

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

February 11, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, February 11th, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Elmer Brinkman, and Brenda Hanten; absent Myron Johnson; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by McElhany, second by Hanten, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by Gabel, to approve the minutes of February 3rd, 2015; all present voted aye; motion carried.

MONTHLY REPORTS

Auditor, Cindy Brugman, reported the Auditor's vault is being cleaned out and organized and work continues on tax splits, property tax abatements, mobile home adjustments, the 2014 annual report.

Director of Equalization, Shawna Constant, presented the Board with, and reviewed, a written 2015 Assessment Plan for Codington County. The Director of Equalization also provided the Board with a list of dates related to assessment notices and the appeal process for property owners. The County Board of Equalization will meet at 1:00 P.M., Tuesday, April 14, 2015 and the Consolidated Board of Equalization will meet at 6:30 P.M., Tuesday, April 14, 2015.

2015 ROAD STRIPING AGREEMENT

Motion by McElhany, second by Gabel, to authorize the Chairman to sign the funding agreement for the 2015 road striping project with the SDDOT. Paper work submitted by Highway Supt., Rick Small, indicates 42.5 miles to be striped at a total cost of \$45,140.64, with the SDDOT providing \$10,955.32 towards the project and the net cost to the County of \$34,185.32. Upon vote of the Board all present voted aye; motion carried.

AUDITOR'S ACCOUNT WITH THE TREASURER/REGISTER OF DEEDS FEES

Motion by McElhany, second by Gabel, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of January 2015, all present voted aye; motion carried.

Cash on hand	\$ 7,758.97
Checks in Treasurers' possession	
less than 3 days	\$ 74,743.33
Credit Card Charges	\$ 2,701.28
Cash Items	\$ 415.37
TOTAL CASH ASSETS ON HAND	\$ 85,618.95
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 1,803.95
Reliabank Dakota	\$14,539,920.31
INVESTMENTS	
SD Public Funds Investment	\$ 6,971.82
CERTIFICATES OF DEPOSIT	
Home Federal Bank	\$ 1,000,000.00

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TOTAL CASH ASSETS	\$15,634,315.03
General Ledger Cash Balance by Funds:	
General	\$ 9,156,269.23
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 4,681,219.25
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 1,286,414.70
(schools 595,883.39, townships 86,793.47; city/towns 108,619.60)	
TOTAL GENERAL LEDGER CASH	\$15,634,315.03

REGISTER OF DEEDS MONTHLY FEES

The Board noted a report of fees as submitted by Register of Deeds, Ann Rasmussen. Total transactions in January 2015 were in the amount of \$29,873.00; with \$2,150.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

