

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

July 15, 2014

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, July 15, 2014, at the Codington County Courthouse. Commission members present were: George Heller, Myron Johnson, Elmer Brinkman, and Brenda Hanten; absent Tyler McElhany; Chairman Brinkman presiding.

AGENDA APPROVED

Motion by Hanten, second by Heller, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Johnson, to approve the minutes of July 8, 2014; all present voted aye; motion carried.

ORDINANCE #54 ADOPTION

The Board held the second reading on proposed Ordinance #54, an ordinance to amend the official zoning map of the Ordinance establishing the County's Comprehensive Zoning Regulations. Zoning Officer, Luke Muller, reviewed the proposed ordinance and noted the Planning and Zoning Board does recommend approval of the ordinance. Motion by Johnson, second by Heller, to approve Ordinance #54 which will rezone the SE1/4 of Section 10-T116N-R52W of the Emil Mack Addition to "C" Commercial from "I" Industrial. Chairman Brinkman asked for comments from the public present for this reading; there were no comments from the public. Chairman Brinkman turned to the Board for comments; the Board had no further comments. Upon vote of the motion to approve the ordinance; all present voted aye; motion carried.

PLANNING AND ZONING MIDYEAR REVIEW

Zoning Officer, Luke Muller, presented the Board with a midyear review of activities of the Planning and Zoning Office. Mr. Muller noted through July 1st, 2014 there were 56 building permits issued; estimated value of construction was \$3,655,612; estimated value of agricultural construction was \$240,468; new residences 13; and fees collected from building permits \$8,650.00. Mr. Muller advised the Board there were 29 variances and 12 conditional use permits processed; 1 rezoning application processed; and fees collected for special meetings and variances \$4,059.32. Mr. Muller informed the Board there were 20 less building permits processed to date in 2014 compared to this same period in 2013 which could be a direct result of the poor weather conditions for building in the spring of 2014. Discussion was also held regarding the required lot size for building purposes in the County on properties in proximity to the Watertown City limits.

2015 BUDGET REVIEW

The Board reviewed the following 2015 budget appropriation requests: Planning and Zoning, Government Buildings, County Park, Ag. Building, West Nile, and Road & Bridge.

MONTHLY REPORTS

Facilities Manager, Milo Ford, updated the Board on activities at Memorial Park, the Courthouse, Extension Center Complex, and Detention Center. The new playground equipment at Memorial Park is installed with the surfacing material yet to be laid and the elevator in the Courthouse was out of order for over a week but is at this time up and running. **Highway Supt., Rick Small**, reported the asphalt cost, for

the paving of County road 23-4 near Medicine Lake, came in lower than anticipated at \$43,794.93 and this cost along with the lay down costs brought the total paving cost very close to the original estimate for the project. The County is chip sealing and spot graveling and the “No Compression Engine Brakes” signage has been delivered to the local SDDOT office for placement on Highway 81 south of 32nd Ave S.

EXTENSION CENTER COMPLEX PARKING LOT

Facilities Manager, Milo Ford, requested authorization to proceed with a budgeted project, estimated cost \$12,000, to seal coat the parking lot at the Extension Center Complex to the west side of the office and barn area. Motion by Hanten, second by Johnson, to proceed with the parking lot seal coat project; all present voted aye; motion carried.

