

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

February 24, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 24th, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Johnson, second by Gabel, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Hanten, to approve the minutes of February 17th, 2015; all present voted aye; motion carried.

WATERTOWN HOME BUILDERS ASSOCIATION

Vern Brenden, Executive Officer with the Home Builders Association, requested authorization to serve beer with a vendor meal/appreciation dinner, at the Extension Center Complex after the close of the Home Show on Saturday, February 28th. Motion by Hanten, second by McElhany, to approve Mr. Brenden's request, all present voted aye; motion carried.

MONTHLY REPORTS

Emergency Management Director, Jim Sutton, reported on the following items: a monthly meeting with City Officials, ICS 300 & ICS 400 training classes, State Credentialing training, Detention Center generator repairs, Search and Rescue team response to assist in the recovery of drowning victims at Lake Benton, a Watertown Fire Dept. Advisory Board meeting, a quarterly meeting with local Fire Chiefs, and weather spotter training. **Sheriff, Toby Wishard**, submitted the following statistics for the month ending January 31, 2015, for the Detention Center and Sheriff's Office: Average daily inmate population 57.55; bookings 219; \$20,131.34 collected in fees for out of county prisoner contracts; \$6,035.00 collected in work release fees; \$3,038.00 collected in fees for the 24/7 program, \$4,354.00 collected in SCRAM fees, which were remitted to the Office of the SD Attorney General; 43 individuals testing twice daily for PBT's; 11 individuals reporting twice weekly for UA Drug testing; and 26 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 460 cases/calls for service; 9 traffic accidents investigated; 88 arrest warrants were served; 264 sets of civil papers served; and 10 prisoner transports conducted for a total of 2,099 miles traveled. Sheriff Wishard presented the Board with a report of fees, collected and retained by the County, in the month of January 2015, in the amount of \$5,149.51. A payment from the SD Attorney General's Office was received in the amount of \$1,834.00 for the 2014 4th quarter scam fees collected. The Sheriff's office has received grant funding and will again act as host for "Legal Based Practices for Jails" training on March 19th and 20th. The Sheriff's Office was recently placed on "stand by" notice, by the office of the SD Highway Patrol, for an incident that took place in Kimball, where the County's officers and MRAP vehicle would have provided support during the incident. The County could be called upon in the future for these types of law enforcement support requests.

MEDIA POLICY

The Board held a discussion based upon a recommendation from Safety Benefits for the County to adopt a "Media Policy" which would prohibit employees from discussing circumstances surrounding potential liability incidents. Department heads will meet with the Human Resource Officer to draft and review

such a policy. A draft of said policy will then be referred to the Board of Commissioners who will take action to adopt such a policy.

2015 WEED CHEMICAL BIDS

Weed Dept. Supervisor, Steve Molengraaf, made the following recommendations to accept weed chemical bids based on the bids receive and opened on February 17th, 2015:

- Bid #1, Rodeo or equivalent, VanDiest Supply, \$16.74
- Bid #3, Plateau or equivalent, VanDiest Supply, \$114.97 BASF Plateau and \$109.97 Alligare Panoramic
- Bid #4, 2-4D Amine, Aquatic labeled, VanDiest Supply, \$11.43
- Bid #5, 2-4D Ester or equivalent, Van Diest Supply, \$16.19
- Bid #6, Tordon 22K or equivalent, VanDiest Supply, \$49.99 (Dow)
- Bid #8, Nonionic Surfactant, VanDiest Supply, \$9.89 (Brewer 90-10)

Motion by Johnson, second by McElhany, to accept the bids of VanDiest Supply, as recommended by the Weed Supervisor; all present voted aye; motion carried.

- Bid #2, Roundup Pro or Equivalent, Helena Chemical, \$12.50 (Helostate Plus)
- Bid #7, Forefront, Helena Chemical \$48.00 (Dow HL)

Motion by Hanten, second by Gabel to accept the bids of Helena Chemical, as recommended by the Weed Supervisor; all present voted aye; motion carried.

