

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

January 20, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, January 20th, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Johnson, second by Hanten, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by McElhany, to approve the minutes of January 13th, 2015; all present voted aye; motion carried.

MONTHLY REPORTS

Facility Manager, Milo Ford, reported his employees have received training on how to operate the new skid steer and have been kept busy with snow and ice removal at all sites. Mr. Ford reported work orders numbered 4 at the Courthouse in the past month, 8 at the Detention Center, and 21 at the Extension Center Complex. Repairs were conducted on a block wall at the Detention Center, the barn area at the Extension Center Complex has been prepared for the Watertown Winter Farm Show, the Living History Fair will take place at the Extension Center and minor furnace problems were also addressed at the Extension Center. Reservations are picking up at Memorial Park for the 2015 season and minor furnace issues were addressed at the Campground Managers living quarters at the park. **Highway Supt., Rick Small**, reported his employees have received skid steer operation training, 2,200 tons of sand has been delivered to the City of Watertown per a previous agreement, and the new pick up for the Highway Department has been delivered to Beck Motors. Discussion was held regarding future state and federal funding for roads and bridges and the responsibility to raise funds locally as allowed by the SD Legislature for such projects.

HIGHWAY AND WEED ANNUAL SUPPLIES NOTICE TO BIDDERS

Motion by Johnson, second by McElhany, to authorize the Auditor to advertise a notice to bidders for yearly County Highway supplies and Weed chemicals; all present voted aye; motion carried. Bid opening is set for 9:00 a.m., Tuesday, February 17th, 2015.

CLAIMS

Motion by McElhany, second by Hanten, to approve for payment the following claims; all present voted aye; motion carried: Beck Motors 28152.00 truck, Scott A Bohls 359.52 gym, Elmer Brinkman 276.00 gym, Shawna Carter 366.00 gym, George Heller 92.00 gym, Crystal Neale 136.76 gym, Janelle Nygaard 419.40 gym, Jerrod Olson 359.52 gym, Sarah Petersen 244.00 gym, Brian Richter 366.00 gym, Jim Sutton 244.00 gym, Kathy Young 366.00 gym.

2015 PAYROLL RESOLUTION

Motion by Hanten, second by McElhany, to approve Resolution 2015-2; all present voted aye; motion carried.

RESOLUTION #2015-2

Be it resolved, by the governing body of Codington County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year of 2015 to become effective January 1, 2015

Passed and adopted this 20th day of January, 2015

Elmer P. Brinkman

Chairperson, County Commissioners

ATTEST:

Cindy Brugman

County Auditor

NON UNION POSITIONS**Auditor's Department**

	<u>Grade</u>
Auditor	Attachment H
Deputy	Attachment G
Payroll Officer	Attachment A
Clerk	Attachment A

Emergency Management

	<u>Grade</u>
Director	Attachment H
Deputy	Attachment G

Equalization Department

	<u>Grade</u>
Director	Attachment H
Deputy	Attachment G
Appraiser I/II	Attachment C
Office Manager	Attachment A
Office Coordinator	Attachment A
Clerk	Attachment A
Data Base Coordinator	Attachment C

County Extension

	<u>Grade</u>
Office Coordinator	Attachment A
Deputy Office Coordinator	Attachment A
Extension Secretary	Attachment A

County Health

	<u>Grade</u>
Nurse Secretary	Attachment A

	WIC Secretary	Attachment A
<u>Highway Department</u>		<u>Grade</u>
	Highway Superintendent	Attachment H
	Assistant Superintendent	Attachment H
	Office Coordinator	Attachment A
<u>Maintenance Department</u>		<u>Grade</u>
	Facilities Manager	Attachment H
	Maintenance Supervisor Deputy	Attachment G
	Lead Buildings Maintenance	Attachment B
	Buildings Maintenance	Attachment B
	Custodial	Attachment B
<u>Register of Deeds</u>		<u>Grade</u>
	Register of Deeds	Attachment H
	Deputy	Attachment G
	Clerk	Attachment A
<u>Sheriff's Department</u>		<u>Grade</u>
	Sheriff	Attachment H
	Chief Deputy Sheriff	Attachment G
	Chief Correctional Officer	Attachment H
	Asst. Chief Correctional Officer	Attachment G
	Part Time Deputy	Attachment D
	Part Time Correctional Officer	Attachment D
	Civil Process Server	Attachment D
	Records Management	Attachment F
	Support Coordinator	Attachment F
	Cook	Attachment C
<u>States Attorney</u>		<u>Grade</u>
	States Attorney	Attachment H
	Deputy	Attachment H
	Records Manager	Attachment F
	Legal Secretary	Attachment F
<u>Victim Assistance</u>		<u>Grade</u>
	Victim Assistance Program Supervisor	Attachment H
	Victim Assistance Coordinator	Attachment F
<u>Treasurer's Department</u>		<u>Grade</u>
	Treasurer	Attachment H
	Deputy	Attachment G
	Second Deputy Treasurer	Attachment A
	Clerk	Attachment A
<u>Veteran's Department</u>		<u>Grade</u>

