

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

August 11, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, August 11th, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Gabel, second by Hanten, to approve the agenda; all present voted aye; motion carried.

MINUTES APPROVED

Motion by Hanten, second by McElhany, to approve the minutes of August 4, 2015; all present voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, reported on 4-H Achievement days activities and exhibits, and State Fair preparations. **Auditor, Cindy Brugman**, reported the 2016 provisional budget will be published and public hearings will begin in September. Tax levy work will begin in the next month and the voter list maintenance project is taking place this week. **Director of Equalization, Shawna Constant**, reported the appraisers have completed approximately 50% of the 2015 re-appraisal area; 8 months of sales data has been sent to the Dept. of Revenue with a compliance audit scheduled for August 25th; and the County has received word that the property assessment appeal, from the 2016 County Board of Equalization, to the Office of Hearing Examiners has been decided, and the County's value has been affirmed.

HIGHWAY MAINTENANCE III POSITION

Motion by Hanten, second by McElhany, to authorize the Highway Supt. to advertise a Highway Maintenance III position internally; all present voted aye; motion carried.

EXTENSION CENTER COMPLEX PARKING LOT

Mayor Steve Thorson met with the Board to discuss the condition of the parking lot on the south end of the Extension Center Complex which adjoins the Koch Complex parking lot. Mayor Thorson indicated the City is budgeting to replace the asphalt on the City portion of the parking lot in 2016 and asked the Board to consider budgeting to replace the County portion of the parking lot at the same time. The Board will discuss this matter further at their meeting scheduled for August 18th.

CLAIMS

Motion by McElhany, second by Hanten, to approve for payment the following claims; all present voted aye; motion carried: 1st Choice Sewer 300.00 Rep, A-Ox Welding 146.97 Supplies, A&B Business Solutions 0.78 Rent, Advance Auto Parts 11.27 Sup, A-I Computer Solutions 90.10 Maint, Kara Akre 10.84 Jury, AP Auto Pros 41.58 Rep, Mark Arnold 13.36 Jury, AT&T Mobility 145.11 Util, Austin Law Offices 459.00 Svc, Bob Barker Co. 241.78 Sup, Graciela Barrantes 60.00 Svc, Batteries Unlimited 195.00 Rep, Bauer Law Office Pc 1038.00 Svc, Megan Bawek 157.56 Jury, Beacon Center 1000.00 Pmt, Laurie Beaner 205.44 Jury, Allen Benck 25.00 Utilities, Bendix Imaging Incorporated 168.99 Sup, Tyler Benthin 11.68 Jury, Thomas Bernard 50.84 Jury, Caycee Bertsch 11.68 Jury, Best Western Of Huron 83.00 Trav, Beverly Beutler 152.52 Jury, Marlene Bitz 150.00 Jury, Scott A. Bohls 40.00 Cell, Larry Borkhuis 13.36 Jury, Borns Group 2695.65 Post, Boys & Girls Club 1000.00 Pmt, Brown Clinic Pllp

