

**Official Proceedings**  
**County of Codington, Watertown, South Dakota**  
**Codington County Courthouse**  
**14 1<sup>st</sup> Ave SE**

December 1, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, December 1<sup>st</sup>, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

**AGENDA APPROVED**

Motion by Hanten, second by Gabel, to approve the agenda; all present voted aye; motion carried.

**MINUTES APPROVED**

Motion by Hanten, second by Johnson, to approve the minutes of November 24<sup>th</sup>, 2015; all present voted aye; motion carried.

**MONTHLY REPORTS**

**Veterans Service Officer, Al Janzen**, reported 74 appointments/walk-ins for the month of November; the Veteran's Day program was well attended; the twice a year mini-conference has been postponed due to weather; and January 12<sup>th</sup>, 2016 is the date set for the Korean War Medal Ceremony at the Elks Club in Watertown. **Welfare Director, Sarah Petersen**, provided the Board with a report of statistics from the Welfare office for November 2015, including a report of homeless persons, assisted through the shelter the County is funding, on a monthly basis. 22 people were served for the following: 4 medical, 2 homeless, 8 housing, 1 housing support, 2 burials, 3 utilities, and 2 miscellaneous. \$2,925.00 in cost was paid out for these contacts and \$3,854.00 was saved using other resources. **4-H/Youth Program Advisor, Jodi Loehrer**, reported the Kids Quest Nutrition program continues at McKinley and Roosevelt Schools; a Junior Leaders meeting will be held on December 6<sup>th</sup>; 43 Clover Buds from Florence, Watertown and Waverly have been enrolled; re-enrollment in the 4H program continues; Junior Achievement will begin at McKinley school in December; and Livestock meetings and Promotion Expansion committee meetings will take place this week.

**2015 LIQUOR LICENSE RENEWAL HEARING**

Motion by Johnson, second by Hanten, to approve the renewal of the following County liquor licenses for the year beginning January 1, 2016; all present voted aye; motion carried:

CLASS A – On sale liquor and Sunday liquor located nearest a class one municipality:  
Sisseton-Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino; Gordon Kliegel, d.b.a. Rauville Station;  
David Blutorn, d.b.a. The Rooster Bar; and W.J. Schmitt Enterprise, d.b.a. Southfork Lounge.

ON SALE WINE:

Sisseton Wahpeton Sioux Tribe, d.b.a. Dakota Sioux Casino

**LOT 1 PESTER PLAT ADDITION**

Zoning Officer, Luke Muller, who could not be present for this meeting, submitted a plat of the Pester Addition for the Board's approval. Commissioner Johnson reviewed the plat in the absence of the Zoning Officer. The Board approved the following plat resolution:

**RESOLUTION #2015-29**

A Resolution to approve the platting of the “Lot 1 Pester Addition” in the County of Codington, South Dakota.

BE IT RESOLVED by the County Commissioners of Codington County, South Dakota, as follows:

That an examination has been made of the plat entitled:

Lot 1 Pester Addition located in the NW1/4 of Section 14-T118N-R52W of the 5<sup>th</sup> P.M., in the County of Codington, South Dakota; and it appearing to the Board of County Commissioners that the arrangement of streets and alleys and the area within its jurisdiction have not been interfered with by the said plat and survey, and that the County Planning Commission of the said County has recommended approval of the said plat, and it also appearing that the plat and survey accompanying the same has been executed according to law.

NOW, THEREFORE, said plat is hereby approved and the County Auditor of Codington County, South Dakota, is hereby authorized to endorse on the said plat a copy of the Resolution and to certify to the same thereon.

The above and foregoing resolution was moved for adoption by Commissioner Hanten, second by Commissioner Johnson; whereupon the Chairman of the Board of County Commissioners declared the same to be duly passed and adopted.

Dated this 1<sup>st</sup> day of December, 2015, at Watertown, Codington County, South Dakota.

Elmer P. Brinkman

Chairman, Board of County Commissioners

STATE OF SOUTH DAKOTA

§

COUNTY OF CODINGTON

I, the undersigned, the duly appointed, elected, qualified, and acting County Auditor of Codington County, South Dakota, do hereby certify that the foregoing is a true and correct copy of Resolution 2015-29, adopted by the Board of County Commissioners of Codington County, South Dakota.

Dated this 1<sup>st</sup> day of December, 2015 at Watertown, Codington County, South Dakota.

Cindy Brugman

County Auditor, Codington County, South Dakota

**SIM (SEQUENTIAL INTERCEPT MODEL) WORKSHOP APPLICATION**

**Welfare Director, Sarah Petersen**, presented the Board with an application for a SIM (Sequential Intercept Model) Workshop to be held in Watertown in conjunction with the “Stepping Up Initiative” and mental health issues within the criminal system. Motion by Gabel, second by Johnson, to authorize the application and to authorize the Chairman to sign a letter of support for a workshop to be held in Watertown by the GAINS Center for Behavioral Health and Justice Transformation; all present voted aye; motion carried.

**FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN**

Highway Supt., Rick Small, presented the Board with a resolution to approve the Codington County Five-Year Highway and Bridge Improvement Plan. Motion by Hanten, second by McElhany, to approve

resolution 2015-28 and to authorize the Chairman to sign the cover form and certification for said five-year plan; all present voted aye; motion carried.

**RESOLUTION 2015 – 28**  
**A RESOLUTION ADOPTING THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN**

**WHEREAS**, The South Dakota Department of Transportation Local Bridge and Improvement Grant Fund requires that in order to be eligible to apply for Bridge Improvement Grant funds, Counties are required to develop a five-year Highway and Bridge Improvement Plan, hereinafter referred to as Plan; and

**WHEREAS**, Codington County has utilized the South Dakota Department of Transportation, County Staff, the First District Association of Local Governments, Townships, and the general public in developing the various components of the Plan; and

**WHEREAS**, THE Plan includes maps and lists identifying an inventory of highways and bridges, project needs, and revenue sources; and

**WHEREAS**, Codington County held a public meeting on November 17, 2015 to solicit input into the Plan, and the citizens who attended expressed an interest in the Plan; and

**WHEREAS**, THE County will be able to use the Plan as a tool to budget for transportation enhancements and better coordinate transportation issues with other entities;

**NOW, THEREFORE, BE IT RESOLVED BY THE CODINGTON COUNTY BOARD OF COMMISSIONERS THAT THE CODINGTON COUNTY FIVE-YEAR HIGHWAY AND BRIDGE IMPROVEMENT PLAN IS HEREBY ADOPTED AND IS RECONGNIZED AS THE HIGHWAY AND BRIDGE IMPROVEMENT PLAN FOR CODINGTON COUNTY.**

Dated this 1<sup>st</sup> day of December, 2015

Elmer P. Brinkman  
Chairman Codington County Commission

ATTEST:

Cindy Brugman  
Codington County Auditor

**JAIL NEEDS ASSESSMENT PLAN**

Motion by Hanten, second by McElhany, to approve the “Jail Needs Assessment Report” as submitted by consultant Bill Garnos and recommended by the Justice Advisory Committee. Commissioner Gabel reviewed the needs assessment report. Upon vote of the Board; all present voted aye; motion carried.

**REQUEST FOR PROPOSALS COURT AND JAIL FACILITIES**

Commissioner Gabel presented to the Board a request for proposals (RFP) for architectural services to address the current and future space needs of the Codington County Courthouse and Jail. Motion by Hanten, second by Gabel, to issue the prepared RFP; all present voted aye; motion carried.

**2016 UNION CONTRACTS**

**Human Resource Director, Terry Satterlee**, reviewed with the Board the modifications within the 2016 Teamsters Local Union No. 120 Contract (Correctional Officers) and 2016 Codington County Deputy Sheriff's Association Contract. Mr. Satterlee noted the following changes within the Teamsters contract: 2% COLA; an additional \$50.00 for uniforms bringing the total to \$450.00 per year; a \$.25 increase for shift differential bringing the amount to \$1.00 per hour; an increase of \$5.00 in County match for an additional \$10.00 employee contribution towards supplemental retirement plans; and a maximum balance of 80 hours comp time, per Correctional Officer, with 40 hours of comp time to be allowed annually as time off. Motion by McElhany, second by Hanten, to authorize the Chairman to sign the 2016 contract between Codington County and the Teamsters Local Union No. 120; all present voted aye; motion carried. Mr. Satterlee reviewed the changes within the 2016 Codington County Deputy Sheriff's Association as follows: 2% COLA; on call pay increased to \$150.00 per week; shift differential increase to \$1.00 per hour; an increase of \$5.00 in County match for an additional \$10.00 employee contribution towards supplemental retirement plans; and a maximum balance of 80 hours comp time, per Deputy Sheriff, with 40 hours of comp time to be allowed annually as time off. Motion by Hanten, second by McElhany, to authorize the Chairman to sign the 2016 contract between Codington County and the Codington County Deputy Sheriff's Union; all present voted aye; motion carried. Mr. Satterlee noted the AFSCME Union (Highway Dept.) did not negotiate any changes to their current contract for 2016. Motion by Gabel, second by Hanten, to extend the AFSCME Union (Highway Dept.) a 2% COLA and an increase of \$5.00 in County match for an additional \$10.00 employee contribution towards supplemental retirement plans; all present voted aye; motion carried.

**PERSONNEL CHANGES**

Motion by Hanten, second by McElhany, to approve the following personnel change; all present voted aye; motion carried: Heidi Selchert, Director of Equalization Appraiser II, step 7/\$19.85 per hour, effective December 1, 2015.

**EXECUTIVE SESSION**

Motion by Gabel, second by Hanten, to enter into executive session at 9:48 a.m., to discuss litigation and a personnel issue; all present voted aye; motion carried. The Board returned to regular session at 9:55 a.m., no action was taken. Human Resource Director, Terry Satterlee, was present for executive session.

**ADJOURNMENT**

There being no further business to come before the Board a motion was made by Johnson, second by Gabel, to adjourn at 9:55 a.m., until 9:00 a.m., Tuesday, December 8<sup>th</sup>, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman  
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$\_\_\_\_\_.