CLAIMS APPROVED

Motion by Hanten, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried: Accreditation, Audit And 150.00 Train, Aason Engineering 7584.02 Repairs/Maint., A&B Business Solutions 5.01 Equip, Active Heating 1140.24 Rep, AP Auto Pros 108.04 Rep, AT&T Mobility 142.75 Util, Austin Law Offices 4675.19 Svc, Automatic Building Controls 724.00 Maint, Batteries Unlimited 80.00 Repairs/Maint., Beacon Center 2000.00 Pmt, Allen Benck 25.00 Utilities, Bendix Imaging Incorporated 114.99 Sup, Scott A. Bohls 40.00 Cell, Borns Group 7337.01 Post, Boys & Girls Club 1000.00 Pmt, Bratland Law 2331.90 Svc, Brian's Glass & Door Inc. 50.00 Repairs/Maint., Brian's Glass & Door, Inc. 107.44 Rep, Brown Clinic Pllp 1980.00 Svc, Brown Clinic Detention Center 992.00 Svc, Burns Law Office 3658.70 Svc, Dan Busta 25.00 Utilities, Butler Machinery 3097.01 Supplies, Carquest Auto Parts 57.49 Rep, Carquest Auto Parts 59.06 Supplies, Cartney Bearing & Supply 168.56 Repairs/Maint., Jeff Case 25.00 Utilities, Kemps Llc 1542.69 Sup, Centurylink 37.40 Util, Centurylink 719.72 Util, Chuck's Bike & Lock Shop 4.10 Rep, Codington County Sheriff 99.39 Pmt, Codington County Treasurer 106.90 Pmt, Codington-Clark Electric Cooperative 45.62 Utilities, Cole Papers, Inc. 1982.94 Sup, Connecting Point Computer Cent 1419.15 Maint, Connecting Point 30.00 Supplies, Shawna Constant 25.00 Cell, County Fair Foods 126.82 Sup, Crawford Funeral Chapel 295.00 Svc, Credit Bureau Of Watertown Inc 1055.29 Svc, Crescent Electric Supply Co. 90.21 Rep, Crescent Electric Supply Company 27.42 Supplies, Culligan Water Conditioning 412.50 Sup, David Curtis 40.00 Cell, Dakota Data Shred 164.70 Maint, Dakota Riggers & Tool Supply 700.00 Supplies, Eric Dargatz 25.00 Utilities, Matt Dargatz 25.00 Utilities, Data Truck 39.99 Util, Lori Deutsch 10.99 Supplies, Diesel Machinery, Inc. 6560.00 Supplies, Digital-Ally 119.00 Rep, Dirt Track Supply 599.00 Rep, Duane Dolen 25.00 Utilities, Jamie Dolen 25.00 Utilities, Bimbo Foods, Inc 788.25 Sup, East Dakota Water Development 1674.70 January Apportionment, Marv Ekeren 15.00 Svc, Election Systems & Software 4902.00 Maint, EMC Insurance Companies 4592.70 Ins, Calvin Engels 25.00 Utilities, F.J. McLaughlin 13573.41 Rentals, Family, Cosmetic & Implant Dentistry 1314.00 Svc, Farnams Genuine Parts 143.66 Supplies, Town Of Florence-Peggy Lindahl 25.00 Utilities, Allison Forbush 25.00 Cell, Frantzen Reporting 56.80 Svc, Galls, An Aramark Company 3140.00 Grant, Galls, An Aramark Company 718.92 Sup, GCR Tires & Services 792.03 Rep, GIS Workshop 5768.00 Maint, Glacial Lakes & Prairies Tour. 1260.00 Pmt, Glass Products Inc. 8.17 Rep, Grainger 400.47 Rep, Grainger 1189.00 Grant, Green, Roby, Oviatt, 5224.33 Svc, Michael Gubka 40.00 Cell, Connie Hartley 18.44 Sup, Rick Hartley 40.00 Utilities, Hartwig Heating 75.00 Svc, Dave Hedding 25.00 Utilities, Jeff Hershman 25.00 Cell, Hillyard Floor Care Supply 673.11 Sup, Rick Holinka 25.00 Utilities, Holy Name Boy Scouts Troop 209 292.50 Supplies, Brad Howell 40.00 Cell, Human Service Agency 21891.75 Svc, Hurkes Implement Co. 1598.83 Rep, Hy-Vee #1871 Accts Receivable 1672.93 Sup, Richard Ideker 95.48 Wit, Interlakes Community Action 2377.84 Svc, Intoximeters 945.00 Sup, Jago Designs 349.88 Maint, Johnson Controls, Inc. 4434.20 Rep, Jurgens Printing 259.00 Sup, Marty Karnopp 40.00 Cell, Mark Katterhagen 15.00 Svc, The King