1980.00 Svc, Brown Clinic Main 2679.00 Svc, Ricky Brownell 150.00 Jury, Building Sprinkler Inc 379.45 Maint, Brian Buisker 11.68 Jury, Burns Law Office 3242.00 Svc, Tom Bush 18.40 Jury, Jenelle Bussard 116.80 Jury, Dan Busta 25.00 Utilities, Frances Campbell 10.84 Jury, Milton Or Alice Carlson 53.00 Ref, Paul Carlson 14.20 Jury, Carquest Auto Parts 39.52 Supplies, Lisa Carrico 12.52 Jury, Jean Case 152.52 Jury, Jeff Case 25.00 Utilities, Cashway Lumber Inc. 35.82 Rep, Cass County Sheriff's Dept 41.00 Svc, Centurylink 37.40 Util, Centurylink 733.12 Util, Charm-Tex, Inc 249.00 Sup, Christopher Christenson 10.84 Jury, Chuck's Bike & Lock Shop 37.25 Rep, Codington County Highway Dept. 28694.26 Maint, Codington Co. Register Deeds 30.00 Ease, Codington-Clark Electric Coope 35.62 Utilities, Denise Cody 45.00 Svc, Cole Papers, Inc. 2968.57 Sup, Brian Comes 24.28 Jury, Douglas Comes 22.60 Jury, Jamie Comes 20.08 Jury, Compass Counseling 1500.00 Svc, Connecting Point Computer Cent 2625.15 Maint, Connecting Point 140.00 Supplies, Shawna Constant 25.00 Cell, County Fair Foods 188.59 Sup, Jody Cryan 11.68 Jury, Culligan Water Conditioning 195.75 Sup, David Curtis 40.00 Cell, Dakota Portable Toilets, Inc 165.00 Svc, Eric Dargatz 25.00 Utilities, Matt Dargatz 25.00 Utilities, Data Truck 39.99 Util, Dataspec Inc 399.00 Maint, Jason DeBoer 11.68 Jury, Deuel County 50.00 Trav, Deuel School District 10.39 July 2015 Apportionment, Chris Devine 106.72 Jury, Dexter Township 10736.80 July 2015 Apportionment, Dirt Track Supply 599.00 Rep, Duane Dolen 25.00 Utilities, Jamie Dolen 25.00 Utilities, Doug's Anchor Marine 161.28 Svc, Drainman Inc 362.25 Rep, Dynotune Speed & Performance 72.00 Sup, Bimbo Foods, Inc 1041.28 Sup, East Dakota Water Development 162.95 July 2015 Apportionment, Eden Township 5365.99 July 2015 Apportionment, Lu Edwards 11.68 Jury, Christine Ehlebracht 11.68 Jury, James Elkins 10.84 Jury, Elmira Township 4676.10 July 2015 Apportionment, EMC Insurance Companies 4325.07 Ins, Calvin Engels 25.00 Utilities, Kelly Engels 10.84 Jury, Engelstad Electric Co. 725.01 Rep, Evolution Powersports 72.99 Sup, F.J. McLaughlin 1046.00 Supplies, Farnams Genuine Parts 217.16 Supplies, Preston Fleming 18.40 Jury, Flint Hills Resources 313492.16 Other Exp., Town Of Florence-Peggy Lindahl 45.05 Utilities, Florence Fire Dept 4014.36 Pmt, Florence School Dist. 2792.85 July 2015 Apportionment, Town Of Florence 714.31 July 2015 Apportionment, Kay Folkerts 12.52 Jury, Allison Forbush 25.00 Cell, Judy Foster 31.00 Jury, Marsha Frericks 138.44 Wit, Fuller Township 8275.62 July 2015 Apportionment, Galls, An Aramark Company 370.82 Sup, Bill Garnos 1547.00 Svc, Laurie Gates 11.68 Jury, GCR Tires & Service 113.80 Rep, Genoa Healthcare/Watertown 20.00 Sup, Germantown Township 7766.57 July 2015 Apportionment, Vickie Giese 12.52 Jury, Glass Products Inc. 1521.00 Rep, Judith Gloe 152.52 Jury, Brenda Glover 11.68 Jury, Karen Glover 51.68 Jury, Steven Goldade 175.20 Jury, Graceland Township 4730.54 July 2015 Apportionment, Grainger 131.70 Sup, Green, Roby, Oviatt, 4228.81 Svc, Ronald Grewing 31.00 Jury, Jerry Grismer 10.84 Jury, Michael Gubka 104.00 Cell, Guest House Motor Inn 350.00 Rent, Brittany Guffin 10.84 Jury, Justin Halajian 25.00 Cell, Lorin Halling 10.84 Jury, Hamlin Codington Regional Lib. 110.20 July 2015 Apportionment, Hamlin School District 15.77 July 2015 Apportionment, Harmelink, Fox & Ravensborg Law 286.00 Svc, Nathan Harrison 10.00 Jury, Rick Hartley 40.00 Utilities, Rhonda Hartwig 14.20 Jury, Daniel Hauge 103.36 Jury, Kaye Heathcote 31.00 Jury, Dave Hedding 25.00 Utilities, David Hedman 12.52 Jury, Alan Hegge 152.52 Jury, Ashley Heinrich 155.04 Jury, Kristin Hemmer 54.20 Jury, Henry Fire Dept 2208.26 Pmt, Henry School District 4431.20 July 2015 Apportionment, Henry Township 5335.13 July 2015 Apportionment, Town Of Henry 1302.74 July 2015 Apportionment, Jeff Hershman 25.00 Cell, Linda Heyduk 26.80 Jury, Hillyard Floor Care Supply 899.59 Sup, William Hoff 40.00 Cell, Daniel Hoffman 130.24 Jury, Sandra Hoftiezer 157.56 Jury, Michael Holey 155.04 Jury, Holiday Inn Express 2016.00 Trav, Rick Holinka 25.00 Utilities, James Hoppe 100.00 Jury, Brad Howell 40.00 Cell, Human Service Agency 18537.75 Svc, HyVee #1871 Accts Receivable 3198.50 Sup, Christopher Ingalls 20.00 Wit, Interlakes Community Action 1188.92 Svc, Intoximeters 629.75 Sup, Jago Designs 275.00 Svc, Valerie Jensen 157.56 Jury, Christopher Johnson 12.52 Jury, Johnson Controls, Inc. 4434.20 Maint, Eric Johnson 13.36 Jury, Jurgens Printing 110.00 Sup, Kampeska Township 5304.33 July 2015 Apportionment, Darla Kannas 52.52 Jury, Jenna Kannas 103.36 Jury, Marty Karnopp 40.00 Cell, Kenneth Karst 162.60 Jury, Mark Katterhagen 45.00 Svc, Katie Kellen 31.00 Jury, Joan Kittelson 37.50 Svc, Luann Klosterman-Pressler 18.40 Jury, Sherrill Kluckman 155.04 Jury, Patricia Knutson 103.36 Jury, Leslie Kolden 20.00 Wit, Town Of Kranzburg 356.94 July 2015

