

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

January 6, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 6th, 2015, at the Codington County Courthouse. Commission members present were: Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Hanten, to approve the minutes of December 30th, 2014; all present voted aye; motion carried.

BOARD ADJOURNS SINE-DIE FOR 2014

There being no further business to come before the Board, a motion was made by Johnson, second by Hanten, to adjourn sine-die, at 9:02 a.m.; all present voted aye; motion carried.

OATHS OF OFFICE

Newly elected Commissioner, Lee Gabel, and re-elected Commissioners, Myron Johnson and Brenda Hanten, took their oaths of office as administered by the Auditor.

NOMINATIONS FOR CHAIRMAN AND VICE CHAIRMAN

The Auditor called for nominations for Chairman of the Board for 2015. Commissioner Johnson nominated Commissioner Brinkman as Chairman for 2015; no other nominations were forth coming; and Commissioner Brinkman was unanimously elected Chairman for 2015. Chairman Brinkman then called for nominations for Vice Chair for 2015. Commissioner McElhany nominated Commissioner Hanten as Vice Chair for 2015; no other nominations were forth coming and Commissioner Hanten was unanimously elected Vice Chair for 2015.

MONTHLY REPORTS

Community Health Nurse, Anne Kriese, provided the Board with a quarterly report of activities in the Community Health Office for the time period October through December 2014 as prepared by Ms. Kriese and Community Health Nurse, Karla Moes and containing information on the following: meetings, community classes, office set up, office fees and visits, WIC participation, immunizations, TB preventive therapy, baby care, flu immunizations, and P.O.D. (point of dispensing) regarding the Ebola outbreak.

Veterans Service Officer, Al Janzen, reported the "Reaching all Veterans" operation has been completed in Codington County and the Veterans' Secretary has announced phase II "Operation Ketchup." The goal of "Operation Ketchup" is to reach all veterans who could not previously be contacted by phone. Claims are picking up in the Veterans Service Office at this time. **Weed**

Supervisor, Steve Molengraaf reported on the following items: the RTV has been delivered, Mr. Molengraaf will be working a booth at the Sioux Falls Farm Show per the request of the SD Dept. of Ag., the SD Weed & Pest Conference and Weed Supervisor's training is set for February, and the Weed Department's Towns and Townships annual meeting has been scheduled for February 25th. **Welfare**

Director, Sarah Petersen, reported statistics for her office for the time period of December 4th, 2014 through January 6th, 2015: 38 contacts, 3 applications; with 1 application approved for County assistance and 2 denials; nothing pending or referred; no other resources utilized; no guarantees; and no new clients

approved. Total Assistance: \$1,075.00 for 1 burial; no active medical cases and 1 medical application pending decision. The Welfare Director noted statistics for the NACo Prescription Drug Program in Codington County during the month of November 2014 with 161 persons utilizing the program and a realized savings of \$6,202.33 for the month. The Welfare Director provided the Board with indigent burial rates within the State of South Dakota in comparison to the same rates adopted by Codington County. Ms. Petersen recommended leaving the indigent County burial payment at the same rate as was paid in 2014 with possible consideration given to establishing a child burial rate. **4-H/Youth Program Advisor, Jodi Loehrer**, reported on the following items: 4-H online enrollment, archery, Farm Show lunch counters, Junior Achievement, and Extension Center Complex building usage. Ms. Loehrer noted revenue was collected in the amount of \$20,130.00 in 2014 for building rentals.

NACE CONFERENCE

Motion by McElhany, second by Hanten, to approve the NACE (National Association of County Engineers) conference registration fee of \$675.00 as requested by Highway Supt., Rick Small; all present voted aye; motion carried.

GIS 9-1-1 DATA COLLECTION

Motion by Johnson, second by Hanten, to authorize the release of GIS data, from the First District Association of Local Governments to Geo-Comm, Inc., acting as an agent of the South Dakota 9-1-1 Coordination Board in support of the Next Generation 9-1-1 System; all present voted aye; motion carried. The release of this information is necessary to allow the State 9-1-1 Coordination Board to move forward with the Next Generation 9-1-1 (NG911) System and gather data necessary for a statewide GIS dataset for 9-1-1 call routing and caller location validation.