Corporation 65.05 Sup, Joan Kittelson 15.00 Svc, Lacroix Law Office 249.53 Svc, Lake City Fire Equipment 193.52 Maint, Andre Lawrence 20.00 Wit, Lawson Products 183.80 Supplies, Leisure Interactive, Llc 68.21 Fees, Lewno Law Office 524.97 Svc, Locators & Supplies, Inc 390.34 Repairs/Maint., Jodi Loehrer 231.98 Reimb, Lyle Signs Inc. 789.96 Sup, Mac's Inc 197.95 Supplies, Mac's Inc. 472.41 Sup, Macksteel Warehouse, Inc. 63.61 Sup, Macksteel Warehouse, Inc. 68.40 Supplies, Mahowald's 17.93 Sup, Marco, Inc 374.35 Rent, Mark's Auto 212.26 Rep, Master Burn 108.77 Repairs/Maint., Russell Mathews 40.00 Cell, Menards 171.98 Sup, Menards 817.51 Supplies, Midcontinent Communications 381.13 Util, MOCIC 100.00 Dues, Midwest Automotive Inc. 155.97 Repairs/Maint., Milbank Communications 57.80 Sup, Jamie Monson 12.50 Cell, Rose Mousel 20.00 Wit, Mt Hope Cemetery 297.50 Svc, Municipal Utilities 14693.73 Util, Municipal Utilities 1816.40 Utilities, National Sheriffs' Association 109.00 Dues, Northern Truck Equipment Corp. 630.13 Sup, Northwestern Energy 626.67 Utilities, Office Peeps, Inc. 2221.38 Sup, Office Peeps 16.74 Supplies, Jerrod Olson 40.00 Cell, Ottertail Power Co, 50.89 Utilities, Michelle Pederson 25.00 Cell, Pennington County Sheriff 459.60 Trav, Performance Towing 136.25 Svc, PMB 0112 21.00 Util, Prairie Lakes Health Care Cent 2818.02 Svc, Productivity Plus Account 306.24 Repairs/Maint., Pro-Vision, Inc 2626.00 Equip, Queen Of Peace Health Services 163.80 Repairs/Maint., Karla Ramos 38.35 Wit, Redlinger Bros. 27.50 Rep, Redwood Toxicology Laboratory 383.56 Sup, Adam Reeves 40.00 Cell, Brian Richter 40.00 Cell, Robyn Riter 25.00 Utilities, Rude's Funeral Home 2575.00 Svc, Runnings 43.43 Sup, Runnings Farm & Fleet 374.92 Supplies, Sanford Laboratories 72.36 Svc, Dean Schaefer Court Reporting 180.00 Svc, Trever Schimmel 40.00 Cell, Schuchard's Westside GMC 22.50 Sup, Brad Schwinger 25.00 Utilities, SD Attorney General's Office 357.00 Pmt, SD Department Of Revenue 905.00 Svc, SD Property Management 936.00 Sup, SD State Treasurer 418834.53 February Remittance, SDACC 450.00 Trav, SDACO 672.00 M&P, SDACO 200.00 Trav, SDEMA 140.00 Trav, Melissa Sears 25.00 Cell, Securus Technologies 2888.60 Sup, Heidi Selchert 25.00 Cell, The Sherwin Williams Co. 41.36 Supplies, Shopko 149.97 Svc, Sioux Valley Coop 3227.41 Sup, Sioux Valley Coop 787.11 Supplies, Ricky Small 40.00 Utilities, Town Of South Shore 55.00 Utilities, South Shore Gazette 1470.03 Pub, Star Laundry 75.52 Sup, Star Laundry 123.34 Supplies, Steve's World 147.10 Rep, Sturdevants Auto Parts 16.95 Repairs/Maint., Sutton Law Office Pc 14530.57 Svc, Karen Swanda 45.00 Svc, Scott Swanson 25.00 Cell, Sysco North Dakota 12304.76 Sup, Tactical Products & Services 5353.00 Grant, Toshiba Financial Services 276.03 Rent, Trav's Outfitter Inc 52.99 Unif, Trugreen 490.00 Sup, Tyler Technologies, Inc 4189.50 Svc, Verizon Wireless 432.41 Util, Great Western Bank 2170.82 Pmt, Great Western Bank 1737.12 Travel & Conf., Tom Walder 40.00 Cell, Walmart Community 137.98 Pmt, Todd Warne 25.00 Utilities, Watertown Public Opinion 2442.97 Pub, Watertown Public Opinion 134.20 Sub, Watertown Wholesale 124.62 Supplies, West Payment Center 270.00 Sup, Western States Sheriffs' Assoc. 100.00 Dues, Westside Animal Clinic Pc 381.99 Svc, Wiles & Rylance, Llp 1335.60 Svc, Willoughby Industries, Inc 489.07 Rep, Toby Wishard 40.00 Cell, Wow! Business 386.64 Util, Wow! 49.95 Utilities, Watertown Landfill 2.86 Svc, Xerox Corporation 111.34 Supplies, Yankton Co. Sheriff 100.00 Svc, Yankton Co Treasurer 593.50 Svc, Zep Sales & Service 755.85 Supplies.

PROPERTY TAX ABATEMENT

Motion by McElhany, second by Gabel, to approve a property tax abatement application for record #3173, in the amount of \$4,934.18, property loss due to fire; all present voted aye; motion carried.

CODINGTON COUNTY JUSTICE ADVISORY COMMITTEE MEMBERS

Motion by Gabel, second by Hanten, to nominate Greg Endres to serve as a member of the public on the CCJAC; all present voted aye; motion carried. Motion by Gabel, second by McElhany, to compensate the recording secretary of the CCJAC, in the same manner as the public members of the committee, at the federal mileage rate of .575 per mile when traveling to meetings from outside the Watertown city limits; all present voted aye; motion carried. Commissioner Gabel noted the first meeting of the CCJAC is scheduled for 6:30 p.m., Thursday, February 19th, 2015, at LATI. Commissioner Gabel, at this time, distributed draft agendas to the Board for the scheduled meeting.

TRAVEL REQUESTS

Motion by McElhany, second by Gabel, to approve the following travel requests; all present voted aye; motion carried: Welfare Director, SDACWO Spring Workshop in Pierre and Medicaid Advisory Committee meeting in Pierre.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel to approve the following personnel change as submitted by Treasurer, Carol Maloney; all present voted aye; motion carried: New hire, Treasurers' Office Clerk; Ashley Lindner; step 1/\$14.31 per hour; effective date February 15, 2015.

EXECUTIVE SESSION

Motion by Hanten, second by Gabel, to enter into executive session at 9:53 a.m., to discuss a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 10:13 a.m., no action was taken. Auditor, Cindy Brugman, was present for executive session.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:13 a.m., until 9:00 a.m., Tuesday, February 17th, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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