OPERATING CASH TRANSFERS

Motion by Hanten, second by McElhany, to approve operating cash transfers from the General Fund as budgeted; all present voted aye; motion carried:

- Debit: General Fund \$658,455.00
- Credit: Road & Bridge Fund \$484,686.00
- Emergency Management Fund \$100,639.00
- Victims of Crime Fund \$73,130.00

SALARY CLAIMS

Motion by Johnson, second by Gabel, to approve the following February salary claims; all present voted aye; motion carried: Commissioners: 9,644.95 total salaries. Auditor: 19,237.21 total salaries. Co. Treasurer: 24,813.13 total salaries; Ashley Lindner 2489.94 new hire. States Attorney: 34,253.46 total salaries. Gov. Buildings: 18,637.98 total salaries. Dir. Equalization: 40,665.93 total salaries. Reg. of Deeds: 18,567.35 total salaries. Veterans Service: 9,288.76 total salaries. Sheriff: 77,631.66 total salaries. Co. Jail: 82,294.07 total salaries; Erin Winge 3420.84 step increase; Maria Escamilla 3109.38 full time; Kelly Oelrich part time @ 17.22 step increase. Care of the Poor: 4,409.38 total salaries. County Nurse: 4,179.82 total salaries. Ag. Bldg.: 8,999.16 total salaries. Co. Extension: 8,802.90 total salaries. Weed Control: 6,120.37 total salaries; Tom Stanley temp. new hire @13.35 hr. Planning Board: 263.96 total salaries. Road & Bridge: 85,113.22 total salaries. Emergency Management: 10,814.48 total salaries. Crime Victim: 5937.98 total salaries. W.I.C.: 4,174.37 total salaries. Total: 473,850.14. Breakdown of withholding amounts which are included in the above: S.D. Retirement 43,740.94; S.D. Retirement 374.12 spouse option; S.D. Supplemental Retire. 1,970.00 suppl. retire.; Wellmark 66,202.01 ins.; Lincoln Financial Group 446.50 life ins.; Delta Dental 5,687.56 ins.; Avesis 781.85 ins.; Nationwide Retire. Sol. 244.29 suppl. retire.; AFSCME Council 65 432.00 employee union dues; AFLAC 2,569.31 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 3,062.00 suppl. retire.; AFLAC 344.88 ins.; Watertown United Way 115.85 employee contributions; Office of Child Support 100.00 employee payments; Sioux Valley Credit Union 13,946.00 employee payments; Cod. Co. Treasurer 35,215.00

employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 195.00 employee union due; Codington County Deputy Sheriff's Association 120.00 employee union dues; ReliaBank Dakota 34,948.74 federal withholding; ReliaBank Dakota 53,311.74 social security; Breit Law Office 140.00 employee wage deduction; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.; employee payment.

CLAIMS

Motion by McElhany, second by Hanten, to approve for payment the following claim; all present voted aye; motion carried: Visa Reliabank \$1948.00, sup/trav.

CODINGTON COUNTY JUSTICE ADVISORY COMMITTEE

Commissioner Gabel reported on the first meeting of the Codington County Justice Advisory Committee which was held Thursday, February 19th, at 6:30 p.m., at LATI. Mr. Gabel noted the full committee was present along with approximately 10 persons from the community. Draft minutes from the meeting will be posted to the County's website. The next meeting of the committee is scheduled for March 12th, 2015 at a location yet to be determined.

PERSONNEL CHANGES

Motion by McElhany, second by Johnson to approve the following personnel change as submitted by 4H Youth Advisor, Jodi Loehrer, all present voted aye; motion carried: Extension Office Coordinator, Becky Goens; anniversary step increase from step 8/\$18.91 per hour to step 9/\$19.20 per hour; effective date March 1, 2015.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:02 a.m., until 9:00 a.m., Tuesday, March 3rd, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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