advised the Board the Bridge Church purchased this property in December of 2014. Director Constant also noted applications for tax exempt status must be filed in her office prior to November 1st and recommendation to deny the abatement application is based on this requirement. The Director also informed the Board that the building has been owned and occupied by the Church for all of 2015 and since that time the building has been used strictly for tax exempt purposes. The SD Dept. of Revenue has advised the Equalization Office that the Board of County Commissioners has the option of approving an abatement application for this tax exempt entity. Upon vote of the Board; all present voted aye; motion carried.

DIRECTOR OF EQUALIZATION FEE BASED WEBSITE

Director of Equalization, Shawna Constant, met with the Board to discuss contracting with BEACON for the County's fee based website, which is used by local companies/users to review property tax records within Codington County. BEACON is willing to give the County a price break for the first five years and waive the \$10,000.00 website build fee if the County will sign a contract prior to April 1st. Motion by Hanten, second by Gabel, to authorize the Director of Equalization to contract with BEACON; all present voted aye; motion carried.

KOCH COMPLEX PARKING LOT

Mayor, Steven Thorson, met with the Board to update them on the progress of the project to re-pave the Koch Complex Parking lot which abuts to the Codington County Extension Center Complex. This Board has budgeted funds for the project in 2016. Mayor Thorson informed the Board that the initial estimated cost of the project has come in higher than projected in 2015. This project will be bid within the next 30 days and the Mayor will advise the Board of the estimated costs at that time. **Highway Supt., Rick Small, and Facilities Manager, Milo Ford,** were present for this discussion.

4-H YOUTH ADVISOR M.O.U.

Motion by Johnson, second by Hanten, to authorize the Chairman to sign the Memorandum of Agreement between the SDSU Extension and Codington County for partial salary support of the 4-H Youth Advisor position, suitable office space for said Advisor, office administrative support, office supplies, travel expenses, etc., subject to the County's budgetary authority. The County further agrees to furnish office

space and provide sufficient funds (office supplies, postage, telephone, and technology charges) for 1 (one) Family Nutrition Program nutrition assistant. The amount the County will pay SDSU is \$18,320.00 for the calendar year 2016. Upon vote of the Board; all present voted aye; motion carried.

CLAIMS

Motion by Hanten, second by Gabel, to approve for payment the following claims; Brookings County 77.00 trav, Thomson-Reuters-West Pub. Corp. 56.60 svc, VISA 1234.13 sup/trav, City of Watertown 21880.64, 911 surcharge collections.

FIREWORKS DISCHARGE APPLICATIONS

The Board reviewed the following applications to discharge fireworks:

April 2, 2016; Middle of Section 19 in Waverly Township; product safety demo.

April 30, 2016; Endres property south of Lew's Fireworks; wholesale consumers demo.

May 21, 2016; 46345 155 St. Watertown; intermittent 8 hours of fireworks display/demo.

July 2, 2016; 45345 155 St. Watertown; 4 hours of display.

September 17, 2016; 46345 155 St. Watertown; 4 hours of display.

Motion by Hanten, to approve the permits with the stipulation that if dry conditions exist and a burn ban is in place the permits may be denied at that time; second by Gabel. Commissioner Johnson noted his reservations about approving these permits due to the livestock in the area and the lack of notice to the livestock owners about these displays. Commissioners Gabel, Brinkman, and Hanten, voted aye; Johnson voted no; motion carried.

PRE-DESIGN ARCHITECTURAL AGREEMENT

Motion by Gabel, second by Hanten, to authorize the Chairman to sign an agreement, subject to the review and approval of the Codington County States Attorney, with BKV Group, Inc., for pre-design architectural services for County justice facilities; all present voted aye; motion carried.

COUNTY ROAD 20-3 RIGHT OF WAY AGREEMENTS

Highway Supt., Rick Small, presented the Board with right of way agreements for the County Road 20-3 paving project. Motion by Johnson, second by Gabel; to authorize the Chairman to sign the following agreements for right of way acquisition: Terry Egerstrom \$270.20, Carol Averill \$424.60, Larry & Ollie Abraham \$277.92, and Thomas & Hilda Redwing \$92.64. Upon vote of the Board; all present voted aye; motion carried.

GOOD FRIDAY ADMINISTRATIVE LEAVE

The Board noted per previously adopted policy that the Courthouse and all County offices will follow the policy of the State of South Dakota and close at 12:00 noon on Good Friday, March 25th, 2016.

Employees will be given 4 hours of administrative leave to use for the office closures. Essential employees required to work, or on their regularly scheduled day off, will receive 4 hours of administrative leave to use at a later date.

PERSONNEL CHANGES

Motion by Johnson, second by Gabel, to approve the following personnel changes; all present voted aye; motion carried: Kristi Gast, Criminal Civil Records Mgmt., anniversary step increase from step 8/\$21.76 per hour to step 9/\$22.08 per hour.

TRAVEL REQUESTS

Motion by Hanten, second by Gabel, to approve the following travel requests; all present voted aye; motion carried: Emergency Management Director, State I.C.M. Assistance Team Training; and States Attorney and Deputies, State's Attorney Conference.

CCJAC

Commissioner Gabel noted the next meeting of the CCJAC will be held the evening of March 29th, 2016. The main agenda item will be meeting with the architect for pre-design services.

EXECUTIVE SESSION

Motion by Johnson, second by Gabel, to enter into executive session at 10:11 a.m., to discuss a personnel matter; all present voted aye; motion carried. The Board returned to regular session at 10:25 a.m.; no action was taken.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:25 a.m., until 9:00 a.m., Tuesday, April 5, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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