CLAIMS

Motion by Hanten, second by Heller, to approve for payment the following claims; all present voted aye; motion carried: Accreditation Audit 150.00 pmt; ABRA 476.80 rep; Advance Auto 10.38 sup; Allen Benck 25.00 util; American Stamp 90.28 sup; Andor 479.28 rep; AP Auto Pros 944.55 rep; AT&T 222.33 util; Austin Law Offices 7632.72 svc; Bob Barker Co. 62.24 sup; Graciela Barrantes 60.00 svc; Batteries Unlimited 370.00 rep; Gwendolyn Benck 64.80 jury; Bendix Imaging 114.99 sup; Cynthia Bergsbaken 104.44 jury; Scott Bohls 40.00 cell; Borns Group 2185.18 post; Boys & Girls Club 1000.00 pmt; Brad Schwinger 25.00 util; Ray Bradberry 50.00 ref; Bratland Law 4054.20 svc; Brian’s Glass & Door 932.00 rep; Brown Clinic Main 144.00 svc; Brown Clinic PLLP 2520.00 svc; Building Sprinkler 379.45 rep; Burns Law Office 5619.40 svc; Alec Bush 20 witn; Business Telephone 76.02 rep; Calvin Engels 25.00 util; Carquest 109.50 rep; Cartney Bearing 195.74 rep; Cass-Clay Creamery 1646.04 sup; Cedar Shore Resort 91.95 trav; Centurylink 756.70; Chucks Bike and Lock 36.15 sup; Codington American Legion 150.00 sup; Codington Register of Deeds 30.00 levy; Codington Treasurer 48.00 fees; Codington Clark Electric 35.53 util; Denise Cody 15.00 svc; Cole Papers 1496.95; Compass Counseling 1250.00 svc; Connecting Point 12284.50 maint; Shawna Constant 25.00 cell; County Fair 167.38 sup; CRA Payment Center 2793.21 rep; Creative Rewards 100.00 sup; Credit Bureau of Watertown 682.75 pmt; Crouch Recreational Design 6500.00 equip; Culligan 118.00 sup; David Curtis 40.00 cell; Dan Busta 25.00 util; Data Truck 39.99 util; Dave Hedding 25.00 util; DeLyle’s 1774.39 rep; DETCO 218.27 sup; Duane Dolen 25.00 util; Dugans 80.95 rep; Bimbo Foods 648.59 sup; East Dakota Water 203.91 apport; Elite Signs 130.00 sup; Engelstad Electric 1139.69; Eric Dargatz 25.00 util; F.J. McLaughlin 43794.93 sup/rep; Family Dental Center 287.00 svc; Floors & More 250.00 rep; Allison Forbush 25.00 cell; Milo Ford 35.28 trav; Gloria Gallisath 51.48 jury; GCR Tires 283.00 rep; Tana Gisi 101.48; Glacial Lakes Radiator 142.50; Glacial Lakes Prairies & Tourism 510.00 adv; Isaak Gomez 20.00 witn; Grainger 100.56 rep; Erica Grant 50.74 jury; Great Western Bank 134.54 trav; Green, Roby, Oviatt 4158.33 svc; Michael Gubka 40.00 cell; Jeff Hershman 25.00 cell; Hillyard’s 1436.20 rep; William Hoff 40.00 cell; Howard Vet Clinic 175.40 svc; Brad Howell 40.00 cell; Human Service Agency 16645.50 pmt; Glacial Lakes Humane Society 600.00 svc; HyVee 1393.42 sup; Interlakes Community Action 1038.33 pmt; Interstate Battery 209.00; Intoximeters 600.00 sup; Jamie Dolen 25.00 util; Jeff Case 25.00 util; Morgan Jensen 20.00 witn; Johnson Controls 4304.91 maint; Jurgens Printing 160.08 sup; Marty Karnopp 40.00 cell; KCH Law 113.96 svc; Kennedy, Pier, Knoff, Lotus 178.00 svc; Kimball Midwest 244.21 sup; Kingslien and Assoc. 225.00 svc; Joan Kittelson 15.00 svc; Jody Knutson 231.72 reimb; Lar Jo’s 889.20 sup; Lawson Products 66.00 sup; Leisure Interactive 119.49 fees; Lewis & Clark BHS 640.00 svc; Lewno Law Office 300.98 svc; Lincoln Co. Treasurer 18.00 svc; The Lodge at Deadwood 2541.00 trav; Jodi Loehrer 244.52 cell/trav; Lori Deutsch 193.14 trav; Phyllis Lutz 102.96 jury; Lyle Signs 205.48 sup; Mac’s 179.97 sup; Macksteel 95.04 sup; Mahowald’s 43.67 sup; MARCO 363.90 rent; Mark’s Auto 928.34 rep; Matheson Tri-Gas 88.21 sup; Russell Mathews 40.00 cell; Matt Dargatz 25.00 util; Menards 416.85 sup; Jennifer Meyer 20.00 witn; Midcontinent 375.48 util; Mikelson Law 430.39 svc; Milbank Communications 231.30 sup; Miller Funeral Home 2575.00 burial; Miracle Recreation Equipment 19941.00 equip; Moe Oil 1240.23 sup; Jamie Monson 12.50 cell; Mt. Hope Cemetery 565.00 burial; Municipal Utilities 11735.61 util; NACRC 55.00 dues; NADA Used Car Guide 105.00 sup; Crystal Neale