LEGAL PAPERS

Motion by Hanten, second by Johnson, to designate the Watertown Public Opinion and the South Shore Gazette as the legal newspapers, for Codington County publications, for 2015, as required by statute, all present voted aye; motion carried.

COMMISSIONERS SALARIES

Motion by McElhany, second by Hanten, to increase the Commissioners salaries by 2.5% over the 2014 rate of \$1,696.80 per month for a 2015 monthly total of \$1,739.22, plus an extra \$100.00 per mo. for the Chairman; upon vote of the Board; all present voted aye; motion carried.

EMPLOYEE WAGES

Motion by Johnson, second by Hanten, to approve a 2.5% wage increase beginning January 1, 2015 for all non-union employees with the exception of the Welfare Director; all present voted aye; motion carried. Motion by Johnson, second by Brinkman, to change the Welfare Director pay scale to the same pay scale as that of the Veterans Service Officer; all present voted aye; motion carried.

COMPENSATION FOR JUDGES OF ELECTIONS

Motion by Hanten, second by Gabel, to compensate 2015 Judges of elections at \$130.00 per election, plus \$30.00 for attending election schools and training, as recommended by the Auditor, all present voted aye; motion carried.

CORONER COMPENSATION

Motion by McElhany, second by Hanten, to compensate the Coroner and Coroner Deputies, at the same rate as was paid in 2009, 2010, 2011, 2012, 2013 and 2014; \$150.00 per investigation, plus mileage allowance, beginning January 1, 2015, all present voted aye; motion carried.

WEED BOARD AND PLANNING BOARD COMPENSATION

Motion by Johnson, second by McElhany, to compensate appointed members of the Weed Board and Planning Board at \$35.00 per meeting plus federal mileage rate; all present voted aye; motion carried.

PLANNING BOARD AND WEED BOARD APPOINTMENTS

Motion by Hanten, second by Johnson, to approve the following Planning Board appointments: Charles Rossow, term expires 12/31/2017 and Rodney Klatt, term expires 12/31/2017; all present voted aye; motion carried. Commissioner Johnson noted there is a vacancy on the Planning and Zoning Board currently being filled by Commissioner Hanten.

Motion by McElhany, second by Gabel, to accept the resignation of Mike Rye from the Weed Board; all present voted aye; motion carried. Weed Supervisor, Steve Molengraaf, will see about filling the vacancy created by Mr. Rye's resignation.

Motion by Johnson, second by McElhany, to approve the following Weed Board appointments: John Kahnke, term expires 12/31/2017 and Arlen Boehnke, term expires 12/31/2017; all present voted aye; motion carried.

COMMISSIONERS BOARD APPOINTMENTS

The Board discussed the current board appointments for the Board of County Commissioners. Motion by Hanten, second by Johnson, to approve the following Board appointments, all present voted aye; motion carried:

2015 COMMISSIONER BOARD APPOINTMENTS

Aging Council	Elmer Brinkman
Buildings & Grounds	Lee Gabel/Elmer Brinkman
Codington County Home Health	Elmer Brinkman
Watertown Area Transit	Brenda Hanten
Dive Rescue	Tyler McElhany
E-911	Brenda Hanten
Emergency Management	Tyler McElhany
Extension	Myron Johnson
First District Assoc. Local Govts.	Brenda Hanten
Glacial Lakes	Lee Gabel
Health & Welfare	Myron Johnson
Highway	Tyler McElhany
Interlakes Community Action Program	Brenda Hanten
Local Emergency Planning Committee	Tyler McElhany/Brenda Hanten
Legislative contact	Myron Johnson
Planning Board	Myron Johnson
Weed Board	Tyler McElhany
Crime Victim Liaison	Lee Gabel
Codington County Human Resource Committee	Current Chair and Vice Chair
Americans with Disabilities Act Coordinator	Myron Johnson
Watertown Volunteer Center	Brenda Hanten
County/City Committee	Elmer Brinkman and Brenda Hanten

Commissioner Liaisons to each Department are as follows from section 10.3 in the Codington County Personnel Policy and Procedures Manual:

Commissioner District I

Sheriff's Office
Detention Center
States Attorney's Office
Victim Assistance Supervisor's Office

Commissioner District II

Emergency Management Office
Highway Dept.
Maintenance Dept.

