

Official Proceedings
County of Codington, Watertown, South Dakota
Codington County Courthouse
14 1st Ave SE

April 7, 2015

The Codington County Commissioners met in regular session at 9:00 a.m., Tuesday, April 7th, 2015, at the Codington County Courthouse. Commission members present were: Lee Gabel, Tyler McElhany, Myron Johnson, Elmer Brinkman, and Brenda Hanten; Chairman Brinkman, presiding.

AGENDA APPROVED

Motion by Gabel, second by Hanten, to approve the agenda, all present voted aye; motion carried.

MINUTES APPROVED

Motion by Johnson, second by McElhany, to approve the minutes of March 31st, 2015; all present voted aye; motion carried.

MONTHLY REPORTS

4-H/Youth Program Advisor, Jodi Loehrer, updated the Board on the upcoming Shooting Sports state shoot, 4H Camp planning, Clover Buds wrap up, Bike Safety classes, a nutrition program being conducted at Waverly School for K-3, and progress of the Strengthening Families program. **Veterans Service Officer, Al Janzen**, reported averaging approximately 1.5 trips per week to Sioux Falls with Veterans. Mr. Janzen noted an annual Homecoming program for the V.V.A. (Vietnam Veterans of America) was held on the grounds of the Courthouse on March 30th. Mr. Janzen noted there are currently three participants in Veterans Court. **Weed Supervisor, Steve Molengraaf**, updated the Board on working the Farm Show, attending the SD Weed Conference, an Insectary Nursery program he has been invited to participate in, preparing equipment for the 2015 spraying season, and State grant funds available to fight West Nile Virus. **Community Health Nurses, Karla Moes and Anne Kriese**, submitted a written report to the Board as they could not be present for this meeting. The following items were included in the report: Meetings attended, office fees collected, office visits, WIC program changes, immunizations, and baby care.

SD DOT NOXIOUS WEED CONTROL CONTRACT

Motion by McElhany, second by Hanten, to authorize the Chairman to sign a contract with the SD DOT to authorize the County Weed Dept. to provide noxious weed control within the State highway right of way; all present voted aye; motion carried. Said contract is in the amount of \$24,965.00.

2015 ASPHALT MAT CONSTRUCTION NOTICE TO BIDDERS

Motion by Hanten, second by McElhany, to authorize the Auditor to advertise a notice to bidders for asphalt mat construction, as requested by Highway Supt., Rick Small; all present voted aye; motion carried. The opening of bids is scheduled for 9:00 a.m., Tuesday, May 5, 2015. Mr. Small noted this notice to bidders will allow the County the opportunity to surface the three miles of County Road 20-3 which was re-graded in 2014.

DIRECTOR OF EQUALIZATION ANNUAL CONFERENCE

Director of Equalization, Shawna Constant, met with the Board per SDCL 10-3-14. The Director previously provided the Board with her 2015 Assessment Plan on February 11, 2015. The Director reviewed the appeals that have been filed for County and Consolidated Boards of Equalization. Ms. Constant noted correspondence which dismisses a circuit court case on an appeal from a prior year's assessment. The Director reviewed with the Board the 2015 and 2016 reappraisal areas.

STATES ATTORNEY OFFICE COMPUTER EQUIPMENT

Motion by Johnson, second by Hanten, to authorize the purchase of two new computers, software upgrades to windows 7 on current computers as needed, and a tablet as requested by States Attorney, Dawn Elshere; all present voted aye; motion carried.

M.O.U. INMATE AMBULANCE COSTS

Motion by Hanten, second by Brinkman, to enter into and authorize the Sheriff to sign a memorandum of agreement, between Codington County acting by and through its Detention Center and the City of Watertown acting by and through its Watertown Fire Rescue, for the services of transporting detainees to medical facilities within and outside the corporate limits of the city of Watertown; upon roll call the following votes of the Board were recorded: McElhany – aye; Gabel – aye; Brinkman – no; Hanten – aye; Johnson – no; motion carried. The following M.O.U. was approved by majority vote:

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding, hereinafter referred to as “Memorandum”, effective as of March 1, 2015, by and between the City of Watertown, acting by and through its Watertown Fire Rescue, located at 129 1st Avenue NW, Watertown, SD 57201, hereinafter referred to as “WFR”, and Codington County, acting by and through its Detention Center, located at 119 South Maple, Watertown, SD 57201, and collectively known as “the parties” for the purpose of this Memorandum.

