

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

January 26, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 26th, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of January 19, 2016; all present voted aye; motion carried.

MONTHLY REPORTS

Sheriff, Toby Wishard, submitted the following statistics compiled during the month of December, 2015, for the Detention Center and Sheriff's Office: Average daily inmate population 69.42 (low of 57 and high of 81); bookings 258; \$20,150.82 collected in fees for out of county prisoner contracts; \$5,755.00 collected in work release fees; \$4,162.00 collected in fees for the 24/7 program; \$7,007.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General's Office; 47 individuals testing twice daily for PBT'S; 18 individuals reporting twice weekly for UA Drug testing; 8 individuals wearing drug detecting sweat patches; and 35 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 430 cases/calls for service; 11 traffic accidents investigated; 127 arrest warrants served; 334 sets of civil papers served; and 3,146 transport miles conducting 16 inmate transports. Sheriff Wishard provided the Board with a report of fees collected in the amount of \$6,362.60 and retained by the County, during the month of December, 2015. Sheriff Wishard reviewed with the Board a 2015 statistical report of inmate population; bookings; 24/7 fees collected; and other funds collected, including inmate phone system proceeds for the year ending 2015. Sheriff Wishard also reviewed with the Board a 2015 incident and arrest summary; yearly statistics for calls for service, accidents, warrants, civil papers, and transport miles. It was also noted that in the past 12 months \$131,219.88 was expended for security updates, perimeter fencing; elevator repairs, fire protection systems, etc. at the Detention Center.

ORDINANCE #13A FIRST READING TO AMEND

The Board held the first reading to amend Ordinance #13A, an ordinance to prohibit open burning in Codington County, first adopted May 9th, 2000. States Attorney, Patrick McCann was present to review the proposed amendments to the ordinance. The second reading, public hearing, and action to adopt the amended ordinance is set for February 16, 2016.

EXECUTIVE SESSION

Motion by Hanten, second by Gabel, to enter into executive session to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:04 a.m., no action was taken. States Attorney, Patrick McCann, was present for executive session.

OFFICE SPACE LEASE AGREEMENT

Motion by Johnson, second by McElhany, to authorize the Chairman to sign a lease agreement between Codington County and the SD Dept. of Health, for office space for a Nutritionist to be located in the Codington County Community Health Office; all present voted aye; motion carried.

Codington County, January 26, 2016

EXTENSION CENTER COMPLEX RENTAL FEES

Motion by Hanten, second by Gabel, to approve new rental fees for the Extension Center Complex, effective February 1, 2016; all present voted aye; motion carried. A copy of the fees adopted will be filed in the Office of the County Auditor.

CLAIMS

Motion by Hanten, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried: Visa 916.57 sup/trav, City of Watertown 21,728.99 E-911 coll.

