

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

December 22, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 22nd, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of December 15th, 2015; all present voted aye; motion carried.

MONTHLY REPORTS

States Attorney, Patrick McCann, provided the Board with a current report of monthly case type counts from 2015 and comparison report for 2014, with the report showing an increase of 329 cases opened in 2015 over 2014 and an increase of 14 cases closed in 2015 over 2014. **Sheriff, Toby Wishard**, submitted the following statistics compiled during the month of November, 2015, for the Detention Center and Sheriff's Office: Average daily inmate population 68.5 (low of 54 and high of 88); bookings 223; \$14,273.92 collected in fees for out of county prisoner contracts; \$6,680.00 collected in work release fees; \$4,638.00 collected in fees for the 24/7 program; \$5,995.00 collected in SCRAM fees, which were remitted to the office of the SD Attorney General's Office; 46 individuals testing twice daily for PBT'S; 18 individuals reporting twice weekly for UA Drug testing; 5 individuals wearing drug detecting sweat patches; and 37 individuals wearing SCRAM (security continuous remote alcohol monitor) bracelets; 445 cases/calls for service; 23 traffic accidents investigated; 120 arrest warrants served; 231 sets of civil papers served; and 2,608 transport miles conducting 13 transports. Sheriff Wishard provided the Board with a report of fees collected in the amount of \$3,765.52 and retained by the County, during the month of November, 2015. Sheriff Wishard noted the fencing project at the Detention Center is progressing and expected to be completed before the end of the year.

ZONING OFFICER/ANNUAL REPORT

Zoning Officer, Luke Muller, presented and reviewed the Codington County Planning and Zoning Department 2015 Annual Report. Mr. Muller provided the Board with a statistical report showing 142 building permits issued with a construction value estimated at \$13,564,780.30 through December 1st, 2015. Mr. Muller's report also included Board of Adjustment/Planning Commission actions through December 21st, 2015, along with expenditure and revenue totals.

ZONING SERVICES CONTRACT

Zoning Officer, Luke Muller, presented to the Board, a proposed contract, for zoning services in 2016, between Codington County and the First District Association of Local Governments. Motion by Hanten second by Johnson, to authorize the Chairman to sign the letter of agreement between Codington County and the First District Association of Local Governments to provide administrative and technical assistance services to the Codington County Planning Commission and County Commissioners in the area of zoning, beginning January 1, 2016 through December 31, 2016; all present voted aye; motion carried.

INMATE MEDICAL SERVICES AGREEMENT

Motion by McElhany, second by Gabel, to authorize the Chairman to sign a one year agreement, beginning January 1, 2016, with Brown Clinic for continued onsite medical services for inmates. **Sheriff Wishard** noted there are several changes to this contract including an increase from \$90.00 to \$107.00 per patient and a \$10.00 non-face-to-face care management fee per month per prisoner (average monthly census). Upon vote of the Board; all present voted aye; motion carried.

PART TIME DEPUTY SHERIFF POSITION

Motion by Hanten, second by Gabel, to advertise, internally only, for a part time Deputy Sheriff, position; all present voted aye; motion carried.

PERSONNEL CHANGES

Motion by Johnson, second by McElhany, to approve the following personnel change; all present voted aye; motion carried. Deputy Sergeant, Brad Howell, promotion to Chief Deputy effective January 1, 2016; step 9/\$27.63 per hour based on the projected pay scale for 2016.

MAYOR STEVE THORSON

Watertown Mayor, Steve Thorson, briefly visited with the Board regarding the possibility of a joint County/City administrative building. Mayor Thorson indicated the City is budgeting for such a facility.

CLAIMS

Motion by Hanten, second by McElhany, to approve for payment the following claims; all present voted aye; motion carried: American Fence Company 19894.00 rep, AP Auto Pros 257.26 rep, Bauer Law Office 575.10 svc, Todd Bohls 51.68 jury, Business Telephone 94.69 rep, SD Dept. Health 1900.00 shots, Codington Co. Treasurer 18.29 post, Connecting Point Computer 6817.00 sup/maint, DeLyles South 81 Service 1737.57 rep, Ed Roehr Safety Products 2846.10 sup, John Egge 54.20 jury, Engelstad Electric 525.00 rep, Facility Dude 14250.00 cont, First Dist. Assoc. Local Govts. 7302.78 svc, Linda Fulmer 52.52 jury, Genoa Health Care 1435.37 sup, HMMK Law Offices 193.50 svc, Al Janzen 100.00 reimb, J&B Screen printing 445.00 sup, Anna Jennings 213.80 sup, Kannas Custom Cabinets 875.00 rep, King Corporation 1603.80 rep, Kingslien and Assoc. 218.75 svc, Kristi Koll 764.47 sup, Lewis & Clark BHS 320.00 svc, Nancy Lintner 50.84 jury, Jodi Loehrer 189.09 sup/trav, Lyle Signs 1331.23 sup, Manatron 11225.15 maint, Mark's Auto 77.50 rep, Jonathan Meyer 71.00 jury, Municipal Utilities 21.52 util, Muth Electric 17654.63 rep, Neve's Uniforms & Equip. 1131.86 sup, Pennington County Jail 615.90 trav, Pharmchem 350.00 sup, Pitney Bowes 210.00 rent, PMB 162.71 util, Reserve Account 318.64 post, Tom Sauer 304.84 reimb, SD Dept. of Revenue 770.00 svc, SECURUS 2170.20 sup, Shopko 80.00 svc, Sioux Valley Coop. 3300.60 fuel, Sutton Law Offices 414.02 misc, Wayne Swenson 50.84 jury, TrueGreen 620.80 svc, US Records Midwest LLC 321.69 sup, Verizon Wireless 277.19 util, Visa 1898.17 sup/trav, Watertown Area Chamber 455.00 refund, Watertown City 22,456.77 surcharge 911, Watertown Optimist Club 130.00 dues, Wheelco 120.80 sup.