Director
Secretary

Attachment H
Attachment A

UNION POSITIONS

Sheriff's Department

Correctional Officer	Attachment D
Deputy Sheriff	Attachment D
Sergeant Sheriff	Attachment G
Work Release Coordinator	Attachment D

Grade

Highway Department

Maintenance III	Attachment E
Mechanic	Attachment E
Maintenance II	Attachment E

Grade

** All employees will be placed appropriately in the step accordingly to his/her current hire date or anniversary date whichever is applicable.

ATTACHMENT A

OFFICIAL PAY SERIES - Office Support (OS)

Nonexempt		2015		
Clerk	Step	Wage		Monthly
Secretary	1	14.31	1st 6 months	\$2,489.94
	2	14.71	2nd 6 months	\$2,559.54
	3	15.17	Annual	\$2,639.58
	4	15.63	Annual	\$2,719.62
	5	16.15	Annual	\$2,810.10
	6	16.64	Annual	\$2,895.36
	7	17.17	Annual	\$2,987.58
	8	17.43	Annual	\$3,032.82
	9	17.69	Annual	\$3,078.06
	10	17.96	Annual	\$3,125.04
	11	18.22	Annual	\$3,170.28
	12	18.50	Annual	\$3,219.00

Nonexempt		2015		
2nd Deputy	Step	Wage		Monthly
Administrative Assistant	1	14.72	1st 6 months	\$2,561.28
	2	15.17	2nd 6 months	\$2,639.58
Deputy Office Coordinator	3	15.63	Annual	\$2,719.62
	4	16.15	Annual	\$2,810.10
	5	16.64	Annual	\$2,895.36
	6	17.17	Annual	\$2,987.58
	7	17.72	Annual	\$3,083.28
	8	17.99	Annual	\$3,130.26
	9	18.26	Annual	\$3,177.24

10	18.53	Annual	\$3,224.22
11	18.81	Annual	\$3,272.94
12	19.10	Annual	\$3,323.40

Nonexempt		2015		
Payroll Officer	Step	Wage		Monthly
Office Coordinator	1	15.48	1st 6 months	\$2,693.52
Office Manager	2	15.93	2nd 6 months	\$2,771.82
	3	16.43	Annual	\$2,858.82
	4	16.96	Annual	\$2,951.04
	5	17.51	Annual	\$3,046.74
	6	18.05	Annual	\$3,140.70
	7	18.63	Annual	\$3,241.62
	8	18.91	Annual	\$3,290.34
	9	19.20	Annual	\$3,340.80
	10	19.49	Annual	\$3,391.26
	11	19.78	Annual	\$3,441.72
	12	20.08	Annual	\$3,493.92

ATTACHMENT B
OFFICIAL PAY SERIES - Maintenance Staff (MS)

Nonexempt		2015		
Custodian	Step	Wage		Monthly
	1	13.35	1st 6 months	\$2,322.90
	2	13.74	2nd 6 months	\$2,390.76
	3	14.15	Annual	\$2,462.10
	4	14.57	Annual	\$2,535.18
	5	15.00	Annual	\$2,610.00
	6	15.48	Annual	\$2,693.52
	7	15.94	Annual	\$2,773.56
	8	16.17	Annual	\$2,813.58
	9	16.42	Annual	\$2,857.08
	10	16.67	Annual	\$2,900.58
	11	16.91	Annual	\$2,942.34
	12	17.17	Annual	\$2,987.58

