

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

January 5, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 5th, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Johnson, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of December 22nd, 2015; all present voted aye; motion carried.

BOARD ADJOURNS SINE-DIE FOR 2015

There being no further business to come before the Board, a motion was made by Hanten, second by McElhany, to adjourn sine-die; all present voted aye; motion carried.

NOMINATIONS FOR CHAIRMAN AND VICE CHAIRMAN

The Auditor called for nominations for Chairman of the Board for 2016. Commissioner Johnson nominated Commissioner Brinkman as Chairman for 2016; no other nominations were forth coming. Motion by Johnson, second by Gabel, to cease nominations and cast a unanimous ballot for Commissioner Brinkman; all present voted aye; motion carried. Chairman Brinkman then called for nominations for Vice Chair for 2016. Commissioner McElhany nominated Commissioner Hanten as Vice Chair for 2016; no other nominations were forth coming. Motion by Gabel, second by McElhany to cease nominations and cast a unanimous ballot for Commissioner Hanten; all present voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, reported on the following items: Western National Roundup; 4-H Advisor Training; Farm Show preparation; and an Archery organizational meeting. **Veterans Service Officer, Al Janzen**, reported 121 office visits/appointments and trips to Sioux Falls with the DAV van that had to be cancelled because of a lack of drivers. Mr. Janzen updated the Board on the Korean War Medal Program to be held at the Watertown Elks Cub on Tuesday, January 12th. **Community Health Nurse, Anne Kriese**, provided the Board with a quarterly report as prepared by herself and Community Health Nurse, Karla Moes. The following items were covered: regional meetings; office fees collected; office visits; WIC; Immunizations; Baby Care; and availability of flu vaccine. **Weed Supervisor, Steve Molengraaf**, reported on an 11 year spray history report for Townships; \$63,334.87 billed out for weed spraying services in 2015; \$1,014.24 billed out for West Nile prevention spraying; a new product available is a combination of 2-4D and Tordon; working the Sioux Falls Farm Show; the upcoming Weed & Pest Conference; an upcoming annual meeting with Townships; and recertification classes.

SD HOMELESS MANAGEMENT SYSTEM AGREEMENT

Motion by Johnson, second by Gabel, to authorize the Chairman to sign correspondence notifying the SD Housing Development that Codington County is terminating the contract for the HMIS program; all present voted aye; motion carried.

Codington County, January 5, 2016

UNCOLLECTIBLE DELINQUENT MOBILE HOME TAXES

Treasurer, Carol Maloney, presented the Board with a resolution to cancel delinquent mobile home taxes. The Board took action on the following resolution:

RESOLUTION 2016-1

WHEREAS, Codington County has mobile home taxes that are no longer collectible, because the mobile home has been destroyed;

THEREFORE BE IT RESOLVED, that on a motion by Commissioner Hanten, second by Commissioner McElhany, the taxes on the following described property are declared uncollectible and the treasurer shall place the same on an uncollectible list as provided for in SDCL 10-22-30 and no distress warrant shall thereafter be issued except on order of the board or on written demand of the sheriff:

Property record #300520; 1973 Liberty W3615;
Property tax: \$42.67 due in 2013; \$48.12 due in 2014

Upon vote of the Board; all present voted aye; motion carried.

Dated this 5th day of January, 2016

Elmer P. Brinkman
Chairman Codington County Commission

ATTEST:

Cindy Brugman
Codington County Auditor

TITLE VI POLICY STATEMENT

Motion by Johnson, second by Hanten, to authorize the Chairman to sign Codington County's Title VI Policy Statement as submitted by Title VI Coordinator, Jim Sutton; all present voted aye; motion carried.

LEGAL PAPERS

Motion by Johnson, second by McElhany, to designate the Watertown Public Opinion and the South Shore Gazette as the legal newspapers, for Codington County publications, for 2016, as required by statute, all present voted aye; motion carried.

COUNTY COMMISSIONER 2016 WAGE

Motion by McElhany, second by Hanten, to increase the Commissioners salaries by 2% over the 2015 rate of \$1,739.22 per month for a 2016 monthly total of \$1,774.00, plus an extra \$100.00 per mo. for the Chairman; upon vote of the Board; all present voted aye; motion carried.

COMPENSATION FOR JUDGES OF ELECTIONS

Motion by Hanten, second by McElhany, to compensate 2016 Judges of elections at \$130.00 per election, plus \$30.00 for attending election schools and training, as recommended by the Auditor, all present voted aye; motion carried.

CORONER COMPENSATION

Motion by Johnson, second by Hanten, to compensate the Coroner and Coroner Deputies, at the same rate as was paid in 2009 - 2015; \$150.00 per investigation, plus mileage, beginning January 1, 2016, all present voted aye; motion carried.

WEED BOARD AND PLANNING BOARD COMPENSATION

Motion by Hanten, second by McElhany, to compensate appointed members of the Weed Board and Planning Board at \$35.00 per meeting and for all other required attendance to conduct necessary business; plus federal mileage rate; all present voted aye; motion carried.

WEED BOARD APPOINTMENTS

Motion by Hanten, second by McElhany; to approve the following Weed Board appointments: Jim Thyen, term expires 12/31/2018 and Bret Henricks, term expires 12/31/2018; all present voted aye; motion carried.