COMMISSIONERS CONTINGENCY

Motion by Johnson, second by Hanten, to supplement the Planning and Zoning Budget with Commissioners Contingency in the amount of \$20.00; all present voted aye; motion carried.

SALARY CLAIMS

Motion by Hanten, second by McElhany, to approve for payment the following salary claims; all present voted aye; motion carried: Commissioners: 9,648.51 total salaries. Auditor: 19,774.88 total salaries; Alissa Harte 2,639.58 new hire. Co. Treasurer: 27,874.98 total salaries. States Attorney: 32,808.54 total salaries. Gov. Buildings: 19,277.98 total salaries. Dir. Equalization: 41,220.00 total salaries; Heidi Selchert 3,453.90 status change; Melissa Sears 3,347.76 step increase; Allison Forbush 3,347.76 step increase. Reg. of Deeds: 18,845.45 total salaries. Veterans Service: 9,944.23 salaries. Sheriff: 83,868.66

total salaries. Co. Jail: 99,397.43 total salaries. Care of the Poor: 4,893.05 total salaries. County Nurse: 4,266.92 total salaries. Ag. Bldg.: 9,296.93 total salaries. Co. Extension: 9,042.68 total salaries. Weed Control: 5,421.80 total salaries. Planning Board: 266.57 total salaries. Road & Bridge: 86,252.62 total salaries. Emergency Management: 15,265.22 total salaries; Cheri Howell 2,639.58 new hire; Marty Karnopp 2,884.44 final pay. Crime Victim: 6,538.84 total salaries. W.I.C.: 3,575.84 total salaries; Sara Aman 2,559.54 step increase. Total: 507,481.13. Breakdown of withholding amounts which are included in the above: S.D. Retirement 44,489.92; S.D. Retirement 271.89 spouse option; S.D. Supplemental Retire. 3,770.00 suppl. retire.; Avera 61,085.01 ins.; Reliance Standard Life Insurance 412.32 life ins.; Delta Dental 5,691.28 ins.; Avesis 837.87 ins.; Nationwide Retire. Sol. 244.29 suppl. retire.; AFSCME Council 65 345.60 employee union dues; AFLAC 2,677.88 ins.; Assurity Life Insurance Company 151.41 ins.; U.M.B. Bank 3,282.00 suppl. retire.; AFLAC 344.88 ins.; Watertown United Way 115.85 employee contributions; Office of Child Support 535.00 employee payments; Sioux Valley Credit Union 15,198.05 employee payments; Cod. Co. Treasurer 33,115.00 employee monthly draw; New York Life 32.75 ins.; Teamsters Local Union 120 195.00 employee union due; Codington County Deputy Sheriff's Association 135.00 employee union dues; ReliaBank Dakota 40,258.25 federal withholding; ReliaBank Dakota 58,704.28 social security; Barbara Curtis 800.00 employee payment; Washington National Ins. 20.20 ins.; employee payment; SDRS Special Pay Plan 5,161.59 final pay out for Marty Karnopp; SDRS Special Pay Plan 45.00 participation fee.

SURPLUS CASH DESIGNATION

Motion by Hanten, second by Gabel, to assign General Fund unassigned/undesignated cash, in the amount of \$5,079,392.48, for future building projects; all present voted aye; motion carried.

CELL PHONE STIPEND ON CALL EMERGENCY MANAGEMENT

Motion by McElhany, second by Gabel, to authorize a \$40.00 per month cell phone stipend for Emergency Management On-Call personnel, Larry Howard, effective January 2016; all present voted aye; motion carried.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by Gabel, to adjourn at 9:59 a.m., until 9:00 a.m., Tuesday, January 5, 2016; all present voted aye; motion carried.

ATTEST:

Cindy Brugman

Codington County Auditor

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Published once at the total approximate cost of \$_____.