Nonexempt		2015		
Buildings Maintenance	Step	Wage		Monthly
	1	14.31	1st 6 months	\$2,489.94
	2	14.71	2nd 6 months	\$2,559.54
	3	15.17	Annual	\$2,639.58
	4	15.63	Annual	\$2,719.62
	5	16.15	Annual	\$2,810.10
	6	16.64	Annual	\$2,895.36
	7	17.17	Annual	\$2,987.58
	8	17.43	Annual	\$3,032.82

9	17.69	Annual	\$3,078.06
10	17.96	Annual	\$3,125.04
11	18.22	Annual	\$3,170.28
12	18.50	Annual	\$3,219.00

Nonexempt		2015		
Lead Building Maintenance	Step	Wage		Monthly
	1	15.94	1st 6 months	\$2,773.56
	2	16.44	2nd 6 months	\$2,860.56
	3	16.96	Annual	\$2,951.04
	4	17.51	Annual	\$3,046.74
	5	18.03	Annual	\$3,137.22
	6	18.63	Annual	\$3,241.62
	7	19.23	Annual	\$3,346.02
	8	19.52	Annual	\$3,396.48
	9	19.81	Annual	\$3,446.94
	10	20.11	Annual	\$3,499.14
	11	20.41	Annual	\$3,551.34
	12	20.72	Annual	\$3,605.28

ATTACHMENT C
OFFICIAL PAY SERIES - Sheriff and Technical Staff (TS)

Nonexempt		2015		
Cook	Step	Wage		Monthly
	1	14.16	1st 6 months	\$2,463.84
	2	14.58	2nd 6 months	\$2,536.92
	3	15.02	Annual	\$2,613.48
	4	15.49	Annual	\$2,695.26
	5	15.96	Annual	\$2,777.04
	6	16.47	Annual	\$2,865.78
	7	16.97	Annual	\$2,952.78
	8	17.23	Annual	\$2,998.02
	9	17.49	Annual	\$3,043.26
	10	17.75	Annual	\$3,088.50
	11	18.02	Annual	\$3,135.48
	12	18.29	Annual	\$3,182.46

Nonexempt		2015		
Appraiser I	Step	Wage		Monthly
*Need to pass Certification to	1	16.43	1st 6 months	\$2,858.82
to move to Appraiser II Step 3	2	16.96	2nd 6 months	\$2,951.04

Nonexempt		2015		
Appraiser II	Step	Wage		Monthly
Database Coordinator	1	16.43	1st 6 months	\$2,858.82
	2	16.96	2nd 6 months	\$2,951.04

3	17.51	Annual	\$3,046.74
4	18.05	Annual	\$3,140.70
5	18.66	Annual	\$3,246.84
6	19.24	Annual	\$3,347.76
7	19.85	Annual	\$3,453.90
8	20.15	Annual	\$3,506.10
9	20.45	Annual	\$3,558.30
10	20.76	Annual	\$3,612.24
11	21.06	Annual	\$3,664.44
12	21.38	Annual	\$3,720.12

ATTACHMENT C (continued)
OFFICIAL PAY SERIES - Sheriff and Technical Staff (TS)

Nonexempt		2015		
Weed Supervisor	Step	Wage		Monthly
position established 1/1/06	1	15.94	Annual	\$2,773.56
	2	16.44	Annual	\$2,860.56
	3	16.96	Annual	\$2,951.04
	4	17.51	Annual	\$3,046.74
	5	18.03	Annual	\$3,137.22
	6	18.63	Annual	\$3,241.62
	7	19.23	Annual	\$3,346.02
	8	19.52	Annual	\$3,396.48
	9	19.81	Annual	\$3,446.94
	10	20.11	Annual	\$3,499.14
	11	20.41	Annual	\$3,551.34
	12	20.72	Annual	\$3,605.28

Nonexempt		2015		
Assistant Weed Supervisor	Step	Wage		Monthly
position established 1/1/06	1	14.52	Annual	\$2,526.48
	2	14.95	Annual	\$2,601.30
	3	15.41	Annual	\$2,681.34
	4	15.85	Annual	\$2,757.90
	5	16.33	Annual	\$2,841.42
	6	16.83	Annual	\$2,928.42
	7	17.35	Annual	\$3,018.90
	8	17.61	Annual	\$3,064.14
	9	17.88	Annual	\$3,111.12
	10	18.14	Annual	\$3,156.36
	11	18.42	Annual	\$3,205.08
	12	18.70	Annual	\$3,253.80

