

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

February 2, 2016

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 2nd, 2016, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by McElhany, second by Johnson, to approve the minutes of January 26, 2016; all present voted aye; motion carried.

LEGAL SECRETARY POSITION

States Attorney, Patrick McCann, appeared before the board to request authorization to advertise the position of full time legal secretary for the States Attorney's Office. Mr. McCann noted he previously requested authorization to hire a part time legal secretary but a proposed staffing change in his office since that request was made has created the necessity for a full time legal secretary instead of part time. Motion by Hanten, second by Gabel, to authorize the States Attorney to advertise a full time legal secretary position for the States Attorney's office; all present voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, reported on the following items: Farm Show preparation; Archery classes; BB gun safety classes; the Strengthening Families program will start in March. Ms. Loehrer also noted the 4-H Consumer Decision Making team placed fourth overall in "oral reasons" at the Western National Round Up in Denver with the following team members participating: Kara Tesch, Grace Stein, Sara Thyen, and Molly Walker. **Veterans Service Officer, Al Janzen**, reported 90 walk ins/appointments; and 3 trips with 7 riders in the month of January. **Weed Supervisor, Steve Molengraaf**, could not be present for this meeting but provided the following information: worked the weed booth at the Sioux Falls Farm Show; will work the weed booth at the Watertown Winter Farm Show; State Weed Conference February 17-19; and Towns, Townships, and Weed Board annual meeting February 24th. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for January 2016. 43 people were served for the following: 17 medical, 4 homeless, 13 housing, 1 housing support, 1 prescription, 3 burials, 2 utilities, and 1 miscellaneous. \$2,925.00 in cost was paid out for these contacts and \$10,244.00 was saved using other resources. Ms. Petersen reported the NACO prescription drug card program provided \$4,964.00 in savings to 113 people for the month of January. Ms. Petersen will participate in a NACBHDD webinar and will attend the NACO Legislative Conference. The Welfare Director also provided Board with 2015 summary reports of costs/savings and clients served.

4-H PROMOTION AND EXPANSION COMMITTEE ROSTER

4-H/Youth Program Advisor, Jodi Loehrer, presented the Board with the 2016 4-H Promotion and Expansion Committee Roster. Ms. Loehrer noted there is one slot yet to fill for the Non 4-H Adult position. Motion by Johnson, second by Gabel, to approve the following roster as presented by Ms. Loehrer.

<u>NAME</u>	<u>TERM ENDS</u>
Bailey Schlotterbeck, 4-H Teen	December 31, 2016
Molly Moes, 4-H Teen	December 31, 2017
Marissa Holinka, 4-H Teen	December 31, 2018
Becky Schlotterbeck, 4-H Adult	December 31, 2016
Lynnette Moes, 4-H Adult	December 31, 2017
Rick Holinka, 4-H Adult	December 31, 2018
Boys & Girls Club teen, Non 4-H Teen	
Boys & Girls Club teen, Non 4-H Teen	
Boys & Girls Club teen, Non 4-H Teen	
Kelli Rumpza, Non 4-H Adult	December 31, 2016
Kyle Thyen, Non 4-H Adult	December 31, 2017
Open position, Non 4-H Adult	

Committee Chair

Jodi Loehrer, 4-H Youth program Advisor

County Commission Designated Agricultural Representatives

Becky Schlotterbeck and Rick Holinka

County Commissioner Liaison

Myron Johnson

Upon vote of the Board; all present voted aye; motion carried.

WEED CONFERENCE ATTENDEE

Motion by McElhany, second by Johnson, to appoint Tom Stanley as a representative of Codington County at the 2016 Weed and Pest Conference; all present voted aye; motion carried.

ELEVATOR MODERNIZATION PROJECT

Motion by McElhany, second by Hanten, to authorize the Auditor to advertise a notice to bidders for an elevator modernization project for the Courthouse; all present voted aye; motion carried. Bids will be opened at 9:00 a.m., Tuesday, March 8th, 2015.

SURPLUS PROPERTY AUCTION

Motion by Hanten, second by McElhany, to set May 14th as the date for a public auction of County surplus property/equipment; all present voted aye; motion carried.

DETENTION CENTER SEWER BACKUP DAMAGE

Facility Manager, Milo Ford, reported severe damage to the E.O.C. meeting room in the basement of the Detention Center due to the actions of an inmate. Mr. Ford informed the Board the ceiling and flooring will need to be replaced in the E.O.C. meeting room due to sewer back up caused by the actions of the inmate. Motion by Gabel, second by Johnson, to proceed with repairs for the damage incurred; all present voted aye; motion carried.

SD GFP WILDLIFE DAMAGE MANAGEMENT REPORT

The Board noted the receipt of a program report for the SD GFP Wildlife Damage Management program for fiscal year 2015.

PERSONNEL CHANGES

Motion by Hanten, second by McElhany, to approve the following personnel changes; all present vote aye; motion carried: Criminal Civil Records Management, Linda Young, from full time to part time, step 8/\$21.76 per hour, with benefits; Extension Office Coordinator, Becky Goens, anniversary step increase, from step 9/\$19.58 per hour to step 10/\$19.88 per hour; and new hire part time Deputy Sheriff, Cameron Kamlitz, step 1/\$20.25 per hour, with no benefits.

CHICKEN RANCH

Property owner, Dale Tesch, appeared before the Board to discuss an offer he has received for his agricultural property from a businessman who would use the property for a chicken ranch. Chairman Brinkman advised Mr. Tesch to contact the Codington County Planning and Zoning Officer for information on the County's zoning ordinance related to use of agricultural property within the County.

CCJAC

Commissioner Gabel informed the Board a special meeting of the CCJAC will be held at 12:00 p.m., Wednesday, February 3rd, in the chambers of the County Commissioners at the Courthouse. Commissioner Gabel also updated the Board on progress to move the Codington County Law Library to the Watertown Public Library by utilizing computer equipment at the Library and a subscription utilizing Law Library funds.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 9:51 a.m., until 9:00 a.m., Tuesday, February 9th, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

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