SALARY CLAIMS

Motion by Johnson, second by Hanten, to approve the following January salary claims; all present voted aye; motion carried: Commissioners: 9,840.73 total salaries; Elmer Brinkman 1874.00; Brenda Hanten 1774.00; Myron Johnson 1774.00; Tyler McElhany 1774.00; Lee Gabel 1774.00 Auditor: 19,019.83 total salaries; Cindy Brugman 5086.02; Jodi Pearson 3406.92; Debbie Melville 3138.96; Alissa Harte 2691.78. Co. Treasurer: 27,519.03 total salaries; Carol Maloney 4828.50; Janet Bevers 3728.82; Betty Overlie 3138.96; Lindee Waba 3241.62; Sandy Theye 2865.78; Ashley Lindner 2610.00. States Attorney: 34,810.11 total salaries; Patrick McCann 7438.50; Linda Young 3786.24; Barb Maxwell 3138.96; Ruth Swenson part time @ 17.51 hr.; Chad Nelson 5613.24; Becky Morlock Reeves 5529.72. Gov. Buildings: 19,322.59 total salaries; Milo Ford 5317.44; Bob Byer 3728.82; Cindy Dargatz part time @ 16.49 hr.; Steve Deville 3093.72. Dir. Equalization: 36,683.15 total salaries; Shawna Constant 4965.96; Diane Merchant 3406.92; Michelle Pederson 3629.64; Heidi Selchert 3523.50; Jamie Monson part time @ 20.25 hr.; Barb Martenson 3138.96; Melissa Sears 3413.88; Allison Forbush 3413.88. Reg. of Deeds: 18,762.14 total salaries; Ann Rasmussen 4828.50; Mary Fransen 3728.82; Jill Schweitzer 2865.78; Jacki Manning 3232.92. Veterans Service: 9,424.51 salaries; Al Janzen 3967.20; Peggy Raml 3138.96. Sheriff: 83,042.16 total salaries; Toby Wishard 5844.66; Brian Richter 4443.96; Chuck Carbonneau part time @ 21.62 hr.; Adam Reeves 3779.28; Brad Howell 4825.02; Kristi Gast 3786.24; Kathy Young 3410.40; Lonnie Greenfield part time @ 20.25 hr.; Dave Curtis 4360.44; Janelle Nygaard 3359.94; Keith Olson part time @ 21.62 hr.; Rusty Mathews 4313.46; Scott Bohls 4313.46; Jerrod Olson 4313.46; Mike Gubka 4296.06; Trever Schimmel 3779.28. Co. Jail: 108,014.30 total salaries; Tom Walder 4708.44; Marie Suman part time @ 20.92 hr.; Lori Mills 3695.76; Cindy Olson part time @ 20.60 hr.; Marcy Rossow 2923.20; Shawna Carter 3713.16; Lindsey Stricherz 3713.16; Jennifer Guest 3713.16; Tyler Varns part time @ 17.03 hr.; Kayla Schomaker part time @ 17.03 hr.; Kelly Spieker part time @ 17.03 hr.; Brittni Schliesman part time @ 17.03 hr.; Judy Greenfield new hire part time @ 17.03 hr.; Jennifer Matejek 3695.76; Matt Blackwelder 3584.40; Char Kurkowski 3488.70; Erin Lenzner 3488.70; Kayla Erickson 3488.70; Wes Jennings 3375.60; Melissa Holtquist 3255.54; Justin Halajian 2952.78; Karter Lingen part time @ 17.03 hr.; Maria Escamilla 3272.94; Jeff Hershman 3516.54; Kelly Oelrich 3172.02. Coroner: 1,534.01 total salaries. Care of the Poor: 4,654.03 total salaries; Sarah Petersen 3173.76; Julie Radach part time @ 15.47 hr. County Nurse: 4,228.49 total salaries; Jeanie Ochsendorf 3138.96. Ag. Bldg.: 9,501.88 total salaries; Bryan Bleeker 3464.34; Scott Swanson 3138.96. Co. Extension: 8,937.62 total salaries; Becky Goens 3406.92; Crystal Neale 3241.62. Weed Control: 5,114.98 total salaries; Steve Molengraaf 3516.54. Planning Board: 479.42 total salaries. Road & Bridge: 81,642.65 total salaries; Rick Small 5701.98; Allen Benck 3878.46; Calvin Engels 3751.44; Brad Schwinger 3878.46; Terry Keogan 3751.44; Eric Dargatz 3751.44; Jeff Case 3935.88; Rick Hartley 4715.40; Todd Warne 3935.88; Dave Hedding 3878.46; Lori Deutsch 3406.92; Rick Holinka 3751.44; Dan Busta 3751.44; Matt Dargatz 3413.88; Jamie Dolen 3307.74; Robyn Riter 3199.86. Emergency Management: 10,267.25 total salaries; Jim Sutton 4828.50; Cheri Howell 2691.78. Crime Victim: 6,052.96 total salaries; Jan Steele 4717.14. W.I.C.: 3,633.20 total salaries; Sara Aman 2,610.00 step increase. Total: 502,485.04. Breakdown of withholding amounts which are included in the above: S.D. Retirement 44,848.08; S.D. Retirement 280.60 spouse option; S.D. Supplemental Retire. 3,820.00 suppl. retire.; Avera 61,085.01 ins.; Reliance Standard Life Insurance 412.32 life ins.; Delta Dental 5,691.28 ins.; Avesis 837.87 ins.; Nationwide Retire. Sol. 239.29 suppl. retire.; AFSCME Council 65 345.60 employee union dues; AFLAC 2,708.38

ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 4,582.00 suppl. retire.; AFLAC 342.62 ins.; Watertown United Way 92.92 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 15,308.05 employee payments; Cod. Co. Treasurer 33,300.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 195.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 39,667.33 federal withholding; ReliaBank Dakota 57,917.58 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.

CCJAC UPDATE

Commissioner Gabel updated the Board on recent activities of the Codington County Justice Advisory Committee including the following: discussion on the future home of the Law Library, discussion on criteria for a justice facility, and distribution of 10 architectural proposals to the committee members.

JUSTICE FACILITY CONSTRUCTION OPTION COMPARISON CRITERIA

Motion by Gabel, second by McElhany, to approve a set of criteria for justice facility construction option comparisons; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Hanten, second by McElhany, to approve the following personnel change; all present vote aye; motion carried: Part time Correctional Officer, Brittany Schliesman, step increase to step 2/\$17.56 per hour.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 10:24 a.m., until 9:00 a.m., Tuesday, February 2nd, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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