ATTACHMENT D
OFFICIAL PAY SERIES - Public Safety (Union & Nonunion) (PS)

Nonexempt		2015		
Civil Process Server	Step	Wage		Monthly
	1	16.47	1st 6 months	\$2,865.78
	2	16.97	2nd 6 months	\$2,952.78
	3	17.52	Annual	\$3,048.48
	4	18.05	Annual	\$3,140.70
	5	18.66	Annual	\$3,246.84
	6	19.24	Annual	\$3,347.76
	7	19.85	Annual	\$3,453.90
	8	20.15	Annual	\$3,506.10
	9	20.45	Annual	\$3,558.30
	10	20.76	Annual	\$3,612.24
	11	21.06	Annual	\$3,664.44
	12	21.38	Annual	\$3,720.12

Nonexempt		2015		
Correctional Officer	Step	Wage		Monthly
	1	16.70	1st 6 months	\$2,905.80
	2	17.22	2nd 6 months	\$2,996.28
	3	17.77	Annual	\$3,091.98
	4	18.34	Annual	\$3,191.16
	5	18.92	Annual	\$3,292.08
	6	19.56	Annual	\$3,403.44
	7	20.20	Annual	\$3,514.80
	8	20.51	Annual	\$3,568.74
	9	20.82	Annual	\$3,622.68
	10	21.13	Annual	\$3,676.62
	11	21.44	Annual	\$3,730.56
	12	21.76	Annual	\$3,786.24

Nonexempt		2015		
Work Release Coordinator.	Step	Wage		Monthly
	1	16.70	1st 6 months	\$2,905.80
	2	17.22	2nd 6 months	\$2,996.28
	3	17.77	Annual	\$3,091.98
	4	18.34	Annual	\$3,191.16
	5	18.92	Annual	\$3,292.08
	6	19.56	Annual	\$3,403.44
	7	20.20	Annual	\$3,514.80
	8	20.51	Annual	\$3,568.74
	9	20.82	Annual	\$3,622.68
	10	21.13	Annual	\$3,676.62
	11	21.44	Annual	\$3,730.56
	12	21.76	Annual	\$3,786.24

ATTACHMENT D (continued)
OFFICIAL PAY SERIES - Public Safety (Union & Nonunion) (PS)

Nonexempt		2015		
Deputy Sheriff	Step	Wage		Monthly
	1	19.85	1st 6 months	\$3,453.90
	2	20.52	2nd 6 months	\$3,570.48
	3	21.20	Annual	\$3,688.80
	4	21.90	Annual	\$3,810.60
	5	22.66	Annual	\$3,942.84
	6	23.42	Annual	\$4,075.08
	7	24.21	Annual	\$4,212.54
	8	\$24.57	Annual	4,275.18
	9	\$24.94	Annual	4,339.56
	10	\$25.31	Annual	4,403.94
	11	\$25.69	Annual	4,470.06
	12	\$26.08	Annual	4,537.92

ATTACHMENT E
OFFICIAL PAY SERIES - Highway Maintenance (Union & Nonunion) (HS)

Nonexempt		2015		
Maintenance III	Step	Wage		Monthly
Mechanic	1	17.51	1st 6 months	\$3,046.74
	2	18.03	2nd 6 months	\$3,137.22
	3	18.64	Annual	\$3,243.36
	4	19.24	Annual	\$3,347.76
	5	19.85	Annual	\$3,453.90
	6	20.52	Annual	\$3,570.48
	7	21.21	Annual	\$3,690.54
	8	21.53	Annual	\$3,746.22
	9	21.85	Annual	\$3,801.90
	10	22.18	Annual	\$3,859.32
	11	22.51	Annual	\$3,916.74
	12	22.85	Annual	\$3,975.90