Apportionment, Kranzburg Township 9739.69 July 2015 Apportionment, Emily Kunkel 15.04 Jury, Lake City Fire Equipment 327.80 Maint, Lake Kampeska Water Proj. Dist 166.48 July 2015 Apportionment, Lake Pelican Watershed 148.99 July 2015 Apportionment, Lake Township 2589.20 July 2015 Apportionment, Kyle Lalim 12.52 Jury, Debra Larson 10.84 Jury, John Larson 10.84 Jury, Leola Township 3742.07 July 2015 Apportionment, Lewis & Clark Bhs 960.00 Svc, Lewno Law Office 736.96 Svc, Darren Likness 11.68 Jury, Lincoln Co Treasurer 923.50 Svc, Colleen Lindgren 12.52 Jury, Jodi Loehrer 553.35 Reimb, Darrell Lohnes 50.00 Reimb, M & T Fire And Safety 60.00 Supplies, Karlie Maag 20.00 Wit, Mac's Inc 11.98 Supplies, Mac's Inc. 50.97 Sup, Gary Malland 13.36 Jury, Marco, Inc 374.35 Rent, Mark's Auto 88.95 Rep, Thomas Marquardt 10.84 Jury, Daniel Martin 52.52 Jury, Russell Mathews 40.00 Cell, Barbara Maxwell 18.87 Reimb, Patrick McCann 72.99 Reimb, Nancy McClanahan 267.60 Svc, Tyler McElhany 71.40 Trav, Louise McPeek 10.84 Jury, Meade County Auditor 240.00 Trav, Menards 48.84 Supplies, Menards 68.14 Rep, Midcontinent Communications 376.17 Util, Milbank Communications 273.86 Rep, Milwaukee Co Clerk Of Courts 10.93 Svc, Minnehaha County Auditor 472.50 Svc, Whitney Mitchell 20.00 Wit, Steven Molengraaf 12.52 Jury, Jamie Monson 12.50 Cell, William Monson 13.36 Jury, Gary Mudder 155.04 Jury, Municipal Utilities 14262.92 Util, Municipal Utilities 387.53 Utilities, Bradley Mutziger 10.84 Jury, Natl 4h Council-Supply Service 29.90 Sup, Kari Nedved 14.20 Jury, Northern Con-Agg 12877.36 Supplies, Northland Chemical Corp 208.60 Rep, Northwestern Energy 139.65 Utilities, Chelsea Nygaard 52.52 Jury, Wendy Odegaard 15.04 Jury, Office Peeps 76.55 Supplies, Office Peeps, Inc. 1993.77 Sup, Richard Ohm 20.00 Wit, Jerrod Olson 40.00 Cell, Otis Elevator Company 16139.00 Maint, Ottertail Power Co, 22.64 Utilities, Krystle Pederson 10.00 Jury, Michelle Pederson 25.00 Cell, Pelican Township 4494.41 July 2015 Apportionment, Sarah Petersen 875.70 Trav, Jeremy Peterson 11.68 Jury, Marcus Peterson 10.84 Jury, Phipps Township 4059.80 July 2015 Apportionment, Randy Pickrel 54.20 Jury, Gary Pieschke 10.84 Jury, Duane Pietz 20.00 Wit, Patricia Pike 32.68 Jury, Donald Piorkowski 10.84 Jury, Julie Plunkett 18.40 Jury, Joe Plut 155.04 Jury, PMB 0112 166.33 Util, Jerry Pollard 327.00 Svc, Prairie Lakes Health Care Cent 3507.61 Svc, Print 'Em Now 704.00 Sup, Qualified Targets Inc 206.05 Sup, Rauville Township 10992.70 July 2015 Apportionment, Redlinger Bros. 128.57 Rep, Rodger Redmond 71.00 Jury, Redwood Toxicology Laboratory 525.40 24/7, Adam Reeves 104.00 Trav, Bruce Reindl 10.84 Jury, Dustin Reuer 12.52 Jury, Richland Township 5373.74 July 2015 Apportionment, Brian Richter 40.00 Cell, Mitchell Riedlinger 11.68 Jury, Scott Ries 11.68 Jury, Jerome Riley 15.04 Jury, Robyn Riter 25.00 Utilities, Lorne Rogge 31.00 Jury, Ron's Saw Shop 142.41 Rep, Gary Rudebusch 10.84 Jury, Runnings 104.87 Sup, Runnings Farm & Fleet 31.97 Supplies, Sanford Watertown Occupational 55.00 Svc, Terrance Satterlee 1500.00 Svc, Tyler Schaack 133.60 Jury, Trever Schimmel 40.00 Cell, Rita Schliesman 11.68 Jury, Zachary Schmidt 12.52 Jury, Brittany Schomaker 152.52 Jury, Schrieber Law Firm, Prof Llc 1826.68 Svc, Billy Schulz 18.40 Jury, Schuneman Equipment 7.92 Repairs/Maint., Brad Schwinger 25.00 Utilities, Van Schwinger 207.96 Jury, SD Attorney General's Office 429.00 Pmt, SD Department Of Public Safety 2700.00 Svc, SD Department Of Revenue 1046.00 Svc, SD State Treasurer 545249.42 August Remittance, SDAAO 1300.00 Trav, SDACC 5285.05 Pmt, SDACO 964.00 M&P, SDN Communications 1151.23 Util, SDPRA 150.00 Trav, SDSVA 85.00 Dues, Melissa Sears 25.00 Cell, Securus Technologies 4340.40 Sup, Heidi Selchert 25.00 Cell, Sheridan Township 4695.24 July 2015 Apportionment, Sherwin Williams 235.72 Rep, Sioux Valley Coop 5878.08 Fuel, Sioux Valley Coop 20673.75 Supplies, Dorothy Small 11.68 Jury, Ricky Small 40.00 Utilities, Nichole Smith 51.68 Jury, South Shore Fire Dept 3507.78 Pmt, South Shore Gazette 1546.40 Pub, Town Of South Shore 883.05 July 2015 Apportionment, Joan Spahr 160.08 Jury, Terry Sperlich 11.68 Jury, Star Laundry 84.19 Sup, Star Laundry 107.60 Supplies, Sutton Law Office Pc 14166.67 Svc, Leland Sutton 14.20 Jury, Karen Swanda 82.50 Svc, Scott Swanson 25.00 Cell, Symantec Corp 2184.00 Maint, Sysco North Dakota 15820.75 Sup, Donald Tesch 20.08 Jury, Pamela Thompson 10.84 Jury, Productivity Plus Account 6192.83 Repairs/Maint., Tool Time Rental 65.00 Maint, Toshiba Financial Services 346.11 Rent, Tractor Supply 109.99 Repairs/Maint., Donald Tritz 152.52 Jury, Patricia Tschakert 200.40 Jury, David Tschetter 10.84 Jury, Jason Vanliere 11.68 Jury, Vast Business 402.59 Util, Vast Broadband 49.95 Utilities, Verizon Wireless 433.19 Util, Great Western Bank 2465.48 Pmt, Lori Waba 14.20 Jury, Amanda Walder 10.00 Jury, Tom Walder 40.00 Cell, Angela