COMMISSIONERS BOARD APPOINTMENTS

Motion by McElhany, second by Hanten, to approve the following Board appointments, all present voted aye; motion carried:

2016 COMMISSIONER BOARD APPOINTMENTS

Aging Council	Elmer Brinkman
Buildings & Grounds	Lee Gabel/Elmer Brinkman
Codington County Home Health	Elmer Brinkman
Watertown Area Transit	Brenda Hanten
Dive Rescue	Tyler McElhany
E-911	Brenda Hanten
Emergency Management	Tyler McElhany
Extension	Myron Johnson
First District Assoc. Local Govts.	Brenda Hanten
Glacial Lakes	Lee Gabel
Health & Welfare	Myron Johnson
Highway	Tyler McElhany
Interlakes Community Action Program	Brenda Hanten
Local Emergency Planning Committee	Tyler McElhany/Brenda Hanten
Legislative contact	Myron Johnson
Planning Board	Myron Johnson
Weed Board	Tyler McElhany
Crime Victim Liaison	Lee Gabel
Codington County Human Resource Committee	Current Chair and Vice Chair
Americans with Disabilities Act Coordinator	Myron Johnson
Watertown Volunteer Center	Brenda Hanten
County/City Committee	Elmer Brinkman and Brenda Hanten
All County Commissioner Liaison appointments shall remain unchanged from 2015.	

BANK DEPOSITORIES

Motion by Johnson, second by Hanten, to approve bank depositories for 2016, and the following employees are designated as authorized signers for warrants, as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried: Reliabank Dakota will continue to be used for checking and the depositing of cash. The following banks will be authorized to sell the County certificates of deposit and for investments at competitive bids: Dacotah Bank, First Bank & Trust, First Premier Bank, Great Western Bank, Home Federal Bank, Peoples State Bank, Plains Commerce Bank, Reliabank Dakota, SD

Fit, and Wells Fargo Bank. Authorized warrant signers: Cindy Brugman, Jodi Pearson, Debbie Melville, Alissa Harte, Carol Maloney, Janet Bevers, and Lindee S. Waba.

HOUSING AND REDEVELOPMENT COMMISSION

The Board noted Georgia Kahnke's term has expired on the Housing and Redevelopment Commission of Codington County. Contact will be made with Ms. Kahnke to determine her interest in being reappointed to the Board before a meeting date is set.

DELINQUENT TAX LISTS

Treasurer, Carol Maloney, provided the Board with a report of delinquent taxes as of December 31, 2015. A list of delinquent taxes is on file in the Auditor's office.

GIS WEBSITE DEVELOPMENT AND HOSTING

Motion by Hanten, second by McElhany, to authorize the Chairman to sign a contract, in the amount of \$3,100.00, with First District Assoc. of Local Governments., for the continued hosting and development of the GIS website for calendar year 2016; all present voted aye; motion carried.

MEMORIAL PARK CAMPGROUND MANAGER CONTRACT/POSITION

Motion by McElhany, second by Gabel, to authorize the Chairman to sign the 2016 Memorial Park Campground Manager Contract, between Codington County and campground managers Tom and Sharon Sauer. Facilities Manager, Milo Ford, noted this contract includes a wage increase of 2% over the 2015 contract fee. Upon vote of the Board; all present voted aye; motion carried.

2016 CAMPGROUND RATES

Facilities Manager, Milo Ford, met with the Board to discuss 2016 campground rates. Mr. Ford recommended leaving the rates the same as those in 2015 with the elimination of the Tent Site rates which will no longer exist as there is now electrical on those sites. Motion by McElhany, second by Hanten, to approve the rates as recommended by Facilities Manager, Milo Ford, all present voted aye; motion carried.

Full Hook-up 50 amp: \$24.00 per day; \$144.00 per week; and \$552.00 per 30 day month.

Full Hook-up 30 amp: \$23.00 per day; \$138.00 per week; and \$529.00 per 30 day month.

Electric Only 20-30 amp: \$21.00 per day; \$126.00 per week; and \$483.00 per 30 day month.

Building Rental: \$57.00 per day

Picnic Shelters: \$20.00 reservation fee.

Firewood: \$4.00 per bundle.

CAMPGROUND PLUMBING UPDATES

Facility Manager, Milo Ford, requested authorization to proceed with a planned plumbing update to the bathhouse located in the upper campground at Memorial Park. Mr. Ford advised the Board that the estimated cost of the project is \$6500.00 and is a budgeted item for 2016. Motion by Hanten, second by McElhany, to authorize Mr. Ford to proceed with the planned project; all present voted aye; motion carried.

OTIS ELEVATOR MAINTENANCE AGREEMENT

Motion by McElhany, second by Hanten, to authorize the Facility Manager to sign a 5 year Maintenance Agreement with Otis Elevator, beginning January 1, 2017, for the elevator located in the Detention Center; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by McElhany, to approve the following anniversary step increase personnel changes; all present voted aye; motion carried. Jeff Case step 10/\$22.62 per hour; Matt Dargatz step 5/\$19.62 per hour; Kayla Erickson step 6/\$20.05 per hour; Rick Hartley step 10/\$27.10 per hour; Jerrod Olson step 7/\$24.79 per hour; and Todd Warne step 10/\$22.62 per hour.

TRAVEL REQUESTS

Motion by Johnson, second by McElhany, to approve the following travel requests; all present voted aye; motion carried: Weed Supervisor, Sioux Falls Farm Show and 2016 Weed and Pest Conference; Welfare Director, Manipulators & Character Disorders seminar; and Emg. Mgmt. Director and Secretary, Regional Emg. Mgmt. meeting.

CORONER SALARY

The Board discussed revisiting the motion, setting the salary for the Coroner and Deputy Coroners, at their meeting scheduled for January 12th.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:16 a.m., until 9:00 a.m., Tuesday, January 12, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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