Nonexempt		2015		
Maintenance II	Step	Wage		Monthly
	1	16.96	1st 6 months	\$2,951.04
	2	17.51	2nd 6 months	\$3,046.74
	3	18.03	Annual	\$3,137.22
	4	18.64	Annual	\$3,243.36
	5	19.24	Annual	\$3,347.76
	6	19.85	Annual	\$3,453.90
	7	20.52	Annual	\$3,570.48
	8	20.83	Annual	3,624.42
	9	21.14	Annual	3,678.36
	10	21.45	Annual	3,732.30
	11	21.77	Annual	3,787.98

12	22.10	Annual	3,845.40
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ATTACHMENT F
OFFICIAL PAY SERIES - Law Enforcement Support Series (LS)

Nonexempt		2015		
Legal Secretary	Step	Wage		Monthly
	1	14.31	1st 6 months	\$2,489.94
	2	14.71	2nd 6 months	\$2,559.54
	3	15.17	Annual	\$2,639.58
	4	15.63	Annual	\$2,719.62
	5	16.15	Annual	\$2,810.10
	6	16.64	Annual	\$2,895.36
	7	17.17	Annual	\$2,987.58
	8	17.43	Annual	\$3,032.82
	9	17.69	Annual	\$3,078.06
	10	17.96	Annual	\$3,125.04
	11	18.22	Annual	\$3,170.28
	12	18.50	Annual	\$3,219.00

Nonexempt		2015		
Criminal/Civil Support Coor.	Step	Wage		Monthly
	1	15.50	1st 6 months	\$2,697.00
	2	15.96	2nd 6 months	\$2,777.04
	3	16.44	Annual	\$2,860.56
	4	16.97	Annual	\$2,952.78
	5	17.51	Annual	\$3,046.74
	6	18.06	Annual	\$3,142.44
	7	18.66	Annual	\$3,246.84
	8	18.93	Annual	\$3,293.82
	9	19.22	Annual	\$3,344.28
	10	19.51	Annual	\$3,394.74
	11	19.80	Annual	\$3,445.20
	12	20.10	Annual	\$3,497.40

Nonexempt		2015		
Victims Assistance Coordinator	Step	Wage		Monthly
	1	15.94	1st 6 months	\$2,773.56
	2	16.44	2nd 6 months	\$2,860.56
	3	16.96	Annual	\$2,951.04
	4	17.51	Annual	\$3,046.74
	5	18.03	Annual	\$3,137.22
	6	18.63	Annual	\$3,241.62
	7	19.23	Annual	\$3,346.02
	8	19.52	Annual	\$3,396.48
	9	19.81	Annual	\$3,446.94
	10	20.11	Annual	\$3,499.14

11	20.41	Annual	\$3,551.34
12	20.72	Annual	\$3,605.28

ATTACHMENT F (continued)
OFFICIAL PAY SERIES - Law Enforcement Support Series (LS)

Nonexempt		2015	
Criminal/Civil Records Mgmt.	Step	Wage	Monthly
	1	17.26	1st 6 months \$3,003.24
	2	17.95	2nd 6 months \$3,123.30
	3	18.63	Annual \$3,241.62
	4	19.33	Annual \$3,363.42
	5	20.00	Annual \$3,480.00
	6	20.71	Annual \$3,603.54
	7	21.01	Annual \$3,655.74
	8	21.33	Annual \$3,711.42
	9	21.65	Annual \$3,767.10
	10	21.98	Annual \$3,824.52
	11	22.30	Annual \$3,880.20
	12	22.64	Annual \$3,939.36

ATTACHMENT G
OFFICIAL PAY SERIES - Assistant to the Supervisor (AS)

Nonexempt		2015	
Deputy Auditor	Step	Wage	Monthly
	1	17.74	1st 6 months \$3,086.76
	2	18.45	2nd 6 months \$3,210.30
	3	19.20	Annual \$3,340.80
	4	19.97	Annual \$3,474.78
	5	20.63	Annual \$3,589.62
	6	21.44	Annual \$3,730.56
	7	21.76	Annual \$3,786.24
	8	22.09	Annual \$3,843.66
	9	22.42	Annual \$3,901.08
	10	22.76	Annual \$3,960.24
	11	23.09	Annual \$4,017.66
	12	23.44	Annual \$4,078.56

Deputy Equalization		2015	
	Step	Wage	Monthly
	1	17.33	1st 6 months \$3,015.42
	2	18.01	2nd 6 months \$3,133.74
	3	18.75	Annual \$3,262.50
	4	19.52	Annual \$3,396.48
	5	20.15	Annual \$3,506.10