12.26 trav; Northwestern Energy 201.09 util; Office Peeps 2332.47 sup; Jerrod Olson 40.00 cell; Ottertail Power 24.09 util; Paper101 1095.20 sup; Michelle Pederson 25.00 cell; Pennington County Sheriff 568.35 trav; PMB 0112 138.20 util; Prairie Lakes Health Care 5195.78 svc; Print Em Now 509.00 sup; ProBuild 16.77 rep; Carly Rasmussen 32.00 refund; Redlingers 1541.91 rep; Adam Reeves 20.00 cell; Brian Richter 40.00 cell; Rick Hartley 40.00 util; Rick Holinka 25.00 util; Ricky Small 50.00 util/trav; Robyn Riter 25.00 util; Ron's Saw Shop 249.99 rep; Runnings 203.22 sup; Dawn Russell 114.00 svc; Terrance Satterlee 1500.00 svc; Lila Schaefer 104.44 jury; Schrader's 309.00 sup; Schuneman Equipment 109.52 sup; Tyler Schwinger 20.00 witn; SD Attorney General's Office 335.00 24/7; SD Counties 1320.00 regist; SD Dept. of Revenue 1176.00 svc; SD State Treasurer 431966.25 remitt; SDACO 1020.00 M&P Relief; SDN Collections 1129.09 util; Melissa Sears 25.00 cell; Securus 2155.20 sup; Service Plus 401.00 rep; Shepherd Reporting 30.00 svc; Sherwin Williams 515.07 sup; Shreves Law 240.30 svc; Sioux Equip. 611.54 rep; Sioux Valley Coop. 35212.07 sup; Sioux Valley Greenhouse 524.01 sup; South Shore Gazette 1013.50 publ; Star Laundry 170.27 sup; Steve's World 26.73 rep; Sturdevant's 184.38 sup/rep; Sutton Law 11623.90 svc; Karen Swanda 30.00 svc; Scott Swanson 25.00 cell; Sysco 9374.42 sup; Technicolor Screen Printing 306.47 sup; Heidi Thorson 25.00 cell; Todd Warne 25.00 util; Town of Florence 25.00 util; Town of Henry 136.20 util; Town of South Shore 110.00 util; Trav's Outfitter 524.91 sup; Tyler Technologies 1595.00 sup; Ultra Inc. 150.00 trav; University of North Dakota 2000.00 svc; Bryce Valberg 20.00 witn; VanDiest Supply 1033.93 sup; Verizon Wireless 482.61 util; Great Western Bank 869.68 pmt; Visa 612.11 pmt; Tom Walder 40.00 cell; Walmart 185.90 sup; Watertown City Finance 94.24 west nile; Watertown Ford 350.46; Watertown Lawn & Garden 223.00; Watertown Motor Co. 24613.00 patrol vehicle; Watertown Public Opinion 1944.70 sup/publ; Watertown Resource Center 3312.00 pmt; Watertown School District 2165.61 paper; Wheelco 20.68 rep; Wiles & Rylance 2661.80 svc; Toby Wishard 143.00 cell/trav; Michael Woodbeck 20.00 witn; WOW Business 372.20 util; WW Tire 1743.90 sup; Xerox 124.11 sup; Yankton Co. Sheriff 75.00 svc; Yankton Co. Treasurer 440.00; Patricia Yetter 101.48 jury; ZEP 722.25.

SURPLUS EQUIPMENT

Motion by Johnson, second by Hanten, to declare the following equipment surplus to disposed of as designated:

Auditor's Office – HP Compaq computer s/n 2UA82611J1 – to be destroyed

Highway Dept. – four (4) flip phones to be transferred to other County offices or donated for recycling. LG Alltel s/n 708KPHG0265361, LG Alltel s/n 608KPUU0073246, Samsung AT&T s/n RPOB283722Z, Samsung AT&T s/n RPOB281429P.

Sheriff's Office – GEN01232, 2007 Dodge Durango, VIN 1D8HB38P77F543628, traded to Watertown Ford

Upon vote of the Board; all present voted aye; motion carried.

COMMISSIONERS CONTINGENCY TRANSFER

Motion by Hanten, second by Johnson, to transfer \$267.82 from the Commissioners Contingency Budget to the Waterfowl Budget; all present voted aye; motion carried.

CREDIT CARD AUTHORIZED

Motion by Hanten, second by Heller, to authorize a credit card for County purchases for the Register of Deeds Office, credit limit \$3,000.00; all present voted aye; motion carried.

COUNTY CREDIT CARDS

Motion by Johnson, second by Hanten to authorize the County Auditor and County Treasurer to process requests from County offices for credit card applications as deemed necessary to conduct County business; all present voted aye; motion carried.

CREDIT CARD APPLICATION PROCESS RESOLUTION

The Board took action on the following Resolution, as required by credit card companies, to authorize the County Auditor and County Treasurer to apply for credits cards for use by County offices to conduct County business.

RESOLUTION 2014-15

**AUTHORIZING THE COUNTY AUDITOR AND TREASURER TO APPLY FOR CREDIT CARDS
ON BEHALF OF COUNTY OFFICES**

WHEREAS, the need for Codington County Departments to apply for and obtain credit cards for purchases for their offices continues to increase, and

WHEREAS, the Departments requesting credit cards apply to the board for approval, and

WHEREAS, it is required that a representative of the County be empowered to authorize a credit card company to issue credit cards to County Departments and designated officers and employees,

NOW THEREFORE, be it resolved by the Board of County Commissioners of Codington County, South Dakota in regular session on the 15th day of July, 2014, that either the duly elected or appointed Codington County Auditor or Treasurer is hereby approved and authorized to authorize a credit card company to issue credit cards to designated officers and employees of the county.

Dated this 15th day of July, 2014

Motion by Johnson, second by Hanten, to approve the above and foregoing resolution, all members present voted aye; motion carried.

Elmer Brinkman
Chairman

ATTEST:

Cindy Brugman
Codington County Auditor

PERSONNEL CHANGES

Motion by Johnson, second by Heller, to approve Breanna Mowdy as part time temporary clerical in the Welfare Office through a SDDL Work Experience Agreement; all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Heller, to adjourn at 10:05 a.m., until 9:00 a.m., Tuesday, July 22nd, 2014; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County, July 15, 2014

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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