Commissioner District III

Health Nurses Office
Welfare Office
Veteran's Service Office
County Extension Office

Commissioner District IV

Treasurer's Office
Director of Equalization's Office

Commissioner District V

Auditor's Office
Register of Deed's Office

BANK DEPOSITORIES

Motion by Hanten, second by Brinkman, to approve the following bank depositories for 2015, as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried: Reliabank Dakota will continue to be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, First Bank & Trust, First Premier Bank, Great Western Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD Fit, and Wells Fargo Bank.

INDIGENT BURIAL FEES

Motion by Johnson, second by Gabel, to set indigent burial rates as follows, upon the recommendation of Welfare Director, Sarah Petersen: \$3,952.00 for each indigent burial paid by the County in 2015 and \$2,575.00 for each indigent cremation paid for by the County in 2015, the same rates as allowed in 2009, 2010, 2011, 2012, 2013, and 2014; and the cost for the opening and closing of graves according to the fees charged by the City of Watertown; all present voted aye; motion carried.

HOUSING AND REDEVELOPMENT COMMISSION

The Board discussed appointments to the Housing and Redevelopment Commission. Commissioner Hanten will contact former Commissioner George Heller to verify that he will continue to serve on the Housing and Redevelopment Commission until December 31, 2017 when that term will expire.

REGIONAL RAILROAD AUTHORITY

**RESOLUTION 2015-1
AUTHORIZING ELECTION OF MEMBERS OF THE WATERTOWN-CODINGTON COUNTY
REGIONAL RAILROAD AUTHORITY**

BE IT RESOLVED that County of Codington, South Dakota, hereby reaffirms its membership in the Watertown-Codington County Regional Railroad Authority pursuant to the Agreement establishing such regional railroad authority which was made and entered into on May 28, 2002;

BE IT FURTHER RESOLVED that Myron Johnson and Elmer Brinkman are hereby elected as the two (2) Commissioners designated to represent Codington County on the Board of Commissioners of the Watertown-Codington County Regional Rail Authority to serve for a term of one (1) year, and said commissioners shall serve in that capacity until their successors are elected and qualified.

Dated at Watertown, South Dakota, this 6th day of January, 2015

The above and foregoing Resolution was moved for adoption by Commissioner Hanten, second by Commissioner Gabel, and upon vote of the Board all voted aye whereupon the Chairman declared the resolution to be duly passed and adopted.

Elmer P. Brinkman
Chairman

ATTEST:

Cindy Brugman
County Auditor

I hereby certify that Resolution 2015-1 will be published in the Watertown Public Opinion, the official newspaper of said County, on the 17th day of January, 2015, and an affidavit of publication will be filed in the County Auditor's Office.

Cindy Brugman
Codington County Auditor

DELINQUENT TAX LISTS

Treasurer, Carol Maloney, provided the Board with a report of delinquent taxes as of December 31, 2014. A list of delinquent taxes is on file in the Auditor's office.

CHARTER FOR CODINGTON COUNTY JUSTICE ADVISORY COMMITTEE

The Board discussed adopting a resolution that would create a charter for a "Codington County Justice Advisory Committee." During the discussion, Commissioner Gabel outlined the key points of a suggested charter. This charter, if adopted, by resolution would create a committee to advise the Board concerning Codington County's criminal justice responsibilities. Commissioner Gabel suggested that said committee consist of seven members, two County Commissioners, the Sheriff, the Chief Correctional Officer, one 3rd Circuit Judge and two members of the public. The Board will review a draft of said charter at the Board meeting scheduled for January 13, 2015.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following anniversary step increase/personnel changes all effective January 1, 2015; all present voted aye; motion carried: Sergeant Sheriff, Brad Howell, from step 7/\$25.43 per hour to step 8/\$25.81; Deputy Sheriff, Jerrod Olson, from step 5/\$22.66 per hour to step 6/\$23.42; Deputy Sheriff, Trevor Schimmel, from step 1/\$19.85 per hour to step 2/\$20.52.

TRAVEL REQUESTS

Motion by McElhany, second by Hanten, to approve the following travel request; all present voted aye; motion carried: Weed Supervisor, 2015 Weed & Pest Conference.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 10:27 a.m., until 9:00 a.m., Tuesday, January 13, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.