6	20.95	Annual	\$3,645.30
7	21.27	Annual	\$3,700.98
8	21.59	Annual	\$3,756.66
9	21.91	Annual	\$3,812.34
10	22.24	Annual	\$3,869.76
11	22.58	Annual	\$3,928.92
12	22.92	Annual	\$3,988.08

Deputy Treasurer		2015		
Deputy Register of Deeds	Step	Wage		Monthly
Deputy Maintenance Sup. (established 1/1/09)	1	16.89	1st 6 months	\$2,938.86
	2	17.55	2nd 6 months	\$3,053.70
	3	18.26	Annual	\$3,177.24
	4	19.01	Annual	\$3,307.74
	5	19.62	Annual	\$3,413.88
	6	20.40	Annual	\$3,549.60
	7	20.71	Annual	\$3,603.54
	8	21.01	Annual	\$3,655.74
	9	21.33	Annual	\$3,711.42
	10	21.65	Annual	\$3,767.10
	11	21.98	Annual	\$3,824.52
	12	22.30	Annual	\$3,880.20

ATTACHMENT G (continued)
OFFICIAL PAY SERIES - Assistant to the Supervisor (AS)

Deputy Emergency Mgmt.		2015		
established 10/1/06	Step	Wage		Monthly
	1	16.57	1st 6 months	\$2,883.18
	2	17.21	2nd 6 months	\$2,994.54
	3	17.89	Annual	\$3,112.86
	4	18.62	Annual	\$3,239.88
	5	19.22	Annual	\$3,344.28
	6	19.96	Annual	\$3,473.04
	7	20.25	Annual	\$3,523.50
	8	20.56	Annual	\$3,577.44
	9	20.87	Annual	\$3,631.38
	10	21.19	Annual	\$3,687.06
	11	21.50	Annual	\$3,741.00
	12	21.82	Annual	\$3,796.68

Chief Deputy Sheriff		2015		
position established 4/1/06	Step	Wage		Monthly
	1	21.07	1st 6 months	\$3,666.18
	2	21.97	2nd 6 months	\$3,822.78
	3	22.88	Annual	\$3,981.12
	4	23.84	Annual	\$4,148.16

5	24.85	Annual	\$4,323.90
6	25.91	Annual	\$4,508.34
7	26.30	Annual	\$4,576.20
8	26.69	Annual	\$4,644.06
9	27.09	Annual	\$4,713.66
10	27.50	Annual	\$4,785.00
11	27.91	Annual	\$4,856.34
12	28.33	Annual	\$4,929.42

Assistant Chief		2015		
Correctional Officer	Step	Wage		Monthly
position established 5/15/07	1	17.05	1st 6 months	\$2,966.70
	2	17.77	2nd 6 months	\$3,091.98
	3	18.52	Annual	\$3,222.48
	4	19.31	Annual	\$3,359.94
	5	20.12	Annual	\$3,500.88
	6	20.98	Annual	\$3,650.52
	7	21.30	Annual	\$3,706.20
	8	21.62	Annual	\$3,761.88
	9	21.95	Annual	\$3,819.30
	10	22.27	Annual	\$3,874.98
	11	22.61	Annual	\$3,934.14
	12	22.95	Annual	\$3,993.30

ATTACHMENT G (continued)
OFFICIAL PAY SERIES - Assistant to the Supervisor (AS)

Sergeant Sheriff
position established 11/23/10

	2015		
Step	Wage		Monthly
1	21.26	1st 6 months	\$3,699.24
2	21.96	2nd 6 months	\$3,821.04
3	22.67	Annual	\$3,944.58
4	23.43	Annual	\$4,076.82
5	24.24	Annual	\$4,217.76
6	25.05	Annual	\$4,358.70
7	25.43	Annual	\$4,424.82
8	25.81	Annual	\$4,490.94
9	26.20	Annual	\$4,558.80
10	26.59	Annual	\$4,626.66
11	26.99	Annual	\$4,696.26
12	27.39	Annual	\$4,765.86