Walker 10.84 Jury, Wallace Fire Dept 1256.24 Pmt, Town Of Wallace 500.37 July 2015 Apportionment, Walmart Community 205.55 Sup, Dominic Walsh 20.00 Wit, Warne Plumbing & Heating 195.92 Rep, Todd Warne 25.00 Utilities, Arlan Warwick 20.08 Jury, Watertown City Finance Office 65266.39 July 2015 Apportionment, Watertown City Finance Office 93697.45 Pmt, Watertown Fire & Ambulance 250.00 Svc, Watertown Public Opinion 1542.72 Pub, Watertown School District 103262.93 July 2015 Apportionment, Waverly School District 5096.52 July 2015 Apportionment, Waverly Township 7086.24 July 2015 Apportionment, Myra Waxdahl 152.52 Jury, Webster Area School Dist #18-5 278.95 July 2015 Apportionment, Kali Weelborg 11.68 Jury, Joshua Welder 10.84 Jury, Wells Fargo Securities, Llc 46068.90 Pmt, Todd Wess 12.52 Jury, West Payment Center 961.50 Pmt, Wesley Westrum 52.52 Jury, Brian Wettestad 160.08 Jury, Toby Wishard 40.00 Cell, Steven Witte 12.52 Jury, Tracy Wittrock 124.58 Sup, Worthington Ag Parts 61.84 Repairs/Maint., WW Tire Service Inc. 485.55 Supplies, Xerox Corporation 108.14 Supplies, Yankton Co. Sheriff 75.00 Svc, Yankton Co Treasurer 591.25 Svc, Zep Sales & Service 759.06 Supplies

