

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

July 8, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 8, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Johnson, to approve the minutes of July 1, 2014; all present voted aye; motion carried.

2015 BUDGET REVIEW

The Board reviewed the following 2015 budget appropriation requests: Auditor, Director of Equalization, Register of Deeds, and Treasurer.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported work continues on the 2015 Provisional Budget. **Director of Equalization, Shawna Constant**, reported her office has finished with Boards, is working on sales splits, and the appraisers have finished up with one third to one half of the reappraisal area. **Register of Deeds, Ann Rasmussen**, reported representatives from ARCSEARCH, an integrated archival and retrieval system, have visited her office and demonstrated their software which could be used to picture the plats in the Register of Deeds Office. **Treasurer, Carol Maloney**, reported her office is currently working on delinquent real estate taxes and several parcels of property are in line to be taken by tax deed proceedings in the next few months. The Treasurer reviewed information on one parcel of property that is ready for sale by Tax Deed auction later this month.

AUDITOR'S ACCOUNT WITH THE TREASURER AND REGISTER OF DEEDS FEES

Motion by Hanten, second by McElhany, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of June, 2014, all present voted aye; motion carried.

Cash on hand	\$ 9,830.90
Checks in Treasurers' possession	
less than 3 days	\$ 63,214.54
Credit Card Charges	\$ 2,891.16
Cash Items	\$ 563.00
TOTAL CASH ASSETS ON HAND	\$ 76,499.60
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 4,575.00
Reliabank Dakota	\$14,765,661.30
INVESTMENTS	
SD Public Funds Investment	\$ 6,971.40
CERTIFICATES OF DEPOSIT	
Home Federal Bank	\$ 200,000.00
People's State Bank	\$ 400,000.00
TOTAL CASH ASSETS	\$15,453,707.30

General Ledger Cash Balance by Funds:

Codington County, July 8, 2014

General	\$ 9,315,091.62
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 4,728,508.80
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 899,695.03
(schools 321,375.11, townships 49,651.63; city/towns 29,333.59)	
TOTAL GENERAL LEDGER CASH	\$15,453,707.30

The Board noted a report of fees as submitted by Register of Deeds, Ann Rasmussen. Total transactions in June were in the amount of \$36,642.00; with \$2,300.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

SURPLUS EQUIPMENT

Motion by Hanten, second by McElhany, to declare two computers, s/n MXL8460QTH and MXL8460QNL, located in the Welfare Office, surplus to be destroyed; all present voted aye; motion carried.

TAX DEED PROPERTY NOTICE TO BIDDERS

Motion by Johnson, second by McElhany, to authorize the Auditor to publish a notice to bidders for a parcel of property taken by tax deed proceedings; all present voted aye; motion carried. The property will be sold at public auction at the north entrance to the Courthouse at 10:00 a.m., Tuesday, July 22nd, 2014.

HISTORIC PRESERVATION GRANT ALLOCATION

Motion by McElhany, second by Hanten, to authorize Chairman Brinkman to sign a Grant Award Allocation, in an amount not to exceed \$1,355.00, for Historical Preservation Grant Project SD-14-028, awarded to the Codington County Historic Preservation Commission; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Johnson, second by Hanten, to approve travel requests for the Auditor, Register of Deeds, Treasurer, and Welfare Director, to attend the 2014 SDACO convention in Pierre; all present voted aye; motion carried.

MEMORIAL PARK SEASONAL POSITION

Motion by Johnson, second by McElhany, to authorize the Facilities Manager to hire a seasonal employee at Memorial Park to fill a recently vacated position; all present voted aye; motion carried.

JUSTICE CENTER BUILDING PROJECT

The Board discussed setting up public meetings regarding the proposed Justice Center Building project.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 9:39 a.m., until 9:00 a.m., Tuesday, July 15th, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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