WHEREAS, Codington County, operates and has the responsibility for funding a jail in Watertown, South Dakota, and ensures its detainees are provided medical care, and

WHEREAS, the City of Watertown, operates Watertown Fire Rescue that provides fire and ambulance services, and

WHEREAS, the parties adopt this Memorandum setting forth the rights and responsibilities of the parties whenever ambulance services are provided to detainees in the custody of Codington County

NOW THEREFORE, the parties hereby agree that whenever a detainee requires medical attention and WFR transports the detainee to a medical facility within Watertown, South Dakota; if the detainee does not have a health insurance policy which provides coverage for ambulance transports, then Codington County will pay WFR the sum of Two Hundred Fifty Dollars (\$250.00) for each transport. When a detainee requires medical attention and WFR transports the detainee to a medical facility outside the corporate limits of Watertown, South Dakota; if the detainee does not have a health insurance policy which provides coverage for ambulance transports, then Codington County will pay the then existing rate charged to all other patients transported outside of Watertown, South Dakota. Any payment required pursuant to this Memorandum will be separately invoiced by WFR.

This Memorandum shall automatically renew on January 1st of each year and may be reviewed, modified, or renegotiated between the parties. Any amendment to this Memorandum shall be in writing and signed by both parties. The persons signing this Memorandum have been authorized to do so by their respective governing bodies.

This Memorandum shall be construed and governed in accordance with the laws of the State of South Dakota.

MEMORIAL PARK RESERVATION POLICY

Motion by McElhany, second by Gabel, to approve the following reservation policy for Memorial Park as recommended by Facilities Manager, Milo Ford: All future reservations will be paid at the time of

reservation, with the exception of group reservations. For group reservations a minimum deposit of 10% will be required at the time of reservation. This will hold a block of sites until 30 days prior to arrival. At that time, Codington County will require full payment for each individual site. Group reservations can only be made directly with the Campground Manager. (This service is not available on line.) Reservations can be made up to one year in advance in person or by telephone, at the campground office, from April 1st through September 30th. Online reservations will be available anytime up to 90 days in advance of arrival date. No reservations will be accepted from October 1st through February 1st. Upon vote of the Board; all present voted aye; motion carried.

COURTHOUSE SPACE TECHNICAL ASSISTANCE PROPOSAL

Motion by Gabel, second by Hanten, to refer a proposal, for courthouse space technical assistance from the National Center for States Courts, to the CCJAC. Commissioner Gabel advised the Board the NCSC will cover the fees for the time that the NCSC consultants spend working on the project. The Cost to the County will be the actual project expenses, which are estimated at \$3,000.00. The estimate of the project expenses includes travel expenses for the two consultants to travel from Denver to Codington County; work on-site for two days; and miscellaneous project expenses. The NCSC will analyze historic court filing data, review existing court operations, establish space standards for the major court functional areas, estimate future court functional space requirements, etc., and provide a document summarizing the study findings from the projects tasks. Upon vote of the Board; all present voted aye; motion carried.

TRAVEL REQUESTS

Motion by Hanten, second by McElhany, to approve the following travel requests; all present voted aye; motion carried: Auditor, Register of Deeds, Treasurer and Deputy Treasurer – SDACO Spring workshop; Auditor – SD Board of Elections meeting; Treasurer – DMV Working Group meeting; Auditor’s Office staff – Total Vote Training; Facilities Manager and staff – Hillyard Seminar.

PERSONNEL CHANGES

Motion by Hanten, second by Gabel, to approve the following personnel change; all present voted aye; motion carried: New Hire, part time Correctional Officer, Amanda Falk, step 1/\$16.70 per hour, effective April 2, 2015.

ADJOURNMENT

There being no further business to come before the Board a motion was made by Hanten, second by , to adjourn at 10:17 a.m., until 9:00 a.m., Tuesday, April 14th, 2015; all present voted aye; motion carried.

ATTEST:

Cindy Brugman
Codington County Auditor

Codington County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$_____.