based on 2088 hours in 2015

ATTACHMENT H
EXEMPT DEPARTMENT HEAD SALARY RANGES - 2015

Department Heads	Minimum	Monthly	Maximum	Monthly
State's Attorney 2009-100% FT	n/a	n/a	45.86	\$7,979.64
Sheriff	n/a	n/a	31.50	\$5,481.00
Highway Superintendent	26.65	4,637.10	30.73	\$5,347.02
Auditor	n/a	n/a	27.41	\$4,769.34
Equalization Director	22.11	3,847.14	26.76	\$4,656.24
Facility Manager	21.53	3,746.22	28.65	\$4,985.10
Register of Deeds	n/a	n/a	26.02	\$4,527.48
Treasurer	n/a	n/a	26.02	\$4,527.48
Victim Assistance Supervisor	21.03	3,659.22	25.42	\$4,423.08
Emergency Management	n/a	n/a	26.02	\$4,527.48
Veterans Director	17.79	3,095.46	21.37	\$3,718.38
Welfare Director	17.79	3,095.46	21.37	\$3,718.38

Assistant Department Heads/Supervisors	Minimum	Monthly	Maximum	Monthly
Deputy States Attorney	25.02	4,353.48	30.25	\$5,263.50
Chief Correctional Officer	20.98	3,650.52	25.37	\$4,414.38
Assistant Highway Superintendent	22.12	3,848.88	25.41	\$4,421.34

ATTACHMENT H (continued)
EXEMPT DEPARTMENT HEAD SALARY RANGES - 2015

State's Attorney		2015		
	Step	Wage		Monthly
	8	46.55	Annual	\$8,099.70
	9	47.24	Annual	\$8,219.76
	10	47.95	Annual	\$8,343.30
	11	48.67	Annual	\$8,468.58
	12	49.39	Annual	\$8,593.86

Sheriff		2015		
	Step	Wage		Monthly
	8	31.97	Annual	\$5,562.78
	9	32.45	Annual	\$5,646.30
	10	32.93	Annual	\$5,729.82
	11	33.43	Annual	\$5,816.82
	12	33.93	Annual	\$5,903.82

Highway Superintendent		2015		
	Step	Wage		Monthly
	8	31.19	Annual	\$5,427.06
	9	31.66	Annual	\$5,508.84
	10	32.13	Annual	\$5,590.62

11	32.62	Annual	\$5,675.88
12	33.11	Annual	\$5,761.14

Auditor		2015		
	Step	Wage		Monthly
	8	27.82	Annual	\$4,840.68
	9	28.24	Annual	\$4,913.76
	10	28.66	Annual	\$4,986.84
	11	29.09	Annual	\$5,061.66
	12	29.53	Annual	\$5,138.22

Equalization Director		2015		
	Step	Wage		Monthly
	8	27.16	Annual	\$4,725.84
	9	27.57	Annual	\$4,797.18
	10	27.98	Annual	\$4,868.52
	11	28.40	Annual	\$4,941.60
	12	28.83	Annual	\$5,016.42

Facilities Manager		2015		
	Step	Wage		Monthly
	8	29.08	Annual	\$5,059.92
	9	29.52	Annual	\$5,136.48
	10	29.96	Annual	\$5,213.04
	11	30.41	Annual	\$5,291.34
	12	30.87	Annual	\$5,371.38

Register of Deeds & Treasurer		2015		
	Step	Wage		Monthly
	8	26.41	Annual	\$4,595.34
	9	26.81	Annual	\$4,664.94
	10	27.21	Annual	\$4,734.54
	11	27.62	Annual	\$4,805.88
	12	28.03	Annual	\$4,877.22

Victim Assistance Supervisor		2015		
	Step	Wage		Monthly
	8	25.80	Annual	\$4,489.20
	9	26.19	Annual	\$4,557.06
	10	26.58	Annual	\$4,624.92
	11	26.98	Annual	\$4,694.52
	12	27.38	Annual	\$4,764.12

Emergency Management Dir.		2015		
	Step	Wage		Monthly
	8	26.41	Annual	\$4,595.34
	9	26.81	Annual	\$4,664.94

10	27.21	Annual	\$4,734.54
11	27.62	Annual	\$4,805.88
12	28.03	Annual	\$4,877.22

Veterans Service Officer		2015		
	Step	Wage		Monthly
	8	21.69	Annual	\$3,774.06
	9	22.02	Annual	\$3,831.48
	10	22.35	Annual	\$3,888.90
	11	22.68	Annual	\$3,946.32
	12	23.02	Annual	\$4,005.48