AUDITOR'S ACCOUNT WITH THE TREASURER AND REGISTER OF DEEDS FEES

Motion by Hanten, second by McElhany, to approve the Auditor's Account of the cash and cash items in the hands of the County Treasurer as of the last day of July 2015, all present voted aye; motion carried.

Cash on hand	\$ 11,735.97
Checks in Treasurers' possession	
less than 3 days	\$ 42,487.42
Credit Card Charges	\$ 4,480.17
Cash Items	\$ 525.00
TOTAL CASH ASSETS ON HAND	\$ 59,228.58
RECONCILED CHECKING	
Great Western Bank Checking (Memorial Park)	\$ 500.00
Reliabank Dakota	\$16,192,167.48
INVESTMENTS	
SD Public Funds Investment	\$ 6,972.17
CERTIFICATES OF DEPOSIT	
Home Federal Bank	\$ 1,000,000.00
Reliabank Dakota	\$ 200,000.00
TOTAL CASH ASSETS	\$17,458,868.21
General Ledger Cash Balance by Funds:	
General	\$ 9,803,323.92
General restricted cash	\$ 500,000.00
Sp. Revenue	\$ 6,151,503.68
Sp. Revenue restricted cash	\$ 10,411.85
Trust & Agency	\$ 993,628.76
(schools 109,542.59, townships 104,964.17; city/towns 67,641.20)	
TOTAL GENERAL LEDGER CASH	\$ 17,458,868.21

The Board noted the report of fees as submitted by Register of Deeds, Ann Rasmussen: Total transactions in the month of July were in the amount of \$32,914.00; with \$1,710.00 remitted to the State of South Dakota for certified copies of births, deaths, and EVRSS fees.

PERSONNEL CHANGES

Motion by Johnson, second by McElhany, to approve the following anniversary step increase personnel changes; all present voted aye; motion carried: Correctional Officers: Matthew Blackwelder from step 6/\$19.56 per hour to step 7/\$20.20 per hour, effective date September 1, 2015. Shawna Carter from step 8/\$20.61 per hour to step 9/\$20.92 per hour, effective date September 1, 2015. Maria Escamilla from step

3/\$17.87 per hour to step 4/\$18.44 per hour, effective date August 1, 2015. Lindsey Stricherz from step 8/\$20.61 per hour to step 9/\$20.92 per hour, effective date September 1, 2015.

TRAVEL REQUESTS

Motion by Johnson, second by Hanten, to approve the following travel requests; all present voted aye; motion carried: Veterans Service Officer; travel to Fort Meade Medical Center in Sturgis and travel to Pierre for annual training.

JUSTICE ADVISORY COMMITTEE

Commissioner Gabel advised the Board the Justice Advisory Committee is scheduled to tour a facility in Dakota County Nebraska on August 27th.

EXECUTIVE SESSION

Motion by Hanten, second by McElhany, to enter into executive session at 9:37 a.m., to discuss personnel issues; all present voted aye; motion carried. The Board returned to regular session at 10:00 a.m., no action was taken. Human Resource Officer, Terry Satterlee; Chief Correctional Officer, Tom Walder; and Director of Equalization, Shawna Constant were present for executive session at varying times.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by McElhany, to adjourn at 10:01 a.m., until 9:00 a.m., Tuesday, August 18th, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.