Welfare Director		2015		
	Step	Wage		Monthly
	8	21.69	Annual	\$3,774.06
	9	22.02	Annual	\$3,831.48
	10	22.35	Annual	\$3,888.90
	11	22.68	Annual	\$3,946.32
	12	23.02	Annual	\$4,005.48

Deputy States Attorney		2015		
	Step	Wage		Monthly
	8	30.70	Annual	\$5,341.80
	9	31.16	Annual	\$5,421.84
	10	31.63	Annual	\$5,503.62
	11	32.10	Annual	\$5,585.40
	12	32.58	Annual	\$5,668.92

Chief Correctional Officer		2015		
	Step	Wage		Monthly
	8	25.75	Annual	\$4,480.50
	9	26.14	Annual	\$4,548.36
	10	26.53	Annual	\$4,616.22
	11	26.93	Annual	\$4,685.82
	12	27.33	Annual	\$4,755.42

Assistant Highway Superintendent		2015		
	Step	Wage		Monthly
	8	25.79	Annual	\$4,487.46
	9	26.18	Annual	\$4,555.32
	10	26.57	Annual	\$4,623.18
	11	26.97	Annual	\$4,692.78
	12	27.37	Annual	\$4,762.38

SDPAA INTERGOVERNMENTAL CONTRACT

Motion by Johnson, second by Gabel, to authorize the Chairman to sign an Intergovernmental Contract between Codington County and the SDPAA due to the transition of providing administrative, marketing and Member services from a third-party contractor to an in-house process; all present voted aye; motion carried.

FIREWORKS DISCHARGE APPLICATION

Motion by Hanten, second by Gabel, to approve a permit to discharge fireworks, by Lew's Fireworks, Inc., on Saturday, January 24th, 2015, during the Watertown Winter Celebration at Joy Ranch for approximately a 10 minute period; all present voted aye; motion carried.

MEMORIAL PARK CAMPGROUND MANAGER CONTRACT/POSITION

Motion by McElhany, second by Hanten, to authorize the Chairman to sign the 2015 Memorial Park Campground Manager Contract, between Codington County and campground managers Tom and Sharon Sauer. Facilities Manager, Milo Ford, noted this contract includes a wage increase of 2.5% over the 2014 contract fee. Upon vote of the Board; all present voted aye; motion carried.

CHARTER FOR THE CODINGTON COUNTY JUSTICE ADVISORY COMMITTEE

The Board discussed changes to the charter draft. Discussion included adding, more, than the initial two citizens provided for in the draft and whether or not compensation for said citizen members would be appropriate. The draft is currently posted to the County's website on the home page under the "Court and Jail Space Needs Information" showing potential changes to the draft document. The Board has action schedule for February 3rd, 2015 to adopt the proposed charter.

TRAVEL REQUESTS

Motion by Hanten, second by McElhany, to approve the following travel requests; all present voted aye; motion carried: Tom Stanley, 2015 Weed & Pest Conference. Weed Supervisor, 2015 Sioux Falls Farm Show.

PERSONNEL CHANGES

Motion by Johnson, second by Gabel to approve the following personnel changes as submitted by the corresponding department heads; all present voted aye; motion carried: New hire temporary maintenance for farm show and weed conference, Tom Stanley, step 1/\$13.35 per hour. Deputy Maintenance Supervisor, Robert Byer, step increase to step 8/\$21.01 per hour. Correctional Officer, Kayla Erickson, step increase to step 5/\$19.02 per hour. Criminal Civil Support Coordinator, Janelle Nygaard, to step 7/\$18.66 per hour. Asst. Highway Supt., Rick Hartley, to step 9/\$26.18 per hour.

WATERTOWN AREA TRANSIT

Commissioner Hanten advised the Board she recently attended a board meeting of the Watertown Area Transit. Commissioner Hanten noted 40 persons, per day, are currently using Watertown Transit services to travel to their places of employment.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Johnson, to adjourn at 9:41 a.m., until 9:00 a.m., Tuesday, January 27th, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County, January 20, 2015

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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